

**McMinnville Urban Renewal Agency Meeting Agenda**

**Tuesday, December 10, 2024**

**7:00 p.m.**

**(IMMEDIATELY FOLLOWING REGULAR CITY COUNCIL MEETING)**

*Welcome! The public is strongly encouraged to participate remotely but there is seating at Civic Hall for those who are not able to participate remotely. However, if you are not feeling well, please stay home and take care of yourself.*

*The public is strongly encouraged to relay concerns and comments to the Council in one of three ways:*

- *Email at any time up to **noon on Monday, December 9th** to [CityRecorderTeam@mcminnvilleoregon.gov](mailto:CityRecorderTeam@mcminnvilleoregon.gov)*
- *If appearing via telephone only please sign up prior by **noon on Monday, December 9th** by emailing the City Recorder at [CityRecorderTeam@mcminnvilleoregon.gov](mailto:CityRecorderTeam@mcminnvilleoregon.gov) as the chat function is not available when calling in Zoom;*
- *Join the Zoom meeting use the raise hand feature in Zoom to request to speak, once your turn is up we will announce your name and unmute your mic. **You will need to provide the City Recorder with your First and Last name, Address, and contact information (email or phone) for a public comment card.***

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*You can live broadcast the City Council Meeting on cable channels Xfinity 11 and 331,  
Frontier 29 or webstream here:*

[mcm11.org/live](http://mcm11.org/live)

*Download the "Cablecast" app on iOS, Android, Roku, Apple TV or  
Amazon Firestick and watch McMinnville City Council on all your devices.*

**URA MEETING:**

*You may join online via Zoom Meeting:*

<https://mcminnvilleoregon.zoom.us/j/89579536277?pwd=yUqhFsWhXRHMRFEnHa9T8ETvzFhUVF.1>

*Zoom ID: 895 7953 6277*

*Zoom Password: 108222*

*Or you can call in and listen via Zoom: 1-253- 215- 8782*

*ID: 895 7953 6277*

1. CALL TO ORDER

2. RESOLUTION

- a. Consider **Resolution No. 2024-06**: A Resolution appointing members to the McMinnville Urban Renewal Advisory Committee.

3. ADJOURNMENT



# URBAN RENEWAL AGENCY STAFF REPORT

**DATE:** December 10, 2024  
**TO:** Urban Renewal Board Members  
**FROM:** Heather Richards, Community Development Director  
**SUBJECT:** Resolution No. 2024-06, "MURAC Appointment"

**STRATEGIC PRIORITY & GOAL:**



**ENGAGEMENT & INCLUSION**

Create a culture of acceptance & mutual respect that acknowledges differences & strives for equity.

**OBJECTIVE/S:** Grow City's employees and Boards and Commissions to reflect our community

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**Report in Brief:**

This is the consideration of Urban Renewal Agency Resolution No. 2024-06, appointing volunteers to the McMinnville Urban Renewal Agency (MURAC).

**Background:**

Urban Renewal Resolution No. 2013-01, approved by the McMinnville Urban Renewal Board on December 10, 2013, created the McMinnville Urban Renewal Advisory Committee (MURAC) and adopted bylaws to guide MURAC's roles, responsibilities, and operations.

Article II of Resolution No. 2013-01 addressed membership.

***Section 1. Membership:** The MURAC shall consist of seven members who are appointed by a majority vote of the Board at a public meeting. Committee members shall serve without compensation. Three (3) MURAC members shall have businesses or property within the Urban Renewal District boundaries the remaining four (4) members must be residents of McMinnville. In addition, the committee may include a member of the City Council, the McMinnville Downtown Association Executive Director or designee, and McMinnville Water and Light representative, each of whom shall serve in a non-voting, ex-officio capacity. Following their recommended appointment by their respective organization, ex-officio members shall be confirmed by a majority vote of the Board at a public meeting.*

*To the extent possible, members should represent a diverse cross-section of community interests and have familiarity with urban planning, finance, economic development, real estate, or similar urban renewal-related activities.*

On January 3, 2018, MURAC voted to amend the language of Article II, Section 1 membership to read:

