

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b><u>BEGINNING FUND BALANCE</u></b>						
0	0	0	<b>4001-01 Designated Begin FB-General Fd - Grants</b>	0	1,000,000	0
655,396	711,883	677,500	<b>4001-07 Designated Begin FB-General Fd - LOSAP</b> Designated carryover from prior year for the Length of Service Award Program (LOSAP), the City's retirement benefit program for volunteer firefighters.	825,000	825,000	825,000
5,847,769	4,876,207	4,761,915	<b>4090 Beginning Fund Balance</b> Estimated July 1 undesignated carryover from the prior year.	4,334,365	4,334,365	4,559,824
<b>5,661,535</b>	<b>5,588,091</b>	<b>5,439,415</b>	<b><u>TOTAL BEGINNING FUND BALANCE</u></b>	<b>5,159,365</b>	<b>6,159,365</b>	<b>5,384,824</b>
<b>6,503,164</b>	<b>5,588,091</b>	<b>5,439,415</b>	<b><i>TOTAL RESOURCES</i></b>	<b>5,159,365</b>	<b>6,159,365</b>	<b>5,384,824</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 002 - CITY MANAGER'S OFFICE Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b>MISCELLANEOUS</b>						
0	0	0	<b>6600 Other Income</b> Reimbursements for ICMA president role travel expenses	0	0	0
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL MISCELLANEOUS</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL RESOURCES</b>	<b>0</b>	<b>0</b>	<b>0</b>

Budget Document Report

01 - GENERAL FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 002 - CITY MANAGER'S OFFICE Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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**REQUIREMENTS**

**PERSONNEL SERVICES**

-2,861	1,772	0	<b>7000</b> Salaries & Wages	0	0	0
170,365	153,252	305,111	<b>7000-05</b> Salaries & Wages - Regular Full Time City Manager - 1.00 FTE City Recorder - 0.20 FTE Communications & Engagement Manager - 1.00 FTE	264,603	264,603	264,603
1,312	0	0	<b>7000-15</b> Salaries & Wages - Temporary	0	0	0
122	220	0	<b>7000-20</b> Salaries & Wages - Overtime	2,100	2,100	2,100
0	325	0	<b>7000-25</b> Salaries & Wages - City Employee Recognition	0	0	0
6,000	5,400	6,000	<b>7000-30</b> Salaries & Wages - Auto Allowance City Manager's \$500 per month automobile allowance.	6,000	6,000	6,000
-1,654	1,105	0	<b>7300</b> Fringe Benefits	0	0	0
8,930	7,996	12,241	<b>7300-05</b> Fringe Benefits - FICA - Social Security	14,017	14,017	14,017
2,695	2,409	3,004	<b>7300-06</b> Fringe Benefits - FICA - Medicare	4,164	4,164	4,164
68,996	61,790	72,944	<b>7300-15</b> Fringe Benefits - PERS - OPSRP - IAP	81,212	81,212	81,212
13,017	11,464	12,815	<b>7300-18</b> Fringe Benefits - Retirement Benefit City Manager's deferred compensation contributions - 8% of salary.	14,561	14,561	14,561
21,357	19,650	24,360	<b>7300-20</b> Fringe Benefits - Medical Insurance	45,746	45,746	45,746
3,150	2,850	3,400	<b>7300-22</b> Fringe Benefits - VEBA Plan	6,200	6,200	6,200
120	113	152	<b>7300-25</b> Fringe Benefits - Life Insurance	132	132	132
834	770	948	<b>7300-30</b> Fringe Benefits - Long Term Disability	520	520	520
143	109	175	<b>7300-35</b> Fringe Benefits - Workers' Compensation Insurance	328	328	328
24	21	32	<b>7300-37</b> Fringe Benefits - Workers' Benefit Fund	74	74	74
<b>292,550</b>	<b>269,248</b>	<b>441,182</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>439,657</b>	<b>439,657</b>	<b>439,657</b>

**MATERIALS AND SERVICES**

940	0	1,000	<b>7520</b> Public Notices & Printing	1,000	1,000	1,000
179	172	300	<b>7540</b> Employee Events Costs shared city-wide for employee training, materials, and events.	300	300	300
6,839	1,191	5,000	<b>7550</b> Travel & Education Professional association conferences, seminars, travel and meal costs, professional memberships, dues and subscriptions. Includes allowance for leadership training and development for City staff.	5,000	5,000	5,000
1,300	1,400	1,500	<b>7610-05</b> Insurance - Liability	1,800	1,800	1,800

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 002 - CITY MANAGER'S OFFICE Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
1,071	905	1,200	<b>7620</b>	<b>Telecommunications</b>		1,200	1,200	1,200
142	191	400	<b>7660</b>	<b>Materials &amp; Supplies</b>		800	800	800
1,050	174	1,000	<b>7660-05</b>	<b>Materials &amp; Supplies - Office Supplies</b>		1,000	1,000	1,000
146	35	100	<b>7660-15</b>	<b>Materials &amp; Supplies - Postage</b>		150	150	150
10,621	14,397	3,160	<b>7750</b>	<b>Professional Services</b>		1,400	1,400	1,400
0	0	0	<b>7750-01</b>	<b>Professional Services - Audit &amp; other city-wide prof svc</b> Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses		3,560	3,560	3,560
1,805	2,143	4,482	<b>7840</b>	<b>M &amp; S Computer Charges</b> I.S. Fund materials & supplies costs shared city-wide		5,146	5,146	5,146
2,210	0	840	<b>7840-02</b>	<b>M &amp; S Computer Charges - City Manager's Office</b>		4,640	4,640	4,640
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Office 365 Licensing	4	240	840	
				Adobe Licensing	1	1,300	1,300	
				Replacement Surface	1	2,500	2,500	
47,967	49,785	52,215	<b>8000</b>	<b>City Memberships</b>		54,000	54,000	54,000
<b>74,269</b>	<b>70,392</b>	<b>71,197</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>			<b>79,996</b>	<b>79,996</b>	<b>79,996</b>
<b><u>CAPITAL OUTLAY</u></b>								
213	0	494	<b>8750</b>	<b>Capital Outlay Computer Charges</b> I.S. Fund capital outlay costs shared city-wide		1,080	0	0
<b>213</b>	<b>0</b>	<b>494</b>	<b><u>TOTAL CAPITAL OUTLAY</u></b>			<b>1,080</b>	<b>0</b>	<b>0</b>
<b>367,032</b>	<b>339,641</b>	<b>512,873</b>	<b><u>TOTAL REQUIREMENTS</u></b>			<b>520,733</b>	<b>519,653</b>	<b>519,653</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 003 - CITY HALL & CITY PROPERTY Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b>INTERGOVERNMENTAL</b>						
0	0	0	<b>4546 American Rescue Plan</b> ARPA project: DEI funding for summit and training (in Admin - Council)	0	15,000	15,000
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL INTERGOVERNMENTAL</b>	<b>0</b>	<b>15,000</b>	<b>15,000</b>
<b>CHARGES FOR SERVICES</b>						
12,708	12,708	12,700	<b>5400-02 Property Rentals - The Nelson House</b> Chamber of Commerce monthly rental income increases in October depending on the June 30 CPI-W increase.	0	0	0
<b>12,708</b>	<b>12,708</b>	<b>12,700</b>	<b>TOTAL CHARGES FOR SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>12,708</b>	<b>12,708</b>	<b>12,700</b>	<b>TOTAL RESOURCES</b>	<b>0</b>	<b>15,000</b>	<b>15,000</b>

Budget Document Report

01 - GENERAL FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 003 - CITY HALL & CITY PROPERTY Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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REQUIREMENTS

MATERIALS AND SERVICES

12,277	12,218	12,500	<b>7600</b>	<b>Utilities</b> For city hall, civic center and rental building		18,000	18,000	18,000
0	0	0	<b>7600-04</b>	<b>Utilities - Water</b>		220,000	0	0
1,000	1,000	1,000	<b>7610-05</b>	<b>Insurance - Liability</b>		1,040	1,040	1,040
10,200	12,500	12,300	<b>7610-10</b>	<b>Insurance - Property</b>		13,230	13,230	13,230
5,852	5,588	5,500	<b>7620</b>	<b>Telecommunications</b>		6,050	6,050	6,050
10,000	10,244	6,500	<b>7650-10</b>	<b>Janitorial - Services</b>		10,500	10,500	10,500
2,088	3,950	500	<b>7650-15</b>	<b>Janitorial - Supplies</b>		2,500	2,500	2,500
233	786	150	<b>7660</b>	<b>Materials &amp; Supplies</b>		150	150	150
4,866	0	500	<b>7720-06</b>	<b>Repairs &amp; Maintenance - Equipment</b>		500	500	500
10,216	7,323	39,000	<b>7720-08</b>	<b>Repairs &amp; Maintenance - Building Repairs</b> Repairs and maintenance projects for City Hall and Civic Hall		44,000	10,000	10,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				General Repairs	1	10,000	10,000	
4,806	3,739	5,000	<b>7720-10</b>	<b>Repairs &amp; Maintenance - Building Maintenance</b>		5,000	5,000	5,000
1,314	40	5,000	<b>7720-12</b>	<b>Repairs &amp; Maintenance - Grounds</b>		5,000	5,000	5,000
19,458	20,304	23,100	<b>7720-34</b>	<b>Repairs &amp; Maintenance - Parking Structure &amp; Lots</b>		61,020	21,020	21,020
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Liability insurance premiums	1	2,970	2,970	
				Property insurance premiums	1	3,550	3,550	
				Misc repairs and maintenance	1	3,500	3,500	
				Flower basket program	1	6,000	6,000	
				Lighting	1	5,000	5,000	
8,044	6,319	26,300	<b>7740-05</b>	<b>Rental Property Repair &amp; Maint - Building</b>		17,280	1,780	1,780
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Liability insurance premiums	1	260	260	
				Property insurance premiums	1	1,520	1,520	
526	781	500	<b>7750</b>	<b>Professional Services</b>		7,500	0	0
7,146	6,900	9,800	<b>7780-17</b>	<b>Contract Services - Parking Structure &amp; Lots</b>		11,000	11,000	11,000
24,905	26,514	20,000	<b>7790</b>	<b>Maintenance &amp; Rental Contracts</b> Security system, floor mat cleaning, heating system maintenance, pest control, copier lease, postage machine lease		26,200	26,200	26,200

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 003 - CITY HALL & CITY PROPERTY Program : N/A		2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
5,400	5,400	5,400	<b>7790-05</b>	<b>Maintenance &amp; Rental Contracts - Water &amp; Light Fiber Net</b>	5,400	5,400	5,400
3,808	0	0	<b>7800</b>	<b>M &amp; S Equipment</b>	0	0	0
<b>132,140</b>	<b>123,604</b>	<b>173,050</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>		<b>454,370</b>	<b>137,370</b>	<b>137,370</b>
<b><u>CAPITAL OUTLAY</u></b>							
0	0	10,000	<b>8710</b>	<b>Equipment</b>	0	0	0
0	0	43,000	<b>8800</b>	<b>Building Improvements</b>	47,000	0	0
<b>0</b>	<b>0</b>	<b>53,000</b>	<b><u>TOTAL CAPITAL OUTLAY</u></b>		<b>47,000</b>	<b>0</b>	<b>0</b>
<b>132,140</b>	<b>123,604</b>	<b>226,050</b>	<b><u>TOTAL REQUIREMENTS</u></b>		<b>501,370</b>	<b>137,370</b>	<b>137,370</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 005 - MAYOR & CITY COUNCIL Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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**REQUIREMENTS**

**PERSONNEL SERVICES**

31,886	47,786	43,004	<b>7000-05</b> Salaries & Wages - Regular Full Time City Recorder - 0.80 FTE	63,498	63,498	63,498
5,248	0	0	<b>7000-15</b> Salaries & Wages - Temporary	0	0	0
489	882	0	<b>7000-20</b> Salaries & Wages - Overtime	900	900	900
0	300	0	<b>7000-30</b> Salaries & Wages - Auto Allowance	0	0	0
2,226	2,859	2,629	<b>7300-05</b> Fringe Benefits - FICA - Social Security	3,896	3,896	3,896
521	699	614	<b>7300-06</b> Fringe Benefits - FICA - Medicare	934	934	934
9,623	14,046	12,467	<b>7300-15</b> Fringe Benefits - PERS - OPSRP - IAP	18,710	18,710	18,710
0	637	0	<b>7300-18</b> Fringe Benefits - Retirement Benefit	0	0	0
4,405	5,336	4,462	<b>7300-20</b> Fringe Benefits - Medical Insurance	6,154	6,154	6,154
600	750	600	<b>7300-22</b> Fringe Benefits - VEBA Plan	800	800	800
51	70	64	<b>7300-25</b> Fringe Benefits - Life Insurance	48	48	48
174	270	232	<b>7300-30</b> Fringe Benefits - Long Term Disability	142	142	142
33	48	38	<b>7300-35</b> Fringe Benefits - Workers' Compensation Insurance	77	77	77
13	13	14	<b>7300-37</b> Fringe Benefits - Workers' Benefit Fund	18	18	18
291	291	501	<b>7400-10</b> Fringe Benefits - Volunteers - Workers' Compensation Insurance	500	500	500
<b>55,560</b>	<b>73,987</b>	<b>64,625</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>95,677</b>	<b>95,677</b>	<b>95,677</b>

**MATERIALS AND SERVICES**

70,434	1,903	1,500	<b>7520</b> Public Notices & Printing	1,500	1,500	1,500
483	432	450	<b>7620</b> Telecommunications	500	500	500
422	152	200	<b>7660</b> Materials & Supplies	200	200	200
1,091	1,479	800	<b>7660-05</b> Materials & Supplies - Office Supplies	800	800	800
122	21	150	<b>7660-15</b> Materials & Supplies - Postage	150	150	150
6,749	2,247	5,030	<b>7750</b> Professional Services	15,000	15,000	15,000
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
			ARPA: DEI training and professional support	1	10,000	10,000
			ARPA: DEI Summit at Linfield	1	5,000	5,000
0	0	0	<b>7750-01</b> Professional Services - Audit & other city-wide prof svc Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses	30	30	30

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 005 - MAYOR & CITY COUNCIL Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
500	11,485	5,000	<b>7750-06</b>	<b>Professional Services - Community Outreach</b>		10,000	10,000	10,000
				Continuing the City Council's public communication efforts				
11,725	13,393	15,586	<b>7840</b>	<b>M &amp; S Computer Charges</b>		18,377	18,377	18,377
				I.S. Fund materials & supplies costs shared city-wide				
3,870	2,877	1,680	<b>7840-03</b>	<b>M &amp; S Computer Charges - City Council</b>		1,800	1,800	1,800
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Office 365 Licensing	8	240	1,800	
15,728	9,305	17,500	<b>8005</b>	<b>Mayor/City Council Expenses</b>		18,000	18,000	18,000
45,000	26,355	10,000	<b>8016</b>	<b>Affordable Housing</b>		10,000	10,000	10,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Environmental clean up	1	10,000	10,000	
<b>156,124</b>	<b>69,649</b>	<b>57,896</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>			<b>76,357</b>	<b>76,357</b>	<b>76,357</b>
<b><u>CAPITAL OUTLAY</u></b>								
1,329	0	1,719	<b>8750</b>	<b>Capital Outlay Computer Charges</b>		3,860	0	0
				I.S. Fund capital outlay costs shared city-wide				
<b>1,329</b>	<b>0</b>	<b>1,719</b>	<b><u>TOTAL CAPITAL OUTLAY</u></b>			<b>3,860</b>	<b>0</b>	<b>0</b>
<b>213,013</b>	<b>143,637</b>	<b>124,240</b>	<b><u>TOTAL REQUIREMENTS</u></b>			<b>175,894</b>	<b>172,034</b>	<b>172,034</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 008 - LEGAL Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b><u>MISCELLANEOUS</u></b>						
0	0	0	6600 Other Income	0	0	0
<b>0</b>	<b>0</b>	<b>0</b>	<b><u>TOTAL MISCELLANEOUS</u></b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>0</b>	<b>0</b>	<b>0</b>	<b><i>TOTAL RESOURCES</i></b>	<b>0</b>	<b>0</b>	<b>0</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 008 - LEGAL Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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**REQUIREMENTS**

**PERSONNEL SERVICES**

127,212	121,827	140,745	<b>7000-05</b> Salaries & Wages - Regular Full Time City Attorney - 1.00 FTE	156,790	156,790	156,790
0	28,600	37,578	<b>7000-10</b> Salaries & Wages - Regular Part Time Management Support Specialist - Senior - Legal - 0.50 FTE	38,868	38,868	38,868
0	6,090	4,140	<b>7000-15</b> Salaries & Wages - Temporary Extra Help - Legal - 0.09 FTE	3,456	3,456	3,456
31	0	0	<b>7000-20</b> Salaries & Wages - Overtime	0	0	0
0	0	0	<b>7000-37</b> Salaries & Wages - Medical Opt Out Incentive	0	0	0
7,354	9,554	11,173	<b>7300-05</b> Fringe Benefits - FICA - Social Security	11,455	11,455	11,455
1,794	2,234	2,597	<b>7300-06</b> Fringe Benefits - FICA - Medicare	2,887	2,887	2,887
17,807	40,643	52,256	<b>7300-15</b> Fringe Benefits - PERS - OPSRP - IAP	57,227	57,227	57,227
8,616	21,847	24,620	<b>7300-20</b> Fringe Benefits - Medical Insurance	25,470	25,470	25,470
0	4,500	1,500	<b>7300-22</b> Fringe Benefits - VEBA Plan	1,500	1,500	1,500
59	198	216	<b>7300-25</b> Fringe Benefits - Life Insurance	120	120	120
307	953	962	<b>7300-30</b> Fringe Benefits - Long Term Disability	444	444	444
79	198	230	<b>7300-35</b> Fringe Benefits - Workers' Compensation Insurance	239	239	239
11	31	38	<b>7300-37</b> Fringe Benefits - Workers' Benefit Fund	37	37	37
3,175	2,268	0	<b>7300-40</b> Fringe Benefits - Unemployment	0	0	0
<b>166,445</b>	<b>238,944</b>	<b>276,055</b>	<b><u>TOTAL PERSONNEL SERVICES</u></b>	<b>298,493</b>	<b>298,493</b>	<b>298,493</b>

**MATERIALS AND SERVICES**

332	317	400	<b>7540</b> Employee Events Costs shared city-wide for employee training, materials, and events.	300	300	300
0	2,646	5,400	<b>7545</b> Subscriptions Westlaw legal research subscriptions.	6,000	6,000	6,000
1,127	2,355	3,300	<b>7550</b> Travel & Education Professional association conferences, seminars, and workshops including travel and meal costs, professional memberships, dues, professional reference materials for the City Attorney.	7,700	7,700	7,700
2,400	2,500	2,300	<b>7610-05</b> Insurance - Liability	2,650	2,650	2,650
980	1,359	1,000	<b>7620</b> Telecommunications	1,300	1,300	1,300
510	472	500	<b>7660-05</b> Materials & Supplies - Office Supplies	500	500	500
69	29	150	<b>7660-15</b> Materials & Supplies - Postage	150	150	150

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 008 - LEGAL Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
1,578	5,509	1,000	<b>7750</b>	<b>Professional Services</b>		20,000	20,000	20,000
				Provide City Attorney with legal assistance on projects other than city prosecutorial services.				
153,004	107,656	103,928	<b>7750-09</b>	<b>Professional Services - Legal</b>		104,000	104,000	104,000
				Contract city prosecutor services to provide City Attorney with assistance.				
3,283	3,750	3,842	<b>7840</b>	<b>M &amp; S Computer Charges</b>		4,411	4,411	4,411
				I.S. Fund materials & supplies costs shared city-wide				
7,887	0	720	<b>7840-08</b>	<b>M &amp; S Computer Charges - Legal</b>		6,920	6,920	6,920
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Office 365 Licensing	3	240	720	
				Mobile Replacement	1	3,000	3,000	
				Caselle license + annual cost	1	3,200	3,200	
<b>171,170</b>	<b>126,593</b>	<b>122,540</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>			<b>153,931</b>	<b>153,931</b>	<b>153,931</b>
			<b><u>CAPITAL OUTLAY</u></b>					
372	0	424	<b>8750</b>	<b>Capital Outlay Computer Charges</b>		926	0	0
				I.S. Fund capital outlay costs shared city-wide				
<b>372</b>	<b>0</b>	<b>424</b>	<b><u>TOTAL CAPITAL OUTLAY</u></b>			<b>926</b>	<b>0</b>	<b>0</b>
<b>337,987</b>	<b>365,536</b>	<b>399,019</b>	<b><u>TOTAL REQUIREMENTS</u></b>			<b>453,350</b>	<b>452,424</b>	<b>452,424</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 011 - COMMUNITY SERVICES Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b><u>INTERGOVERNMENTAL</u></b>						
0	0	0	4546 American Rescue Plan	80,000	80,000	80,000
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL INTERGOVERNMENTAL</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>
<b><u>MISCELLANEOUS</u></b>						
0	1,180	0	6405 Donations - Administration	0	0	0
0	0	0	6490 Donations - Public Art Public donations for the Public Art Program	0	0	0
21,895	0	10,000	6490-10 Donations - Public Art - Dedicated Public donations for specific pieces of artwork for the Public Art Program	10,000	10,000	10,000
<b>21,895</b>	<b>1,180</b>	<b>10,000</b>	<b>TOTAL MISCELLANEOUS</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<b>21,895</b>	<b>1,180</b>	<b>10,000</b>	<b>TOTAL RESOURCES</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 011 - COMMUNITY SERVICES Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b>MATERIALS AND SERVICES</b>						
1,110	200	2,000	<b>7720-03 Repairs &amp; Maintenance - Public Art</b>	2,000	2,000	2,000
0	0	0	<b>7750 Professional Services</b>	0	0	0
0	0	0	<b>7750-04 Professional Services - Grants</b> ARPA: translation services	80,000	80,000	80,000
7,911	13,129	42,400	<b>8010 Holiday Lighting</b> City contribution to community-wide Holiday Lighting Program, a public/private partnership, and monthly electrical charges for 3rd Street kiosks.	14,000	14,000	14,000
4,553	1,613	10,000	<b>8012 M&amp;S Downtown Public Art Program</b> City's annual support of Downtown Public Art Program includes pedestal construction and artist honorariums.	10,000	10,000	10,000
0	0	0	<b>8012-05 M&amp;S Downtown Public Art Program - Donations - Public Art</b> Public art purchases funded through revenue account 6490, Donations-Public Art.	0	0	0
13,895	0	10,000	<b>8012-10 M&amp;S Downtown Public Art Program - Donations - Dedicated</b> Public donations for purchase of specific pieces of artwork for the Downtown Public Art Program; funded through revenue account 6490-10, Donations-Public Art-Dedicated.	0	0	0
0	0	0	<b>8015 Community Services</b>	0	0	0
14,000	15,180	14,000	<b>8020 McMinnville Downtown Association</b> City's contribution to the McMinnville Downtown Association in-lieu of a Downtown Economic Improvement District assessment.	14,000	14,000	14,000
22,500	22,500	22,500	<b>8025 Yamhill Co - YCTA</b> Public transportation program support increased in FY23	25,000	25,000	25,000
83,301	83,768	93,000	<b>8060 Economic Development</b> MEDP contribution, bypass lobbying, small econ dev projects	93,000	93,000	93,000
<b>147,270</b>	<b>136,391</b>	<b>193,900</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>238,000</b>	<b>238,000</b>	<b>238,000</b>
<b>CAPITAL OUTLAY</b>						
8,000	0	0	<b>8712-10 Capital Outlay Downtown Public Art Program - Donations - Dedicated</b>	0	0	0
<b>8,000</b>	<b>0</b>	<b>0</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>155,270</b>	<b>136,391</b>	<b>193,900</b>	<b>TOTAL REQUIREMENTS</b>	<b>238,000</b>	<b>238,000</b>	<b>238,000</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 012 - HUMAN RESOURCES Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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**REQUIREMENTS**

**PERSONNEL SERVICES**

131,201	113,730	95,350	<b>7000-05</b> <b>Salaries &amp; Wages - Regular Full Time</b> Human Resources Manager - 1.00 FTE Human Resources Analyst - 0.50 FTE Management Support Specialist - 1.00 FTE	192,366	152,106	152,106
0	0	11,777	<b>7000-10</b> <b>Salaries &amp; Wages - Regular Part Time</b>	0	0	0
3,240	4,115	6,500	<b>7000-15</b> <b>Salaries &amp; Wages - Temporary</b> Extra Help - Administrative - 0.15 FTE	4,800	4,800	4,800
202	367	0	<b>7000-20</b> <b>Salaries &amp; Wages - Overtime</b>	0	0	0
0	0	0	<b>7000-25</b> <b>Salaries &amp; Wages - City Employee Recognition</b>	0	0	0
0	300	0	<b>7000-30</b> <b>Salaries &amp; Wages - Auto Allowance</b>	0	0	0
8,003	7,021	6,985	<b>7300-05</b> <b>Fringe Benefits - FICA - Social Security</b>	11,928	9,492	9,492
1,893	1,672	1,607	<b>7300-06</b> <b>Fringe Benefits - FICA - Medicare</b>	2,859	2,275	2,275
30,498	32,156	31,933	<b>7300-15</b> <b>Fringe Benefits - PERS - OPSRP - IAP</b>	56,423	44,727	44,727
0	637	0	<b>7300-18</b> <b>Fringe Benefits - Retirement Benefit</b>	0	0	0
18,151	18,478	20,609	<b>7300-20</b> <b>Fringe Benefits - Medical Insurance</b>	50,366	39,170	39,170
2,250	900	1,500	<b>7300-22</b> <b>Fringe Benefits - VEBA Plan</b>	6,500	3,500	3,500
138	140	162	<b>7300-25</b> <b>Fringe Benefits - Life Insurance</b>	150	120	120
616	648	572	<b>7300-30</b> <b>Fringe Benefits - Long Term Disability</b>	332	236	236
104	137	100	<b>7300-35</b> <b>Fringe Benefits - Workers' Compensation Insurance</b>	237	189	189
31	29	58	<b>7300-37</b> <b>Fringe Benefits - Workers' Benefit Fund</b>	84	73	73
907	648	0	<b>7300-40</b> <b>Fringe Benefits - Unemployment</b>	0	0	0
<b>197,234</b>	<b>180,977</b>	<b>177,153</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>326,045</b>	<b>256,688</b>	<b>256,688</b>

**MATERIALS AND SERVICES**

0	225	100	<b>7520</b> <b>Public Notices &amp; Printing</b>	0	0	0
0	0	0	<b>7530</b> <b>Training</b>	500	500	500
5,316	1,744	1,000	<b>7550</b> <b>Travel &amp; Education</b> Professional association conferences, seminars and workshops including travel and meal costs, professional memberships, dues, subscriptions, and reference materials.	8,000	8,000	8,000
0	0	2,500	<b>7579</b> <b>Employee Recognition</b>	2,500	2,500	2,500
581	449	550	<b>7620</b> <b>Telecommunications</b>	800	800	800

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : 012 - HUMAN RESOURCES Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
30	541	750	<b>7660</b>	<b>Materials &amp; Supplies</b>		1,000	1,000	1,000
101	9	200	<b>7660-05</b>	<b>Materials &amp; Supplies - Office Supplies</b>		500	500	500
38	21	100	<b>7660-15</b>	<b>Materials &amp; Supplies - Postage</b>		200	200	200
48,209	29,845	5,000	<b>7750</b>	<b>Professional Services</b>		7,500	7,500	7,500
0	0	0	<b>7750-01</b>	<b>Professional Services - Audit &amp; other city-wide prof svc</b>		60	60	60
				Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses				
938	1,071	1,921	<b>7840</b>	<b>M &amp; S Computer Charges</b>		4,411	4,411	4,411
31,262	0	720	<b>7840-12</b>	<b>M &amp; S Computer Charges - Human Resources</b>		24,720	24,720	24,720
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Office 365 Licensing	3	240	720	
				NEOGOV Perform & Implementation	1	15,000	15,000	
				Background check system integration	1	3,000	3,000	
				New mobile computers	2	3,000	6,000	
<b>86,476</b>	<b>33,906</b>	<b>12,841</b>		<b>TOTAL MATERIALS AND SERVICES</b>		<b>50,191</b>	<b>50,191</b>	<b>50,191</b>
				<b>CAPITAL OUTLAY</b>				
106	0	211	<b>8750</b>	<b>Capital Outlay Computer Charges</b>		926	0	0
<b>106</b>	<b>0</b>	<b>211</b>		<b>TOTAL CAPITAL OUTLAY</b>		<b>926</b>	<b>0</b>	<b>0</b>
<b>283,816</b>	<b>214,883</b>	<b>190,205</b>		<b>TOTAL REQUIREMENTS</b>		<b>377,162</b>	<b>306,879</b>	<b>306,879</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 03 - FINANCE Section : 013 - ACCOUNTING Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b>INTERGOVERNMENTAL</b>						
0	0	0	<b>4546 American Rescue Plan</b> ARPA funding for Grant Manager	158,304	158,304	158,304
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL INTERGOVERNMENTAL</b>	<b>158,304</b>	<b>158,304</b>	<b>158,304</b>
<b>CHARGES FOR SERVICES</b>						
28,584	27,234	26,400	<b>5310 On-Line Lien Search Fees</b> Net Assets on-line lien search program allows title companies to check any property for City liens. Title companies are billed \$30 per lien search; City pays \$12 per search through expenditure account 7750-27, Professional Services-Net Assets.	25,000	25,000	25,000
<b>28,584</b>	<b>27,234</b>	<b>26,400</b>	<b>TOTAL CHARGES FOR SERVICES</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
<b>MISCELLANEOUS</b>						
72	1	100	<b>6600-94 Other Income - Finance</b> Miscellaneous Finance Department collections.	0	0	0
<b>72</b>	<b>1</b>	<b>100</b>	<b>TOTAL MISCELLANEOUS</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>28,656</b>	<b>27,234</b>	<b>26,500</b>	<b>TOTAL RESOURCES</b>	<b>183,304</b>	<b>183,304</b>	<b>183,304</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 03 - FINANCE Section : 013 - ACCOUNTING Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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**REQUIREMENTS**

