



Customer Service Super Star

Senior Center & Community Center

**Part Time - Approximately 15 hours per week
\$10.75/hour will increase to \$11.25/hour July 1, 2019**

The City of McMinnville is seeking to fill Extra Help - Senior Center and Community Center positions (approx. 15 hrs/wk) within the Parks and Recreation Department.

This position is responsible for a variety of assigned duties including but not limited to: room preparation, host and provide supervision during scheduled programs, events and rentals; front line contact with patrons; opening and closing procedures; and cash handling. The candidate will have excellent computer skills. This individual will be able to engage with patrons, will have exceptional public service work ethic, and will act as a positive Parks & Recreation advocate. This position works closely with the management and coordinators at each facility. The candidate will work within the McMinnville Senior Center and/or McMinnville Community Center. Work hours will generally be days, evenings and weekends with some flexibility required. Applicants must have a good understanding of public park and recreation services and be willing to adjust their schedule as circumstances require. Hourly wage \$10.75/hr.

To apply, submit a City of McMinnville Employment Application to Anne Lane, City of McMinnville Senior Center, 2250 NE McDaniel Lane, McMinnville, Oregon 97128. Employment Applications may be found on the City of McMinnville website: www.mcminnvilleoregon.gov. This recruitment is considered open until filled. The City of McMinnville is eager to fill this position so apply soon!