



City of McMinnville
Planning Department
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MINUTES

November 15, 2018
Planning Commission
Work Session Meeting

5:30 pm
McMinnville Civic Hall, 200 NE 2nd Street
McMinnville, Oregon

Members Present: Chair Roger Hall, Commissioners: Martin Chroust-Masin, Susan Dirks, Zach Geary, Roger Lizut, and Lori Schanche

Members Absent: Erin Butler, Gary Langenwalter, and Erica Thomas

Staff Present: Chuck Darnell – Senior Planner, Jamie Fleckenstein, Associate Planner, Heather Richards – Planning Director, Tom Schauer – Senior Planner, and David Koch – City Attorney

1. Call to Order

Chair Hall called the meeting to order at 5:30 p.m.

2. Discussion Items

A. Project Update:

Great Neighborhood Principles (*Exhibit 1*)

Senior Planner Darnell gave an update on the Great Neighborhood Principles project, which was identified in the Planning Commission's 2017-2019 Work Plan as a long range planning project. He explained the purpose of the project and the intended outcomes, and also described the Project Advisory Committee that had been set up to oversee the completion of the project. He explained that two Project Advisory Committee meetings had been held in September and October. The first meeting was a kick-off meeting, and the second meeting focused on the PAC reviewing and approving the public engagement plan.

Senior Planner Darnell described the types of activities that would be completed throughout the public engagement process, which would include social media posts, social media polls, online survey, placement of hard copies of the survey in various locations around the city, a public open house, and presentations to service organizations.

Senior Planner Darnell shared some of the preliminary responses that had so far been received from the online survey.

There was discussion regarding the survey results received so far. There was further discussion on other ways that the City could get the survey out into the community, such as with local businesses or through the school system.

Senior Planner Darnell described the next steps in the project and the future Project Advisory Committee meeting dates. He explained that the Planning Commission would eventually see a recommendation for potential code updates coming from the Project Advisory Committee.

B. Project Update:

Buildable Lands Inventory, Housing Needs Analysis, Housing Strategy

Senior Planner Schauer provided an update of the work on this project. The Project Advisory Committee held its second meeting on November 14. Senior Planner Schauer provided an overview of the project and topics discussed at the meeting. He discussed the major tasks and the public involvement program and project schedule to complete work on the major tasks.

3. Adjournment

Chair Hall adjourned the meeting at 6:28 p.m.



Heather Richards
Secretary