**PERSONNEL SERVICES**

-114	-845	0	<b>7000</b>	<b>Salaries &amp; Wages</b>	0	0	0
354,199	345,258	396,250	<b>7000-05</b>	<b>Salaries &amp; Wages - Regular Full Time</b> Finance Director - 0.90 FTE Financial Services Administrator - 1.00 FTE Financial Services Specialist - Senior - 1.00 FTE Financial Services Specialist - Senior - Payroll - 1.00 FTE Financial Services Specialist - 1.00 FTE Grant Program Manager (ARPA) - 1.00 FTE	542,392	542,392	542,392
4,537	1,196	0	<b>7000-15</b>	<b>Salaries &amp; Wages - Temporary</b>	0	0	0
3,553	818	0	<b>7000-20</b>	<b>Salaries &amp; Wages - Overtime</b>	5,000	5,000	5,000
0	700	1,200	<b>7000-37</b>	<b>Salaries &amp; Wages - Medical Opt Out Incentive</b>	0	0	0
683	-222	0	<b>7300</b>	<b>Fringe Benefits</b>	0	0	0
21,583	20,927	24,165	<b>7300-05</b>	<b>Fringe Benefits - FICA - Social Security</b>	33,116	33,116	33,116
5,048	4,894	5,169	<b>7300-06</b>	<b>Fringe Benefits - FICA - Medicare</b>	7,938	7,938	7,938
100,445	100,675	115,124	<b>7300-15</b>	<b>Fringe Benefits - PERS - OPSRP - IAP</b>	165,392	165,392	165,392
78,754	77,973	78,836	<b>7300-20</b>	<b>Fringe Benefits - Medical Insurance</b>	120,704	120,704	120,704
13,250	8,638	8,638	<b>7300-22</b>	<b>Fringe Benefits - VEBA Plan</b>	13,675	13,675	13,675
500	524	524	<b>7300-25</b>	<b>Fringe Benefits - Life Insurance</b>	354	354	354
1,773	1,975	1,930	<b>7300-30</b>	<b>Fringe Benefits - Long Term Disability</b>	1,004	1,004	1,004
305	330	319	<b>7300-35</b>	<b>Fringe Benefits - Workers' Compensation Insurance</b>	657	657	657
107	95	112	<b>7300-37</b>	<b>Fringe Benefits - Workers' Benefit Fund</b>	136	136	136
<b>584,624</b>	<b>562,937</b>	<b>632,267</b>	<b>TOTAL PERSONNEL SERVICES</b>		<b>890,368</b>	<b>890,368</b>	<b>890,368</b>

**MATERIALS AND SERVICES**

149	0	0	<b>7500</b>	<b>Credit Card Fees</b>	0	0	0
1,273	1,978	2,000	<b>7520</b>	<b>Public Notices &amp; Printing</b>	2,000	2,000	2,000
707	612	700	<b>7540</b>	<b>Employee Events</b> Costs shared city-wide for employee training, materials, and events.	500	500	500
9,613	8,913	12,000	<b>7550</b>	<b>Travel &amp; Education</b> Professional association dues, subscriptions, staff training, continuing professional education, software provider conference, etc.	17,000	17,000	17,000
5,000	4,000	4,300	<b>7610-05</b>	<b>Insurance - Liability</b>	5,130	5,130	5,130
3,558	3,334	3,500	<b>7620</b>	<b>Telecommunications</b>	3,500	3,500	3,500

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 03 - FINANCE Section : 013 - ACCOUNTING Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
6,186	5,468	3,500	<b>7660-05</b>	<b>Materials &amp; Supplies - Office Supplies</b>		5,000	5,000	5,000
551	-831	500	<b>7660-10</b>	<b>Materials &amp; Supplies - Office Supplies Inventory</b>		500	500	500
4,270	4,119	3,200	<b>7660-15</b>	<b>Materials &amp; Supplies - Postage</b>		2,000	2,000	2,000
0	0	0	<b>7720-06</b>	<b>Repairs &amp; Maintenance - Equipment</b>		0	0	0
7,396	2,423	31,230	<b>7750</b>	<b>Professional Services</b>		15,000	15,000	15,000
0	0	0	<b>7750-01</b>	<b>Professional Services - Audit &amp; other city-wide prof svc</b> Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses		1,280	1,280	1,280
2,244	2,216	2,100	<b>7750-24</b>	<b>Professional Services - Audit</b> Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses		2,500	2,500	2,500
12,192	13,056	12,000	<b>7750-27</b>	<b>Professional Services - Net Assets</b> Net Assets on-line lien search program allows title companies to check any property for City liens. Title companies are billed \$25 per lien search; revenue recorded in account 5310, On-Line Lien Search Fees. City pays Net Assets \$12 per lien search.		12,000	12,000	12,000
0	2,306	0	<b>7750-57</b>	<b>Professional Services - Financing Administration</b>		0	0	0
2,644	2,261	2,500	<b>7790</b>	<b>Maintenance &amp; Rental Contracts</b> Printer / scanner / copier lease and per page cost.		2,000	2,000	2,000
0	0	0	<b>7800-03</b>	<b>M &amp; S Equipment - Office</b>		0	0	0
7,504	8,572	10,246	<b>7840</b>	<b>M &amp; S Computer Charges</b> I.S. Fund materials & supplies costs shared city-wide		10,291	10,291	10,291
2,577	6,586	16,200	<b>7840-05</b>	<b>M &amp; S Computer Charges - Accounting</b>		12,400	12,400	12,400
			<u>Description</u>		<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
			Office 365 Licensing		5	240	1,200	
			Debt tracker software app		1	6,500	6,500	
			Lexmark printer maintenance		1	300	300	
			RAM upgrades		2	200	400	
			Scanner Replacement		1	1,000	1,000	
			Laptop Replacement		1	3,000	3,000	
<b>65,864</b>	<b>65,013</b>	<b>103,976</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>91,101</b>	<b>91,101</b>	<b>91,101</b>
			<b>CAPITAL OUTLAY</b>					
850	0	1,130	<b>8750</b>	<b>Capital Outlay Computer Charges</b> I.S. Fund capital outlay costs shared city-wide		2,160	0	0
<b>850</b>	<b>0</b>	<b>1,130</b>	<b>TOTAL CAPITAL OUTLAY</b>			<b>2,160</b>	<b>0</b>	<b>0</b>
<b>651,338</b>	<b>627,950</b>	<b>737,373</b>	<b>TOTAL REQUIREMENTS</b>			<b>983,629</b>	<b>981,469</b>	<b>981,469</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : <b>05 - ENGINEERING</b> Section : <b>N/A</b> Program : <b>N/A</b>	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b><u>CHARGES FOR SERVICES</u></b>						
90,927	200,811	100,000	<b>5320 Engineering Fees</b> Developer charges for City inspection and plan review of development projects at the rate of 5% for first \$100,000 and 3% over \$100,000 of project costs.	150,000	150,000	150,000
<b>90,927</b>	<b>200,811</b>	<b>100,000</b>	<b><u>TOTAL CHARGES FOR SERVICES</u></b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>
<b><u>MISCELLANEOUS</u></b>						
1,578	1,267	750	<b>6600-96 Other Income - Engineering</b>	1,000	1,000	1,000
<b>1,578</b>	<b>1,267</b>	<b>750</b>	<b><u>TOTAL MISCELLANEOUS</u></b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
<b>92,505</b>	<b>202,078</b>	<b>100,750</b>	<b><u>TOTAL RESOURCES</u></b>	<b>151,000</b>	<b>151,000</b>	<b>151,000</b>

Budget Document Report

**01 - GENERAL FUND**

Department : 05 - ENGINEERING  
 Section : N/A  
 Program : N/A

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET		2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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**REQUIREMENTS**

**PERSONNEL SERVICES**

-8,400	-3,853	0	<b>7000</b>	<b>Salaries &amp; Wages</b>	0	0	0
516,215	484,468	494,478	<b>7000-05</b>	<b>Salaries &amp; Wages - Regular Full Time</b> Public Works Director - 1.00 FTE City Engineer - 1.00 FTE Project Manager - 1.00 FTE GIS/CAD Specialist - 1.33 FTE Engineering Technician - 2.00 FTE Management Support Technician - Combined Depts - 0.33 FTE	656,635	656,635	656,635
0	17,821	0	<b>7000-10</b>	<b>Salaries &amp; Wages - Regular Part Time</b>	0	0	0
6,061	5,542	2,992	<b>7000-15</b>	<b>Salaries &amp; Wages - Temporary</b> Extra Help - Engineering - 0.33 FTE	12,350	12,350	12,350
10	698	200	<b>7000-20</b>	<b>Salaries &amp; Wages - Overtime</b>	0	0	0
6,480	5,005	0	<b>7000-30</b>	<b>Salaries &amp; Wages - Auto Allowance</b> Community Development Director's \$540 per month automobile allowance.	0	0	0
0	600	0	<b>7000-37</b>	<b>Salaries &amp; Wages - Medical Opt Out Incentive</b>	1,200	1,200	1,200
-3,295	-2,667	0	<b>7300</b>	<b>Fringe Benefits</b>	0	0	0
30,903	30,212	35,784	<b>7300-05</b>	<b>Fringe Benefits - FICA - Social Security</b>	40,469	40,469	40,469
7,435	7,249	8,061	<b>7300-06</b>	<b>Fringe Benefits - FICA - Medicare</b>	9,718	9,718	9,718
158,692	141,640	171,771	<b>7300-15</b>	<b>Fringe Benefits - PERS - OPSRP - IAP</b>	204,083	204,083	204,083
121,573	106,479	149,636	<b>7300-20</b>	<b>Fringe Benefits - Medical Insurance</b>	121,036	121,036	121,036
19,500	15,000	21,000	<b>7300-22</b>	<b>Fringe Benefits - VEBA Plan</b>	18,640	18,640	18,640
657	612	756	<b>7300-25</b>	<b>Fringe Benefits - Life Insurance</b>	400	400	400
2,702	2,509	3,012	<b>7300-30</b>	<b>Fringe Benefits - Long Term Disability</b>	1,124	1,124	1,124
8,455	7,738	9,624	<b>7300-35</b>	<b>Fringe Benefits - Workers' Compensation Insurance</b>	8,680	8,680	8,680
131	114	186	<b>7300-37</b>	<b>Fringe Benefits - Workers' Benefit Fund</b>	194	194	194
<b>867,118</b>	<b>819,167</b>	<b>897,500</b>	<b><u>TOTAL PERSONNEL SERVICES</u></b>		<b>1,074,529</b>	<b>1,074,529</b>	<b>1,074,529</b>

**MATERIALS AND SERVICES**

785	657	1,000	<b>7540</b>	<b>Employee Events</b> Costs shared city-wide for employee training, materials, and events.	800	800	800
10,207	5,879	10,000	<b>7550</b>	<b>Travel &amp; Education</b> Memberships in professional organizations, registrations for conferences and seminars, City reimbursed continuing education, and reference materials.	10,000	10,000	10,000

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : <b>05 - ENGINEERING</b> Section : <b>N/A</b> Program : <b>N/A</b>		2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
1,503	1,728	2,500	<b>7590</b>	<b>Fuel - Vehicle &amp; Equipment</b>	5,000	5,000	5,000
3,622	3,710	4,150	<b>7600</b>	<b>Utilities</b> Department's share of Community Development Center's electricity expense, ~38%.	4,600	4,600	4,600
0	0	0	<b>7600-04</b>	<b>Utilities - Water</b>	0	0	0
7,400	8,000	8,100	<b>7610-05</b>	<b>Insurance - Liability</b>	9,240	9,240	9,240
1,700	2,100	2,100	<b>7610-10</b>	<b>Insurance - Property</b>	2,240	2,240	2,240
8,562	7,674	9,000	<b>7620</b>	<b>Telecommunications</b>	9,000	9,000	9,000
4,169	4,762	5,300	<b>7650</b>	<b>Janitorial</b> Department's share of Community Development Center janitorial service and supply costs, ~38%.	5,300	5,300	5,300
6,074	5,583	10,000	<b>7660</b>	<b>Materials &amp; Supplies</b> Uniforms, safety equipment, office, engineering, and surveying materials and supplies.	10,000	10,000	10,000
298	471	1,650	<b>7720</b>	<b>Repairs &amp; Maintenance</b> Vehicle and equipment repairs and maintenance.	1,650	1,650	1,650
2,718	5,880	5,700	<b>7720-08</b>	<b>Repairs &amp; Maintenance - Building Repairs</b> Department's share of Community Development Center's repairs and improvements, ~38%.	13,300	1,900	1,900
1,772	2,248	4,300	<b>7720-10</b>	<b>Repairs &amp; Maintenance - Building Maintenance</b> Department's share of routine building maintenance costs including pest control, garbage service, alarm and lighting repair and maintenance, gutter cleaning and roof preventative maintenance, and carpet cleaning, ~38%.	9,700	9,700	9,700
3,705	5,165	7,040	<b>7750</b>	<b>Professional Services</b>	10,000	10,000	10,000
0	0	0	<b>7750-01</b>	<b>Professional Services - Audit &amp; other city-wide prof svc</b> Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses	1,600	1,600	1,600
0	0	0	<b>7790</b>	<b>Maintenance &amp; Rental Contracts</b>	0	0	0
2,922	2,699	4,000	<b>7790-20</b>	<b>Maintenance &amp; Rental Contracts - Community Development Center</b> Department's share of Community Development Center's HVAC services; alarm monitoring; landscape maintenance; and copier lease, ~38%.	4,200	4,200	4,200
9,230	9,471	10,668	<b>7840</b>	<b>M &amp; S Computer Charges</b> I.S. Fund materials & supplies costs shared city-wide	14,702	14,702	14,702
12,383	10,021	17,880	<b>7840-10</b>	<b>M &amp; S Computer Charges - Engineering</b>	14,690	14,690	14,690

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : <b>05 - ENGINEERING</b> Section : <i>N/A</i> Program : <i>N/A</i>			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Plotter Maintenance	1	1,200	1,200		
			Large Monitors	5	500	2,500		
			Hansen sewer database 25% - shared with Street, Park Maint, WWS	1	3,700	3,700		
			ESRI 17% shared with Bldg,Plan,Eng.Street,WWS	1	2,250	2,250		
			Office 365 Licensing	6	240	1,440		
			AutoCAD maintenance 66% - shared with Planning	1	2,800	2,800		
			Adobe Licensing	2	400	800		
<b>77,049</b>	<b>76,048</b>	<b>103,388</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>			<b>126,022</b>	<b>114,622</b>	<b>114,622</b>
			<b><u>CAPITAL OUTLAY</u></b>					
1,046	0	1,177	<b>8750</b>	<b>Capital Outlay Computer Charges</b>		3,088	0	0
				I.S. Fund capital outlay costs shared city-wide				
0	0	5,000	<b>8750-10</b>	<b>Capital Outlay Computer Charges - Engineering</b>		0	0	0
7,623	0	0	<b>8850</b>	<b>Vehicles</b>		35,000	0	0
<b>8,668</b>	<b>0</b>	<b>6,177</b>	<b><u>TOTAL CAPITAL OUTLAY</u></b>			<b>38,088</b>	<b>0</b>	<b>0</b>
<b>952,835</b>	<b>895,215</b>	<b>1,007,065</b>	<b><u>TOTAL REQUIREMENTS</u></b>			<b>1,238,639</b>	<b>1,189,151</b>	<b>1,189,151</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 07 - PLANNING Section : 001 - ADMINISTRATION Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b>MISCELLANEOUS</b>						
180	982	0	6600-99 Other Income - Planning	0	0	0
<b>180</b>	<b>982</b>	<b>0</b>	<b>TOTAL MISCELLANEOUS</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>180</b>	<b>982</b>	<b>0</b>	<b>TOTAL RESOURCES</b>	<b>0</b>	<b>0</b>	<b>0</b>

Budget Document Report

**01 - GENERAL FUND**

Department : 07 - PLANNING  
 Section : 001 - ADMINISTRATION  
 Program : N/A

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET		2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET	
<b>REQUIREMENTS</b>							
<b>PERSONNEL SERVICES</b>							
2,468	-5,124	0	<b>7000</b>	<b>Salaries &amp; Wages</b>	0	0	0
39,262	21,013	24,939	<b>7000-05</b>	<b>Salaries &amp; Wages - Regular Full Time</b> Planning Director - 0.10 FTE Development Review Specialist - 0.15 FTE	23,191	23,191	23,191
0	0	0	<b>7000-20</b>	<b>Salaries &amp; Wages - Overtime</b>	0	0	0
170	-1,582	0	<b>7300</b>	<b>Fringe Benefits</b>	0	0	0
2,375	1,267	1,627	<b>7300-05</b>	<b>Fringe Benefits - FICA - Social Security</b>	1,404	1,404	1,404
555	296	318	<b>7300-06</b>	<b>Fringe Benefits - FICA - Medicare</b>	336	336	336
11,439	6,594	7,783	<b>7300-15</b>	<b>Fringe Benefits - PERS - OPSRP - IAP</b>	6,737	6,737	6,737
7,445	4,885	5,060	<b>7300-20</b>	<b>Fringe Benefits - Medical Insurance</b>	5,234	5,234	5,234
1,200	750	750	<b>7300-22</b>	<b>Fringe Benefits - VEBA Plan</b>	750	750	750
43	27	26	<b>7300-25</b>	<b>Fringe Benefits - Life Insurance</b>	15	15	15
216	121	120	<b>7300-30</b>	<b>Fringe Benefits - Long Term Disability</b>	30	30	30
734	358	417	<b>7300-35</b>	<b>Fringe Benefits - Workers' Compensation Insurance</b>	315	315	315
9	5	5	<b>7300-37</b>	<b>Fringe Benefits - Workers' Benefit Fund</b>	5	5	5
<b>65,916</b>	<b>28,611</b>	<b>41,045</b>	<b>TOTAL PERSONNEL SERVICES</b>		<b>38,017</b>	<b>38,017</b>	<b>38,017</b>
<b>MATERIALS AND SERVICES</b>							
0	0	0	<b>7500</b>	<b>Credit Card Fees</b>	0	0	0
0	1,152	0	<b>7520</b>	<b>Public Notices &amp; Printing</b>	0	0	0
55	52	400	<b>7540</b>	<b>Employee Events</b> Costs shared city-wide for employee training, materials, and events.	400	400	400
0	68	0	<b>7550</b>	<b>Travel &amp; Education</b>	0	0	0
0	0	0	<b>7590</b>	<b>Fuel - Vehicle &amp; Equipment</b>	0	0	0
3,526	3,613	4,000	<b>7600</b>	<b>Utilities</b> Department's share of Community Development Center electricity expense.	4,440	4,440	4,440
0	0	0	<b>7600-04</b>	<b>Utilities - Water</b>	0	0	0
7,500	7,400	7,100	<b>7610-05</b>	<b>Insurance - Liability</b>	8,240	8,240	8,240
1,800	1,900	1,900	<b>7610-10</b>	<b>Insurance - Property</b>	2,050	2,050	2,050
1,111	4,049	5,000	<b>7620</b>	<b>Telecommunications</b>	400	400	400

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 07 - PLANNING Section : 001 - ADMINISTRATION Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
4,067	4,658	5,200	<b>7650</b>	<b>Janitorial</b>		5,200	5,200	5,200
					Department's share of Community Development Center janitorial service and supply costs.			
976	4,169	7,500	<b>7660</b>	<b>Materials &amp; Supplies</b>		5,500	5,500	5,500
					Office supplies and work station support.			
0	0	0	<b>7710</b>	<b>Materials &amp; Supplies - Grants</b>		0	0	0
0	0	0	<b>7720</b>	<b>Repairs &amp; Maintenance</b>		0	0	0
2,646	5,726	5,550	<b>7720-08</b>	<b>Repairs &amp; Maintenance - Building Repairs</b>		12,950	1,850	1,850
					Department's share of Community Development Center's repairs and improvements.			
1,726	2,189	4,200	<b>7720-10</b>	<b>Repairs &amp; Maintenance - Building Maintenance</b>		9,400	9,400	9,400
175	1,472	2,700	<b>7750</b>	<b>Professional Services</b>		0	0	0
0	0	0	<b>7750-01</b>	<b>Professional Services - Audit &amp; other city-wide prof svc</b>		1,910	1,910	1,910
					Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses			
0	0	0	<b>7750-04</b>	<b>Professional Services - Grants</b>		0	0	0
7,251	6,372	8,500	<b>7790-20</b>	<b>Maintenance &amp; Rental Contracts - Community Development Center</b>		8,700	8,700	8,700
					Copier Lease, HVAC, Fire/Security Alarm, Parking Lot Sweeping, Orkin, Holiday Lights, Misc (Planning share of CDC Building)			
1,271	1,339	1,601	<b>7840</b>	<b>M &amp; S Computer Charges</b>		1,838	1,838	1,838
817	0	240	<b>7840-16</b>	<b>M &amp; S Computer Charges - Planning Administration</b>		240	240	240
				<u>Description</u>		<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
				Office 365 Licensing		1	240	240
<b>32,921</b>	<b>44,157</b>	<b>53,891</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>61,268</b>	<b>50,168</b>	<b>50,168</b>
			<b>CAPITAL OUTLAY</b>					
145	0	177	<b>8750</b>	<b>Capital Outlay Computer Charges</b>		386	0	0
0	0	0	<b>8750-16</b>	<b>Capital Outlay Computer Charges - Planning Administration</b>		0	0	0
<b>145</b>	<b>0</b>	<b>177</b>	<b>TOTAL CAPITAL OUTLAY</b>			<b>386</b>	<b>0</b>	<b>0</b>
<b>98,982</b>	<b>72,768</b>	<b>95,113</b>	<b>TOTAL REQUIREMENTS</b>			<b>99,671</b>	<b>88,185</b>	<b>88,185</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 07 - PLANNING Section : 025 - CURRENT PLANNING Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b>LICENSES AND PERMITS</b>						
88,869	120,061	65,000	<b>4250-03 Planning Fees - Land Use Fees</b> Fees for processing land use applications (e.g. variances, conditional use permits, zone changes and plan amendments).	105,000	105,000	105,000
42,580	28,660	25,000	<b>4250-25 Planning Fees - Building Permit Review Fees</b> Fees to cover Planning Division costs associated with the review of building permit applications.	35,000	35,000	35,000
<b>131,449</b>	<b>148,720</b>	<b>90,000</b>	<b>TOTAL LICENSES AND PERMITS</b>	<b>140,000</b>	<b>140,000</b>	<b>140,000</b>
<b>131,449</b>	<b>148,720</b>	<b>90,000</b>	<b>TOTAL RESOURCES</b>	<b>140,000</b>	<b>140,000</b>	<b>140,000</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 07 - PLANNING Section : 025 - CURRENT PLANNING Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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**REQUIREMENTS**

**PERSONNEL SERVICES**

0	0	0	<b>7000</b>	<b>Salaries &amp; Wages</b>	0	0	0
170,567	180,955	190,521	<b>7000-05</b>	<b>Salaries &amp; Wages - Regular Full Time</b> Planning Director - 0.25 FTE Senior Planner - 1.00 FTE Planner - 0.50 FTE Development Review Specialist - 0.55 FTE Management Support Technician - Combined Depts - 0.25 FTE	208,654	208,654	208,654
0	0	9,952	<b>7000-10</b>	<b>Salaries &amp; Wages - Regular Part Time</b>	0	0	0
382	54	0	<b>7000-20</b>	<b>Salaries &amp; Wages - Overtime</b>	0	0	0
0	0	0	<b>7000-37</b>	<b>Salaries &amp; Wages - Medical Opt Out Incentive</b>	600	600	600
0	0	0	<b>7300</b>	<b>Fringe Benefits</b>	0	0	0
10,373	11,031	12,364	<b>7300-05</b>	<b>Fringe Benefits - FICA - Social Security</b>	12,660	12,660	12,660
2,426	2,535	2,820	<b>7300-06</b>	<b>Fringe Benefits - FICA - Medicare</b>	3,034	3,034	3,034
52,957	55,312	63,489	<b>7300-15</b>	<b>Fringe Benefits - PERS - OPSRP - IAP</b>	64,095	64,095	64,095
31,871	32,436	36,742	<b>7300-20</b>	<b>Fringe Benefits - Medical Insurance</b>	37,386	37,386	37,386
4,750	4,900	5,200	<b>7300-22</b>	<b>Fringe Benefits - VEBA Plan</b>	5,150	5,150	5,150
243	244	280	<b>7300-25</b>	<b>Fringe Benefits - Life Insurance</b>	153	153	153
943	1,009	1,062	<b>7300-30</b>	<b>Fringe Benefits - Long Term Disability</b>	366	366	366
3,189	3,291	3,516	<b>7300-35</b>	<b>Fringe Benefits - Workers' Compensation Insurance</b>	2,695	2,695	2,695
47	43	71	<b>7300-37</b>	<b>Fringe Benefits - Workers' Benefit Fund</b>	83	83	83
<b>277,747</b>	<b>291,811</b>	<b>326,017</b>	<b>TOTAL PERSONNEL SERVICES</b>		<b>334,876</b>	<b>334,876</b>	<b>334,876</b>

**MATERIALS AND SERVICES**

1,208	1,417	3,000	<b>7500</b>	<b>Credit Card Fees</b> Fees paid to offer credit card payment services - monthly and percentage of overall credit card transactions.	2,000	2,000	2,000
6,106	5,805	6,000	<b>7520</b>	<b>Public Notices &amp; Printing</b> Legal notices for public hearings, public open houses, printing brochures, forms and surveys.	8,000	8,000	8,000
310	200	400	<b>7540</b>	<b>Employee Events</b> Costs shared city-wide for employee training, materials, and events.	400	400	400
3,138	1,436	6,000	<b>7550</b>	<b>Travel &amp; Education</b> Memberships in professional organizations (APA, ORAPA, ULI, ICMA); staff training, Planning Commissioner training.	6,000	6,000	6,000
460	255	300	<b>7590</b>	<b>Fuel - Vehicle &amp; Equipment</b>	500	500	500

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 07 - PLANNING Section : 025 - CURRENT PLANNING Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
1,931	0	0	<b>7620</b>	<b>Telecommunications</b>		1,500	1,500	1,500
				Cell phones for planners				
1,040	1,898	2,500	<b>7660</b>	<b>Materials &amp; Supplies</b>		3,500	3,500	3,500
				Office supplies and work station support.				
0	0	0	<b>7710</b>	<b>Materials &amp; Supplies - Grants</b>		0	0	0
0	2,665	4,000	<b>7750</b>	<b>Professional Services</b>		27,500	27,500	27,500
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Transcriptionist Services - Planning Commission	1	5,000	5,000	
				Contract Transportation Planning	1	15,000	15,000	
				Legal Services	1	7,500	7,500	
0	0	0	<b>7750-01</b>	<b>Professional Services - Audit &amp; other city-wide prof svc</b>		0	0	0
				Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses				
0	0	0	<b>7750-04</b>	<b>Professional Services - Grants</b>		0	0	0
5,314	5,014	6,813	<b>7840</b>	<b>M &amp; S Computer Charges</b>		5,146	5,146	5,146
1,299	4,068	2,230	<b>7840-17</b>	<b>M &amp; S Computer Charges - Planning Current</b>		12,905	12,905	12,905
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				ESRI software - 12.5%	1	1,125	1,125	
				AutoCAD Maintenance	1	700	700	
				Office 365 Licensing	2	240	480	
				Adobe InDesign renewal	1	400	400	
				Mobile replacement	1	3,000	3,000	
				PC Laptops/Mobiles	5	1,600	7,200	
<b>20,805</b>	<b>22,758</b>	<b>31,243</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>67,451</b>	<b>67,451</b>	<b>67,451</b>
			<b>CAPITAL OUTLAY</b>					
602	0	752	<b>8750</b>	<b>Capital Outlay Computer Charges</b>		1,081	0	0
0	0	0	<b>8750-17</b>	<b>Capital Outlay Computer Charges - Planning Current</b>		0	0	0
<b>602</b>	<b>0</b>	<b>752</b>	<b>TOTAL CAPITAL OUTLAY</b>			<b>1,081</b>	<b>0</b>	<b>0</b>
<b>299,155</b>	<b>314,569</b>	<b>358,012</b>	<b>TOTAL REQUIREMENTS</b>			<b>403,408</b>	<b>402,327</b>	<b>402,327</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 07 - PLANNING Section : 028 - LONG RANGE PLANNING Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b>INTERGOVERNMENTAL</b>						
9,570	719	10,000	<b>4535 Federal NPS CLG Grant</b> Federal National Park Service Certified Local Government grant for historic preservation program.	12,000	12,000	12,000
0	75,407	0	<b>4778 OR Dept of Land Conservation &amp; Dev (DLCD)</b> Technical Assistance and Planning grants.	95,000	95,000	95,000
<b>9,570</b>	<b>76,126</b>	<b>10,000</b>	<b>TOTAL INTERGOVERNMENTAL</b>	<b>107,000</b>	<b>107,000</b>	<b>107,000</b>
<b>9,570</b>	<b>76,126</b>	<b>10,000</b>	<b>TOTAL RESOURCES</b>	<b>107,000</b>	<b>107,000</b>	<b>107,000</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 07 - PLANNING Section : 028 - LONG RANGE PLANNING Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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**REQUIREMENTS**

