

# MINUTES

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**April 19, 2023**  
**Landscape Review Committee**  
**Regular Meeting**

**12:00 pm**  
**ZOOM Meeting**  
**McMinnville, Oregon**

**Members Present:** John Hall, Brian Wicks, Jamie Fleckenstein, and Patty Sorensen

**Members Absent:** Carlton Davidson

**Staff Present:** Tom Schauer – Senior Planner, John Swanson – Senior Planner, and Jessica Payne – City Councilor

**Guests Present:**

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## 1. Call to Order

Chair Fleckenstein called the meeting to order at 12:00 p.m.

## 2. Citizen Comments

None

## 3. Approval of Minutes

- October 19, 2022

Committee Member Wicks moved to approve the October 19, 2022, minutes. The motion was seconded by Committee Member Sorensen and passed 4-0.

## 4. Action Item

- A. L 7-23: Landscape Plan for Robert Hayden, 429 SE Baker St. (Tax Lot R4420DA08300), cont. from 3/15

Senior Planner Schauer said at the last meeting the Committee requested the plants be better specified as well as clarification on quantities and spacing. He explained the sizing proposed was 4 inch to 1 gallon and asked if that was acceptable.

There was discussion regarding the sizes, especially the inch and a half caliper for the Vine Maple and Dogwood. It was suggested to change the sizes to 6-8 foot in height Vine Maple and 5-gallon Dogwood. There was also discussion regarding the lack of height in the groundcover and using a smaller variety than Red Twig Dogwood, like Arctic Fire, next to the sidewalk.

There was consensus to add conditions for the size of the Vine Maple and Dogwood and to use a small to medium size shrub along the sidewalk such as Nandina or Andromeda, and putting in Nandina by the building.

Committee Member Sorensen moved to approve L 7-23 with the conditions as amended. The motion was seconded by Committee Member Hall and passed 4-0.

- B. L 11-23: Street Tree Removal for Richard Taylor Alvarez, 2376 NW Fendle Way (Tax Lot R4418AD09600)

Senior Planner Schauer discussed the request for a street tree removal for trees that had already been removed. They were removed due to the sidewalk uplift and potential ash borers and would need to be replaced.

Committee Member Sorensen said they had already been replaced with large trees. She thought staff should verify if they were planted correctly.

Committee Member Wicks moved to approve L 11-23 and direct staff to verify the planting. The motion was seconded by Committee Member Hall and passed 4-0.

- C. L 12-23: Street Tree Removal for Eduardo Palomino, 2338 NW McGarey Drive (Tax Lot R4418AD05800)

Senior Planner Schauer explained the street tree removal for a tree that was lifting the sidewalk and damaging the downspout going into the street. Staff recommended removal and replacement.

Committee Member Sorensen moved to approve L 12-23 with conditions. The motion was seconded by Committee Member Hall and passed 4-0.

- D. L 13-23: Street Tree Removal for Lindsay Slate, 3213 NE McDonald Lane (Tax Lot R4409CD00201)

Senior Planner Schauer said this was a request for a street tree removal of a tree that was lifting the sidewalk and electrical box. Staff recommended removal and replacement to be planted south of the driveway.

Committee Member Sorensen went to the site and was surprised a tree had been planted in this location. She agreed with staff's recommendation.

Committee Member Wicks was concerned about gridding the stump so close to the utilities. There was consensus to revise the conditions to leave flexibility for the stump grinding.

Committee Member Sorensen moved to approve L 13-23 with the conditions as amended. The motion was seconded by Committee Member Wicks and passed 4-0.

- E. L 14-23: Street Tree Removal for Andrew Cope, 417 NE 12th Street (Tax Lot R4416CC06500)

Senior Planner Schauer reviewed the street tree removal request for two trees that were lifting the sidewalk and conflicted with the overhead utilities. Staff recommended removal and replacement with trees from the small street tree list.

Committee Member Hall moved to approve L 14-23 with conditions. The motion was seconded by Committee Member Sorensen and passed 4-0.

## **5. Discussion Items**

Senior Planner Schauer said there was a request from Damian Lillard Toyota that instead of Beech trees they would like to plant Kindred Spirit Oak due to availability and they would like to replace the Ginko with Linden Greenspire also due to availability.

There was consensus to allow the substitutions.

Senior Planner Schauer said McMinnville Water & Light requested eliminating some landscaping for their fuel station project at the driveway entrance so they could put in sidewalk and have better visibility.

There was consensus that they put in low groundcover, perhaps with thorns to discourage loitering.

There was discussion regarding matching trees to planter strips and making sure big trees were not planted in strips that were too small and that big trees would be planted in the wider strips. The size of the tree should be in scale with the size of the planter strip.

## **6. Committee Comments**

Committee Member Hall discussed grass being planted under trees causing more surface root issues. He thought a different ground cover should be used that did not need as much water, such as Fescue grass.

Committee Member Sorensen discussed a previous application on NW McGarey Drive and how no trees had been planted there yet. She asked staff to look into it.

Committee Member Wicks thought they also needed to check on the Big Box store application.

There was discussion regarding the need for an arborist report for tree removals, when tree removals should come to the Committee, and heritage trees.

## **7. Staff Comments**

None

## **8. Adjournment**

Chair Fleckenstein adjourned the meeting at 1:19 p.m.