

MINUTES

December 8, 2022
Historic Landmarks Committee
Regular Meeting

4:00 pm
Hybrid Meeting
McMinnville, Oregon

Members Present: Mary Beth Branch, Eve Dewan, Mark Cooley, and John Mead
Members Absent: Christopher Knapp and Sal Peralta
Staff Present: Heather Richards – Community Development Director and Amanda Winter – Planning Analyst
Others Present:

1. Call to Order

Chair Mead called the meeting to order at 4:00 p.m.

2. Citizen Comments

None

3. Action Items

A. Quasi-Judicial Public Hearing: Gwendolyn Hotel

Request: Request to demolish three historic resources and build a new five-story hotel with ground floor commercial, roof deck and underground parking structure.

Docket: **HL 6-22**, (Certificate of Approval for Demolition, 609 NE Third Street) - Property Owner – Jon Bladine, Oregon Lithoprint Inc.

HL 7-22, (Certificate of Approval for Demolition, 611 NE Third Street) - Property Owner – Jon Bladine, Bladine Family Limited Partnership

HL 8-22, (Certificate of Approval for Demolition, 619 NE Third Street) - Property Owner - Philip Frischmuth, Wild Haven LLC

DDR 2-22, (Downtown Design Review – New Construction)

Applicant: Mark Vuong, HD McMinnville LLC

Chair Mead said the applicant had requested a continuance of the hearing to provide additional information.

Chair Mead opened the public hearing and read the hearing statement. He asked if any Committee member wished to make a disclosure or abstain from participating or voting on this application. There was none. He asked if there was any objection to the jurisdiction of the Committee to hear this matter. There was none.

Committee Member Cooley MOVED to CONTINUE the hearing for HL 6-22/HL 7-22/HL 8-22/DDR 2-22 to January 5, 2023; SECONDED by Committee Member Dewan. The motion PASSED unanimously.

Community Development Director Richards explained the record would remain open and how the continuance had been advertised.

4. 2023 Certified Local Grant Program Application

Community Development Director Richards gave a background on the Certified Local Grant program, how the City had used the grant in the past, and the options for this grant cycle.

There was discussion regarding the reconnaissance level survey done in 2021 and updating the inventory list for accuracy to make sure they were protecting what should be protected. There was also discussion regarding doing a reconnaissance level survey for development periods in the community, hiring a consultant to help with the creation of a historic district south or north of downtown, and archeologic dig and reconnaissance survey at Linfield College.

There was consensus for staff to come back with maps showing areas from 1935 plus for a reconnaissance level survey, reconnaissance/intensive level survey for the area south of downtown, intensive level survey for the area north of downtown, and intensive level survey and archeologic dig at Linfield College.

5. Committee Member Comments

None

6. Staff Comments

Community Development Director Richards said SHPO recommended revisiting the downtown historic district in terms of the survey and boundary. She suggested having SHPO come to a meeting to discuss it further. She then discussed new staffing hires.

7. Adjournment

Chair Mead adjourned the meeting at 4:59 p.m.