

MINUTES

Members Present: Chair Stassens; Vice Chair Morgan; Commissioners Butler, Hillestad, Pietz, Thomas, Tiedge, Hall and Chroust-Masin

Members Absent: No members absent

Staff Present: Mr. Pomeroy, Ms. Haines, Ms. Morrison

1. Approval of Minutes: May 21, 2015

Chair Stassens called the meeting to order at 6:33 p.m. and called for action on the Planning Commission minutes from the May 21, 2015 meeting. Commissioner Morgan MOVED to APPROVE the minutes as presented; SECONDED by Commissioner Butler. Motion PASSED unanimously.

2. Public Hearing (Quasi Judicial)

◆ **Docket CU 1-15**

Request: Approval of a conditional use permit to establish and operate a child care and preschool facility within a portion of the existing McMinnville Covenant Church.

Location: 2155 NW Second Street, and more specifically described as Tax Lots 00400 and 00501, Section 19AC, T. 4 S., R. 4 W., W.M.

Applicant: McMinnville Covenant Church

Chair Stassens opened the public hearing at 6:37 p.m., and requested disclosures, abstentions, or objections to jurisdiction. There were none noted by any members of the Planning Commission. Chair Stassens then asked if any of the commissioners had visited the location and all had except for Commissioner Tiedge.

Chair Stassens then requested the staff report from Mr. Pomeroy.

Mr. Pomeroy provided the staff report and stated that the Trinity Learning Center has been in existence at another location but will be now located in the Covenant Church and will offer child care for children aged six weeks to age two and one-half, preschool function from ages two and one-half up until age five and a component for after school care for kids up to the age of twelve, similar to the Kids on the Block program. Mr. Pomeroy stated that the facilities are already in existence; The applicant would be utilizing existing space and that the application meets all applicable requirements and criteria. Mr. Pomeroy recommended approval subject to the conditions listed in the staff report.

Applicant representative Amie Conover from the McMinnville Covenant Church spoke to the Commission and she informed them that she was also a board member at Trinity Learning Center. Ms. Conover informed the Commission that the Trinity Learning Center will close at First Baptist Church and is wanting to re-locate as well as create a new entity by changing the name and moving to the McMinnville Covenant Church location. Jennifer Teafatiller, another representative from the church, said that she supported Amie's statements.

Commissioner Chroust-Masin asked the applicant how many children will participate in the program and Ms. Conover explained that she expects about fifty children to attend their program. Ms. Conover also noted the age ranges of the children that would be served by the programs.

There was no testimony in opposition and no other questions of the applicant from the Commission.

Mr. Pomeroy said that there were no comments from public agencies.

The applicants waived the seven-day time period allowed to submit final written arguments in support of the application.

There was a brief discussion by staff and Commissioner Chroust-Masin commented that he is in support of the conditional use permit application.

Commissioner Butler commented that he thought it would be a better location due to traffic issues at the current site.

Commissioner Hillestad asked the applicant about transportation for children to the new facility. Ms. Conover said that public transportation is available nearby and that the church was discussing providing bussing services if families were in need.


Chair Stassens called for a MOTION and Commissioner Chroust-Masin MOVED, based on the findings of fact and conclusionary findings for approval, and material submitted by the applicant and staff, that CU 1-15 be APPROVED; Commissioner Hillestad SECONDED the motion. The motion PASSED unanimously.

3. Old/New Business

- Ordinance updates provided to Commissioners.
- There is nothing for the August docket so no August meeting scheduled.

4. Adjournment

Commissioner Chroust-Masin MOVED to adjourn the meeting; SECONDED by Commissioner Butler. Motion PASSED unanimously, and Chair Stassens ADJOURNED the meeting at 6:48 p.m.



Doug Montgomery
Secretary