**PERSONNEL SERVICES**

0	0	0	<b>7000</b>	<b>Salaries &amp; Wages</b>	0	0	0
149,145	164,884	166,891	<b>7000-05</b>	<b>Salaries &amp; Wages - Regular Full Time</b> Planning Director - 0.30 FTE Senior Planner - 1.00 FTE Planner - 0.50 FTE Development Review Specialist - 0.20 FTE Management Support Technician - Combined Depts - 0.05 FTE	183,712	183,712	183,712
0	0	4,976	<b>7000-10</b>	<b>Salaries &amp; Wages - Regular Part Time</b>	0	0	0
27,387	67,494	0	<b>7000-15</b>	<b>Salaries &amp; Wages - Temporary</b>	0	0	0
382	54	0	<b>7000-20</b>	<b>Salaries &amp; Wages - Overtime</b>	0	0	0
0	0	0	<b>7000-37</b>	<b>Salaries &amp; Wages - Medical Opt Out Incentive</b>	600	600	600
0	0	0	<b>7300</b>	<b>Fringe Benefits</b>	0	0	0
10,792	14,225	10,396	<b>7300-05</b>	<b>Fringe Benefits - FICA - Social Security</b>	11,152	11,152	11,152
2,524	3,327	2,492	<b>7300-06</b>	<b>Fringe Benefits - FICA - Medicare</b>	2,673	2,673	2,673
45,097	76,810	53,756	<b>7300-15</b>	<b>Fringe Benefits - PERS - OPSRP - IAP</b>	56,845	56,845	56,845
24,766	26,107	29,066	<b>7300-20</b>	<b>Fringe Benefits - Medical Insurance</b>	26,178	26,178	26,178
3,700	4,000	4,150	<b>7300-22</b>	<b>Fringe Benefits - VEBA Plan</b>	3,650	3,650	3,650
205	212	232	<b>7300-25</b>	<b>Fringe Benefits - Life Insurance</b>	123	123	123
825	918	942	<b>7300-30</b>	<b>Fringe Benefits - Long Term Disability</b>	378	378	378
3,197	4,260	3,176	<b>7300-35</b>	<b>Fringe Benefits - Workers' Compensation Insurance</b>	2,476	2,476	2,476
44	46	61	<b>7300-37</b>	<b>Fringe Benefits - Workers' Benefit Fund</b>	71	71	71
<b>268,063</b>	<b>362,335</b>	<b>276,138</b>	<b>TOTAL PERSONNEL SERVICES</b>		<b>287,858</b>	<b>287,858</b>	<b>287,858</b>

**MATERIALS AND SERVICES**

0	13,490	10,000	<b>7520</b>	<b>Public Notices &amp; Printing</b> Legal notices for public hearings, public open houses, printing brochures, forms and surveys for long range planning projects	10,000	10,000	10,000
255	413	400	<b>7540</b>	<b>Employee Events</b> Costs shared city-wide for employees training, materials and events.	400	400	400
4,707	1,526	6,000	<b>7550</b>	<b>Travel &amp; Education</b> Memberships in professional organizations. Staff training. Planning Commissioner training.	7,000	7,000	7,000
1,931	0	0	<b>7620</b>	<b>Telecommunications</b> Cell phones for planners (split 50/50 between current and long range planning)	1,500	1,500	1,500

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 07 - PLANNING Section : 028 - LONG RANGE PLANNING Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
4,414	2,246	5,000	<b>7660</b>	<b>Materials &amp; Supplies</b>		9,000	9,000	9,000
				Office supplies and work station support. GIS Staff - Work Station and Office Supplies				
0	0	0	<b>7710</b>	<b>Materials &amp; Supplies - Grants</b>		0	0	0
				CLG Grant Materials and Supplies				
190,789	272,531	349,500	<b>7750</b>	<b>Professional Services</b>		414,500	414,500	414,500
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Legal Services	1	20,000	20,000	
				Transcriptionist	1	4,500	4,500	
				Fox Ridge Road Area Plan (FY 22 Carryover)	1	120,000	120,000	
				Southwest Area Plan	1	150,000	150,000	
				HB 2003 HNA/HPS/EOA Adoption	1	75,000	75,000	
				Consultant Services	1	30,000	30,000	
				DEI PFP Grant Match	1	15,000	15,000	
0	0	0	<b>7750-01</b>	<b>Professional Services - Audit &amp; other city-wide prof svc</b>		20	20	20
				Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses				
8,023	50,407	10,000	<b>7750-04</b>	<b>Professional Services - Grants</b>		107,000	107,000	107,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				DLCD DEI PFP Equity Grant	1	60,000	60,000	
				CLG - Historic Preservation Education	1	12,000	12,000	
				DLCD TA HB 2003 Grant	1	35,000	35,000	
2,131	2,539	3,394	<b>7840</b>	<b>M &amp; S Computer Charges</b>		2,940	2,940	2,940
1,299	1,553	2,230	<b>7840-18</b>	<b>M &amp; S Computer Charges - Planning Long Range</b>		9,505	9,505	9,505
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				ESRI software	1	1,125	1,125	
				AutoCAD Maintenance	1	700	700	
				Office 365 Licensing	2	240	480	
				PC Laptops/Mobiles	5	1,600	7,200	
<b>213,548</b>	<b>344,705</b>	<b>386,524</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>561,865</b>	<b>561,865</b>	<b>561,865</b>
<b>CAPITAL OUTLAY</b>								
241	0	374	<b>8750</b>	<b>Capital Outlay Computer Charges</b>		618	0	0
0	0	0	<b>8750-18</b>	<b>Capital Outlay Computer Charges - Planning Long Range</b>		0	0	0
<b>241</b>	<b>0</b>	<b>374</b>	<b>TOTAL CAPITAL OUTLAY</b>			<b>618</b>	<b>0</b>	<b>0</b>
<b>481,852</b>	<b>707,041</b>	<b>663,036</b>	<b>TOTAL REQUIREMENTS</b>			<b>850,341</b>	<b>849,723</b>	<b>849,723</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 07 - PLANNING Section : 031 - CODE COMPLIANCE Program : N/A		2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>							
<b><u>FINES AND FORFEITURES</u></b>							
0	158	7,500	<b>6115</b>	<b>Code Enforcement</b> Fines for non-compliance with City ordinances and reimbursement to City for costs for involuntary abatement.	7,500	7,500	7,500
<b>0</b>	<b>158</b>	<b>7,500</b>	<b><u>TOTAL FINES AND FORFEITURES</u></b>		<b>7,500</b>	<b>7,500</b>	<b>7,500</b>
<b><u>MISCELLANEOUS</u></b>							
0	0	0	<b>6310</b>	<b>Interest</b>	0	0	0
0	0	0	<b>6407-31</b>	<b>Donations-Planning - Code Compliance</b>	250	250	250
<b>0</b>	<b>0</b>	<b>0</b>	<b><u>TOTAL MISCELLANEOUS</u></b>		<b>250</b>	<b>250</b>	<b>250</b>
<b>0</b>	<b>158</b>	<b>7,500</b>	<b><u>TOTAL RESOURCES</u></b>		<b>7,750</b>	<b>7,750</b>	<b>7,750</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 07 - PLANNING Section : 031 - CODE COMPLIANCE Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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**REQUIREMENTS**

**PERSONNEL SERVICES**

0	0	0	<b>7000</b>	<b>Salaries &amp; Wages</b>	0	0	0
123,782	128,341	136,336	<b>7000-05</b>	<b>Salaries &amp; Wages - Regular Full Time</b> Planning Director - 0.10 FTE Code Compliance Officer - Lead - 1.00 FTE Code Compliance Officer - 1.00 FTE Development Review Specialist - 0.10 FTE Management Support Technician - Combined Depts - 0.03 FTE	149,075	149,075	149,075
0	0	1,659	<b>7000-10</b>	<b>Salaries &amp; Wages - Regular Part Time</b>	0	0	0
0	0	0	<b>7000-20</b>	<b>Salaries &amp; Wages - Overtime</b>	0	0	0
0	0	0	<b>7300</b>	<b>Fringe Benefits</b>	0	0	0
7,435	7,719	8,431	<b>7300-05</b>	<b>Fringe Benefits - FICA - Social Security</b>	9,020	9,020	9,020
1,739	1,805	1,973	<b>7300-06</b>	<b>Fringe Benefits - FICA - Medicare</b>	2,161	2,161	2,161
33,814	35,249	40,498	<b>7300-15</b>	<b>Fringe Benefits - PERS - OPSRP - IAP</b>	43,308	43,308	43,308
30,997	29,284	33,104	<b>7300-20</b>	<b>Fringe Benefits - Medical Insurance</b>	39,581	39,581	39,581
4,600	4,600	4,652	<b>7300-22</b>	<b>Fringe Benefits - VEBA Plan</b>	5,690	5,690	5,690
238	237	244	<b>7300-25</b>	<b>Fringe Benefits - Life Insurance</b>	133	133	133
687	745	748	<b>7300-30</b>	<b>Fringe Benefits - Long Term Disability</b>	332	332	332
2,316	2,367	2,554	<b>7300-35</b>	<b>Fringe Benefits - Workers' Compensation Insurance</b>	2,010	2,010	2,010
47	41	97	<b>7300-37</b>	<b>Fringe Benefits - Workers' Benefit Fund</b>	97	97	97
3,170	2,219	0	<b>7300-40</b>	<b>Fringe Benefits - Unemployment</b>	0	0	0
<b>208,825</b>	<b>212,607</b>	<b>230,296</b>	<b>TOTAL PERSONNEL SERVICES</b>		<b>251,407</b>	<b>251,407</b>	<b>251,407</b>

**MATERIALS AND SERVICES**

0	0	100	<b>7500</b>	<b>Credit Card Fees</b> Transactional fees for paying code enforcement fines with credit card.	100	100	100
1,000	630	4,000	<b>7520</b>	<b>Public Notices &amp; Printing</b> Print materials for door hangers, property notices, certified mailings.	4,000	4,000	4,000
292	194	300	<b>7540</b>	<b>Employee Events</b> Costs shared city-wide for employee training, materials and events.	300	300	300
3,923	1,238	3,000	<b>7550</b>	<b>Travel &amp; Education</b> Memberships in OCEA, staff training.	6,000	6,000	6,000
496	500	1,000	<b>7590</b>	<b>Fuel - Vehicle &amp; Equipment</b>	1,250	1,250	1,250
1,931	2,741	4,000	<b>7620</b>	<b>Telecommunications</b>	3,000	3,000	3,000

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 07 - PLANNING Section : 031 - CODE COMPLIANCE Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
0	92	600	<b>7630</b>	<b>Uniforms</b>		600	600	600
4,652	477	7,500	<b>7660</b>	<b>Materials &amp; Supplies</b> Office supplies, work station support, neighborhood clean-up supplies.		5,000	5,000	5,000
0	0	0	<b>7660-25</b>	<b>Materials &amp; Supplies - Grants</b>		0	0	0
0	0	0	<b>7680-31</b>	<b>Materials &amp; Supplies - Donations - Code Compliance</b>		0	0	0
0	5,368	18,050	<b>7750</b>	<b>Professional Services</b>		18,000	18,000	18,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Hearings Officer	1	3,000	3,000	
				Abatement	1	15,000	15,000	
0	0	0	<b>7750-01</b>	<b>Professional Services - Audit &amp; other city-wide prof svc</b> Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses		60	60	60
1,911	2,143	2,561	<b>7840</b>	<b>M &amp; S Computer Charges</b>		2,940	2,940	2,940
1,299	311	480	<b>7840-19</b>	<b>M &amp; S Computer Charges - Planning Code Compliance</b>		480	480	480
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Office 365 Licensing	2	240	480	
<b>15,502</b>	<b>13,693</b>	<b>41,591</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>41,730</b>	<b>41,730</b>	<b>41,730</b>
			<b>CAPITAL OUTLAY</b>					
217	0	283	<b>8750</b>	<b>Capital Outlay Computer Charges</b>		618	0	0
0	0	0	<b>8750-19</b>	<b>Capital Outlay Computer Charges - Planning Code Enforcement</b>		0	0	0
<b>217</b>	<b>0</b>	<b>283</b>	<b>TOTAL CAPITAL OUTLAY</b>			<b>618</b>	<b>0</b>	<b>0</b>
<b>224,544</b>	<b>226,300</b>	<b>272,170</b>	<b>TOTAL REQUIREMENTS</b>			<b>293,755</b>	<b>293,137</b>	<b>293,137</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 07 - PLANNING Section : 035 - ECONOMIC DEVELOPMENT Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>								
<b>INTERGOVERNMENTAL</b>								
0	0	0	<b>4546</b>	<b>American Rescue Plan</b>		750,000	750,000	750,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Third Street Improvement Project	1	500,000	500,000	
				Innovation Center - Facility Analysis	1	250,000	250,000	
0	0	0	<b>4546-05</b>	<b>American Rescue Plan - SFRF Bus Recovery &amp; Resiliency</b>		750,000	750,000	750,000
<b>0</b>	<b>0</b>	<b>0</b>		<b>TOTAL INTERGOVERNMENTAL</b>		<b>1,500,000</b>	<b>1,500,000</b>	<b>1,500,000</b>
<b>0</b>	<b>0</b>	<b>0</b>		<b>TOTAL RESOURCES</b>		<b>1,500,000</b>	<b>1,500,000</b>	<b>1,500,000</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 07 - PLANNING Section : 035 - ECONOMIC DEVELOPMENT Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b>PERSONNEL SERVICES</b>						
0	0	0	<b>7000-05 Salaries &amp; Wages - Regular Full Time</b> Planning Coordinator - 1.00 FTE	109,150	109,150	109,150
0	0	0	<b>7300-05 Fringe Benefits - FICA - Social Security</b>	6,604	6,604	6,604
0	0	0	<b>7300-06 Fringe Benefits - FICA - Medicare</b>	1,583	1,583	1,583
0	0	0	<b>7300-15 Fringe Benefits - PERS - OPSRP - IAP</b>	31,708	31,708	31,708
0	0	0	<b>7300-20 Fringe Benefits - Medical Insurance</b>	22,116	22,116	22,116
0	0	0	<b>7300-22 Fringe Benefits - VEBA Plan</b>	6,000	6,000	6,000
0	0	0	<b>7300-25 Fringe Benefits - Life Insurance</b>	60	60	60
0	0	0	<b>7300-30 Fringe Benefits - Long Term Disability</b>	0	0	0
0	0	0	<b>7300-35 Fringe Benefits - Workers' Compensation Insurance</b>	1,484	1,484	1,484
0	0	0	<b>7300-37 Fringe Benefits - Workers' Benefit Fund</b>	23	23	23
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>178,728</b>	<b>178,728</b>	<b>178,728</b>
<b>MATERIALS AND SERVICES</b>						
0	0	0	<b>7660-25 Materials &amp; Supplies - Grants</b>	10,000	10,000	10,000
0	0	0	<b>7750-04 Professional Services - Grants</b> McMinnville Business Recovery and Resiliency Grant - SFRF Fund Innovation Center - City ARPA Third Street Improvement Project - City ARPA	1,310,928	1,310,928	1,310,928
0	0	0	<b>7840 M &amp; S Computer Charges</b>	0	0	0
0	0	0	<b>7840-14 M &amp; S Computer Charges - Planning Econ Development</b>	6,000	6,000	6,000
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
			Mobile Computer / Licensing	1	6,000	6,000
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>1,326,928</b>	<b>1,326,928</b>	<b>1,326,928</b>
<b>CAPITAL OUTLAY</b>						
0	0	0	<b>8750 Capital Outlay Computer Charges</b>	0	0	0
0	0	0	<b>8750-14 Capital Outlay Computer Charges - Planning Econ Development</b>	0	0	0
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL REQUIREMENTS</b>	<b>1,505,656</b>	<b>1,505,656</b>	<b>1,505,656</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 11 - POLICE Section : 040 - CHIEF'S OFFICE Program : 501 - ADMINISTRATION		2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>							
<b>LICENSES AND PERMITS</b>							
33,237	26,903	30,000	<b>4490</b>	<b>Licenses &amp; Permits - Misc</b> Permit fee for second hand merchants and pawnbrokers. K9 licensing fee received quarterly from Yamhill County.	25,650	25,650	25,650
<b>33,237</b>	<b>26,903</b>	<b>30,000</b>	<b>TOTAL LICENSES AND PERMITS</b>		<b>25,650</b>	<b>25,650</b>	<b>25,650</b>
<b>INTERGOVERNMENTAL</b>							
3,331	0	3,200	<b>4560</b>	<b>BVP Grant</b> Federal Bulletproof Vest Partnership Grant which funds 50% of the bulletproof vest purchases.	5,400	5,400	5,400
0	11,057	0	<b>4596-16</b>	<b>OR Criminal Justice Commission - CESF Grant</b>	0	0	0
0	0	385,000	<b>4597-05</b>	<b>US Department of Justice - JAG-Body Worn/In Car Cameras</b> Grant application to be submitted for body worn and in-car video cameras	600,000	600,000	600,000
0	0	0	<b>4597-10</b>	<b>US Department of Justice - BJS NCHIP Grant-Fingerprinting</b> Grant application to be submitted for LiveScan fingerprinting unit - 90% reimbursement - Expenditure account 01-11-040-501-8720	22,500	22,500	22,500
1,611	0	0	<b>4600</b>	<b>Traffic Safety Grant-DUII</b>	5,000	5,000	5,000
0	0	0	<b>4605</b>	<b>Traffic Safety Grant-Speed</b>	5,000	5,000	5,000
1,595	0	0	<b>4609</b>	<b>Distracted Driving Enforcement Grant</b>	3,000	3,000	3,000
0	0	0	<b>4610</b>	<b>Traffic Safety Grant-Safety Belt</b>	3,000	3,000	3,000
<b>6,536</b>	<b>11,057</b>	<b>388,200</b>	<b>TOTAL INTERGOVERNMENTAL</b>		<b>643,900</b>	<b>643,900</b>	<b>643,900</b>
<b>CHARGES FOR SERVICES</b>							
10,720	11,111	10,500	<b>5330</b>	<b>Police Fees</b> Fees charged by the Police Department per service: 25 Video or audio recording per listen 15 Non criminal fingerprinting 20 Photocopy per police report	9,650	9,650	9,650
0	0	500	<b>5350</b>	<b>Registration Fees</b> Fees received for department hosted trainings	500	500	500
30,152	30,755	31,370	<b>5400-30</b>	<b>Property Rentals - YCOM</b> Yamhill Communications Agency (YCOM) rental of space in Police Department for emergency communications operation.	31,997	31,997	31,997
<b>40,871</b>	<b>41,866</b>	<b>42,370</b>	<b>TOTAL CHARGES FOR SERVICES</b>		<b>42,147</b>	<b>42,147</b>	<b>42,147</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 11 - POLICE Section : 040 - CHIEF'S OFFICE Program : 501 - ADMINISTRATION		2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b><u>MISCELLANEOUS</u></b>							
4,630	2,919	4,000	<b>6400</b>	<b>Donations - Police</b>	7,550	7,550	7,550
7,192	25,698	0	<b>6600-05</b>	<b>Other Income - Workers' Comp Reimbursement</b> Workers compensation time-loss reimbursements while injured worker is unable to work due to on-the-job injury. Also, State of Oregon employer-at-injury Program pays 50% of light duty wages for any employee placed on an official light duty job for up to t	0	0	0
0	0	10,000	<b>6600-22</b>	<b>Other Income - Airshow</b>	30,000	30,000	30,000
0	0	250	<b>6600-25</b>	<b>Other Income - PD Reserves</b> Revenue received for police reserve coverage of special events, primarily from Linfield College and McMinnville School District #40.	250	250	250
0	0	0	<b>6600-26</b>	<b>Other Income - Park Rangers</b> McMinnville Downtown Association support to help fund Downtown Park Ranger Program.	0	0	0
72,779	16,000	20,000	<b>6600-95</b>	<b>Other Income - Police</b> Miscellaneous police revenue including unclaimed property and surplus property sale; police officer witness fees for appearing in other than Municipal Court, such as before the Grand Jury or Circuit Court; and special event police officer coverage	25,000	25,000	25,000
<b>84,600</b>	<b>44,617</b>	<b>34,250</b>	<b><u>TOTAL MISCELLANEOUS</u></b>		<b>62,800</b>	<b>62,800</b>	<b>62,800</b>
<b><u>OTHER FINANCING SOURCE</u></b>							
0	4,726	0	<b>6845</b>	<b>Proceeds from asset sale</b>	7,500	7,500	7,500
<b>0</b>	<b>4,726</b>	<b>0</b>	<b><u>TOTAL OTHER FINANCING SOURCE</u></b>		<b>7,500</b>	<b>7,500</b>	<b>7,500</b>
<b>165,244</b>	<b>129,169</b>	<b>494,820</b>	<b><u>TOTAL RESOURCES</u></b>		<b>781,997</b>	<b>781,997</b>	<b>781,997</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 11 - POLICE Section : 040 - CHIEF'S OFFICE Program : 501 - ADMINISTRATION	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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**REQUIREMENTS**

**PERSONNEL SERVICES**

-6,361	4,800	0	<b>7000</b> Salaries & Wages	0	0	0
214,057	229,300	215,959	<b>7000-05</b> Salaries & Wages - Regular Full Time Police Chief - 1.00 FTE Management Support Supervisor - 1.00 FTE	237,624	237,624	237,624
24,105	10,194	0	<b>7000-10</b> Salaries & Wages - Regular Part Time Management Support Technician - 0.60 FTE	21,904	21,904	21,904
4,200	4,200	4,200	<b>7000-30</b> Salaries & Wages - Auto Allowance Police Chief's \$350 per month automobile allowance.	4,200	4,200	4,200
-1,042	3,078	0	<b>7300</b> Fringe Benefits	0	0	0
14,386	14,612	13,605	<b>7300-05</b> Fringe Benefits - FICA - Social Security	15,199	15,199	15,199
3,412	3,444	3,117	<b>7300-06</b> Fringe Benefits - FICA - Medicare	3,825	3,825	3,825
79,035	76,019	73,626	<b>7300-15</b> Fringe Benefits - PERS - OPSRP - IAP	78,303	78,303	78,303
47,654	43,749	42,772	<b>7300-20</b> Fringe Benefits - Medical Insurance	45,573	45,573	45,573
7,000	6,000	6,000	<b>7300-22</b> Fringe Benefits - VEBA Plan	5,000	5,000	5,000
324	252	216	<b>7300-25</b> Fringe Benefits - Life Insurance	184	184	184
1,289	1,228	1,144	<b>7300-30</b> Fringe Benefits - Long Term Disability	532	532	532
5,351	5,133	5,777	<b>7300-35</b> Fringe Benefits - Workers' Compensation Insurance	5,293	5,293	5,293
57	44	46	<b>7300-37</b> Fringe Benefits - Workers' Benefit Fund	59	59	59
2	2	50	<b>7400-10</b> Fringe Benefits - Volunteers - Workers' Compensation Insurance	50	50	50
<b>393,469</b>	<b>402,055</b>	<b>366,512</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>417,746</b>	<b>417,746</b>	<b>417,746</b>

**MATERIALS AND SERVICES**

654	1,257	1,300	<b>7500</b> Credit Card Fees	1,260	1,260	1,260
603	0	0	<b>7520</b> Public Notices & Printing Advertising for employment positions, community events, and newspaper subscriptions.	750	750	750
2,630	642	800	<b>7530</b> Training	2,850	2,850	2,850
5,282	4,414	8,400	<b>7540</b> Employee Events Costs shared city-wide for employee training, materials, and events.	5,200	5,200	5,200

Budget Document Report

01 - GENERAL FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 11 - POLICE Section : 040 - CHIEF'S OFFICE Program : 501 - ADMINISTRATION				2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
4,333	1,389	1,500	<b>7550</b>	<b>Travel &amp; Education</b>			9,000	9,000	9,000
				Memberships and training for Chief, Support Services Manager					
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Succession planning leadership training oportunities	1	2,000	2,000		
				Travel and training for chief and support services manager	1	7,000	7,000		
1,091	921	1,500	<b>7570</b>	<b>Dept Employee Recognition</b>			3,000	3,000	3,000
				Employees, volunteers, and reserves appreciation dinner, plaques, certificates, etc.					
848	749	1,000	<b>7590</b>	<b>Fuel - Vehicle &amp; Equipment</b>			1,000	1,000	1,000
124,900	131,600	144,700	<b>7610-05</b>	<b>Insurance - Liability</b>			166,570	166,570	166,570
12,900	18,400	23,900	<b>7610-10</b>	<b>Insurance - Property</b>			28,780	28,780	28,780
11,932	10,007	9,820	<b>7620</b>	<b>Telecommunications</b>			11,084	11,084	11,084
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Cell phones - Chief, records, volunteers	12	135	1,620		
				Telecom - landlines	12	650	7,800		
				Annual fee for emergency operations center lines	1	500	500		
				Landlines for fire alarm panels	12	97	1,164		
1,138	1,066	500	<b>7630-05</b>	<b>Uniforms - Employee</b>			1,000	1,000	1,000
				Uniforms for Chief					
11,075	12,462	11,000	<b>7660</b>	<b>Materials &amp; Supplies</b>			11,000	11,000	11,000
0	0	0	<b>7660-25</b>	<b>Materials &amp; Supplies - Grants</b>			0	0	0
4,630	2,919	4,000	<b>7680</b>	<b>Materials &amp; Supplies - Donations</b>			7,550	7,550	7,550
				Materials and supplies purchases funded by revenue account 6400, Donations - Police.					
0	1,417	820	<b>7710-16</b>	<b>Materials &amp; Supplies - Grants - CESF Grant</b>			0	0	0
1,609	447	750	<b>7720-14</b>	<b>Repairs &amp; Maintenance - Vehicles</b>			500	500	500
124,681	81,982	62,550	<b>7750</b>	<b>Professional Services</b>			55,660	55,660	55,660
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Homeward Bound Pets - kennel fee	12	2,555	30,660		
				Homeward Bound Pets - contract to release dogs	12	425	5,100		
				Peer Support program	1	5,500	5,500		
				Employee annual wellness check	1	500	500		
				Labor law attorney services	1	10,000	10,000		
				Misc services (flash alert / language line)	1	1,500	1,500		
				Pre-employment service for 1 police officer / 2 reserves	1	2,400	2,400		
0	0	0	<b>7750-01</b>	<b>Professional Services - Audit &amp; other city-wide prof svc</b>			13,050	13,050	13,050
				Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses					
0	0	0	<b>7750-04</b>	<b>Professional Services - Grants</b>			0	0	0

