



City of McMinnville
Planning Department
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MINUTES

December 21, 2022
Landscape Review Committee
Regular Meeting

12:00 pm
ZOOM Meeting
McMinnville, Oregon

Members Present: John Hall, Carlton Davidson, Brain Wicks, and Patty Sorensen

Members Absent: Rob Stephenson

Staff Present: Tom Schauer – Senior Planner and Jessica Payne – City Councilor

Guests Present:

1. Call to Order

Chair Hall called the meeting to order at 12:00 p.m.

2. Citizen Comments

None

3. Approval of Minutes

- June 15, 2022
- July 20, 2022
- August 17, 2022
- August 31, 2022
- September 21, 2022

Committee Member Sorensen noted her name was misspelled in the June 15 and August 31 minutes.

Committee Member Sorensen moved to approve the June 15, July 20, August 17 and 31, and September 21, 2022 minutes as amended. The motion was seconded by Chair Hall and passed 4-0.

4. Action Item

- A. L 19-22: Street Tree Removal for Alan Ruden, Inc., c/o Brian Ruden, 1121 NW Michelbook Ln (Tax Lot R4417DC 7600)
Senior Planner Schauer discussed the tree removal request for a cottage cluster development. This was to remove two trees and there was a third tree that might need to be removed due to sidewalk conditions.

Committee Member Sorensen thought both trees should be removed.

There was discussion regarding no overhead power lines, preserving native Oak trees, distance of the replacement trees, availability of the replacement trees and other options if they were not available, and how the replanting size should be two inch caliper.

Chair Hall moved to approve L 19-22 with flexibility in the tree species as long as it was a two inch caliper tree on the approved list. The motion was seconded by Committee Member Wicks and passed 4-0.

5. Discussion Items

- Work Plan

Senior Planner Schauer reviewed the work plan. It would be updated next month with the Committee's input.

- Amy Dixon

Senior Planner Schauer said Ms. Dixon was going to be help the department again in January part time.

There was discussion regarding upcoming agenda items, Urban Growth Boundary expansion work, historic tree policy, Three Mile Lane Plan, public projects coming to the LRC for feedback, and new Committee Member.

6. Committee Comments

None

7. Staff Comments

None

8. Adjournment

Chair Hall adjourned the meeting at 12:48 p.m.