

MINUTES

October 26, 2022
McMinnville Affordable Housing Committee
Regular Meeting

10:00 am
ZOOM Online Meeting
McMinnville, Oregon

Members Present: Remy Drabkin, Kellie Menke, Katie Curry, Howie Harkema, Alexandra Hendgen, Philip Higgins, Steve Iversen, Vickie Ybarguen, and Lindsey Manfrin

Members Absent: Beth Caster and Yuya Matsuda

Staff Present: Tom Schauer – Senior Planner, Jody Christensen – Project Manager

Others Present: Mark Davis – [Title?](#)

1. Call to Order

Chair Drabkin called the meeting to order at 10:00 a.m.

2. Minutes

A. August 25, 2021

Committee Member Menke moved to approve the August 25, 2021 minutes. The motion was seconded by Committee Member Higgins and passed unanimously.

3. Agency Reports

A. YCAP

Committee Member Hendgen gave a housing programs update including high number of calls, rental assistance, doors remained closed at the main campus due to lack of staffing, funding for housing initiatives, rehabilitating a building for a youth drop-in center, and Project Turnkey.

Project Manager Christensen gave a presentation on the Navigation Center. She discussed the center's purpose, location, design concepts, materials and color palette options, and next steps.

There was discussion regarding the completion timeline and funding.

Committee Member Manfrin said they had received the behavioral health housing funding and were looking for a property for that program. They would be expanding their conditional treatment and recovery services homes. Funding would also be used for rental barrier

removal and community procurement process for concrete needs and shelter for the homeless.

B. HAYC

Committee Member Ybarguen said they were working on refining the designs for Stratus Village and had started the online portal for applying for housing and recertification for clients. They had been working with YCAP on emergency vouchers and a capital needs assessment on all their properties.

C. Habitat

Committee Member Curry said they had a home that was completed and were working on the appraisal to set a purchase price for the new homeowners. A family will be moving in soon. They planned to start their next project, which was a shared wall townhome. They were also fundraising to finish work on the park.

D. Encompass Yamhill County

Committee Member Harkema said they were still doing the safe overnight car parking program, working with the library, and giving a presentation to the Yamhill County Resource Network this afternoon.

4. Action / Discussion Items

None

5. Citizens Comments

None

6. Task Force Member Comments/Updates

A. CET Workgroup

Committee Member Menke said the workgroup had been unable to meet.

7. Staff Comments/Updates

A. Navigation Center

This item was discussed above.

Project Manager Christensen discussed a possible letter of support for the legislative package from the Oregon Mayors Association for funding. McMinnville would be eligible to receive \$1.3 million of direct allocation for a project that addressed homelessness. The project had not been determined or defined yet. There would also be a capital allocation to help with construction.

Committee Member Menke moved to direct the Chair, Vice Chair, and staff to prepare a letter of support. The motion was seconded by Committee Member Hendgen and passed unanimously.

8. Adjournment

Chair Drabkin adjourned the meeting at 10:40 a.m.