

McMINNVILLE URBAN RENEWAL AGENCY  
MINUTES OF BUDGET COMMITTEE MEETING  
Held at the Civic Hall on Gormley Plaza  
McMinnville, Oregon

Wednesday, May 14, 2014 at 7:00 p.m.

Presiding: Rick Olson, Urban Renewal Agency Board Chair

Recording Secretary: Rose A. Lorenzen

Board Members:	<u>Present</u>	<u>Absent</u>
	Scott Hill	Alan Ruden
	Kevin Jeffries	Larry Yoder
		Kellie Menke
		Paul May

Budget Committee:	<u>Present</u>	<u>Absent</u>
	Robert Dodge	John Mead
	Jerry Hart	Brad Robison
	Brad Lunt	Travis Parker

Also present were City Manager Kent L. Taylor, City Attorney Candace A. Haines, Community Development Director Mike Bisset, Finance Director Marcia Baragary, Fire Chief Rich Leipfert, Police Chief Ron Noble, Planning Director Doug Montgomery, Library Director Jenny Berg, Information Systems Director Murray Paolo, Parks and Recreation Director Jay Pearson, Senior Accountant Ronda Gretzon, Payroll Accountant Chris Secrist, Library Services Manager Wendy Whitesitt, Engineering Services Manager Rich Spofford, Public Works Superintendent David Renshaw, and a member of the news media, Nicole Montesano of the News Register.

AGENDA

ITEM

1. CALL TO ORDER: Urban Renewal Agency Board Chair Olson called the meeting to order at 10:07 p.m.
2. ROLL CALL: Recording Secretary Lorenzen called roll. It was noted that Urban Renewal Agency Board Member Kellie Menke and Budget Committee Member Travis Parker had been excused from the meeting. Urban Renewal Agency Board Member Paul May was also absent.
3. ELECTION OF BUDGET COMMITTEE CHAIRPERSON: Budget Committee Member Stubberfield MOVED to elect Urban Renewal Agency Board Member Scott Hill as Budget Committee Chair and further MOVED that the nominations be closed; SECONDED by Urban Renewal Agency Board Member Ruden. Motion PASSED unanimously.
4. PRESENTATION OF BUDGET MESSAGE BY CITY MANAGER, KENT TAYLOR: City Manager Taylor presented his Budget Message.

He noted that the Urban Renewal District had been formed in July 2013 to carry out the objectives of the McMinnville Urban Renewal Plan. He pointed out that in the first few years of the District, very little revenue would be generated; however, as the value of the District grows, the revenue will also grow.

City Manager Taylor noted that the Proposed Budget reflects an estimated generation of property tax in the first full revenue year of \$53,900. He stated that an Urban Renewal Advisory Committee has been assembled and will make recommendations to the Board. Budget Committee Chair added that Walt Gowell will serve as Chair of the Committee and Wendy Stassens will serve as Vice Chair.

5. PUBLIC TESTIMONY ON THE PROPOSED 2014 - 2015 BUDGET:  
Budget Committee Chair Hill opened the public hearing at 10:10 p.m. No public testimony was heard. He closed the public hearing at 10:13 p.m.

6. REVIEW AND DISCUSSION OF PROPOSED 2014 - 2015 BUDGET:  
Planning Director Montgomery gave a brief staff report and advised that the Agency hopes to receive approximately \$53,000 in the coming year. The funds will be placed in the Debt Service Fund. In order to use the funds, the Agency will need to incur debt.

There were no questions of Mr. Montgomery.

7. BUDGET COMMITTEE RECOMMENDATION TO APPROVE THE 2014 - 2015 BUDGET AS PROPOSED OR AMENDED AND TAX INCREMENT: Budget Committee Member Lunt MOVED to approve the 2014 - 2015 Urban Renewal District Budget as presented; SECONDED by Budget Committee Member Mead.

Budget Committee Chair Hill stated that it is MOVED by Budget Committee Member Lunt and SECONDED by Budget Committee Member Mead that the Budget Committee of the McMinnville Urban Renewal District has reviewed and hereby approves the Budget for the 2014 - 2015 fiscal year in the amount of \$80,100. Motion PASSED unanimously.

Urban Renewal Agency Board Member Jeffries MOVED to approve the tax increment for the maximum amount of revenue that may be raised by dividing the taxes for the McMinnville Urban Renewal Plan Area under Section 1c, Article IX, of the Oregon Constitution and ORS Chapter 457; SECONDED by Budget Committee Member Lunt.

Budget Committee Chair Hill stated that it is MOVED by Urban Renewal Agency Board Member Jeffries and SECONDED by Budget Committee Member Lunt that the Budget Committee of the McMinnville Urban Renewal District approves tax increment for the maximum amount of revenue that may be raised by dividing the taxes for the McMinnville Urban Renewal Plan Area under Section 1c, Article IX, of the

Oregon Constitution and ORS Chapter 457. Motion PASSED  
unanimously.

8. ADJOURNMENT: Budget Committee Chair Hill adjourned the  
meeting at 10:20 p.m.

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Rose A. Lorenzen, Recording Secretary