**Section 1. Membership:** *The MURAC shall consist of not less than seven and not more than nine voting members who are appointed by a majority vote of the Board at a public meeting. Committee members shall serve without compensation. Four (4) MURAC members shall have businesses or property within the Urban Renewal District boundaries the remaining five (5) members must be residents of McMinnville. In addition, the committee may include a member of the City Council, the McMinnville Downtown Association Executive Director or designee, and McMinnville Water and Light representative, each of whom shall serve in a non-voting, ex-officio capacity. Following their recommended appointment by their respective organization, ex-officio members shall be confirmed by a majority vote of the Board at a public meeting.*

*To the extent possible, members should represent a diverse cross-section of community interests and have familiarity with urban planning, finance, economic development, real estate, or similar urban renewal-related activities.*

**Discussion:**

There are five year end vacancies on MURAC. Three for a business/property owner representative in the Downtown Urban Renewal District and two for residents within the city limits. The terms are for three years, except one of the business/property owner representatives is for one year.

The vacancies was advertised several times in the News-Register and social media.

Interviews were conducted on Tuesday, December 3, 2024. The following is the recommendation of the interview panel that consisted of the Council President, a MURAC member and staff.

<b>MCMINNVILLE URBAN RENEWAL ADVISORY COMMITTEE</b>	
<b>(3-year term)</b>	
Peter Kircher (Business)	December 31, 2027
Lisa Pool (Business)	December 31, 2027
Tim Wade (Business)	December 31, 2025
Dan Gibson (Resident)	December 31, 2027
Dave Rucklos (Resident)	December 31, 2027

**Fiscal Impact:**

There is no anticipated fiscal impact with this action.

**Recommendation:**

"I move to approve URA Resolution No. 2024-06."

**RESOLUTION NO. 2024-06**

A Resolution appointing membersto the McMinnville Urban Renewal Advisory Committee.

**RECITALS:**

**Whereas**, at a public meeting held March 26, 2013, the McMinnville City Council appointed itself as the McMinnville Urban Renewal Board, pursuant to the provisions of Chapter 457 of the Oregon Revised Statutes; and

**Whereas**, the Urban Renewal Board wishes to solicit advice from its citizens and business owners concerning various elements of the Urban Renewal Plan, adopted July 23, 2013, and believes this is best accomplished through an advisory committee; and

**Whereas**, the McMinnville Urban Renewal Board Resolution No. 2013-01 established the McMinnville Urban Renewal Advisory Committee (MURAC) in 2013; and

**Whereas**, Resolution No. 2013-01 created MURAC with seven members that who are appointed by a majority vote of the Board at a public meeting, with three (3) MURAC members representing business or property owners within the Urban Renewal District and four (4) members representing residents of McMinnville. Members would serve three-year terms; and

**Whereas**, Resolution No. 2013-01 also provided that the by-laws of MURAC could be amended by a majority vote of the members of MURAC; and

**Whereas**, on January 3, 2018, MURAC voted to amend its membership from “shall consist of seven members” to shall consist of not less than seven and not more than nine voting members” with four (4) MURAC members representing business or property owners within the Urban Renewal District and five (5) members representing residents of McMinnville, to allow for more public participation on the committee.

**NOW, THEREFORE, BE IT RESOLVED BY THE McMINNVILLE URBAN RENEWAL BOARD, as follows:**

- 1. The following volunteers are appointed to the McMinnville Urban Renewal Advisory Committee (MURAC) as detailed below:

McMINNVILLE URBAN RENEWAL ADVISORY COMMITTEE

Peter Kircher (Business)	December 31, 2027
Lisa Pool (Business)	December 31, 2027
Tim Wade (Business)	December 31, 2025

Dan Gibson (Resident)

December 31, 2027

Dave Rucklos (Resident)

December 31, 2027

- 2. This resolution and these appointments shall take effect January 1, 2026.

Adopted by the Board of the McMinnville Urban Renewal Agency at a regular meeting held the 10<sup>th</sup> day of December, 2024 by the following votes:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Approved this 10th day of December 2024.

\_\_\_\_\_  
CHAIR OF THE URBAN RENEWAL BOARD

Approved as to form:

Attest:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
City Recorder