



**City of McMinnville**  
**Planning Department**  
231 NE Fifth Street  
McMinnville, OR 97128  
(503) 434-7311

[www.mcminnvilleoregon.gov](http://www.mcminnvilleoregon.gov)

# EXHIBIT 1 - MINUTES

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**November 15, 2017**  
**Landscape Review Committee**  
**Regular Meeting**

**12:00 pm**  
**Community Development Center**  
**McMinnville, Oregon**

**Members Present:** Rose Marie Caughran, Josh Kearns, and Tim McDaniel

**Members Absent:** Sharon Gunter and Rob Stephenson

**Staff Present:** Chuck Darnell – Associate Planner

**Guests Present:** Scott Hill –Mayor and Kellie Menke – City Councilor

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## 1. Call to Order

The meeting was called to order at 12:00 pm.

2. **Citizen Comments** – None.

3. **Approval of Minutes** – None.

## 4. **Action/Docket Item (repeat if necessary)**

A. L 37-17 – Revised Landscape Plan

Associate Planner Darnell said last month the Committee reviewed the plan for the mini storage facility adjacent to Lowe's near the intersection of Highway 18 and Highway 99W. The Committee had concerns with the compatibility of the proposed landscaping with the scale of the site and building. There was also concern regarding the screening on the west and south sides of the building. The applicant had submitted a revised plan to address these concerns. The main changes were to add plant material to the west and south sides of the building with variation and an alternating pattern of shrubs. More trees were added to the frontage as well. Instead of field grass close to the building, there would be river rock. They proposed to keep field grass on the east side of the building. He thought the changes were a vast improvement to the original application and staff recommended approval with conditions.

Committee Member McDaniel moved to approve L 37-17. The motion was seconded by Committee Member Kearns and passed 3-0.

**B. L 30-17 – Street Tree Plan**

Associate Planner Darnell discussed the street tree plan for the Aspire Phase 2 subdivision located on NE Atlantic Street and NE Cumulus Avenue.

Committee Member Caughran questioned the success of the community garden in this area. Associate Planner Darnell said that had already been approved and was not part of the street tree plan.

Associate Planner Darnell said the applicant was proposing October Glory and for under the utility lines Flowering Cherry trees. The subdivision had smaller lots around 2,000 and 3,000 square feet and staff had worked with McMinnville Water and Light to determine the proper spacing and locations for each of the trees. The proposed planting plan would include some variances for setbacks from utilities, based on the locations of the existing facilities and the small lot sizes. There would be a tree on almost every lot, but due to the placement of infrastructure there were a few lots that would not have a street tree. The plan would allow for placement of trees in locations that would minimize potential impacts to surrounding infrastructure, and reduce the need for tree removal in the future.

Committee Member Kearns moved to approve L 30-17. The motion was seconded by Committee Member McDaniel and passed 3-0.

**5. Discussion Items****A. City Arborist and Street Tree Program**

This item would be discussed at the next meeting.

**6. Old/New Business – None.****7. Committee/Commissioner Comments – None.****8. Staff Comments – None.****9. Adjournment**

The meeting was adjourned at 12:20 p.m.