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 11 - POLICE Section : 040 - CHIEF'S OFFICE Program : 501 - ADMINISTRATION			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
0	0	0	<b>7750-10</b>	<b>Professional Services - Training</b>		0	0	0
44,387	45,077	34,970	<b>7790</b>	<b>Maintenance &amp; Rental Contracts</b>		69,950	69,950	69,950
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Lease payments (copier, etc)	1	39,950	39,950	
				Storage lot lease	1	30,000	30,000	
885	150	0	<b>7800</b>	<b>M &amp; S Equipment</b>		500	500	500
9,006	2,629	6,400	<b>7820</b>	<b>M &amp; S Equipment - Grants</b>		10,800	10,800	10,800
0	0	385,000	<b>7820-10</b>	<b>M &amp; S Equipment - Grants - Justice Assistance Grant (JAG)</b>		600,000	600,000	600,000
				Anticipated grant funding to purchase body worn and in-car cameras				
0	4,189	0	<b>7820-16</b>	<b>M &amp; S Equipment - Grants - CESF Grant</b>		0	0	0
<b>362,582</b>	<b>321,718</b>	<b>698,910</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>			<b>999,504</b>	<b>999,504</b>	<b>999,504</b>
			<b><u>CAPITAL OUTLAY</u></b>					
0	0	0	<b>8720</b>	<b>Equipment - Grants</b>		25,000	25,000	25,000
				Anticipated grant funding to purchase LiveScan fingerprinting equipment				
<b>0</b>	<b>0</b>	<b>0</b>	<b><u>TOTAL CAPITAL OUTLAY</u></b>			<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
<b>756,051</b>	<b>723,773</b>	<b>1,065,422</b>	<b><u>TOTAL REQUIREMENTS</u></b>			<b>1,442,250</b>	<b>1,442,250</b>	<b>1,442,250</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 11 - POLICE Section : 040 - CHIEF'S OFFICE Program : 580 - RECORDS	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b>PERSONNEL SERVICES</b>						
170,178	167,364	177,581	<b>7000-05</b> Salaries & Wages - Regular Full Time Police Records Specialist - 3.00 FTE	185,032	185,032	185,032
197	1,746	2,008	<b>7000-20</b> Salaries & Wages - Overtime	611	611	611
10,210	10,070	11,155	<b>7300-05</b> Fringe Benefits - FICA - Social Security	11,230	11,230	11,230
2,388	2,355	2,528	<b>7300-06</b> Fringe Benefits - FICA - Medicare	2,691	2,691	2,691
45,663	44,319	52,099	<b>7300-15</b> Fringe Benefits - PERS - OPSRP - IAP	53,993	53,993	53,993
52,249	52,469	55,032	<b>7300-20</b> Fringe Benefits - Medical Insurance	55,032	55,032	55,032
1,200	1,425	1,350	<b>7300-22</b> Fringe Benefits - VEBA Plan	1,350	1,350	1,350
324	306	324	<b>7300-25</b> Fringe Benefits - Life Insurance	180	180	180
849	867	920	<b>7300-30</b> Fringe Benefits - Long Term Disability	424	424	424
137	133	286	<b>7300-35</b> Fringe Benefits - Workers' Compensation Insurance	279	279	279
62	56	69	<b>7300-37</b> Fringe Benefits - Workers' Benefit Fund	69	69	69
<b>283,456</b>	<b>281,111</b>	<b>303,352</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>310,891</b>	<b>310,891</b>	<b>310,891</b>
<b>MATERIALS AND SERVICES</b>						
0	0	0	<b>7550</b> Travel & Education	3,000	3,000	3,000
1,009	0	0	<b>7630-05</b> Uniforms - Employee	750	750	750
5,722	5,084	5,000	<b>7660</b> Materials & Supplies	5,000	5,000	5,000
172	244	100	<b>7750</b> Professional Services	0	0	0
0	0	0	<b>7750-01</b> Professional Services - Audit & other city-wide prof svc Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses	100	100	100
429	0	0	<b>7800</b> M & S Equipment	5,000	5,000	5,000
6,021	6,129	6,200	<b>8040</b> Regional Automated Info Network	6,830	6,830	6,830
<b>13,352</b>	<b>11,458</b>	<b>11,300</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>20,680</b>	<b>20,680</b>	<b>20,680</b>
<b>296,808</b>	<b>292,569</b>	<b>314,652</b>	<b>TOTAL REQUIREMENTS</b>	<b>331,571</b>	<b>331,571</b>	<b>331,571</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 11 - POLICE Section : 040 - CHIEF'S OFFICE Program : 589 - IS - TECHNOLOGY			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>								
<b>MATERIALS AND SERVICES</b>								
58,153	66,429	79,402	<b>7840</b>	<b>M &amp; S Computer Charges</b>		92,621	92,621	92,621
				I.S. Fund materials & supplies costs shared city-wide				
85,278	75,006	90,280	<b>7840-20</b>	<b>M &amp; S Computer Charges - Police</b>		94,920	94,920	94,920
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Office 365 Licensing	48	240	11,520		
			EvidenceOnQ Maintenance	1	17,000	17,000		
			Netmotion maintenance 50% - shared with AMB, FD	1	2,700	2,700		
			Eticketing 65% shared with MC, plus annual hosting	1	9,400	9,400		
			WebLEDS Maintenance	1	1,200	1,200		
			CS message switch support	1	3,500	3,500		
			CS e-ticketing support	1	1,600	1,600		
			CS remote support	1	500	500		
			CS mobile support	1	9,500	9,500		
			CS RMS Maintenance	1	11,400	11,400		
			Network storage device	1	3,000	3,000		
			MDT repair	1	2,000	2,000		
			Zebra mobile printers	5	1,000	5,000		
			Desktop replacements	3	1,200	3,600		
			Mobile replacement	1	3,000	3,000		
			Data 911 hardware maintance	1	10,000	10,000		
<b>143,431</b>	<b>141,435</b>	<b>169,682</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>187,541</b>	<b>187,541</b>	<b>187,541</b>
<b>CAPITAL OUTLAY</b>								
6,590	0	8,759	<b>8750</b>	<b>Capital Outlay Computer Charges</b>		19,451	0	0
				I.S. Fund capital outlay costs shared city-wide				
37,430	51,161	0	<b>8750-20</b>	<b>Capital Outlay Computer Charges - Police</b>		70,000	0	0
<b>44,020</b>	<b>51,161</b>	<b>8,759</b>	<b>TOTAL CAPITAL OUTLAY</b>			<b>89,451</b>	<b>0</b>	<b>0</b>
<b>187,451</b>	<b>192,596</b>	<b>178,441</b>	<b>TOTAL REQUIREMENTS</b>			<b>276,992</b>	<b>187,541</b>	<b>187,541</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 11 - POLICE Section : 040 - CHIEF'S OFFICE Program : 592 - COMMUNITY EDUCATION	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET	
<b>REQUIREMENTS</b>							
<b><u>MATERIALS AND SERVICES</u></b>							
0	0	0	<b>7520</b>	Public Notices & Printing	500	500	500
4,073	2,337	4,200	<b>7660</b>	Materials & Supplies	4,200	4,200	4,200
<b>4,073</b>	<b>2,337</b>	<b>4,200</b>		<b><u>TOTAL MATERIALS AND SERVICES</u></b>	<b>4,700</b>	<b>4,700</b>	<b>4,700</b>
<b>4,073</b>	<b>2,337</b>	<b>4,200</b>		<b>TOTAL REQUIREMENTS</b>	<b>4,700</b>	<b>4,700</b>	<b>4,700</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 11 - POLICE Section : 043 - FIELD OPERATIONS Program : 501 - ADMINISTRATION	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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**REQUIREMENTS**

**PERSONNEL SERVICES**

119,149	128,544	131,882	<b>7000-05</b> Salaries & Wages - Regular Full Time Police Captain - 1.00 FTE	132,790	132,790	132,790
2,880	2,940	2,880	<b>7000-30</b> Salaries & Wages - Auto Allowance Police Captain's \$240 per month automobile allowance.	2,880	2,880	2,880
7,426	8,010	8,272	<b>7300-05</b> Fringe Benefits - FICA - Social Security	8,208	8,208	8,208
1,737	1,873	1,911	<b>7300-06</b> Fringe Benefits - FICA - Medicare	1,967	1,967	1,967
44,772	48,510	48,280	<b>7300-15</b> Fringe Benefits - PERS - OPSRP - IAP	40,850	40,850	40,850
20,265	20,568	21,320	<b>7300-20</b> Fringe Benefits - Medical Insurance	22,092	22,092	22,092
3,000	3,000	3,000	<b>7300-22</b> Fringe Benefits - VEBA Plan	3,000	3,000	3,000
108	108	108	<b>7300-25</b> Fringe Benefits - Life Insurance	66	66	66
647	658	636	<b>7300-30</b> Fringe Benefits - Long Term Disability	294	294	294
4,640	4,737	4,905	<b>7300-35</b> Fringe Benefits - Workers' Compensation Insurance	4,396	4,396	4,396
20	19	23	<b>7300-37</b> Fringe Benefits - Workers' Benefit Fund	23	23	23
<b>204,645</b>	<b>218,967</b>	<b>223,217</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>216,566</b>	<b>216,566</b>	<b>216,566</b>

**MATERIALS AND SERVICES**

705	532	500	<b>7530</b> Training	1,600	1,600	1,600
480	225	800	<b>7550</b> Travel & Education Membership and training	2,000	2,000	2,000
			<u>Description</u> <u>Units</u> <u>Amt/Unit</u> <u>Total</u>			
			Memberships and annual training	1	2,000	2,000
29,443	22,877	27,204	<b>7620</b> Telecommunications Includes telecommunications for entire Field Operations Division.	27,204	27,204	27,204
			<u>Description</u> <u>Units</u> <u>Amt/Unit</u> <u>Total</u>			
			Telecom landlines	1	6,720	6,720
			Cell phones for field operations	1	19,484	19,484
			Repair-replace damaged cell phones	1	1,000	1,000
856	640	900	<b>7630-05</b> Uniforms - Employee	900	900	900
796	338	1,000	<b>7660</b> Materials & Supplies	1,000	1,000	1,000
922	45	50	<b>7750</b> Professional Services	0	0	0
0	0	0	<b>7750-01</b> Professional Services - Audit & other city-wide prof svc Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses	50	50	50

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 11 - POLICE Section : 043 - FIELD OPERATIONS Program : 501 - ADMINISTRATION	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
0	0	0	<b>M &amp; S Equipment</b>	0	0	0
<b>33,202</b>	<b>24,657</b>	<b>30,454</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>	<b>32,754</b>	<b>32,754</b>	<b>32,754</b>
<b>237,847</b>	<b>243,624</b>	<b>253,671</b>	<b><i>TOTAL REQUIREMENTS</i></b>	<b>249,320</b>	<b>249,320</b>	<b>249,320</b>

Budget Document Report

01 - GENERAL FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 11 - POLICE Section : 043 - FIELD OPERATIONS Program : 553 - PATROL	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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**REQUIREMENTS**

**PERSONNEL SERVICES**

2,445,647	2,495,483	2,519,535	<b>7000-05</b> Salaries & Wages - Regular Full Time Police Sergeant - 4.00 FTE Police Corporal - 4.00 FTE Police Officer - 22.00 FTE	2,701,185	2,701,185	2,701,185
*FTE total does not reflect five Police Officer positions budgeted at 8 months for anticipated vacancies.						
321,475	338,108	373,453	<b>7000-20</b> Salaries & Wages - Overtime	373,445	373,445	373,445
168,427	172,450	175,586	<b>7300-05</b> Fringe Benefits - FICA - Social Security	186,013	186,013	186,013
39,689	40,655	41,946	<b>7300-06</b> Fringe Benefits - FICA - Medicare	44,580	44,580	44,580
849,976	901,388	979,762	<b>7300-15</b> Fringe Benefits - PERS - OPSRP - IAP	1,040,331	1,040,331	1,040,331
525,956	513,879	514,076	<b>7300-20</b> Fringe Benefits - Medical Insurance	520,780	520,780	520,780
9,025	9,838	9,450	<b>7300-22</b> Fringe Benefits - VEBA Plan	10,500	10,500	10,500
3,219	3,122	3,024	<b>7300-25</b> Fringe Benefits - Life Insurance	1,870	1,870	1,870
11,787	12,828	12,806	<b>7300-30</b> Fringe Benefits - Long Term Disability	5,444	5,444	5,444
101,889	103,517	118,033	<b>7300-35</b> Fringe Benefits - Workers' Compensation Insurance	99,617	99,617	99,617
748	662	671	<b>7300-37</b> Fringe Benefits - Workers' Benefit Fund	679	679	679
12,960	8,716	0	<b>7300-40</b> Fringe Benefits - Unemployment	0	0	0
<b>4,490,795</b>	<b>4,600,646</b>	<b>4,748,342</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>4,984,444</b>	<b>4,984,444</b>	<b>4,984,444</b>

**MATERIALS AND SERVICES**

7,105	2,144	4,500	<b>7550</b> Travel & Education	11,000	11,000	11,000																
<table border="1"> <thead> <tr> <th>Description</th> <th>Units</th> <th>Amt/Unit</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Membership and training for patrol division</td> <td>1</td> <td>5,000</td> <td>5,000</td> </tr> <tr> <td>Leadership training for sergeants</td> <td>1</td> <td>3,000</td> <td>3,000</td> </tr> <tr> <td>leadership training for corporals</td> <td>1</td> <td>3,000</td> <td>3,000</td> </tr> </tbody> </table>							Description	Units	Amt/Unit	Total	Membership and training for patrol division	1	5,000	5,000	Leadership training for sergeants	1	3,000	3,000	leadership training for corporals	1	3,000	3,000
Description	Units	Amt/Unit	Total																			
Membership and training for patrol division	1	5,000	5,000																			
Leadership training for sergeants	1	3,000	3,000																			
leadership training for corporals	1	3,000	3,000																			
61,140	54,572	73,000	<b>7590</b> Fuel - Vehicle & Equipment	80,000	80,000	80,000																
20,032	12,237	27,000	<b>7630-05</b> Uniforms - Employee Equipment for new hires, rain jacket and pants replacements, uniform updates for patrol	27,000	27,000	27,000																
<table border="1"> <thead> <tr> <th>Description</th> <th>Units</th> <th>Amt/Unit</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>equipment for new hires, uniform replacement for patrol</td> <td>1</td> <td>27,000</td> <td>27,000</td> </tr> </tbody> </table>							Description	Units	Amt/Unit	Total	equipment for new hires, uniform replacement for patrol	1	27,000	27,000								
Description	Units	Amt/Unit	Total																			
equipment for new hires, uniform replacement for patrol	1	27,000	27,000																			

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 11 - POLICE Section : 043 - FIELD OPERATIONS Program : 553 - PATROL				2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
16,162	13,073	13,992	<b>7660</b>	<b>Materials &amp; Supplies</b>			12,375	12,375	12,375
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Batteries, CD's, forms and equipment for patrol	1	9,500	9,500		
				Trauma kit supplies	1	2,875	2,875		
0	1,855	2,700	<b>7720</b>	<b>Repairs &amp; Maintenance</b>			2,700	2,700	2,700
39,800	33,574	40,000	<b>7720-14</b>	<b>Repairs &amp; Maintenance - Vehicles</b>			40,000	40,000	40,000
0	0	1,000	<b>7720-20</b>	<b>Repairs &amp; Maintenance - Vehicle Electronics</b>			2,500	2,500	2,500
				Video's, DVD's, mobile radios					
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				mobile data computer repairs	1	2,500	2,500		
515	520	560	<b>7750</b>	<b>Professional Services</b>			560	560	560
0	0	0	<b>7750-01</b>	<b>Professional Services - Audit &amp; other city-wide prof svc</b>			350	350	350
				Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses					
25,878	21,536	0	<b>7800</b>	<b>M &amp; S Equipment</b>			20,162	20,162	20,162
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Extended life portable radio batteries	42	107	4,494		
				4 AED's for cars	4	1,079	4,316		
				dash radars	3	2,795	8,385		
				Forward looking infrared radar	1	1,350	1,350		
				stop sticks for cars	3	539	1,617		
<b>170,632</b>	<b>139,509</b>	<b>162,752</b>	<b>TOTAL MATERIALS AND SERVICES</b>				<b>196,647</b>	<b>196,647</b>	<b>196,647</b>
<b><u>CAPITAL OUTLAY</u></b>									
176,004	178,728	0	<b>8850</b>	<b>Vehicles</b>			126,000	0	0
<b>176,004</b>	<b>178,728</b>	<b>0</b>	<b>TOTAL CAPITAL OUTLAY</b>				<b>126,000</b>	<b>0</b>	<b>0</b>
<b><u>DEBT SERVICE</u></b>									
58,541	55,511	58,362	<b>9410-05</b>	<b>Vehicle Lease/Purchase - Principal</b>			30,655	30,655	30,655
				Lease principal payments on patrol vehicles for leases executed 2018-19.					
5,251	8,281	5,431	<b>9410-10</b>	<b>Vehicle Lease/Purchase - Interest</b>			2,425	2,425	2,425
<b>63,792</b>	<b>63,792</b>	<b>63,793</b>	<b>TOTAL DEBT SERVICE</b>				<b>33,080</b>	<b>33,080</b>	<b>33,080</b>
<b>4,901,224</b>	<b>4,982,674</b>	<b>4,974,887</b>	<b>TOTAL REQUIREMENTS</b>				<b>5,340,171</b>	<b>5,214,171</b>	<b>5,214,171</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET		Department : 11 - POLICE Section : 043 - FIELD OPERATIONS Program : 562 - RESERVES	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>							
<b><u>MISCELLANEOUS</u></b>							
0	990	12,190	6331	MVRT Academy Tuition	9,361	9,361	9,361
<b>0</b>	<b>990</b>	<b>12,190</b>		<b><u>TOTAL MISCELLANEOUS</u></b>	<b>9,361</b>	<b>9,361</b>	<b>9,361</b>
<b>0</b>	<b>990</b>	<b>12,190</b>		<b><i>TOTAL RESOURCES</i></b>	<b>9,361</b>	<b>9,361</b>	<b>9,361</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 11 - POLICE Section : 043 - FIELD OPERATIONS Program : 562 - RESERVES			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>								
<b>PERSONNEL SERVICES</b>								
695	155	1,500	<b>7000-15</b>	<b>Salaries &amp; Wages - Temporary</b>		500	500	500
				Extra Help - Police Reserves - 0.01 FTE				
43	10	91	<b>7300-05</b>	<b>Fringe Benefits - FICA - Social Security</b>		30	30	30
10	2	22	<b>7300-06</b>	<b>Fringe Benefits - FICA - Medicare</b>		7	7	7
114	0	0	<b>7300-15</b>	<b>Fringe Benefits - PERS - OPSRP - IAP</b>		0	0	0
28	6	61	<b>7300-35</b>	<b>Fringe Benefits - Workers' Compensation Insurance</b>		16	16	16
0	0	1	<b>7300-37</b>	<b>Fringe Benefits - Workers' Benefit Fund</b>		0	0	0
57	412	0	<b>7300-40</b>	<b>Fringe Benefits - Unemployment</b>		0	0	0
432	378	600	<b>7400-05</b>	<b>Fringe Benefits - Volunteers - Life Insurance</b>		20	20	20
838	637	1,100	<b>7400-10</b>	<b>Fringe Benefits - Volunteers - Workers' Compensation Insurance</b>		1,098	1,098	1,098
<b>2,218</b>	<b>1,599</b>	<b>3,375</b>	<b>TOTAL PERSONNEL SERVICES</b>			<b>1,671</b>	<b>1,671</b>	<b>1,671</b>
<b>MATERIALS AND SERVICES</b>								
0	0	200	<b>7550</b>	<b>Travel &amp; Education</b>		1,300	1,300	1,300
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Reserve academy tuition	4	200	800	
				Other training, advanced, seminars	1	500	500	
914	0	1,000	<b>7630-10</b>	<b>Uniforms - Volunteer</b>		8,200	8,200	8,200
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Uniforms and equipment new Reserve Officers	4	1,800	7,200	
				Other equipment and uniforms	1	1,000	1,000	
213	0	200	<b>7660</b>	<b>Materials &amp; Supplies</b>		200	200	200
0	990	12,190	<b>7660-31</b>	<b>Materials &amp; Supplies - Mid Valley Reserve Training</b>		9,361	9,361	9,361
<b>1,128</b>	<b>990</b>	<b>13,590</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>19,061</b>	<b>19,061</b>	<b>19,061</b>
<b>3,346</b>	<b>2,589</b>	<b>16,965</b>	<b>TOTAL REQUIREMENTS</b>			<b>20,732</b>	<b>20,732</b>	<b>20,732</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 11 - POLICE Section : 043 - FIELD OPERATIONS Program : 565 - CANINE	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b><u>MISCELLANEOUS</u></b>						
0	0	3,500	6400 Donations - Police	3,500	3,500	3,500
<b>0</b>	<b>0</b>	<b>3,500</b>	<b><u>TOTAL MISCELLANEOUS</u></b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>
<b>0</b>	<b>0</b>	<b>3,500</b>	<b><i>TOTAL RESOURCES</i></b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 11 - POLICE Section : 043 - FIELD OPERATIONS Program : 565 - CANINE			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>								
<b><u>MATERIALS AND SERVICES</u></b>								
3,315	-225	1,900	<b>7550</b>	<b>Travel &amp; Education</b>		14,920	14,920	14,920
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Oregon Police Canine Association Fall Conference	1	2,000	2,000		
			Oregon Police Canine Association Yearly Dues	1	100	100		
			Oregon Police Canine Association Spring Conference	1	2,000	2,000		
			Other training - advanced and seminars	1	500	500		
			Per diem for basic patrol handler school	2	1,160	2,320		
			Tuition for basic patrol handler school	2	4,000	8,000		
7,717	2,409	7,125	<b>7660</b>	<b>Materials &amp; Supplies</b>		8,925	8,925	8,925
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Medical and professional	1	3,800	3,800		
			Dog food	1	3,000	3,000		
			Training aids, leashes, miscellaneous equipment	1	1,000	1,000		
			Boarding	1	1,000	1,000		
			Dog licenses	1	125	125		
0	0	3,500	<b>7680</b>	<b>Materials &amp; Supplies - Donations</b>		3,500	3,500	3,500
<b>11,032</b>	<b>2,184</b>	<b>12,525</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>			<b>27,345</b>	<b>27,345</b>	<b>27,345</b>
<b><u>CAPITAL OUTLAY</u></b>								
0	0	0	<b>8710-15</b>	<b>Equipment - Canine</b>		24,500	24,500	24,500
			Total cost of a new K9 is \$14,000. Will use the remaining funds in the donation account (\$3,500) for the purchase.					
			2nd K9 added for \$14,000 with the retirement of Jack due to medical condition					
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Canine replacement for Jack	1	14,000	14,000		
			Canine replacement for Axell	1	10,500	10,500		
<b>0</b>	<b>0</b>	<b>0</b>	<b><u>TOTAL CAPITAL OUTLAY</u></b>			<b>24,500</b>	<b>24,500</b>	<b>24,500</b>
<b>11,032</b>	<b>2,184</b>	<b>12,525</b>	<b><u>TOTAL REQUIREMENTS</u></b>			<b>51,845</b>	<b>51,845</b>	<b>51,845</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 501 - ADMINISTRATION	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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**REQUIREMENTS**

**PERSONNEL SERVICES**

225,548	224,984	263,690	<b>7000-05</b> Salaries & Wages - Regular Full Time Police Captain - 1.00 FTE Police Sergeant - Administration - 1.00 FTE	238,751	238,751	238,751
34,990	18,990	40,000	<b>7000-15</b> Salaries & Wages - Temporary Extra Help - Park Ranger - 1.25 FTE	40,000	40,000	40,000
3,748	1,813	5,980	<b>7000-20</b> Salaries & Wages - Overtime	5,933	5,933	5,933
2,880	2,880	2,880	<b>7000-30</b> Salaries & Wages - Auto Allowance Police Captain's \$240 per month automobile allowance.	2,880	2,880	2,880
16,200	15,031	19,037	<b>7300-05</b> Fringe Benefits - FICA - Social Security	17,395	17,395	17,395
3,789	3,515	4,489	<b>7300-06</b> Fringe Benefits - FICA - Medicare	4,169	4,169	4,169
87,216	84,643	103,563	<b>7300-15</b> Fringe Benefits - PERS - OPSRP - IAP	79,236	79,236	79,236
37,715	38,362	39,730	<b>7300-20</b> Fringe Benefits - Medical Insurance	40,460	40,460	40,460
3,450	3,450	3,450	<b>7300-22</b> Fringe Benefits - VEBA Plan	3,450	3,450	3,450
216	216	216	<b>7300-25</b> Fringe Benefits - Life Insurance	132	132	132
1,118	1,165	1,146	<b>7300-30</b> Fringe Benefits - Long Term Disability	524	524	524
10,627	9,968	11,469	<b>7300-35</b> Fringe Benefits - Workers' Compensation Insurance	9,273	9,273	9,273
74	55	78	<b>7300-37</b> Fringe Benefits - Workers' Benefit Fund	75	75	75
85	101	0	<b>7300-40</b> Fringe Benefits - Unemployment	0	0	0
0	0	0	<b>7400-10</b> Fringe Benefits - Volunteers - Workers' Compensation Insurance	0	0	0
<b>427,657</b>	<b>405,173</b>	<b>495,728</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>442,278</b>	<b>442,278</b>	<b>442,278</b>

**MATERIALS AND SERVICES**

3,269	958	600	<b>7550</b> Travel & Education	2,600	2,600	2,600
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
			Memberships	1	600	600
			Trainings	1	2,000	2,000
19,279	15,522	16,932	<b>7620</b> Telecommunications	17,124	17,124	17,124
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
			Telecom - landlines 16	12	680	8,160
			Cell phones 17	12	702	8,424
			Evidence facility landline	12	45	540

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 501 - ADMINISTRATION				2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
1,040	638	100	<b>7630-05</b>	<b>Uniforms - Employee</b>			1,600	1,600	1,600
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Uniforms for captain, administrative sergeant and park rangers	1	1,600	1,600		
852	615	100	<b>7660</b>	<b>Materials &amp; Supplies</b>			700	700	700
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Miscellaneous supplies	1	700	700		
5,037	709	400	<b>7720-16</b>	<b>Repairs &amp; Maintenance - Radio &amp; Pagers</b>			1,000	1,000	1,000
29,656	26,463	15,100	<b>7750</b>	<b>Professional Services</b>			20,000	20,000	20,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Computer forensics (Newberg-Dundee Police)	1	20,000	20,000		
0	0	0	<b>7750-01</b>	<b>Professional Services - Audit &amp; other city-wide prof svc</b>			50	50	50
				Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses					
0	0	0	<b>7800</b>	<b>M &amp; S Equipment</b>			1,279	1,279	1,279
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Extended life portable radio batteries	12	107	1,279		
6,214	7,747	0	<b>7800-06</b>	<b>M &amp; S Equipment - Weapons</b>			10,100	10,100	10,100
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Sig Sauer 516 patrol rifles with tac lights, 2 mags and slings	3	1,700	5,100		
				Glock handguns with tac lights	4	500	2,000		
				40mm launchers	2	1,500	3,000		
<b>65,346</b>	<b>52,652</b>	<b>33,232</b>	<b>TOTAL MATERIALS AND SERVICES</b>				<b>54,453</b>	<b>54,453</b>	<b>54,453</b>
<b>CAPITAL OUTLAY</b>									
0	0	0	<b>8710</b>	<b>Equipment</b>			16,000	16,000	16,000
				Drone package					
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL CAPITAL OUTLAY</b>				<b>16,000</b>	<b>16,000</b>	<b>16,000</b>
<b>493,004</b>	<b>457,825</b>	<b>528,960</b>	<b>TOTAL REQUIREMENTS</b>				<b>512,731</b>	<b>512,731</b>	<b>512,731</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 550 - BUILDING MAINTENANCE			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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**REQUIREMENTS**

**PERSONNEL SERVICES**

48,085	44,668	47,187	<b>7000-10</b>	<b>Salaries &amp; Wages - Regular Part Time</b> Maintenance Technician - Senior - 0.80 FTE	48,599	48,599	48,599	
0	0	0	<b>7000-20</b>	<b>Salaries &amp; Wages - Overtime</b>	0	0	0	
2,981	2,769	2,934	<b>7300-05</b>	<b>Fringe Benefits - FICA - Social Security</b>	2,940	2,940	2,940	
697	648	655	<b>7300-06</b>	<b>Fringe Benefits - FICA - Medicare</b>	705	705	705	
12,901	11,752	13,626	<b>7300-15</b>	<b>Fringe Benefits - PERS - OPSRP - IAP</b>	11,202	11,202	11,202	
19	51	48	<b>7300-25</b>	<b>Fringe Benefits - Life Insurance</b>	60	60	60	
253	258	258	<b>7300-30</b>	<b>Fringe Benefits - Long Term Disability</b>	120	120	120	
1,779	1,653	1,672	<b>7300-35</b>	<b>Fringe Benefits - Workers' Compensation Insurance</b>	1,409	1,409	1,409	
20	17	18	<b>7300-37</b>	<b>Fringe Benefits - Workers' Benefit Fund</b>	18	18	18	
<b>66,736</b>	<b>61,816</b>	<b>66,398</b>	<b><u>TOTAL PERSONNEL SERVICES</u></b>			<b>65,053</b>	<b>65,053</b>	<b>65,053</b>

**MATERIALS AND SERVICES**

41,813	43,095	45,000	<b>7600</b>	<b>Utilities</b>	45,000	45,000	45,000
2,600	2,700	2,800	<b>7610-05</b>	<b>Insurance - Liability</b>	2,940	2,940	2,940
9,500	10,600	10,900	<b>7610-10</b>	<b>Insurance - Property</b>	12,480	12,480	12,480
0	0	100	<b>7630-05</b>	<b>Uniforms - Employee</b>	100	100	100
32,100	31,745	31,785	<b>7650-10</b>	<b>Janitorial - Services</b>	35,000	35,000	35,000
3,134	1,760	3,000	<b>7650-15</b>	<b>Janitorial - Supplies</b>	2,500	2,500	2,500
58,236	63,547	45,125	<b>7720-10</b>	<b>Repairs &amp; Maintenance - Building Maintenance</b>	71,000	71,000	71,000

Description	Units	Amt/Unit	Total
Peterson Cat extended warranty for generator	1	4,000	4,000
Carpet cleaning	1	5,000	5,000
Materials, operations and stock	1	10,000	10,000
Maintenance contracts	1	42,000	42,000
Projects and maintenance (painting floors and walls)	1	10,000	10,000

<b>147,383</b>	<b>153,447</b>	<b>138,710</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>			<b>169,020</b>	<b>169,020</b>	<b>169,020</b>
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**CAPITAL OUTLAY**

0	30,574	0	<b>8710</b>	<b>Equipment</b>	0	0	0
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Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 550 - BUILDING MAINTENANCE	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
0	30,574	0	<b>TOTAL CAPITAL OUTLAY</b>	0	0	0
214,119	245,836	205,108	<b>TOTAL REQUIREMENTS</b>	234,073	234,073	234,073

Budget Document Report

01 - GENERAL FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 559 - PARKING ENFORCEMENT	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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**REQUIREMENTS**

**PERSONNEL SERVICES**

62,598	64,303	66,025	<b>7000-05</b> Salaries & Wages - Regular Full Time Parking Enforcement Specialist - 1.00 FTE	58,523	58,523	58,523
0	0	262	<b>7000-20</b> Salaries & Wages - Overtime	262	262	262
3,741	3,873	4,010	<b>7300-05</b> Fringe Benefits - FICA - Social Security	3,554	3,554	3,554
875	906	962	<b>7300-06</b> Fringe Benefits - FICA - Medicare	852	852	852
16,795	17,365	19,285	<b>7300-15</b> Fringe Benefits - PERS - OPSRP - IAP	19,625	19,625	19,625
17,416	17,724	18,344	<b>7300-20</b> Fringe Benefits - Medical Insurance	18,344	18,344	18,344
450	450	450	<b>7300-22</b> Fringe Benefits - VEBA Plan	450	450	450
108	108	108	<b>7300-25</b> Fringe Benefits - Life Insurance	66	66	66
324	349	352	<b>7300-30</b> Fringe Benefits - Long Term Disability	0	0	0
2,509	2,552	2,705	<b>7300-35</b> Fringe Benefits - Workers' Compensation Insurance	1,904	1,904	1,904
21	18	23	<b>7300-37</b> Fringe Benefits - Workers' Benefit Fund	23	23	23
710	362	1,100	<b>7400-10</b> Fringe Benefits - Volunteers - Workers' Compensation Insurance	1,098	1,098	1,098
<b>105,546</b>	<b>108,011</b>	<b>113,626</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>104,701</b>	<b>104,701</b>	<b>104,701</b>

