



**City of McMinnville**  
**Planning Department**  
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# MINUTES

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**September 22, 2021**  
**McMinnville Affordable Housing Committee**  
**Regular Meeting**

**10:00 am**  
**ZOOM Online Meeting**  
**McMinnville, Oregon**

**Members Present:** Chairs Remy Drabkin and Kellie Menke, Lori Bergen, Katie Curry, Mark Davis, Steven Iversen, and Marcus Straw

**Members Absent:** Howie Harkema, Alexandra Hendgen, Lindsey Manfrin, Yuya Matsuda, and Vickie Ybarguen

**Staff Present:** Heather Richards – Planning Director, Tom Schauer – Senior Planner, and Noelle Amaya – Community Engagement

**Others Present** Scott Hill - Mayor

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## 1. Call to Order

Chair Drabkin called the meeting to order at 10:00 a.m.

## 2. Minutes

None

## 3. Agency Reports

### A. YCAP

Chair Menke said YCAP was going out for an RFP for an auditor. Project Turnkey had some computer problems, but was up and running.

### B. HAYC

No report.

### C. Encompass Yamhill County

Chair Drabkin said there was a fire this morning at a turtledove shelter campsite, but no one was injured.

**4. Action / Discussion Items:**

A. Work Update

Chair Drabkin said there were a number of updates to the work plan. Most of the projects were making progress.

There was discussion regarding funding for the Navigation Center and reaching out to other cities regarding the Construction Excise Tax.

Chair Drabkin asked the Committee to fill out a City survey about ARPA funds from the Finance Department.

B. ARPA Funds

Senior Planner Schauer said the Committee had recommended the Council provide ARPA funds to two projects, Stratus Village and Navigation Center. They asked staff to follow up with a recommended amount, and staff suggested \$200,000 for Stratus Village and \$500,000 for the Navigation Center.

Committee Member Davis moved to forward a recommendation to the Council to use the ARPA funds as suggested in Exhibit 2 of the packet. The motion was seconded by Committee Member Bergen and passed unanimously.

**5. Citizens Comments**

None

**6. Task Force Member Comments/Updates**

None

**7. Staff Comments/Updates**

Senior Planner Schauer said there was a recorded version of the Fair Housing Council training he would send out.

Planning Director Richards said Senior Planner Darnell was leaving the City.

**8. Adjournment**

Chair Drabkin adjourned the meeting at 10:16 a.m.