



**City of McMinnville**  
**Planning Department**  
 231 NE Fifth Street  
 McMinnville, OR 97128  
 (503) 434-7311

[www.mcminnvilleoregon.gov](http://www.mcminnvilleoregon.gov)

**Planning Commission**  
**McMinnville Civic Hall, 200 NE 2<sup>nd</sup> Street**  
**November 16, 2017**

**5:30 PM Work Session**

**6:30 PM Regular Meeting**

*Welcome! All persons addressing the Planning Commission will please use the table at the front of the Council Chambers. All testimony is electronically recorded. Public participation is encouraged. Public Hearings will be conducted per the outline on the board in the front of the room. The Chair of the Planning Commission will outline the procedures for each public hearing.*

*If you wish to address Planning Commission on any item not on the agenda, you may respond as the Planning Commission Chair calls for "Citizen Comments."*

Commission Members	Agenda Items
Roger Hall, Chair  Zack Geary, Vice-Chair  Erin Butler  Martin Chroust-Masin  Susan Dirks  Gary Langenwalter  Roger Lizut  Lori Schanche  Erica Thomas	<p><b>5:30 PM - WORK SESSION – COUNCIL CHAMBERS</b></p> <ol style="list-style-type: none"> <li><b>1. Call to Order</b></li> <li><b>2. Discussion Items</b> <ul style="list-style-type: none"> <li>• <b>Kittelson &amp; Associates, Traffic Impact Analysis</b> (Presentation)</li> <li>• <b>Land-Use Notification Requirements</b> (Work Session Exhibit 1)</li> </ul> </li> <li><b>3. Adjournment</b></li> </ol>

The meeting site is accessible to handicapped individuals. Assistance with communications (visual, hearing) must be requested 24 hours in advance by contacting the City Manager (503) 434-7405 – 1-800-735-1232 for voice, or TDY 1-800-735-2900.

\*Please note that these documents are also on the City's website, [www.mcminnvilleoregon.gov](http://www.mcminnvilleoregon.gov). You may also request a copy from the Planning Department.



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Roger Hall, Chair  Zack Geary, Vice-Chair  Erin Butler  Martin Chroust-Masin  Susan Dirks  Gary Langenwalter  Roger Lizut  Lori Schanche  Erica Thomas	<p><b>6:30 PM – REGULAR MEETING – COUNCIL CHAMBERS</b></p> <ol style="list-style-type: none"> <li><b>1. Call to Order</b></li> <li><b>2. Citizen Comments</b></li> <li><b>3. Approval of Minutes:</b></li> <li><b>4. Discussion Item:</b></li> <li><b>5. Public Hearing</b> <ol style="list-style-type: none"> <li><b>A. <u>Zoning Text Amendment (G 4-17)</u> (Exhibit 1)</b>  <i>(Continued from October 19, 2017 Meeting)</i></li> </ol> <p>Request: Approval to amend Chapter 17.55 (Wireless Communications Facilities) of the McMinnville Zoning Ordinance to update provisions related to wireless telecommunications facilities to bring it into compliance with current Federal Communications Commission (FCC) regulations and to protect livability in McMinnville.</p> <p>Applicant: City of McMinnville</p> </li> </ol>

**B. Zoning Text Amendment (G 9-17) (Exhibit 2)**

Request: Approval to amend Chapter 17.72 (Applications and Review Process) of the McMinnville Zoning Ordinance to incorporate neighborhood meeting requirements into the land use application review process. The amendments will include requirements for neighborhood meetings to be held for certain types of land use applications prior to the submittal of the land use application to the City. The purpose of introducing neighborhood meeting requirements is to increase citizen involvement and to better provide information on land use applications and development projects to the residents and community members in the areas surrounding potential projects. The amendments will also incorporate guidelines on the process for notifying and conducting the neighborhood meeting.

Applicant: City of McMinnville

**6. Discussion Items**

- **2018 Workplan Prioritization** (Presentation)

**7. Old/New Business**

**8. Commissioner/Committee Member Comments**

**9. Staff Comments**

**10. Adjournment**