**MATERIALS AND SERVICES**

374	-60	50	<b>7550</b> Travel & Education Memberships and training	1,350	1,350	1,350
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
			Code enforcement conference	1	500	500
			Code enforcement of Oregon - membership	1	50	50
			Other training	1	800	800
1,197	861	1,300	<b>7590</b> Fuel - Vehicle & Equipment	1,500	1,500	1,500
269	408	200	<b>7630-05</b> Uniforms - Employee	1,100	1,100	1,100
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
			Ballistic vest purchase	1	1,100	1,100
518	869	600	<b>7660</b> Materials & Supplies Tow charges, postal charges, tow stickers, parking permits	1,000	1,000	1,000
190	120	200	<b>7720-14</b> Repairs & Maintenance - Vehicles	500	500	500
3,086	30,734	12,800	<b>7750</b> Professional Services Abandoned RV tows for dismantling	15,000	15,000	15,000

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 559 - PARKING ENFORCEMENT	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
5,635	32,932	15,150	<b><u>TOTAL MATERIALS AND SERVICES</u></b>	20,450	20,450	20,450
111,181	140,943	128,776	<b><i>TOTAL REQUIREMENTS</i></b>	125,151	125,151	125,151

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 568 - INVESTIGATIONS	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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**REQUIREMENTS**

**PERSONNEL SERVICES**

560,665	604,052	612,689	<b>7000-05</b> Salaries & Wages - Regular Full Time Police Sergeant - 1.00 FTE Police Officer - 6.00 FTE	679,719	679,719	679,719
2,968	5,275	8,500	<b>7000-15</b> Salaries & Wages - Temporary Extra Help - Investigations - 0.13 FTE	8,500	8,500	8,500
54,547	50,640	47,015	<b>7000-20</b> Salaries & Wages - Overtime	46,986	46,986	46,986
3,150	3,038	3,150	<b>7000-35</b> Salaries & Wages - Clothing Allowance Detectives' \$500 annual clothing allowance.	3,500	3,500	3,500
37,897	40,632	40,688	<b>7300-05</b> Fringe Benefits - FICA - Social Security	44,690	44,690	44,690
8,911	9,503	9,734	<b>7300-06</b> Fringe Benefits - FICA - Medicare	10,712	10,712	10,712
204,853	298,133	232,362	<b>7300-15</b> Fringe Benefits - PERS - OPSRP - IAP	252,505	252,505	252,505
108,097	116,804	119,458	<b>7300-20</b> Fringe Benefits - Medical Insurance	127,670	127,670	127,670
2,550	2,400	2,250	<b>7300-22</b> Fringe Benefits - VEBA Plan	2,100	2,100	2,100
661	712	702	<b>7300-25</b> Fringe Benefits - Life Insurance	460	460	460
2,526	2,887	2,906	<b>7300-30</b> Fringe Benefits - Long Term Disability	1,188	1,188	1,188
22,724	24,743	27,263	<b>7300-35</b> Fringe Benefits - Workers' Compensation Insurance	23,820	23,820	23,820
135	136	153	<b>7300-37</b> Fringe Benefits - Workers' Benefit Fund	163	163	163
22	0	0	<b>7300-40</b> Fringe Benefits - Unemployment	0	0	0
<b>1,009,706</b>	<b>1,158,954</b>	<b>1,106,870</b>	<b><u>TOTAL PERSONNEL SERVICES</u></b>	<b>1,202,013</b>	<b>1,202,013</b>	<b>1,202,013</b>

**MATERIALS AND SERVICES**

4,139	5,281	6,400	<b>7550</b> Travel & Education	12,350	12,350	12,350
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
			Supervisor training	1	500	500
			Miscellaneous trainings	1	3,500	3,500
			Homicide conference	7	550	3,850
			Child abuse summit	7	500	3,500
			New detective training	1	1,000	1,000
5,953	6,015	3,500	<b>7590</b> Fuel - Vehicle & Equipment	6,500	6,500	6,500
915	972	700	<b>7630-05</b> Uniforms - Employee	1,100	1,100	1,100

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 568 - INVESTIGATIONS				2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
2,878	4,233	500	<b>7660</b>	<b>Materials &amp; Supplies</b>			4,000	4,000	4,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Camera, batteries, CD's, DVD's, other supplies	1	2,000	2,000		
				Investigative funds (informants)	1	2,000	2,000		
1,652	3,009	1,250	<b>7720-14</b>	<b>Repairs &amp; Maintenance - Vehicles</b>			3,000	3,000	3,000
2,846	1,425	16,430	<b>7750</b>	<b>Professional Services</b>			13,380	13,380	13,380
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Comcast internet line	1	480	480		
				The Last One	1	900	900		
				Transcription services	1	12,000	12,000		
0	0	0	<b>7750-01</b>	<b>Professional Services - Audit &amp; other city-wide prof svc</b>			50	50	50
				Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses					
1,367	686	0	<b>7800</b>	<b>M &amp; S Equipment</b>			500	500	500
<b>19,750</b>	<b>21,621</b>	<b>28,780</b>	<b>TOTAL MATERIALS AND SERVICES</b>				<b>40,880</b>	<b>40,880</b>	<b>40,880</b>
<b><u>CAPITAL OUTLAY</u></b>									
0	0	0	<b>8850</b>	<b>Vehicles</b>			46,000	0	0
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL CAPITAL OUTLAY</b>				<b>46,000</b>	<b>0</b>	<b>0</b>
<b>1,029,456</b>	<b>1,180,575</b>	<b>1,135,650</b>	<b>TOTAL REQUIREMENTS</b>				<b>1,288,893</b>	<b>1,242,893</b>	<b>1,242,893</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 571 - NARCOTICS	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b><u>PERSONNEL SERVICES</u></b>						
0	0	0	7000-05 Salaries & Wages - Regular Full Time	0	0	0
0	0	0	7000-20 Salaries & Wages - Overtime	0	0	0
0	0	0	7000-35 Salaries & Wages - Clothing Allowance	0	0	0
0	0	0	7300-05 Fringe Benefits - FICA - Social Security	0	0	0
0	0	0	7300-06 Fringe Benefits - FICA - Medicare	0	0	0
0	0	0	7300-15 Fringe Benefits - PERS - OPSRP - IAP	0	0	0
0	0	0	7300-20 Fringe Benefits - Medical Insurance	0	0	0
0	0	0	7300-22 Fringe Benefits - VEBA Plan	0	0	0
0	0	0	7300-25 Fringe Benefits - Life Insurance	0	0	0
0	0	0	7300-30 Fringe Benefits - Long Term Disability	0	0	0
-375	0	0	7300-35 Fringe Benefits - Workers' Compensation Insurance	0	0	0
0	0	0	7300-37 Fringe Benefits - Workers' Benefit Fund	0	0	0
<b>-375</b>	<b>0</b>	<b>0</b>	<b><u>TOTAL PERSONNEL SERVICES</u></b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>MATERIALS AND SERVICES</u></b>						
0	0	0	7550 Travel & Education	0	0	0
0	0	0	7590 Fuel - Vehicle & Equipment	0	0	0
57	-57	0	7620 Telecommunications	0	0	0
0	0	0	7630-05 Uniforms - Employee	0	0	0
0	0	0	7660 Materials & Supplies	0	0	0
0	0	0	7720-14 Repairs & Maintenance - Vehicles	0	0	0
0	0	0	7800 M & S Equipment	0	0	0
<b>57</b>	<b>-57</b>	<b>0</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>-319</b>	<b>-57</b>	<b>0</b>	<b><u>TOTAL REQUIREMENTS</u></b>	<b>0</b>	<b>0</b>	<b>0</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 574 - SCHOOL RESOURCE	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b>INTERGOVERNMENTAL</b>						
40,338	8,147	51,000	<b>5020-05 McMinnville School Dist #40 - SRO - High School</b> McMinnville School District #40 reimburses the City for 50% of School Resource Officer's salary and fringe benefits for the nine-month school year.	53,000	53,000	53,000
40,655	9,089	61,000	<b>5020-10 McMinnville School Dist #40 - SRO - Middle School</b> McMinnville School District #40 reimburses the City for 50% of School Resource Officer's salary and fringe benefits for the nine-month school year.	63,000	63,000	63,000
<b>80,994</b>	<b>17,236</b>	<b>112,000</b>	<b>TOTAL INTERGOVERNMENTAL</b>	<b>116,000</b>	<b>116,000</b>	<b>116,000</b>
<b>80,994</b>	<b>17,236</b>	<b>112,000</b>	<b>TOTAL RESOURCES</b>	<b>116,000</b>	<b>116,000</b>	<b>116,000</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 574 - SCHOOL RESOURCE			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>								
<b>PERSONNEL SERVICES</b>								
136,885	142,518	179,896	<b>7000-05</b>	<b>Salaries &amp; Wages - Regular Full Time</b>		193,564	193,564	193,564
				Police Officer - 2.00 FTE				
5,590	2,539	6,504	<b>7000-20</b>	<b>Salaries &amp; Wages - Overtime</b>		6,500	6,500	6,500
8,744	8,897	11,287	<b>7300-05</b>	<b>Fringe Benefits - FICA - Social Security</b>		12,103	12,103	12,103
2,045	2,081	2,703	<b>7300-06</b>	<b>Fringe Benefits - FICA - Medicare</b>		2,901	2,901	2,901
43,146	45,246	62,277	<b>7300-15</b>	<b>Fringe Benefits - PERS - OPSRP - IAP</b>		66,841	66,841	66,841
27,454	29,540	36,688	<b>7300-20</b>	<b>Fringe Benefits - Medical Insurance</b>		36,688	36,688	36,688
800	600	600	<b>7300-22</b>	<b>Fringe Benefits - VEBA Plan</b>		750	750	750
162	180	216	<b>7300-25</b>	<b>Fringe Benefits - Life Insurance</b>		132	132	132
599	681	844	<b>7300-30</b>	<b>Fringe Benefits - Long Term Disability</b>		382	382	382
5,529	5,815	7,605	<b>7300-35</b>	<b>Fringe Benefits - Workers' Compensation Insurance</b>		6,482	6,482	6,482
32	32	46	<b>7300-37</b>	<b>Fringe Benefits - Workers' Benefit Fund</b>		46	46	46
<b>230,986</b>	<b>238,129</b>	<b>308,666</b>	<b>TOTAL PERSONNEL SERVICES</b>			<b>326,389</b>	<b>326,389</b>	<b>326,389</b>
<b>MATERIALS AND SERVICES</b>								
1,540	1,615	1,500	<b>7550</b>	<b>Travel &amp; Education</b>		3,700	3,700	3,700
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Oregon School Resource Officer Conference	2	850	1,700	
				Child Abuse training	2	500	1,000	
				Other training	2	500	1,000	
729	0	100	<b>7660</b>	<b>Materials &amp; Supplies</b>		300	300	300
0	0	0	<b>7750</b>	<b>Professional Services</b>		0	0	0
0	0	0	<b>7750-01</b>	<b>Professional Services - Audit &amp; other city-wide prof svc</b>		50	50	50
				Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses				
0	0	0	<b>7800</b>	<b>M &amp; S Equipment</b>		0	0	0
<b>2,268</b>	<b>1,615</b>	<b>1,600</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>4,050</b>	<b>4,050</b>	<b>4,050</b>
<b>233,254</b>	<b>239,744</b>	<b>310,266</b>	<b>TOTAL REQUIREMENTS</b>			<b>330,439</b>	<b>330,439</b>	<b>330,439</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 577 - IN-SERVICE	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b>CHARGES FOR SERVICES</b>						
6,150	11,500	12,000	<b>5380-02 Facility Rentals - Training Facility</b> Revenue received from neighboring agencies for use of the Firearms Facility.	12,000	12,000	12,000
<b>6,150</b>	<b>11,500</b>	<b>12,000</b>	<b>TOTAL CHARGES FOR SERVICES</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>
<b>6,150</b>	<b>11,500</b>	<b>12,000</b>	<b>TOTAL RESOURCES</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 577 - IN-SERVICE	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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**REQUIREMENTS**

**MATERIALS AND SERVICES**

260	289	550	<b>7550-05</b>	<b>Travel &amp; Education - Defensive Tactics</b>		3,830	3,830	3,830
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			New instructor training classes	1	1,000	1,000		
			WRAP system training platform	1	1,000	1,000		
			Training mats	10	100	1,000		
			Dye performance mask for training	10	54	540		
			Dye performance neck protector	10	29	290		
974	999	0	<b>7550-10</b>	<b>Travel &amp; Education - Driving Training</b>		1,000	1,000	1,000
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Training lunches and vehicle maintenance	1	1,000	1,000		
1,790	1,618	500	<b>7550-20</b>	<b>Travel &amp; Education - Firearms Training</b>		4,000	4,000	4,000
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Firearms instructor course (new instructors)	2	1,000	2,000		
			Firearms instructor course (development)	2	1,000	2,000		
15,532	14,726	15,000	<b>7660</b>	<b>Materials &amp; Supplies</b>		29,297	29,297	29,297
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Training combat gauze	1	775	775		
			Emergency trauma dressing	1	530	530		
			Krinkle gauze	1	105	105		
			Chest seals	1	560	560		
			Tourniquets	1	450	450		
			Advanced Tactical Casualty Care training	1	350	350		
			Ammo - 223 training (6,000 rounds)	1	2,980	2,980		
			Ammo - 9mm training (43,000 rounds)	1	17,000	17,000		
			Ammo - 12 gauge training (1,000 rounds)	1	500	500		
			Ammo - replacement duty 9mm	1	3,042	3,042		
			Firearms targets (500)	1	600	600		
			Firearms cleaning equipment	1	400	400		
			Firearms repairs, batteries, equipment	1	600	600		
			Firearms eye and ear protection	1	300	300		
			Firearms miscellaneous armorers equipment	1	500	500		
			Firearms training guns (blue guns)	11	55	605		

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 577 - IN-SERVICE			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
1,152	3,543	1,100	<b>7720-18</b>	<b>Repairs &amp; Maintenance - Training Facility</b>		2,100	2,100	2,100
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Range construction	1	600	600		
			Chem can rental	1	500	500		
			Gravel	1	1,000	1,000		
7,162	5,632	0	<b>7800</b>	<b>M &amp; S Equipment</b>		5,800	5,800	5,800
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Taser unlimited cartridge plan for 48 users	1	5,800	5,800		
<b>26,870</b>	<b>26,807</b>	<b>17,150</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>46,027</b>	<b>46,027</b>	<b>46,027</b>
<b>26,870</b>	<b>26,807</b>	<b>17,150</b>	<b>TOTAL REQUIREMENTS</b>			<b>46,027</b>	<b>46,027</b>	<b>46,027</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 583 - EVIDENCE	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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**REQUIREMENTS**

**PERSONNEL SERVICES**

62,174	63,936	65,641	<b>7000-05</b> Salaries & Wages - Regular Full Time Police Evidence & Property Technician - 1.00 FTE	69,015	69,015	69,015
13,027	11,323	17,679	<b>7000-10</b> Salaries & Wages - Regular Part Time Management Support Technician - 0.48 FTE	21,182	21,182	21,182
1,790	2,452	1,310	<b>7000-20</b> Salaries & Wages - Overtime	2,530	2,530	2,530
4,717	4,760	5,122	<b>7300-05</b> Fringe Benefits - FICA - Social Security	5,621	5,621	5,621
1,103	1,113	1,227	<b>7300-06</b> Fringe Benefits - FICA - Medicare	1,347	1,347	1,347
19,851	20,937	24,660	<b>7300-15</b> Fringe Benefits - PERS - OPSRP - IAP	27,123	27,123	27,123
17,416	17,724	18,344	<b>7300-20</b> Fringe Benefits - Medical Insurance	18,344	18,344	18,344
450	450	450	<b>7300-22</b> Fringe Benefits - VEBA Plan	450	450	450
108	108	108	<b>7300-25</b> Fringe Benefits - Life Insurance	60	60	60
324	349	352	<b>7300-30</b> Fringe Benefits - Long Term Disability	160	160	160
48	61	146	<b>7300-35</b> Fringe Benefits - Workers' Compensation Insurance	202	202	202
29	27	34	<b>7300-37</b> Fringe Benefits - Workers' Benefit Fund	34	34	34
<b>121,036</b>	<b>123,240</b>	<b>135,073</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>146,068</b>	<b>146,068</b>	<b>146,068</b>

**MATERIALS AND SERVICES**

65	422	100	<b>7550</b> Travel & Education	900	900	900
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
			Oregon Police Officers Association Memberships	2	50	100
			International Association of Property and Evidence Membership	2	50	100
			Other training	1	700	700
293	302	200	<b>7590</b> Fuel - Vehicle & Equipment	500	500	500
1,080	1,628	200	<b>7630-05</b> Uniforms - Employee	1,250	1,250	1,250
7,270	7,131	5,000	<b>7660</b> Materials & Supplies	1,000	1,000	1,000
0	0	200	<b>7720-14</b> Repairs & Maintenance - Vehicles	200	200	200
0	0	0	<b>7750</b> Professional Services	6,500	6,500	6,500
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
			Vehicle tows (evidence and maintenance)	1	6,500	6,500
0	251	750	<b>7790</b> Maintenance & Rental Contracts Evidence storage building alarm contract	250	250	250

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 583 - EVIDENCE	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
0	4,028	0	<b>7800 M &amp; S Equipment</b> Camera lenses and camera equipment. Scene processing equipment: trace evidence vacuum and filters.	1,000	1,000	1,000
<b>8,707</b>	<b>13,764</b>	<b>6,450</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>	<b>11,600</b>	<b>11,600</b>	<b>11,600</b>
<b>129,744</b>	<b>137,004</b>	<b>141,523</b>	<b><i>TOTAL REQUIREMENTS</i></b>	<b>157,668</b>	<b>157,668</b>	<b>157,668</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET		2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
Department : 11 - POLICE Section : 046 - INVESTIGATIONS AND SUPPORT Program : 586 - PROFESSIONAL STANDARDS						
<b>REQUIREMENTS</b>						
<b><u>MATERIALS AND SERVICES</u></b>						
1,705	1,705	1,705	<b>7550</b>	0	0	0
0	49	200	<b>7660</b>	2,975	2,975	2,975
<b>1,705</b>	<b>1,754</b>	<b>1,905</b>		<b>2,975</b>	<b>2,975</b>	<b>2,975</b>
<b><u>TOTAL MATERIALS AND SERVICES</u></b>						
<b>1,705</b>	<b>1,754</b>	<b>1,905</b>		<b>2,975</b>	<b>2,975</b>	<b>2,975</b>
<b>TOTAL REQUIREMENTS</b>						

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 13 - MUNICIPAL COURT Section : 060 - COURT Program : N/A		2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>							
<b><u>INTERGOVERNMENTAL</u></b>							
0	0	0	<b>4546</b>	<b>American Rescue Plan</b>	48,000	48,000	48,000
<b>0</b>	<b>0</b>	<b>0</b>	<b><u>TOTAL INTERGOVERNMENTAL</u></b>		<b>48,000</b>	<b>48,000</b>	<b>48,000</b>
<b><u>FINES AND FORFEITURES</u></b>							
454,888	349,795	400,000	<b>6120</b>	<b>Fines &amp; Bail Forfeitures</b> The City of McMinnville's share of the Municipal Court fine and bail collections from Police Department issuance of citations into Municipal Court or Circuit Court.	375,000	375,000	375,000
409	200	300	<b>6140</b>	<b>Peer Court Assessment</b> Prior to 2012, individuals cited were assessed \$10 which was passed through to the Yamhill County Peer Court Program. The Court will continue to collect assessments on citations issued prior to 2012.	100	100	100
1,748	2,070	1,500	<b>6150</b>	<b>Court Appointed Attorney Fees</b> Municipal Court defendants charged with misdemeanors must be provided an attorney at City expense if the defendants allege they can not afford to hire counsel. Whenever possible, defendants are required to reimburse the City for court-appointed attorney costs.	2,000	2,000	2,000
<b>457,046</b>	<b>352,066</b>	<b>401,800</b>	<b><u>TOTAL FINES AND FORFEITURES</u></b>		<b>377,100</b>	<b>377,100</b>	<b>377,100</b>
<b><u>MISCELLANEOUS</u></b>							
618	6,305	600	<b>6600-93</b>	<b>Other Income - Municipal Court</b>	300	300	300
<b>618</b>	<b>6,305</b>	<b>600</b>	<b><u>TOTAL MISCELLANEOUS</u></b>		<b>300</b>	<b>300</b>	<b>300</b>
<b>457,664</b>	<b>358,371</b>	<b>402,400</b>	<b><u>TOTAL RESOURCES</u></b>		<b>425,400</b>	<b>425,400</b>	<b>425,400</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 13 - MUNICIPAL COURT Section : 060 - COURT Program : N/A		2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>							
<b>PERSONNEL SERVICES</b>							
1,176	-1,713	0	<b>7000</b>	<b>Salaries &amp; Wages</b>	0	0	0
220,251	179,659	175,761	<b>7000-05</b>	<b>Salaries &amp; Wages - Regular Full Time</b> Finance Director - 0.10 FTE Court Supervisor - 1.00 FTE Court Operations Specialist - 0.95 FTE Court Clerk I - 1.00 FTE	236,087	236,087	236,087
61,223	69,244	84,956	<b>7000-10</b>	<b>Salaries &amp; Wages - Regular Part Time</b> Judge - 0.30 FTE Court Clerk I - 0.78 FTE Municipal Court - Interpreter - 0.10 FTE Municipal Court Security Officer - 0.18 FTE	92,545	92,545	92,545
9,722	22,854	0	<b>7000-15</b>	<b>Salaries &amp; Wages - Temporary</b>	0	0	0
6,403	7,919	0	<b>7000-20</b>	<b>Salaries &amp; Wages - Overtime</b>	0	0	0
-220	565	0	<b>7300</b>	<b>Fringe Benefits</b>	0	0	0
17,693	16,842	16,286	<b>7300-05</b>	<b>Fringe Benefits - FICA - Social Security</b>	19,883	19,883	19,883
4,148	3,939	3,603	<b>7300-06</b>	<b>Fringe Benefits - FICA - Medicare</b>	4,764	4,764	4,764
59,504	83,246	79,405	<b>7300-15</b>	<b>Fringe Benefits - PERS - OPSRP - IAP</b>	100,455	100,455	100,455
49,871	55,208	61,138	<b>7300-20</b>	<b>Fringe Benefits - Medical Insurance</b>	69,836	69,836	69,836
7,917	11,363	8,363	<b>7300-22</b>	<b>Fringe Benefits - VEBA Plan</b>	8,925	8,925	8,925
374	331	422	<b>7300-25</b>	<b>Fringe Benefits - Life Insurance</b>	243	243	243
1,110	950	1,092	<b>7300-30</b>	<b>Fringe Benefits - Long Term Disability</b>	390	390	390
363	372	337	<b>7300-35</b>	<b>Fringe Benefits - Workers' Compensation Insurance</b>	395	395	395
88	79	89	<b>7300-37</b>	<b>Fringe Benefits - Workers' Benefit Fund</b>	104	104	104
454	1,209	0	<b>7300-40</b>	<b>Fringe Benefits - Unemployment</b>	0	0	0
<b>440,075</b>	<b>452,068</b>	<b>431,452</b>	<b>TOTAL PERSONNEL SERVICES</b>		<b>533,627</b>	<b>533,627</b>	<b>533,627</b>
<b>MATERIALS AND SERVICES</b>							
9,404	7,977	0	<b>7500</b>	<b>Credit Card Fees</b> Credit card fees for Municipal Court collections.	0	0	0
598	929	1,620	<b>7510</b>	<b>Service Fees</b>	3,000	3,000	3,000
-27	0	1,000	<b>7520</b>	<b>Public Notices &amp; Printing</b>	1,000	1,000	1,000
455	380	700	<b>7540</b>	<b>Employee Events</b> Costs shared city-wide for employee training, materials, and events.	500	500	500

Budget Document Report

01 - GENERAL FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 13 - MUNICIPAL COURT Section : 060 - COURT Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
2,362	2,816	2,500	<b>7550</b>	<b>Travel &amp; Education</b>	Professional memberships, dues, subscriptions, reference materials, and attendance at legal seminars for the City Judge, City Prosecutor, and Municipal Court staff; also includes travel and meal costs.	7,000	7,000	7,000
3,300	3,600	4,300	<b>7610-05</b>	<b>Insurance - Liability</b>		5,050	5,050	5,050
6,217	5,605	5,500	<b>7620</b>	<b>Telecommunications</b>		5,500	5,500	5,500
1,821	0	0	<b>7630</b>	<b>Uniforms</b>	4 FTE, an increase from 3.5	1,000	1,000	1,000
7,145	3,729	3,000	<b>7660-05</b>	<b>Materials &amp; Supplies - Office Supplies</b>		6,000	6,000	6,000
3,690	3,373	4,500	<b>7660-15</b>	<b>Materials &amp; Supplies - Postage</b>		4,750	4,750	4,750
1,225	2,885	1,220	<b>7750</b>	<b>Professional Services</b>		1,500	1,500	1,500
0	0	0	<b>7750-01</b>	<b>Professional Services - Audit &amp; other city-wide prof svc</b>	Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses	890	890	890
1,350	825	1,500	<b>7750-12</b>	<b>Professional Services - Contract Judge</b>	Back-up Judge if necessary to cover Judge's absences. FY22 had extraordinary cost during new Judge recruitment process.	1,500	1,500	1,500
11,150	13,750	13,000	<b>7750-15</b>	<b>Professional Services - Court Appointed Attorney</b>	Attorney costs for legal defense of Municipal Court defendants unable to afford their own legal counsel. Reimbursement of costs assessed against defendants received through revenue account 6150, Court Appointed Attorney Fees.	17,500	17,500	17,500
0	0	0	<b>7750-18</b>	<b>Professional Services - Contract Prosecutor</b>	Back-up prosecutor if necessary to cover City Prosecutor's absences and legal conflicts.	0	0	0
61	291	100	<b>7750-21</b>	<b>Professional Services - Security</b>	Security contract to provide panic button monitoring.	100	100	100
409	200	300	<b>7750-22</b>	<b>Professional Services - Peer Court Assessment</b>	Peer Court assessments collected by Municipal Court are passed through to the Yamhill County Peer Court Program.	100	100	100
2,618	822	1,500	<b>7800</b>	<b>M &amp; S Equipment</b>		1,750	1,750	1,750
7,504	8,572	11,526	<b>7840</b>	<b>M &amp; S Computer Charges</b>	I.S. Fund materials & supplies costs shared city-wide	11,761	11,761	11,761
11,079	12,672	11,500	<b>7840-25</b>	<b>M &amp; S Computer Charges - Municipal Court</b>		23,400	23,400	23,400
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				E-ticketing maintenance 33% shared with PD	1	5,200	5,200	
				Caselle Annual maintenance	1	6,000	6,000	
				Caselle utilities/integration	1	5,000	5,000	
				Office 365 Licensing	5	240	1,200	
				Mobile replacements	2	3,000	6,000	
409	409	500	<b>8050</b>	<b>Trial Expense</b>		500	500	500

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 13 - MUNICIPAL COURT Section : 060 - COURT Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
Juror, witness, and special interpreter fees for Municipal Court jury and non-jury trials.						
<b>70,769</b>	<b>68,834</b>	<b>64,266</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>	<b>92,801</b>	<b>92,801</b>	<b>92,801</b>
<b><u>CAPITAL OUTLAY</u></b>						
850	0	1,272	<b>8750 Capital Outlay Computer Charges</b> I.S. Fund capital outlay costs shared city-wide	2,470	0	0
<b>850</b>	<b>0</b>	<b>1,272</b>	<b><u>TOTAL CAPITAL OUTLAY</u></b>	<b>2,470</b>	<b>0</b>	<b>0</b>
<b>511,694</b>	<b>520,902</b>	<b>496,990</b>	<b><u>TOTAL REQUIREMENTS</u></b>	<b>628,898</b>	<b>626,428</b>	<b>626,428</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 13 - MUNICIPAL COURT Section : 063 - PARKING TICKETS Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b><u>FINES AND FORFEITURES</u></b>						
12,077	5,625	6,000	<b>6130 Parking Tickets</b> Downtown Parking Patrol and Police Officer parking citations revenue.	4,500	4,500	4,500
<b>12,077</b>	<b>5,625</b>	<b>6,000</b>	<b><u>TOTAL FINES AND FORFEITURES</u></b>	<b>4,500</b>	<b>4,500</b>	<b>4,500</b>
<b>12,077</b>	<b>5,625</b>	<b>6,000</b>	<b><i>TOTAL RESOURCES</i></b>	<b>4,500</b>	<b>4,500</b>	<b>4,500</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 13 - MUNICIPAL COURT Section : 063 - PARKING TICKETS Program : N/A		2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>							
<b><u>PERSONNEL SERVICES</u></b>							
8,369	14,103	13,987	<b>7000-05</b>	<b>Salaries &amp; Wages - Regular Full Time</b> Court Operations Specialist - 0.05 FTE	3,115	3,115	3,115
0	0	0	<b>7000-10</b>	<b>Salaries &amp; Wages - Regular Part Time</b>	0	0	0
212	851	0	<b>7000-20</b>	<b>Salaries &amp; Wages - Overtime</b>	0	0	0
502	886	846	<b>7300-05</b>	<b>Fringe Benefits - FICA - Social Security</b>	188	188	188
117	207	203	<b>7300-06</b>	<b>Fringe Benefits - FICA - Medicare</b>	45	45	45
2,250	3,870	4,063	<b>7300-15</b>	<b>Fringe Benefits - PERS - OPSRP - IAP</b>	905	905	905
2,723	5,159	5,346	<b>7300-20</b>	<b>Fringe Benefits - Medical Insurance</b>	1,106	1,106	1,106
0	750	750	<b>7300-22</b>	<b>Fringe Benefits - VEBA Plan</b>	150	150	150
16	27	26	<b>7300-25</b>	<b>Fringe Benefits - Life Insurance</b>	3	3	3
45	78	76	<b>7300-30</b>	<b>Fringe Benefits - Long Term Disability</b>	0	0	0
11	20	19	<b>7300-35</b>	<b>Fringe Benefits - Workers' Compensation Insurance</b>	4	4	4
3	5	6	<b>7300-37</b>	<b>Fringe Benefits - Workers' Benefit Fund</b>	1	1	1
<b>14,250</b>	<b>25,956</b>	<b>25,322</b>	<b><u>TOTAL PERSONNEL SERVICES</u></b>		<b>5,517</b>	<b>5,517</b>	<b>5,517</b>
<b><u>MATERIALS AND SERVICES</u></b>							
101	69	100	<b>7510</b>	<b>Service Fees</b>	100	100	100
0	0	0	<b>7750-01</b>	<b>Professional Services - Audit &amp; other city-wide prof svc</b> Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses	20	20	20
<b>101</b>	<b>69</b>	<b>100</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>		<b>120</b>	<b>120</b>	<b>120</b>
<b>14,351</b>	<b>26,025</b>	<b>25,422</b>	<b><u>TOTAL REQUIREMENTS</u></b>		<b>5,637</b>	<b>5,637</b>	<b>5,637</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 15 - FIRE Section : 070 - FIRE ADMINISTRATION & OPERATIONS Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b>LICENSES AND PERMITS</b>						
19,200	0	0	<b>4213-15 Specialty Business License - Care Homes</b> Ordinance Overturned	0	0	0
6,792	4,628	2,500	<b>4490 Licenses &amp; Permits - Misc</b> Permit/License/non-violation fees request for public records per Fire Department fee schedule.	7,500	7,500	7,500
<b>25,992</b>	<b>4,628</b>	<b>2,500</b>	<b>TOTAL LICENSES AND PERMITS</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>
<b>INTERGOVERNMENTAL</b>						
0	0	452,587	<b>4545 Federal FEMA Grant</b> Potential Revenue for SCBA replacement. Grant expense is in line 01-15-070-4545 There is a 10% match required	363,636	363,636	363,636
124,241	34,974	48,000	<b>4555 Ground Emergency Medical Transport (GEMT) Reimbursement</b> Federal funds passed through State to City. Reimbursement to City for 50% of difference between amount paid by Medicaid and cost for ambulance service, as calculated using pre-approved methodology. Only Fee for Service are included in this account.	38,000	38,000	38,000
16,689	56,457	10,000	<b>4840-05 OR Conflagration Reimbursement - Personnel</b> Personnel Reimbursement due to conflagration deployment this last year.	10,000	10,000	10,000
2,324	28,957	5,000	<b>4840-10 OR Conflagration Reimbursement - Equipment</b> Reimbursement for vehicles deployed to conflagrations this last year.	5,000	5,000	5,000
59,269	0	0	<b>5030 McMinnville Rural Fire District</b>	0	0	0
386,887	398,493	410,446	<b>5030-05 McMinnville Rural Fire District - Contract Fire Protection</b> McMinnville Rural Fire Protection District's (MRFPD) payment to City for contract fire protection. 2022-2023 proposed budget will include renegotiated formula for contract based on assessed value of both entities.	575,000	575,000	575,000
94,250	95,895	96,343	<b>5035-10 Amity Fire District - Admin/Training Svcs Contract</b> This contract is no longer in place effective March 16 2022.	0	0	0
19,565	3,822	4,000	<b>5036 City of Dundee</b> This IGA no longer in place	0	0	0
<b>703,225</b>	<b>618,598</b>	<b>1,026,376</b>	<b>TOTAL INTERGOVERNMENTAL</b>	<b>991,636</b>	<b>991,636</b>	<b>991,636</b>
<b>CHARGES FOR SERVICES</b>						
6,323	21,357	11,000	<b>5340 Fire Department Service Fees</b> Non-resident motor vehicle incident charges for Fire Department required services.	12,500	12,500	12,500
27,405	27,953	27,000	<b>5400 Property Rentals</b> Verizon lease of cell tower on Fire Department property	28,000	28,000	28,000
<b>33,728</b>	<b>49,310</b>	<b>38,000</b>	<b>TOTAL CHARGES FOR SERVICES</b>	<b>40,500</b>	<b>40,500</b>	<b>40,500</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 15 - FIRE Section : 070 - FIRE ADMINISTRATION & OPERATIONS Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b><u>FINES AND FORFEITURES</u></b>						
100	600	1,200	<b>6115 Code Enforcement</b> Decreased due to covid	600	600	600
<b>100</b>	<b>600</b>	<b>1,200</b>	<b><u>TOTAL FINES AND FORFEITURES</u></b>	<b>600</b>	<b>600</b>	<b>600</b>
<b><u>MISCELLANEOUS</u></b>						
20,468	20,909	22,000	<b>6310-07 Interest - LOSAP</b> Interest earned on funds set aside for Length of Service Award Program (LOSAP), the City's retirement benefit program for volunteer firefighters.	25,000	25,000	25,000
945	0	1,000	<b>6410 Donations - Fire</b> Donations received to help support the Fire Department.	1,000	1,000	1,000
89,403	23,116	15,000	<b>6600 Other Income</b> Sale of surplus property	10,000	10,000	10,000
727	1,860	0	<b>6600-05 Other Income - Workers' Comp Reimbursement</b>	0	0	0
9,632	24,266	22,000	<b>6600-07 Other Income - LOSAP</b> Cash surrender value of life insurance policies purchased for volunteer firefighters as part of the Length of Service Award Program (LOSAP).	24,000	24,000	24,000
0	0	35,550	<b>6600-22 Other Income - Airshow</b>	26,000	26,000	26,000
<b>121,175</b>	<b>70,150</b>	<b>95,550</b>	<b><u>TOTAL MISCELLANEOUS</u></b>	<b>86,000</b>	<b>86,000</b>	<b>86,000</b>
<b>884,220</b>	<b>743,286</b>	<b>1,163,626</b>	<b><u>TOTAL RESOURCES</u></b>	<b>1,126,236</b>	<b>1,126,236</b>	<b>1,126,236</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 15 - FIRE Section : 070 - FIRE ADMINISTRATION & OPERATIONS Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b>PERSONNEL SERVICES</b>						
-4,203	4,521	0	<b>7000 Salaries &amp; Wages</b>	0	0	0
1,272,743	1,333,449	1,472,905	<b>7000-05 Salaries &amp; Wages - Regular Full Time</b> Fire Chief - 0.75 FTE Assistant Chief - Operations - 0.50 FTE Assistant Chief - Training - 0.75 FTE Fire Battalion Chief - 1.05 FTE Fire Lieutenant - 1.05 FTE Fire Engineer - 1.05 FTE Firefighter - 10.85 FTE Management Support Supervisor - 0.75 FTE Support Services Technician - 1.00 FTE Management Support Specialist - Senior - 0.25 FTE  *FTE total does not reflect three Firefighter positions budgeted at 8 months for anticipated vacancies.	1,620,634	1,591,911	1,591,911
28,061	21,901	46,800	<b>7000-10 Salaries &amp; Wages - Regular Part Time</b> Firefighter / Paramedic - 0.56 FTE	41,948	41,948	41,948
6,423	7,256	0	<b>7000-15 Salaries &amp; Wages - Temporary</b> Extra Help - Clerical - 0.34 FTE Extra Help - Fire - 0.24 FTE	18,000	18,000	18,000
23,950	24,815	30,000	<b>7000-17 Salaries &amp; Wages - Volunteer Reimbursement</b> Support for McMinnville Fire Volunteer Association (MFVA) program. Reimburses volunteers for participation on a "point-per-event" basis and helps off-set volunteers' costs for clothing, gasoline, training, etc.	30,000	30,000	30,000
160,356	179,976	177,877	<b>7000-20 Salaries &amp; Wages - Overtime</b>	185,028	185,028	185,028
112	308	420	<b>7000-37 Salaries &amp; Wages - Medical Opt Out Incentive</b>	900	900	900
-451	1,566	0	<b>7300 Fringe Benefits</b>	0	0	0
89,878	94,779	105,536	<b>7300-05 Fringe Benefits - FICA - Social Security</b>	114,345	112,608	112,608
21,049	22,166	24,790	<b>7300-06 Fringe Benefits - FICA - Medicare</b>	27,502	27,087	27,087
460,739	485,942	565,405	<b>7300-15 Fringe Benefits - PERS - OPSRP - IAP</b>	609,056	599,463	599,463
250,065	255,588	289,069	<b>7300-20 Fringe Benefits - Medical Insurance</b>	320,816	323,992	323,992
52,279	51,938	56,455	<b>7300-22 Fringe Benefits - VEBA Plan</b>	64,800	65,500	65,500
1,725	1,733	1,881	<b>7300-25 Fringe Benefits - Life Insurance</b>	1,198	1,198	1,198
6,665	6,947	7,570	<b>7300-30 Fringe Benefits - Long Term Disability</b>	3,114	3,296	3,296
45,464	47,068	59,604	<b>7300-35 Fringe Benefits - Workers' Compensation Insurance</b>	67,891	66,767	66,767
481	455	549	<b>7300-37 Fringe Benefits - Workers' Benefit Fund</b>	555	555	555

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 15 - FIRE Section : 070 - FIRE ADMINISTRATION & OPERATIONS Program : N/A		2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
247	312	0	<b>7300-40</b>	<b>Fringe Benefits - Unemployment</b>	0	0	0
2,147	1,729	2,800	<b>7400-05</b>	<b>Fringe Benefits - Volunteers - Life Insurance</b>	240	240	240
13,436	11,280	13,999	<b>7400-10</b>	<b>Fringe Benefits - Volunteers - Workers' Compensation Insurance</b>	14,018	14,018	14,018
20,053	19,716	21,876	<b>7400-15</b>	<b>Fringe Benefits - Volunteers - Fire Volunteer LOSA - Current</b>	22,000	22,000	22,000
				Length of Service Award Program (LOSAP) is retirement plan for volunteer firefighters. When volunteer reaches entitlement age, City either purchases annuity or pays monthly benefit to volunteer directly from plan assets.			
9,040	0	1,860	<b>7400-21</b>	<b>Fringe Benefits - Volunteers - Fire Volunteer LOSA - Life Ins</b>	0	0	0
7,347	7,347	7,500	<b>7400-25</b>	<b>Fringe Benefits - Volunteers - Volunteer Accident Insurance</b>	7,500	7,500	7,500
<b>2,467,607</b>	<b>2,580,790</b>	<b>2,886,896</b>	<b>TOTAL PERSONNEL SERVICES</b>		<b>3,149,545</b>	<b>3,112,011</b>	<b>3,112,011</b>

**MATERIALS AND SERVICES**

0	0	0	<b>7530</b>	<b>Training</b>	0	0	0
1,736	1,451	2,200	<b>7540</b>	<b>Employee Events</b>	4,700	4,700	4,700
				Costs shared city-wide for employee training, materials, and events.			
25,269	23,407	22,600	<b>7550</b>	<b>Travel &amp; Education</b>	30,500	30,500	30,500
				Funds for annual employee training Cost increase in 2023 are due to a number of new employees and new supervisors.			
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
				OR Office Admin Conference	2	500	1,000
				Executive Development	3	1,500	4,500
				SCBA Maintenance Training	2	800	1,600
				National Fire Academy	3	500	1,500
				Supervisors Training	5	1,000	5,000
				SDAO	4	1,200	4,800
				National Conference	3	1,500	4,500
				ICMA Leadership Academy	2	1,800	3,600
				CFO Credential Training	1	2,000	2,000
				OEDI	1	2,000	2,000
17,792	19,113	20,000	<b>7590</b>	<b>Fuel - Vehicle &amp; Equipment</b>	30,000	30,000	30,000
				Fuel rates have gotten higher and call volume has grown.			
13,888	15,843	15,000	<b>7600</b>	<b>Utilities</b>	17,000	17,000	17,000
0	0	0	<b>7600-04</b>	<b>Utilities - Water</b>	0	0	0
23,000	24,300	27,100	<b>7610-05</b>	<b>Insurance - Liability</b>	30,110	30,110	30,110
27,300	31,300	30,700	<b>7610-10</b>	<b>Insurance - Property</b>	34,500	34,500	34,500
23,575	23,597	24,000	<b>7620</b>	<b>Telecommunications</b>	25,000	25,000	25,000
				This represents a 75% Fire 25% Ambulance for Yamhill County Telecom to be consistent with other utility charges for the department.			

Budget Document Report

01 - GENERAL FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 15 - FIRE Section : 070 - FIRE ADMINISTRATION & OPERATIONS Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
11,145	7,319	16,118	<b>7630-05</b>	<b>Uniforms - Employee</b>	Career, part-time, and volunteer fire uniforms increase due to number of new employees and volunteers. Increase due to Class A uniforms allowed by Contract	16,000	16,000	16,000
51,904	52,384	70,000	<b>7630-15</b>	<b>Uniforms - Protective Clothing</b>	Safety clothing for firefighting and OSHA compliance. National Fire Protection Association (NFPA) requires replacement of all turnouts over 10 years old. Cost remained higher due to new employees	70,000	70,000	70,000
9,382	8,842	9,000	<b>7650</b>	<b>Janitorial</b>	Three days per week janitorial services and supplies - 25% shared with Ambulance Fund.	9,000	9,000	9,000
31,298	26,160	30,000	<b>7660</b>	<b>Materials &amp; Supplies</b>	\$11,000 increase for Health and Wellness Incentive for represented members	41,000	41,000	41,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Health and Wellness Incentive for represented members	44	250	11,000	
				Misc Materials & Supplies	1	30,000	30,000	
1,069	0	1,000	<b>7680</b>	<b>Materials &amp; Supplies - Donations</b>		1,000	1,000	1,000
620	2,391	3,000	<b>7700</b>	<b>Hazardous Materials</b>		3,000	3,000	3,000
0	0	0	<b>7710</b>	<b>Materials &amp; Supplies - Grants</b>		0	0	0
4,775	1,340	4,000	<b>7720</b>	<b>Repairs &amp; Maintenance</b>		4,000	4,000	4,000
4,748	2,790	5,000	<b>7720-06</b>	<b>Repairs &amp; Maintenance - Equipment</b>		5,000	5,000	5,000
63,399	72,486	36,250	<b>7720-08</b>	<b>Repairs &amp; Maintenance - Building Repairs</b>	Ongoing Facility Decontamination and aging building continue to cause elevated costs.	56,000	56,000	56,000
98,474	99,566	60,000	<b>7720-14</b>	<b>Repairs &amp; Maintenance - Vehicles</b>	Increase due to aging fleet increasing costs. Account used for Fleet maintenance both PM and unscheduled maintenance.	60,000	60,000	60,000
14,442	9,828	10,000	<b>7720-16</b>	<b>Repairs &amp; Maintenance - Radio &amp; Pagers</b>	Costs for reprogramming dual band radios	10,000	10,000	10,000
7,412	3,163	6,000	<b>7720-22</b>	<b>Repairs &amp; Maintenance - Breathing Apparatus</b>	Repairs and Maintenance of SCBA's	6,000	6,000	6,000

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 15 - FIRE Section : 070 - FIRE ADMINISTRATION & OPERATIONS Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
113,934	74,404	128,210	<b>7750</b>	<b>Professional Services</b>		123,100	123,100	123,100
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Labor Attorney /Arb	1	15,000	15,000	
				NFPA Physicals	65	700	45,500	
				New Employee Physicals	5	750	3,750	
				New Employee Psychological Testing	5	450	2,250	
				National Testing Network	1	175	175	
				Peer Support Contract 35%	1	1,050	1,050	
				MSDS Online 75%	1	1,125	1,125	
				Consolidation Election	1	25,000	25,000	
				Lexipol Policy Program 50%	1	5,000	5,000	
				Losap Actuarial	1	8,500	8,500	
				Consolidation Meetings	1	15,000	15,000	
				On and Off Mental Health Platform 50%	1	750	750	
0	0	0	<b>7750-01</b>	<b>Professional Services - Audit &amp; other city-wide prof svc</b>		7,140	7,140	7,140
				Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses				
17,027	16,180	40,539	<b>7790</b>	<b>Maintenance &amp; Rental Contracts</b>		41,539	41,539	41,539
				Annual facility and vehicle maintenance contracts				
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				MTS Storage	1	6,800	6,800	
				HVAC Maintenance 75%	1	6,750	6,750	
				Extinguisher Maintenance	1	750	750	
				Fire Sprinkler System	1	1,500	1,500	
				Fire Alarm System	1	750	750	
				NFPA Vehicle Inspections	6	1,350	8,100	
				Breathing Apparatus Bench Testing	1	6,100	6,100	
				Copier Contract	1	2,300	2,300	
				Crew Sense Scheduling	1	3,154	3,154	
				Active 911 Alerting	1	1,335	1,335	
				NFPA Training Bldg INspection	1	4,000	4,000	
4,449	36,203	6,000	<b>7800</b>	<b>M &amp; S Equipment</b>		6,000	6,000	6,000
2,074	5,261	5,000	<b>7800-09</b>	<b>M &amp; S Equipment - Radios</b>		5,000	5,000	5,000
0	496	5,000	<b>7800-30</b>	<b>M &amp; S Equipment - Breathing Apparatus</b>		5,000	5,000	5,000
0	0	0	<b>7820</b>	<b>M &amp; S Equipment - Grants</b>		0	0	0
21,573	24,643	35,859	<b>7840</b>	<b>M &amp; S Computer Charges</b>		48,516	48,516	48,516
				I.S. Fund materials & supplies costs shared city-wide				
40,387	41,427	45,600	<b>7840-30</b>	<b>M &amp; S Computer Charges - Fire</b>		40,940	40,940	40,940

Budget Document Report

01 - GENERAL FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 15 - FIRE Section : 070 - FIRE ADMINISTRATION & OPERATIONS Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET	
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
			ESO-100% RMS maint, 50% split with AMB for Personnel	1	9,000	9,000			
			Netmotion maintenance 25% - shared with PD, AMB	1	1,300	1,300			
			Central Square mobile/switch maint-65% shared with AMB	1	6,000	6,000			
			Target training - 50% shared with AMB	1	4,100	4,100			
			Fire Inspection software maint	1	2,500	2,500			
			Office 365 Licensing	16	240	3,840			
			Lexipol policy software	1	5,000	5,000			
			Cradlepoint maintenance	1	1,200	1,200			
			Mobile replacements	2	2,500	5,000			
			Desktop replacements	1	1,500	1,500			
			TV/Fire stick for main station	1	1,500	1,500			
66,642	68,636	68,486	<b>8090 Hydrant Rental &amp; Maintenance</b> Hydrant rental and maintenance fee paid monthly to McMinnville Water & Light.				70,000	70,000	70,000
11,257	3,786	7,000	<b>8110 Hoses, Nozzles, &amp; Adapters</b> Fire hose, nozzles, and adapters with values under \$5,000. Increase in 23 is due to a replacement plan for 45 department nozzles to be phased in over several years				18,000	18,000	18,000
4,857	5,185	5,184	<b>8120 Hose &amp; Ladder Testing</b> Testing of all department hose and ground ladder inventory per National Fire Protection Association and safety standards. Increase is to add annual SCBA testing to the account.				5,500	5,500	5,500
<b>713,427</b>	<b>701,500</b>	<b>738,846</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>823,545</b>	<b>823,545</b>	<b>823,545</b>	
<b>CAPITAL OUTLAY</b>									
0	67,153	0	<b>8710 Equipment</b>				0	0	0
0	0	350,000	<b>8720 Equipment - Grants</b> SCBA Replacement through FEMA Grants Revenue is in line 01-15-070-4545. There is a 10% match required.				400,000	400,000	400,000
2,445	0	3,956	<b>8750 Capital Outlay Computer Charges</b> I.S. Fund capital outlay costs shared city-wide				10,189	0	0
0	16,755	0	<b>8750-30 Capital Outlay Computer Charges - Fire</b>				0	0	0
-217	68,679	0	<b>8800 Building Improvements</b>				20,000	0	0
119,981	44,993	0	<b>8850 Vehicles</b>				55,000	0	0
<b>122,209</b>	<b>197,580</b>	<b>353,956</b>	<b>TOTAL CAPITAL OUTLAY</b>			<b>485,189</b>	<b>400,000</b>	<b>400,000</b>	
<b>DEBT SERVICE</b>									
85,418	88,087	88,086	<b>9442-05 2014 Fire Vehicle Financing - Principal</b> Principal payment for loan authorized in 2014-15. Loan proceeds used to purchase new ladder truck, engine and used water tender				93,677	93,677	93,677

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 15 - FIRE Section : 070 - FIRE ADMINISTRATION & OPERATIONS Program : N/A		2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
29,873	27,205	27,205	<b>9442-10</b>	<b>2014 Fire Vehicle Financing - Interest</b> Interest payment for loan	21,615	21,615	21,615
<b>115,291</b>	<b>115,291</b>	<b>115,291</b>	<b><u>TOTAL DEBT SERVICE</u></b>		<b>115,292</b>	<b>115,292</b>	<b>115,292</b>
<b>3,418,535</b>	<b>3,595,162</b>	<b>4,094,989</b>	<b><u>TOTAL REQUIREMENTS</u></b>		<b>4,573,571</b>	<b>4,450,848</b>	<b>4,450,848</b>

Budget Document Report

01 - GENERAL FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 15 - FIRE Section : 073 - FIRE PREVENTION & LIFE SAFETY Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b>PERSONNEL SERVICES</b>						
206,380	222,598	210,593	<b>7000-05 Salaries &amp; Wages - Regular Full Time</b> Assistant Chief - Fire Marshal - 1.00 FTE Deputy Fire Marshal -1.00 FTE	227,849	227,849	227,849
1,805	285	0	<b>7000-17 Salaries &amp; Wages - Volunteer Reimbursement</b>	0	0	0
9,008	6,892	10,004	<b>7000-20 Salaries &amp; Wages - Overtime</b>	9,996	9,996	9,996
13,118	13,909	13,457	<b>7300-05 Fringe Benefits - FICA - Social Security</b>	14,390	14,390	14,390
3,068	3,253	3,161	<b>7300-06 Fringe Benefits - FICA - Medicare</b>	3,448	3,448	3,448
73,946	77,795	76,160	<b>7300-15 Fringe Benefits - PERS - OPSRP - IAP</b>	74,649	74,649	74,649
39,783	38,113	41,940	<b>7300-20 Fringe Benefits - Medical Insurance</b>	37,291	37,291	37,291
7,500	7,500	7,500	<b>7300-22 Fringe Benefits - VEBA Plan</b>	6,500	6,500	6,500
216	216	216	<b>7300-25 Fringe Benefits - Life Insurance</b>	132	132	132
1,126	1,136	1,122	<b>7300-30 Fringe Benefits - Long Term Disability</b>	510	510	510
7,842	7,795	8,287	<b>7300-35 Fringe Benefits - Workers' Compensation Insurance</b>	9,300	9,300	9,300
45	40	46	<b>7300-37 Fringe Benefits - Workers' Benefit Fund</b>	46	46	46
7	14	0	<b>7300-40 Fringe Benefits - Unemployment</b>	0	0	0
116	19	201	<b>7400-10 Fringe Benefits - Volunteers - Workers' Compensation Insurance</b>	200	200	200
<b>363,958</b>	<b>379,565</b>	<b>372,687</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>384,311</b>	<b>384,311</b>	<b>384,311</b>
<b>MATERIALS AND SERVICES</b>						
209	174	300	<b>7540 Employee Events</b> Costs shared city-wide for employee training, materials, and events.	300	300	300
5,078	2,908	5,000	<b>7550 Travel &amp; Education</b> Ongoing training to maintain certification	5,000	5,000	5,000
0	0	0	<b>7680 Materials &amp; Supplies - Donations</b>	0	0	0
1,540	1,540	1,600	<b>7750 Professional Services</b>	1,540	1,540	1,540
0	0	0	<b>7750-01 Professional Services - Audit &amp; other city-wide prof svc</b> Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses	50	50	50
9,343	3,652	5,000	<b>8080 Fire Prevention Education</b>	5,000	5,000	5,000
<b>16,170</b>	<b>8,274</b>	<b>11,900</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>11,890</b>	<b>11,890</b>	<b>11,890</b>
<b>380,128</b>	<b>387,839</b>	<b>384,587</b>	<b>TOTAL REQUIREMENTS</b>	<b>396,201</b>	<b>396,201</b>	<b>396,201</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 15 - FIRE Section : 079 - AMBULANCE Program : N/A		2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>							
<b>INTERGOVERNMENTAL</b>							
0	0	130,800	<b>4545</b>	<b>Federal FEMA Grant</b>	0	0	0
0	0	0	<b>4546</b>	<b>American Rescue Plan</b>	250,000	250,000	250,000
51,673	0	0	<b>4549-05</b>	<b>US Dept of Health &amp; Human Services - CARES Act Provider Relief Fund</b>	0	0	0
289,895	112,087	136,750	<b>4555</b>	<b>Ground Emergency Medical Transport (GEMT) Reimbursement</b> Federal funds passed through State to City. Reimbursement to City for 50% of difference between amount paid by Medicaid and cost for service, as calculated using pre-approved methodology. Only Fee for service accounts reimbursed not CCO accounts	119,000	119,000	119,000
0	0	0	<b>4555-05</b>	<b>Ground Emergency Medical Transport (GEMT) Reimbursement - Coordinated Care Org (CCO)</b> These funds are a supplemental payment for CCO transports The per transport amount is based on the amount of funds given to the State from the Federal Govt for this program. Last year we transported over 1000 patients	1,000,000	1,000,000	1,000,000
11,959	42,815	15,000	<b>4840-05</b>	<b>OR Conflagration Reimbursement - Personnel</b> Reimbursement for personnel costs due to conflagration deployment during the last year.	10,000	10,000	10,000
0	10,958	0	<b>4840-10</b>	<b>OR Conflagration Reimbursement - Equipment</b>	0	0	0
94,250	95,895	96,343	<b>5035-10</b>	<b>Amity Fire District - Admin/Training Svcs Contract</b> Contract Terminated	0	0	0
19,565	3,822	0	<b>5036</b>	<b>City of Dundee</b>	0	0	0
<b>467,341</b>	<b>265,577</b>	<b>378,893</b>	<b>TOTAL INTERGOVERNMENTAL</b>		<b>1,379,000</b>	<b>1,379,000</b>	<b>1,379,000</b>
<b>CHARGES FOR SERVICES</b>							
2,199,785	2,987,019	3,315,000	<b>5700</b>	<b>Transport Fees</b> Transport fee revenue for Medicare and Medicaid patient accounts includes only "allowed" amounts (Medicare) or the amount that will actually be reimbursed (Medicaid). All other patient accounts reflect the full amount of charges for the transport base rate and mileage. FY 23 increase of \$160,000 is due to increased staffing .	3,375,000	3,536,000	3,536,000
134,925	136,092	135,000	<b>5710</b>	<b>FireMed Fees</b> Fees collected from FireMed subscribers. City writes off amount owing on subscriber's account after payment(s) is received from insurance provider. The City is partnering with Life Flight to manage the program.	136,000	136,000	136,000
<b>2,334,710</b>	<b>3,123,111</b>	<b>3,450,000</b>	<b>TOTAL CHARGES FOR SERVICES</b>		<b>3,511,000</b>	<b>3,672,000</b>	<b>3,672,000</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 15 - FIRE Section : 079 - AMBULANCE Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b><u>MISCELLANEOUS</u></b>						
0	0	0	<b>6460 Donations - Ambulance</b> Donations received to help support ambulance operations expended through expenditure account 7680, Materials and Supplies-Donations.	0	0	0
8,464	10,778	0	<b>6600 Other Income</b>	0	0	0
1,350	3,455	0	<b>6600-05 Other Income - Workers' Comp Reimbursement</b>	0	0	0
0	0	22,000	<b>6600-22 Other Income - Airshow</b>	15,000	15,000	15,000
54,953	22,280	10,000	<b>6610 Collections - EMS</b> Collection agency payments from ambulance past-due Accounts Receivable accounts previously turned to collections. These collections are only from previous accounts to SDW contract.	10,000	10,000	10,000
<b>64,768</b>	<b>36,513</b>	<b>32,000</b>	<b><u>TOTAL MISCELLANEOUS</u></b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
<b><u>OTHER FINANCING SOURCE</u></b>						
0	29,447	0	<b>6845 Proceeds from asset sale</b>	0	0	0
<b>0</b>	<b>29,447</b>	<b>0</b>	<b><u>TOTAL OTHER FINANCING SOURCE</u></b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>2,866,819</b>	<b>3,454,649</b>	<b>3,860,893</b>	<b><u>TOTAL RESOURCES</u></b>	<b>4,915,000</b>	<b>5,076,000</b>	<b>5,076,000</b>

Budget Document Report

01 - GENERAL FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 15 - FIRE Section : 079 - AMBULANCE Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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**REQUIREMENTS**

**PERSONNEL SERVICES**

-3,976	6,822	0	<b>7000</b>	<b>Salaries &amp; Wages</b>	0	0	0
2,020,333	2,072,507	2,171,459	<b>7000-05</b>	<b>Salaries &amp; Wages - Regular Full Time</b> Fire Chief - 0.25 FTE Assistant Chief - Operations - 0.50 FTE Assistant Chief - Training - 0.25 FTE Fire Battalion Chief - 1.95 FTE Fire Lieutenant - 1.95 FTE Fire Engineer - 1.95 FTE Firefighter - 20.15 FTE Management Support Supervisor - 0.25 FTE Management Support Specialist - Senior - 0.75 FTE  *FTE total does not reflect three Firefighter positions budgeted at 8 months for anticipated vacancies.	2,475,495	2,422,150	2,422,150
52,114	40,673	86,913	<b>7000-10</b>	<b>Salaries &amp; Wages - Regular Part Time</b> Firefighter / Paramedic - 1.04 FTE  These positions will be single role paramedics on the Day Car	77,904	77,904	77,904
267,647	277,317	300,122	<b>7000-20</b>	<b>Salaries &amp; Wages - Overtime</b>	314,976	314,976	314,976
208	572	780	<b>7000-37</b>	<b>Salaries &amp; Wages - Medical Opt Out Incentive</b>	300	300	300
-737	2,609	0	<b>7300</b>	<b>Fringe Benefits</b>	0	0	0
141,164	144,857	155,293	<b>7300-05</b>	<b>Fringe Benefits - FICA - Social Security</b>	173,427	170,197	170,197
33,068	33,878	37,112	<b>7300-06</b>	<b>Fringe Benefits - FICA - Medicare</b>	41,595	40,819	40,819
739,997	768,075	854,303	<b>7300-15</b>	<b>Fringe Benefits - PERS - OPSRP - IAP</b>	948,886	931,068	931,068
383,649	379,519	408,776	<b>7300-20</b>	<b>Fringe Benefits - Medical Insurance</b>	509,240	515,132	515,132
84,721	81,312	85,420	<b>7300-22</b>	<b>Fringe Benefits - VEBA Plan</b>	104,700	106,000	106,000
2,739	2,677	2,772	<b>7300-25</b>	<b>Fringe Benefits - Life Insurance</b>	1,891	1,891	1,891
10,444	10,599	11,220	<b>7300-30</b>	<b>Fringe Benefits - Long Term Disability</b>	4,607	4,948	4,948
76,827	77,399	95,040	<b>7300-35</b>	<b>Fringe Benefits - Workers' Compensation Insurance</b>	109,603	107,514	107,514
782	715	814	<b>7300-37</b>	<b>Fringe Benefits - Workers' Benefit Fund</b>	900	900	900
2,165	173	0	<b>7300-40</b>	<b>Fringe Benefits - Unemployment</b>	0	0	0
<b>3,811,146</b>	<b>3,899,705</b>	<b>4,210,024</b>	<b>TOTAL PERSONNEL SERVICES</b>		<b>4,763,524</b>	<b>4,693,799</b>	<b>4,693,799</b>

**MATERIALS AND SERVICES**

3,200	1,978	1,600	<b>7500</b>	<b>Credit Card Fees</b>	1,600	1,600	1,600
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Budget Document Report

01 - GENERAL FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 15 - FIRE Section : 079 - AMBULANCE Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
2,706	2,261	3,300	<b>7540</b>	<b>Employee Events</b>		3,300	3,300	3,300
					Costs shared city-wide for employee training, materials, and events.			
19,406	18,203	18,000	<b>7550</b>	<b>Travel &amp; Education</b>		32,000	32,000	32,000
					Training for ongoing certification and newly promoted and hired employees			
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Ambulance Billing	2	2,000	4,000	
				EMS Leadership	2	2,000	4,000	
				National Conference	3	3,000	9,000	
				Oregon EMS Conference	6	1,000	6,000	
				PALS/ ACLS	45	200	9,000	
31,811	35,469	33,000	<b>7590</b>	<b>Fuel - Vehicle &amp; Equipment</b>		75,000	75,000	75,000
					Increased fuel costs and EMS call volume increasing costs.			
4,443	5,099	5,000	<b>7600</b>	<b>Utilities</b>		5,500	5,500	5,500
0	0	0	<b>7600-04</b>	<b>Utilities - Water</b>		0	0	0
25,900	27,800	30,200	<b>7610-05</b>	<b>Insurance - Liability</b>		35,280	35,280	35,280
13,700	17,000	17,400	<b>7610-10</b>	<b>Insurance - Property</b>		19,070	19,070	19,070
24,184	26,577	25,000	<b>7620</b>	<b>Telecommunications</b>		27,000	27,000	27,000
					Yamhill County Telecom to be consistent with other utility charges for the department.			
19,168	9,936	29,932	<b>7630-05</b>	<b>Uniforms - Employee</b>		29,932	29,932	29,932
					Career and volunteer fire uniforms. Increase to cover Class A uniform purchases per contract			
0	63	500	<b>7640</b>	<b>Laundry</b>		1,000	1,000	1,000
3,697	2,931	4,000	<b>7650</b>	<b>Janitorial</b>		4,000	4,000	4,000
					Three days per week janitorial services and supplies - 75% shared with Fire Department in General Fund.			
31,252	23,250	32,000	<b>7660</b>	<b>Materials &amp; Supplies</b>		36,125	36,125	36,125
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Transfer Meal reimbursement	275	15	4,125	
				Misc Materials & Supplies	1	32,000	32,000	
3,029	21	500	<b>7660-15</b>	<b>Materials &amp; Supplies - Postage</b>		0	0	0
134,557	126,528	125,000	<b>7660-45</b>	<b>Materials &amp; Supplies - Medical Equipment &amp; Supplies</b>		125,000	125,000	125,000
					Supplies and PPE used by EMS system continued elevated costs due to COVID			
1,445	1,425	1,500	<b>7660-55</b>	<b>Materials &amp; Supplies - Oxygen</b>		1,500	1,500	1,500
0	0	0	<b>7680</b>	<b>Materials &amp; Supplies - Donations</b>		0	0	0
3,167	2,565	6,000	<b>7720-06</b>	<b>Repairs &amp; Maintenance - Equipment</b>		6,000	6,000	6,000
22,195	23,674	19,000	<b>7720-08</b>	<b>Repairs &amp; Maintenance - Building Repairs</b>		20,000	20,000	20,000
34,695	73,182	50,000	<b>7720-14</b>	<b>Repairs &amp; Maintenance - Vehicles</b>		60,000	60,000	60,000
					Major maintenance is done by outside mechanics . Fleet is aging.			

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 15 - FIRE Section : 079 - AMBULANCE Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
12,670	12,734	10,000	<b>7720-16</b>	<b>Repairs &amp; Maintenance - Radio &amp; Pagers</b>		10,000	10,000	10,000
				Increases continue due to required reprogramming 800 MHz radios to digital.				
20,308	19,794	26,000	<b>7735</b>	<b>Rental Property</b>		26,000	26,000	26,000
				Substation rental property; includes rent and utilities and direct costs associated with that location.				
170,651	217,232	202,700	<b>7750</b>	<b>Professional Services</b>		207,150	207,150	207,150
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Medical Director Contract	1	12,000	12,000	
				Peer Support Contract	1	2,600	2,600	
				Labor Attorney/Arbitration	1	15,000	15,000	
				National Testing Network	1	225	225	
				OHA Licensing	6	200	1,200	
				MSDS Online	1	375	375	
				SDW Ambulance Billing	1	125,000	125,000	
				Lexipol Policy system	1	5,000	5,000	
				GEMT Grant writer	1	20,000	20,000	
				Fire Med Processing Fee Life Flight	1	25,000	25,000	
				On and Off Mental Health Platform 50%	1	750	750	
0	0	0	<b>7750-01</b>	<b>Professional Services - Audit &amp; other city-wide prof svc</b>		6,370	6,370	6,370
				Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses				
18,000	14,102	10,731	<b>7790</b>	<b>Maintenance &amp; Rental Contracts</b>		10,731	10,731	10,731
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				MTS Storage 25%	1	2,181	2,181	
				HVAC Maintenance 25%	1	2,250	2,250	
				Copier Contract	1	2,300	2,300	
				Stryker Defibrillator Service Contract	1	4,000	4,000	
10,635	26,462	15,000	<b>7800</b>	<b>M &amp; S Equipment</b>		15,000	15,000	15,000
1,846	2,634	5,000	<b>7800-09</b>	<b>M &amp; S Equipment - Radios</b>		5,000	5,000	5,000
25,325	28,929	29,456	<b>7840</b>	<b>M &amp; S Computer Charges</b>		32,344	32,344	32,344
				I.S. Fund materials & supplies costs shared city-wide				

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 15 - FIRE Section : 079 - AMBULANCE Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
28,192	13,942	31,570	<b>7840-95</b>	<b>M &amp; S Computer Charges - Ambulance</b>		44,420	44,420	44,420
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				ESO Chart maintenance	1	12,500	12,500	
				ESO Inventory module	1	5,000	5,000	
				Netmotion maintenance 25% - shared with PD, FD	1	1,300	1,300	
				Central Square maint - 35%, shared with FD	1	3,000	3,000	
				ESO Personnel maintenance 50% - shared with FD	1	1,500	1,500	
				Target software maintenance	1	4,100	4,100	
				Office 365 Licensing	18	240	4,320	
				Respond Billing maintenance	1	8,000	8,000	
				Cradlepoint maintenance	1	1,200	1,200	
				Desktop replacement	1	1,500	1,500	
				R12 peripherals	1	2,000	2,000	
1,375	0	0	<b>8070</b>	<b>FireMed Promotion</b>		0	0	0
<b>667,558</b>	<b>733,790</b>	<b>732,389</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>			<b>839,322</b>	<b>839,322</b>	<b>839,322</b>
<b><u>CAPITAL OUTLAY</u></b>								
39,685	0	0	<b>8710</b>	<b>Equipment</b>		95,000	0	0
0	281,887	0	<b>8710-22</b>	<b>Equipment - EMS Defibrillators</b>		0	0	0
2,870	0	3,249	<b>8750</b>	<b>Capital Outlay Computer Charges</b>		6,793	0	0
				I.S. Fund capital outlay costs shared city-wide				
16,675	10,085	3,400	<b>8750-95</b>	<b>Capital Outlay Computer Charges - Ambulance</b>		24,000	0	0
-72	22,362	0	<b>8800</b>	<b>Building Improvements</b>		0	0	0
168,918	0	0	<b>8850</b>	<b>Vehicles</b>		450,000	450,000	450,000
				Retro Fit 1 ambulance box to a new Chassis.				
				Purchase 1 ambulance with ARPA funds				
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				New Ambulance ARPA funded	1	250,000	250,000	
				Refurbish 1 Ambulance	1	200,000	200,000	
<b>228,076</b>	<b>314,334</b>	<b>6,649</b>	<b><u>TOTAL CAPITAL OUTLAY</u></b>			<b>575,793</b>	<b>450,000</b>	<b>450,000</b>
<b>4,706,780</b>	<b>4,947,828</b>	<b>4,949,062</b>	<b><u>TOTAL REQUIREMENTS</u></b>			<b>6,178,639</b>	<b>5,983,121</b>	<b>5,983,121</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 001 - ADMINISTRATION Program : N/A		2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>							
<b>MISCELLANEOUS</b>							
3,419	98	3,000	<b>6420</b>	<b>Donations - Parks &amp; Recreation</b>	2,000	2,000	2,000
0	1,000	5,000	<b>6420-02</b>	<b>Donations - Parks &amp; Recreation - Community Events</b>	5,000	5,000	5,000
0	0	1,000	<b>6420-05</b>	<b>Donations - Parks &amp; Recreation - Scholarships</b>	1,000	1,000	1,000
7,854	0	3,000	<b>6600</b>	<b>Other Income</b>	3,000	3,000	3,000
				Miscellaneous Income including large event permits.			
<b>11,273</b>	<b>1,098</b>	<b>12,000</b>	<b>TOTAL MISCELLANEOUS</b>		<b>11,000</b>	<b>11,000</b>	<b>11,000</b>
<b>11,273</b>	<b>1,098</b>	<b>12,000</b>	<b>TOTAL RESOURCES</b>		<b>11,000</b>	<b>11,000</b>	<b>11,000</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 001 - ADMINISTRATION Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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**REQUIREMENTS**

**PERSONNEL SERVICES**

50	-651	0	<b>7000</b> Salaries & Wages	0	0	0
114,494	112,043	116,721	<b>7000-05</b> Salaries & Wages - Regular Full Time Parks & Recreation Director - 1.00 FTE	129,563	129,563	129,563
1,200	1,200	1,200	<b>7000-37</b> Salaries & Wages - Medical Opt Out Incentive	0	0	0
23	-312	0	<b>7300</b> Fringe Benefits	0	0	0
7,173	7,021	7,292	<b>7300-05</b> Fringe Benefits - FICA - Social Security	7,839	7,839	7,839
1,678	1,642	1,652	<b>7300-06</b> Fringe Benefits - FICA - Medicare	1,879	1,879	1,879
42,448	41,724	42,136	<b>7300-15</b> Fringe Benefits - PERS - OPSRP - IAP	46,785	46,785	46,785
0	0	0	<b>7300-20</b> Fringe Benefits - Medical Insurance	16,080	16,080	16,080
0	0	0	<b>7300-22</b> Fringe Benefits - VEBA Plan	2,000	2,000	2,000
108	108	108	<b>7300-25</b> Fringe Benefits - Life Insurance	60	60	60
631	642	620	<b>7300-30</b> Fringe Benefits - Long Term Disability	287	287	287
2,055	2,017	2,142	<b>7300-35</b> Fringe Benefits - Workers' Compensation Insurance	1,762	1,762	1,762
22	19	23	<b>7300-37</b> Fringe Benefits - Workers' Benefit Fund	23	23	23
390	489	699	<b>7400-10</b> Fringe Benefits - Volunteers - Workers' Compensation Insurance	698	698	698
<b>170,271</b>	<b>165,942</b>	<b>172,593</b>	<b><u>TOTAL PERSONNEL SERVICES</u></b>	<b>206,976</b>	<b>206,976</b>	<b>206,976</b>

**MATERIALS AND SERVICES**

81	0	0	<b>7520</b> Public Notices & Printing Moved to 7520-15, Public Notice & Printing - Brochure	0	0	0
32,318	24,129	45,000	<b>7520-15</b> Public Notices & Printing - Brochure Outreach and inclusion efforts to reach the full community in different ways (example: radio, social media bumps, specialized mailers, rec guide, banners,) as well as translation costs.	47,000	47,000	47,000
105	88	200	<b>7540</b> Employee Events Costs shared city-wide for employee training, materials, and events.	200	200	200
5,461	2,927	10,000	<b>7550</b> Travel & Education Professional development conferences and workshop fees including membership fees for State and National Park and Recreation Association.	10,000	10,000	10,000
800	800	900	<b>7610-05</b> Insurance - Liability	1,060	1,060	1,060
0	0	0	<b>7610-10</b> Insurance - Property	0	0	0
624	499	700	<b>7620</b> Telecommunications	700	700	700
2,473	1,121	0	<b>7660</b> Materials & Supplies	1,000	1,000	1,000

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 001 - ADMINISTRATION Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
0	98	0	<b>7680</b>	<b>Materials &amp; Supplies - Donations</b>		2,000	2,000	2,000
				Matching line for admin donations - 6420				
48,813	173,462	95,200	<b>7750</b>	<b>Professional Services</b>		135,000	25,000	25,000
				Core Services: MacPAC Continuity of work was removed. Remaining funds support cost of background checks and other minor consultant projects (teambuilding/dept strategic planning).				
0	0	0	<b>7750-01</b>	<b>Professional Services - Audit &amp; other city-wide prof svc</b>		600	600	600
				Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses				
938	1,071	1,281	<b>7840</b>	<b>M &amp; S Computer Charges</b>		1,470	1,470	1,470
				I.S. Fund materials & supplies costs shared city-wide				
1,200	1,231	14,040	<b>7840-35</b>	<b>M &amp; S Computer Charges - Parks &amp; Rec Administration</b>		16,280	16,280	16,280
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Office 365 Licensing	1	240	240	
				WhenToWork software	1	600	600	
				Activenet annual maintenance	1	1,440	1,440	
				Activenet Mobile	1	14,000	14,000	
16,157	19,836	22,000	<b>8140</b>	<b>Community Events</b>		40,000	25,000	25,000
				Core Services: Removing barriers to participation. This is for special, free, community wide events, Parks and Rec month, concerts, movies (Summer Fun, etc.). Admin donation line item 6420-02.				
<b>108,970</b>	<b>225,263</b>	<b>189,321</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>			<b>255,310</b>	<b>130,310</b>	<b>130,310</b>
<b><u>CAPITAL OUTLAY</u></b>								
106	0	141	<b>8750</b>	<b>Capital Outlay Computer Charges</b>		309	0	0
				I.S. Fund capital outlay costs shared city-wide				
<b>106</b>	<b>0</b>	<b>141</b>	<b><u>TOTAL CAPITAL OUTLAY</u></b>			<b>309</b>	<b>0</b>	<b>0</b>
<b>279,347</b>	<b>391,205</b>	<b>362,055</b>	<b><u>TOTAL REQUIREMENTS</u></b>			<b>462,595</b>	<b>337,286</b>	<b>337,286</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 501 - ADMINISTRATION	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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**RESOURCES**

**CHARGES FOR SERVICES**

22,324	4,722	25,000	<b>5360-05 Admissions - Child/Student</b> Aquatic Center daily child/student admission fees. 22-23: Proposal is estimated 75-80% of normal revenue pre-covid.	30,000	30,000	30,000
36,377	16,725	40,000	<b>5360-10 Admissions - Adult/Seniors</b> Aquatic Center daily adult/senior admission fees. 22-23: Proposal is estimated 75-80% of normal revenue pre-covid.	45,000	45,000	45,000
51,558	11,218	45,000	<b>5370-05 Memberships - Family</b> Aquatic Center family memberships. 22-23: Proposal is estimated 75-80% of normal revenue pre-covid.	52,500	52,500	52,500
81,529	30,575	75,000	<b>5370-10 Memberships - Individual</b> Aquatic Center individual memberships. 22-23: Proposal is estimated 75-80% of normal revenue pre-covid.	85,000	85,000	85,000
10,514	0	7,500	<b>5380-05 Facility Rentals - Pool &amp; Facility</b> Aquatic Center facility rental fees received from private groups, public agencies, schools, businesses, and other organizations. 22-23: reasonable guess/estimate	12,000	12,000	12,000
9,525	11,654	12,000	<b>5380-10 Facility Rentals - McM Swim Club &amp; McM High School</b> Mac Swim Club (MSC) and Mac High School swim team reimbursement for lifeguard costs from meets/practices.  Budget Note: In addition, the MSC families purchase approximately \$25,000 in family and single memberships.  22-23: reasonable guess/estimate based on annual contract with the MSC.	15,000	15,000	15,000
2,550	0	1,500	<b>5380-15 Facility Rentals - Lockers &amp; Equipment</b> 22-23: reasonable guess/estimate	3,500	3,500	3,500
<b>214,376</b>	<b>74,894</b>	<b>206,000</b>	<b>TOTAL CHARGES FOR SERVICES</b>	<b>243,000</b>	<b>243,000</b>	<b>243,000</b>

**MISCELLANEOUS**

0	0	0	<b>6420 Donations - Parks &amp; Recreation</b>	0	0	0
471	0	500	<b>6420-05 Donations - Parks &amp; Recreation - Scholarships</b> Donations that fund expenditure account 7680, Materials & Supplies-Donations. Donations provide swim lesson scholarships (Ken Hill Scholarship Fund).	0	0	0
1,010	0	580	<b>6420-10 Donations - Parks &amp; Recreation - Equipment</b> Donations that fund Aquatic Center expenditure account 7810, M&S Equipment-Donations. Donations used to purchase Aquatic Center equipment.	0	0	0
33	0	100	<b>6600 Other Income</b>	100	100	100

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 501 - ADMINISTRATION	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
1,514	0	1,180	<b><u>TOTAL MISCELLANEOUS</u></b>	100	100	100
215,890	74,894	207,180	<b><i>TOTAL RESOURCES</i></b>	243,100	243,100	243,100

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 501 - ADMINISTRATION	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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**REQUIREMENTS**

**PERSONNEL SERVICES**

-3,928	1,519	0	<b>7000 Salaries &amp; Wages</b>	0	0	0
189,625	198,185	204,744	<b>7000-05 Salaries &amp; Wages - Regular Full Time</b> Recreation Manager - 1.00 FTE Recreation Supervisor - 1.00 FTE Management Support Specialist - 1.00 FTE	224,123	224,123	224,123
31,368	28,431	30,753	<b>7000-10 Salaries &amp; Wages - Regular Part Time</b> Recreation Program Coordinator - 0.60 FTE	33,720	33,720	33,720
111,673	70,032	138,749	<b>7000-15 Salaries &amp; Wages - Temporary</b> Extra Help - Aquatics I, II, III - Lifeguard - 4.77 FTE Extra Help - Aquatics I, II, III - Office - 0.78 FTE  22-23: Proposal is an estimated 82.5% of normal part-time staff pre-covid hours.	167,253	167,253	167,253
296	105	265	<b>7000-20 Salaries &amp; Wages - Overtime</b>	290	290	290
-657	-161	0	<b>7300 Fringe Benefits</b>	0	0	0
20,243	17,993	23,080	<b>7300-05 Fringe Benefits - FICA - Social Security</b>	25,736	25,736	25,736
4,734	4,208	5,220	<b>7300-06 Fringe Benefits - FICA - Medicare</b>	6,168	6,168	6,168
93,732	87,888	102,899	<b>7300-15 Fringe Benefits - PERS - OPSRP - IAP</b>	107,796	107,796	107,796
49,103	49,942	51,782	<b>7300-20 Fringe Benefits - Medical Insurance</b>	53,580	53,580	53,580
7,000	7,000	7,000	<b>7300-22 Fringe Benefits - VEBA Plan</b>	7,000	7,000	7,000
432	432	432	<b>7300-25 Fringe Benefits - Life Insurance</b>	240	240	240
1,159	1,197	1,174	<b>7300-30 Fringe Benefits - Long Term Disability</b>	558	558	558
12,612	10,115	13,323	<b>7300-35 Fringe Benefits - Workers' Compensation Insurance</b>	12,337	12,337	12,337
188	133	198	<b>7300-37 Fringe Benefits - Workers' Benefit Fund</b>	208	208	208
3,872	4,640	0	<b>7300-40 Fringe Benefits - Unemployment</b>	0	0	0
0	0	50	<b>7400-10 Fringe Benefits - Volunteers - Workers' Compensation Insurance</b>	50	50	50
<b>521,452</b>	<b>481,658</b>	<b>579,669</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>639,059</b>	<b>639,059</b>	<b>639,059</b>

**MATERIALS AND SERVICES**

5,911	2,078	4,500	<b>7500 Credit Card Fees</b>	7,000	7,000	7,000
76	82	100	<b>7530 Training</b> State and federal law mandates lifeguard and first aid providers must be provided training and inoculations against hepatitis B viruses; additional training is required due to changing OSHA rules and regulations.	100	100	100

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 501 - ADMINISTRATION		2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
378	316	500	<b>7540</b>	<b>Employee Events</b> Costs shared city-wide for employee training, materials, and events.	400	400	400
456	407	750	<b>7550</b>	<b>Travel &amp; Education</b> Primarily re-certification training for Aquatic Center lifeguards. May also include limited registration fees and other expenses associated with professional development workshop.	1,000	1,000	1,000
91,609	73,049	82,500	<b>7600</b>	<b>Utilities</b>	85,000	85,000	85,000
0	0	0	<b>7600-04</b>	<b>Utilities - Water</b>	0	0	0
4,200	4,400	6,100	<b>7610-05</b>	<b>Insurance - Liability</b>	6,810	6,810	6,810
7,300	8,600	9,000	<b>7610-10</b>	<b>Insurance - Property</b>	10,370	10,370	10,370
4,231	4,503	3,750	<b>7620</b>	<b>Telecommunications</b>	4,000	4,000	4,000
26,574	2,601	20,000	<b>7650-10</b>	<b>Janitorial - Services</b>	36,000	36,000	36,000
4,563	1,864	3,000	<b>7650-15</b>	<b>Janitorial - Supplies</b>	4,500	4,500	4,500
437	744	1,250	<b>7660-05</b>	<b>Materials &amp; Supplies - Office Supplies</b>	1,500	1,500	1,500
0	0	0	<b>7680</b>	<b>Materials &amp; Supplies - Donations</b> Funded by revenue account 6420-05, Donations-Parks & Recreation-Scholarships. Aquatic Center swim lesson scholarships (Ken Hill Scholarship Fund).	0	0	0
8,461	4,132	10,000	<b>7690</b>	<b>Chemicals</b> Chemicals used to sanitize, oxidize, and test pool water as prescribed by state code; i.e., chlorine, carbon dioxide, sodium bicarbonate, soda ash, calcium carbonate, and sodium thiosulfate.	15,000	15,000	15,000
79,916	36,398	70,500	<b>7720</b>	<b>Repairs &amp; Maintenance</b> General day to day repairs and maintenance of the AC building including hvac, electrical, plumbing and mechanical systems. 21-22: Estimating 6 months of a modified schedule due to covid safety measures and then 6 months of a post-covid schedule.	60,000	60,000	60,000
866	1,026	1,600	<b>7750</b>	<b>Professional Services</b>	0	0	0
0	0	0	<b>7750-01</b>	<b>Professional Services - Audit &amp; other city-wide prof svc</b> Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses	1,250	1,250	1,250
14,294	10,253	12,000	<b>7790</b>	<b>Maintenance &amp; Rental Contracts</b>	15,000	15,000	15,000
0	0	0	<b>7800</b>	<b>M &amp; S Equipment</b>	0	0	0
29	319	250	<b>7800-03</b>	<b>M &amp; S Equipment - Office</b> Miscellaneous office equipment such as tables and chairs.	250	250	250
0	0	0	<b>7800-36</b>	<b>M &amp; S Equipment - Weight Room</b>	0	0	0
1,010	0	0	<b>7810</b>	<b>M &amp; S Equipment - Donations</b> Donations used to purchase Aquatic Center equipment. Funded by revenue account 6420-10, Donations-Parks & Recreation-Equipment.	0	0	0
4,690	5,357	6,403	<b>7840</b>	<b>M &amp; S Computer Charges</b> I.S. Fund materials & supplies costs shared city-wide	7,351	7,351	7,351

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 501 - ADMINISTRATION			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
5,047	1,200	5,420	<b>7840-40</b>	<b>M &amp; S Computer Charges - Aquatic Center</b>		3,640	3,640	3,640
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Office 365 Licensing	5	240	1,200		
			Activenet annual maintenance	1	1,440	1,440		
			Activenet Peripherals	1	1,000	1,000		
5,368	4,125	4,000	<b>8130</b>	<b>Recreation Program Expenses</b>		7,000	7,000	7,000
			Purchase of general recreation program supplies.					
			*Include additional \$2,500.00 for 1 rescue training manikin, new set of CPR manikins & 1 new training backboard.					
<b>265,414</b>	<b>161,455</b>	<b>241,623</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>266,171</b>	<b>266,171</b>	<b>266,171</b>
			<b><u>CAPITAL OUTLAY</u></b>					
0	0	25,000	<b>8710</b>	<b>Equipment</b>		10,000	0	0
531	0	706	<b>8750</b>	<b>Capital Outlay Computer Charges</b>		1,544	0	0
			I.S. Fund capital outlay costs shared city-wide					
<b>531</b>	<b>0</b>	<b>25,706</b>	<b>TOTAL CAPITAL OUTLAY</b>			<b>11,544</b>	<b>0</b>	<b>0</b>
<b>787,398</b>	<b>643,113</b>	<b>846,998</b>	<b>TOTAL REQUIREMENTS</b>			<b>916,774</b>	<b>905,230</b>	<b>905,230</b>

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 621 - SWIM LESSONS	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b>CHARGES FOR SERVICES</b>						
40,106	9,714	60,000	<b>5350 Registration Fees</b> Aquatic Center - Swim Lessons 22-23: Proposal is estimated 75-80% of normal revenue pre-covid.	80,000	80,000	80,000
<b>40,106</b>	<b>9,714</b>	<b>60,000</b>	<b>TOTAL CHARGES FOR SERVICES</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>
<b>40,106</b>	<b>9,714</b>	<b>60,000</b>	<b>TOTAL RESOURCES</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 621 - SWIM LESSONS	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b>PERSONNEL SERVICES</b>						
15,682	574	20,494	<b>7000-15 Salaries &amp; Wages - Temporary</b> Extra Help - Aquatics I, II, III - 0.66 FTE	20,003	20,003	20,003
			22-23: Proposal is an estimated ~75% of normal part-time staff hours.			
972	36	1,241	<b>7300-05 Fringe Benefits - FICA - Social Security</b>	1,214	1,214	1,214
227	8	296	<b>7300-06 Fringe Benefits - FICA - Medicare</b>	292	292	292
2,151	72	2,920	<b>7300-15 Fringe Benefits - PERS - OPSRP - IAP</b>	2,253	2,253	2,253
0	0	758	<b>7300-35 Fringe Benefits - Workers' Compensation Insurance</b>	581	581	581
16	1	16	<b>7300-37 Fringe Benefits - Workers' Benefit Fund</b>	16	16	16
<b>19,048</b>	<b>690</b>	<b>25,725</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>24,359</b>	<b>24,359</b>	<b>24,359</b>
<b>MATERIALS AND SERVICES</b>						
368	247	500	<b>8130 Recreation Program Expenses</b> Swimming lesson supplies (i.e. candy, lesson toys, masks, snorkels & fins, personal flotation devices). 22-23: reasonable guess/estimate	650	650	650
<b>368</b>	<b>247</b>	<b>500</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>650</b>	<b>650</b>	<b>650</b>
<b>19,416</b>	<b>937</b>	<b>26,225</b>	<b>TOTAL REQUIREMENTS</b>	<b>25,009</b>	<b>25,009</b>	<b>25,009</b>

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 626 - FITNESS CLASSES	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b>CHARGES FOR SERVICES</b>						
0	0	0	5350 Registration Fees	0	0	0
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL CHARGES FOR SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL RESOURCES</b>	<b>0</b>	<b>0</b>	<b>0</b>

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 626 - FITNESS CLASSES	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b>PERSONNEL SERVICES</b>						
5,786	1,315	10,001	<b>7000-15 Salaries &amp; Wages - Temporary</b> Extra Help - Aquatics I, II, III - 0.39 FTE	14,703	14,703	14,703
359	82	604	<b>7300-05 Fringe Benefits - FICA - Social Security</b>	888	888	888
84	19	145	<b>7300-06 Fringe Benefits - FICA - Medicare</b>	213	213	213
1,035	134	1,426	<b>7300-15 Fringe Benefits - PERS - OPSRP - IAP</b>	1,655	1,655	1,655
0	0	370	<b>7300-35 Fringe Benefits - Workers' Compensation Insurance</b>	427	427	427
5	1	9	<b>7300-37 Fringe Benefits - Workers' Benefit Fund</b>	11	11	11
<b>7,269</b>	<b>1,551</b>	<b>12,555</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>17,897</b>	<b>17,897</b>	<b>17,897</b>
<b>MATERIALS AND SERVICES</b>						
707	277	750	<b>8130 Recreation Program Expenses</b> Fitness program supplies (i.e. exercise belts & hand weights). 22-23: reasonable guess/estimate	1,000	1,000	1,000
<b>707</b>	<b>277</b>	<b>750</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
<b>7,977</b>	<b>1,828</b>	<b>13,305</b>	<b>TOTAL REQUIREMENTS</b>	<b>18,897</b>	<b>18,897</b>	<b>18,897</b>

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 632 - PRO SHOP	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b><u>CHARGES FOR SERVICES</u></b>						
5,695	1,141	4,500	<b>5410 Sales</b> Aquatic Center revenues from sale of swim accessories, related merchandise & vending machine contract. 22-23: reasonable guess/estimate	6,500	6,500	6,500
<b>5,695</b>	<b>1,141</b>	<b>4,500</b>	<b><u>TOTAL CHARGES FOR SERVICES</u></b>	<b>6,500</b>	<b>6,500</b>	<b>6,500</b>
<b>5,695</b>	<b>1,141</b>	<b>4,500</b>	<b><i>TOTAL RESOURCES</i></b>	<b>6,500</b>	<b>6,500</b>	<b>6,500</b>

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 632 - PRO SHOP	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b><u>MATERIALS AND SERVICES</u></b>						
3,589	0	2,000	<b>7660 Materials &amp; Supplies</b> Retail goods purchased for sale to customers; i.e., goggles, caps, etc., in the Aquatic Center Swim Shop. 22-23: reasonable guess/estimate	3,000	3,000	3,000
<b>3,589</b>	<b>0</b>	<b>2,000</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>3,589</b>	<b>0</b>	<b>2,000</b>	<b><i>TOTAL REQUIREMENTS</i></b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 635 - CLASSES & PROGRAMS	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b><u>CHARGES FOR SERVICES</u></b>						
955	450	750	<b>5350 Registration Fees</b> Aquatic Center - Classes & Programs (Lifeguard Training) 22-23: Lifeguard Training classes are being offered for free, to potential part-time employees, due to severe staffing shortage.	250	250	250
<b>955</b>	<b>450</b>	<b>750</b>	<b><u>TOTAL CHARGES FOR SERVICES</u></b>	<b>250</b>	<b>250</b>	<b>250</b>
<b>955</b>	<b>450</b>	<b>750</b>	<b><i>TOTAL RESOURCES</i></b>	<b>250</b>	<b>250</b>	<b>250</b>

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 087 - AQUATIC CENTER Program : 635 - CLASSES & PROGRAMS	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b>PERSONNEL SERVICES</b>						
0	0	272	<b>7000-15 Salaries &amp; Wages - Temporary</b> Extra Help - Aquatics I, II, III - 0.01 FTE	282	282	282
0	0	16	<b>7300-05 Fringe Benefits - FICA - Social Security</b>	16	16	16
0	0	4	<b>7300-06 Fringe Benefits - FICA - Medicare</b>	3	3	3
0	0	40	<b>7300-15 Fringe Benefits - PERS - OPSRP - IAP</b>	30	30	30
0	0	10	<b>7300-35 Fringe Benefits - Workers' Compensation Insurance</b>	8	8	8
0	0	0	<b>7300-37 Fringe Benefits - Workers' Benefit Fund</b>	0	0	0
<b>0</b>	<b>0</b>	<b>342</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>339</b>	<b>339</b>	<b>339</b>
<b>MATERIALS AND SERVICES</b>						
319	488	500	<b>8130 Recreation Program Expenses</b> Lifeguard Training Class materials.	500	500	500
<b>319</b>	<b>488</b>	<b>500</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>500</b>	<b>500</b>	<b>500</b>
<b>319</b>	<b>488</b>	<b>842</b>	<b>TOTAL REQUIREMENTS</b>	<b>839</b>	<b>839</b>	<b>839</b>

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 090 - COMMUNITY CENTER & REC PROGRAMS Program : 501 - ADMINISTRATION		2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>							
<b>INTERGOVERNMENTAL</b>							
0	20,750	0	4772	Oregon Alliance of YMCA	0	0	0
<b>0</b>	<b>20,750</b>	<b>0</b>		<b>TOTAL INTERGOVERNMENTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CHARGES FOR SERVICES</b>							
27,257	110	15,000	5380-20	Facility Rentals - Meeting Rooms Community Center general meeting room rentals.	15,000	15,000	15,000
15,438	180	10,000	5380-25	Facility Rentals - Auditorium Community Center auditorium rental for major events including theater, large banquets, major exhibits, dances, auctions, sports events, etc.	10,000	10,000	10,000
3,591	0	750	5380-30	Facility Rentals - Kitchen Facilities Community Center flat-fee kitchen use fees generated from rental groups and revenue from contracted vendors.	750	750	750
9,312	98	4,575	5380-35	Facility Rentals - Athletic Facilities Community Center athletic membership fees for locker room, track, racquetball, basketball, pickleball, and table tennis.	9,000	9,000	9,000
6,618	195	2,500	5380-40	Facility Rentals - Staff Fees Staff fees charged to user groups when the Community Center is rented beyond normal operating hours.	2,500	2,500	2,500
0	0	200	5380-42	Facility Rentals - Contract Event Security Fees received from rental groups at the Community Center to cover the cost of contracted event security, when needed.	200	200	200
<b>62,215</b>	<b>583</b>	<b>33,025</b>		<b>TOTAL CHARGES FOR SERVICES</b>	<b>37,450</b>	<b>37,450</b>	<b>37,450</b>
<b>MISCELLANEOUS</b>							
36	1,405	1,000	6420	Donations - Parks & Recreation	0	0	0
2,075	3	200	6600	Other Income Incidental revenue received at Community Center from copy machine, av equipment user fees, etc .	250	250	250
<b>2,111</b>	<b>1,408</b>	<b>1,200</b>		<b>TOTAL MISCELLANEOUS</b>	<b>250</b>	<b>250</b>	<b>250</b>
<b>64,326</b>	<b>22,741</b>	<b>34,225</b>		<b>TOTAL RESOURCES</b>	<b>37,700</b>	<b>37,700</b>	<b>37,700</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 090 - COMMUNITY CENTER & REC PROGRAMS Program : 501 - ADMINISTRATION	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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**REQUIREMENTS**

**PERSONNEL SERVICES**

-407	-780	0	<b>7000</b> Salaries & Wages	0	0	0
110,103	98,072	101,037	<b>7000-05</b> Salaries & Wages - Regular Full Time Recreation Manager - 1.00 FTE Recreation Program Coordinator - 1.00 FTE Management Support Technician - 1.00 FTE	172,455	172,455	172,455
53,597	19,393	56,057	<b>7000-15</b> Salaries & Wages - Temporary Extra Help - Community Center - 2.32 FTE	66,743	66,743	66,743
70	0	0	<b>7000-20</b> Salaries & Wages - Overtime	0	0	0
380	-759	0	<b>7300</b> Fringe Benefits	0	0	0
9,860	7,083	9,671	<b>7300-05</b> Fringe Benefits - FICA - Social Security	14,472	14,472	14,472
2,306	1,657	2,161	<b>7300-06</b> Fringe Benefits - FICA - Medicare	3,468	3,468	3,468
36,860	30,395	36,839	<b>7300-15</b> Fringe Benefits - PERS - OPSRP - IAP	57,607	57,607	57,607
25,744	18,168	17,510	<b>7300-20</b> Fringe Benefits - Medical Insurance	37,500	37,500	37,500
3,600	3,600	3,600	<b>7300-22</b> Fringe Benefits - VEBA Plan	5,000	5,000	5,000
238	181	172	<b>7300-25</b> Fringe Benefits - Life Insurance	234	234	234
606	530	520	<b>7300-30</b> Fringe Benefits - Long Term Disability	270	270	270
2,510	1,890	1,835	<b>7300-35</b> Fringe Benefits - Workers' Compensation Insurance	1,721	1,721	1,721
115	51	106	<b>7300-37</b> Fringe Benefits - Workers' Benefit Fund	145	145	145
2,560	1,117	0	<b>7300-40</b> Fringe Benefits - Unemployment	0	0	0
77	2	101	<b>7400-10</b> Fringe Benefits - Volunteers - Workers' Compensation Insurance	101	101	101
<b>248,217</b>	<b>180,600</b>	<b>229,609</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>359,716</b>	<b>359,716</b>	<b>359,716</b>

**MATERIALS AND SERVICES**

7,662	4,702	8,000	<b>7500</b> Credit Card Fees	8,000	8,000	8,000
205	171	300	<b>7540</b> Employee Events Costs shared city-wide for employee training, materials, and events.	300	300	300
317	330	300	<b>7550</b> Travel & Education Professional development conferences and workshops and membership in the Oregon Recreation and Parks Association and National Recreation and Park Association.	300	300	300
73,898	77,823	75,000	<b>7600</b> Utilities	78,000	78,000	78,000
0	0	0	<b>7600-04</b> Utilities - Water	0	0	0
5,000	5,600	5,700	<b>7610-05</b> Insurance - Liability	6,390	6,390	6,390

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 090 - COMMUNITY CENTER & REC PROGRAMS Program : 501 - ADMINISTRATION			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
17,100	20,000	21,000	<b>7610-10</b>	<b>Insurance - Property</b>		24,360	24,360	24,360
4,892	4,130	5,000	<b>7620</b>	<b>Telecommunications</b>		5,500	5,500	5,500
39,115	17,634	55,000	<b>7650-10</b>	<b>Janitorial - Services</b>		55,000	55,000	55,000
				Possible expenses due to opening late FY 21. FY22-Expectation that we are open.				
4,882	1,060	3,700	<b>7650-15</b>	<b>Janitorial - Supplies</b>		3,000	3,000	3,000
4,539	2,324	3,000	<b>7660</b>	<b>Materials &amp; Supplies</b>		3,000	3,000	3,000
0	7,279	0	<b>7660-25</b>	<b>Materials &amp; Supplies - Grants</b>		0	0	0
0	1,305	1,000	<b>7680</b>	<b>Materials &amp; Supplies - Donations</b>		0	0	0
56,631	24,862	40,000	<b>7720</b>	<b>Repairs &amp; Maintenance</b>		40,000	40,000	40,000
				Routine annual maintenance and special projects.				
670	810	1,260	<b>7750</b>	<b>Professional Services</b>		1,260	1,260	1,260
0	0	0	<b>7750-01</b>	<b>Professional Services - Audit &amp; other city-wide prof svc</b>		910	910	910
				Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses				
17,371	18,862	18,000	<b>7790</b>	<b>Maintenance &amp; Rental Contracts</b>		20,000	20,000	20,000
0	0	0	<b>7800</b>	<b>M &amp; S Equipment</b>		0	0	0
				Misc. equipment replacement				
1,876	2,143	5,123	<b>7840</b>	<b>M &amp; S Computer Charges</b>		7,351	7,351	7,351
				I.S. Fund materials & supplies costs shared city-wide				
1,200	2,421	5,920	<b>7840-45</b>	<b>M &amp; S Computer Charges - Community Center</b>		7,040	7,040	7,040
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Activenet annual maintenance	1	1,440	1,440	
				Office 365 Licensing	5	240	1,200	
				Upstairs printer	1	400	400	
				Activenet Peripherals	1	1,000	1,000	
				Mobile laptop	1	3,000	3,000	
0	0	0	<b>8130-50</b>	<b>Recreation Program Expenses - Contract Event Security</b>		0	0	0
				Costs associated with event security provided by a private agency when Community Center events require additional security. Costs are recovered through fees charged to rental groups revenue account 5380-42, Facility Rentals-Contract Event Security.				
<b>235,358</b>	<b>191,456</b>	<b>248,303</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>260,411</b>	<b>260,411</b>	<b>260,411</b>
<b><u>CAPITAL OUTLAY</u></b>								
0	0	10,000	<b>8710</b>	<b>Equipment</b>		35,000	0	0
213	0	565	<b>8750</b>	<b>Capital Outlay Computer Charges</b>		1,544	0	0
				I.S. Fund capital outlay costs shared city-wide				
<b>213</b>	<b>0</b>	<b>10,565</b>	<b>TOTAL CAPITAL OUTLAY</b>			<b>36,544</b>	<b>0</b>	<b>0</b>

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 090 - COMMUNITY CENTER & REC PROGRAMS Program : 501 - ADMINISTRATION	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
483,788	372,055	488,477	<b>TOTAL REQUIREMENTS</b>	656,671	620,127	620,127

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 090 - COMMUNITY CENTER & REC PROGRAMS Program : 635 - CLASSES & PROGRAMS	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b><u>CHARGES FOR SERVICES</u></b>						
132,430	34,375	100,000	<b>5350 Registration Fees</b> Community Center special interest programs and classes serving children and adults. Increase from FY21 but still slow growth	135,000	135,000	135,000
0	0	0	<b>5350-12 Registration Fees - Piano</b> Known as Kids in Koncert, the piano program provides lessons for a few low-income children. If determined that family can pay portion of music lesson cost, fee is collected by the Parks & Rec department and passed on to the lesson provider.	0	0	0
<b>132,430</b>	<b>34,375</b>	<b>100,000</b>	<b><u>TOTAL CHARGES FOR SERVICES</u></b>	<b>135,000</b>	<b>135,000</b>	<b>135,000</b>
<b><u>MISCELLANEOUS</u></b>						
0	0	0	<b>6420-27 Donations - Parks &amp; Recreation - Piano</b> The Kids in Koncert piano program receives the majority of its funding from annual Koncert for Kids ticket sales and individual donations made via Yamhill County Cultural Coalition. Donations cover all direct expenses not covered by registration fees.	0	0	0
<b>0</b>	<b>0</b>	<b>0</b>	<b><u>TOTAL MISCELLANEOUS</u></b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>132,430</b>	<b>34,375</b>	<b>100,000</b>	<b><u>TOTAL RESOURCES</u></b>	<b>135,000</b>	<b>135,000</b>	<b>135,000</b>

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 090 - COMMUNITY CENTER & REC PROGRAMS Program : 635 - CLASSES & PROGRAMS		2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>							
<b>PERSONNEL SERVICES</b>							
36,031	15,094	45,696	<b>7000-15</b>	<b>Salaries &amp; Wages - Temporary</b> Classes & Programs Labor - 1.42 FTE	52,966	52,966	52,966
0	0	0	<b>7000-20</b>	<b>Salaries &amp; Wages - Overtime</b>	0	0	0
2,234	936	2,765	<b>7300-05</b>	<b>Fringe Benefits - FICA - Social Security</b>	3,204	3,204	3,204
522	219	663	<b>7300-06</b>	<b>Fringe Benefits - FICA - Medicare</b>	768	768	768
7,828	4,063	13,275	<b>7300-15</b>	<b>Fringe Benefits - PERS - OPSRP - IAP</b>	5,959	5,959	5,959
1,692	693	2,157	<b>7300-35</b>	<b>Fringe Benefits - Workers' Compensation Insurance</b>	1,658	1,658	1,658
10	11	30	<b>7300-37</b>	<b>Fringe Benefits - Workers' Benefit Fund</b>	33	33	33
<b>48,317</b>	<b>21,016</b>	<b>64,586</b>	<b>TOTAL PERSONNEL SERVICES</b>		<b>64,588</b>	<b>64,588</b>	<b>64,588</b>
<b>MATERIALS AND SERVICES</b>							
28,565	26,172	28,500	<b>8130</b>	<b>Recreation Program Expenses</b> Materials and supplies consumed in recreational classes and programs offered for children and adults. Also includes fees paid to contract instructors. FY 22-included some of Summer Fun and high Summer Camp expenses (due to high enrollment)	40,000	40,000	40,000
<b>28,565</b>	<b>26,172</b>	<b>28,500</b>	<b>TOTAL MATERIALS AND SERVICES</b>		<b>40,000</b>	<b>40,000</b>	<b>40,000</b>
<b>76,881</b>	<b>47,187</b>	<b>93,086</b>	<b>TOTAL REQUIREMENTS</b>		<b>104,588</b>	<b>104,588</b>	<b>104,588</b>

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 090 - COMMUNITY CENTER & REC PROGRAMS Program : 638 - TINY TOTS	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b>CHARGES FOR SERVICES</b>						
5,303	123	3,000	<b>5350 Registration Fees</b> Tiny Tot Indoor Playpark Program registration fees for pre-school aged children and their parents. FY 22-30% of regular fees collected. FY 23-60% of regular fees collected.	4,000	4,000	4,000
<b>5,303</b>	<b>123</b>	<b>3,000</b>	<b>TOTAL CHARGES FOR SERVICES</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>
<b>5,303</b>	<b>123</b>	<b>3,000</b>	<b>TOTAL RESOURCES</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 090 - COMMUNITY CENTER & REC PROGRAMS Program : 638 - TINY TOTS	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b><u>MATERIALS AND SERVICES</u></b>						
61	0	200	<b>8130 Recreation Program Expenses</b> Materials and supplies needed to support Tiny Tots Indoor Playpark.	200	200	200
<b>61</b>	<b>0</b>	<b>200</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>	<b>200</b>	<b>200</b>	<b>200</b>
<b>61</b>	<b>0</b>	<b>200</b>	<b>TOTAL REQUIREMENTS</b>	<b>200</b>	<b>200</b>	<b>200</b>

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 090 - COMMUNITY CENTER & REC PROGRAMS Program : 641 - SPECIAL EVENTS	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b>CHARGES FOR SERVICES</b>						
12,266	0	2,200	<b>5350 Registration Fees</b> Community Center fees and other revenues received from annual community-wide special event fees; i.e., Alien Abduction Dash, and other major one-time programs, performing arts, and interactive exhibits directly sponsored by the Parks and Recreation Department.	4,000	4,000	4,000
<b>12,266</b>	<b>0</b>	<b>2,200</b>	<b>TOTAL CHARGES FOR SERVICES</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>
<b>12,266</b>	<b>0</b>	<b>2,200</b>	<b>TOTAL RESOURCES</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 090 - COMMUNITY CENTER & REC PROGRAMS Program : 641 - SPECIAL EVENTS	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b><u>MATERIALS AND SERVICES</u></b>						
3,781	0	1,200	<b>8130 Recreation Program Expenses</b> Expenses for major community events or department-sponsored special events including Alien Abduction Dash.	1,200	1,200	1,200
<b>3,781</b>	<b>0</b>	<b>1,200</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>
<b>3,781</b>	<b>0</b>	<b>1,200</b>	<b><i>TOTAL REQUIREMENTS</i></b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 090 - COMMUNITY CENTER & REC PROGRAMS Program : 644 - SUMMER STARS	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b><u>CHARGES FOR SERVICES</u></b>						
76,345	41,299	60,000	<b>5350 Registration Fees</b> Summertime Arts Recreation & Sports (STARS) Program registration fees for elementary aged children.  Will not be doing STARS in FY 23.	0	0	0
<b>76,345</b>	<b>41,299</b>	<b>60,000</b>	<b><u>TOTAL CHARGES FOR SERVICES</u></b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>MISCELLANEOUS</u></b>						
12	0	0	<b>6420-50 Donations - Parks &amp; Recreation - STARS</b>	0	0	0
<b>12</b>	<b>0</b>	<b>0</b>	<b><u>TOTAL MISCELLANEOUS</u></b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>76,357</b>	<b>41,299</b>	<b>60,000</b>	<b><u>TOTAL RESOURCES</u></b>	<b>0</b>	<b>0</b>	<b>0</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 090 - COMMUNITY CENTER & REC PROGRAMS Program : 644 - SUMMER STARS	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b>PERSONNEL SERVICES</b>						
18,726	0	7,541	<b>7000-05 Salaries &amp; Wages - Regular Full Time</b>	0	0	0
33,708	35,290	59,522	<b>7000-15 Salaries &amp; Wages - Temporary</b>	0	0	0
7	0	0	<b>7000-20 Salaries &amp; Wages - Overtime</b>	0	0	0
3,248	2,188	4,057	<b>7300-05 Fringe Benefits - FICA - Social Security</b>	0	0	0
760	512	972	<b>7300-06 Fringe Benefits - FICA - Medicare</b>	0	0	0
2,539	1,087	10,674	<b>7300-15 Fringe Benefits - PERS - OPSRP - IAP</b>	0	0	0
438	0	2,724	<b>7300-20 Fringe Benefits - Medical Insurance</b>	0	0	0
0	0	750	<b>7300-22 Fringe Benefits - VEBA Plan</b>	0	0	0
7	0	14	<b>7300-25 Fringe Benefits - Life Insurance</b>	0	0	0
26	0	42	<b>7300-30 Fringe Benefits - Long Term Disability</b>	0	0	0
1,659	1,666	2,904	<b>7300-35 Fringe Benefits - Workers' Compensation Insurance</b>	0	0	0
34	31	48	<b>7300-37 Fringe Benefits - Workers' Benefit Fund</b>	0	0	0
2,999	391	0	<b>7300-40 Fringe Benefits - Unemployment</b>	0	0	0
<b>64,151</b>	<b>41,164</b>	<b>89,248</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>MATERIALS AND SERVICES</b>						
104	0	0	<b>7680 Materials &amp; Supplies - Donations</b> STARS Donations funded through revenue account 6420-50,	0	0	0
9,952	6,912	13,000	<b>8130 Recreation Program Expenses</b> Recreation program supplies for summer STARS. Also includes field trip bus and entry fee costs as needed, staff shirts and participant t-shirts. Not hosting STARS in FY 23	0	0	0
<b>10,055</b>	<b>6,912</b>	<b>13,000</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>74,206</b>	<b>48,077</b>	<b>102,248</b>	<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>0</b>	<b>0</b>

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 093 - KIDS ON THE BLOCK Program : N/A		2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>							
<b><u>INTERGOVERNMENTAL</u></b>							
27,600	0	40,000	5020-17	McMinnville School Dist #40 - 21st Century Grant	0	0	0
<b>27,600</b>	<b>0</b>	<b>40,000</b>	<b>TOTAL INTERGOVERNMENTAL</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b><u>CHARGES FOR SERVICES</u></b>							
135,766	-143	450,000	5350-05	Registration Fees - KOB - Elementary	0	0	0
<b>135,766</b>	<b>-143</b>	<b>450,000</b>	<b>TOTAL CHARGES FOR SERVICES</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b><u>MISCELLANEOUS</u></b>							
0	0	2,150	6420	Donations - Parks & Recreation	0	0	0
0	0	0	6420-05	Donations - Parks & Recreation - Scholarships	0	0	0
44,366	0	30,310	6420-15	Donations - Parks & Recreation - KOB, Inc. - Elementary	0	0	0
8,760	0	24,000	6420-20	Donations - Parks & Recreation - KOB, Inc. - Enrichment	0	0	0
1,328	0	4,500	6420-25	Donations - Parks & Recreation - KOB, Inc. - Misc	0	0	0
25	0	100	6600	Other Income	0	0	0
<b>54,479</b>	<b>0</b>	<b>61,060</b>	<b>TOTAL MISCELLANEOUS</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>217,845</b>	<b>-143</b>	<b>551,060</b>	<b>TOTAL RESOURCES</b>		<b>0</b>	<b>0</b>	<b>0</b>

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 093 - KIDS ON THE BLOCK Program : N/A		2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>							
<b><u>PERSONNEL SERVICES</u></b>							
-504	-336	0	<b>7000</b>	<b>Salaries &amp; Wages</b>	0	0	0
56,177	0	22,624	<b>7000-05</b>	<b>Salaries &amp; Wages - Regular Full Time</b>	0	0	0
129,193	7,950	323,496	<b>7000-15</b>	<b>Salaries &amp; Wages - Temporary</b>	0	0	0
7	0	0	<b>7000-20</b>	<b>Salaries &amp; Wages - Overtime</b>	0	0	0
-380	-113	0	<b>7300</b>	<b>Fringe Benefits</b>	0	0	0
11,484	492	20,941	<b>7300-05</b>	<b>Fringe Benefits - FICA - Social Security</b>	0	0	0
2,686	115	5,020	<b>7300-06</b>	<b>Fringe Benefits - FICA - Medicare</b>	0	0	0
20,249	2,130	52,669	<b>7300-15</b>	<b>Fringe Benefits - PERS - OPSRP - IAP</b>	0	0	0
1,315	0	8,172	<b>7300-20</b>	<b>Fringe Benefits - Medical Insurance</b>	0	0	0
0	0	2,250	<b>7300-22</b>	<b>Fringe Benefits - VEBA Plan</b>	0	0	0
20	0	40	<b>7300-25</b>	<b>Fringe Benefits - Life Insurance</b>	0	0	0
78	0	124	<b>7300-30</b>	<b>Fringe Benefits - Long Term Disability</b>	0	0	0
1,861	99	4,326	<b>7300-35</b>	<b>Fringe Benefits - Workers' Compensation Insurance</b>	0	0	0
120	5	251	<b>7300-37</b>	<b>Fringe Benefits - Workers' Benefit Fund</b>	0	0	0
10,549	5,288	0	<b>7300-40</b>	<b>Fringe Benefits - Unemployment</b>	0	0	0
0	0	50	<b>7400-10</b>	<b>Fringe Benefits - Volunteers - Workers' Compensation Insurance</b>	0	0	0
<b>232,856</b>	<b>15,630</b>	<b>439,963</b>	<b><u>TOTAL PERSONNEL SERVICES</u></b>		<b>0</b>	<b>0</b>	<b>0</b>
<b><u>MATERIALS AND SERVICES</u></b>							
6,715	5	8,000	<b>7500</b>	<b>Credit Card Fees</b>	0	0	0
79	66	200	<b>7540</b>	<b>Employee Events</b>	0	0	0
700	600	900	<b>7610-05</b>	<b>Insurance - Liability</b>	0	0	0
925	864	575	<b>7620</b>	<b>Telecommunications</b>	0	0	0
27	38	50	<b>7660-05</b>	<b>Materials &amp; Supplies - Office Supplies</b>	0	0	0
0	0	2,150	<b>7680</b>	<b>Materials &amp; Supplies - Donations</b>	0	0	0
411	501	1,200	<b>7750</b>	<b>Professional Services</b>	0	0	0
1,876	2,143	2,561	<b>7840</b>	<b>M &amp; S Computer Charges</b>	0	0	0
1,200	1,200	1,440	<b>7840-50</b>	<b>M &amp; S Computer Charges - Kids on the Block</b>	0	0	0

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET		Department : 17 - PARKS & RECREATION Section : 093 - KIDS ON THE BLOCK Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
7,847	2,104	10,000	<b>8130</b>	<b>Recreation Program Expenses</b>	0	0	0
8,760	0	24,000	<b>8130-35</b>	<b>Recreation Program Expenses - Enrichment Programs</b>	0	0	0
1,328	133	50,000	<b>8130-40</b>	<b>Recreation Program Expenses - Miscellaneous</b>	0	0	0
0	0	5,000	<b>8130-45</b>	<b>Recreation Program Expenses - Workstudy</b>	0	0	0
<b>29,867</b>	<b>7,654</b>	<b>106,076</b>		<b><u>TOTAL MATERIALS AND SERVICES</u></b>	<b>0</b>	<b>0</b>	<b>0</b>
				<b><u>CAPITAL OUTLAY</u></b>			
213	0	283	<b>8750</b>	<b>Capital Outlay Computer Charges</b>	0	0	0
<b>213</b>	<b>0</b>	<b>283</b>		<b><u>TOTAL CAPITAL OUTLAY</u></b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>262,935</b>	<b>23,285</b>	<b>546,322</b>		<b><u>TOTAL REQUIREMENTS</u></b>	<b>0</b>	<b>0</b>	<b>0</b>

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 501 - ADMINISTRATION	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b>CHARGES FOR SERVICES</b>						
550	160	1,900	<b>5380-60 Facility Rentals - Field Rentals</b> Fees collected from soccer, baseball, softball field-use rentals at Dancer and Discovery Meadows Parks. Facility use fees charged to leagues and event sponsors who are independent of Park and Recreation sponsored programs.	500	500	500
<b>550</b>	<b>160</b>	<b>1,900</b>	<b>TOTAL CHARGES FOR SERVICES</b>	<b>500</b>	<b>500</b>	<b>500</b>
<b>550</b>	<b>160</b>	<b>1,900</b>	<b>TOTAL RESOURCES</b>	<b>500</b>	<b>500</b>	<b>500</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 501 - ADMINISTRATION	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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**REQUIREMENTS**

**PERSONNEL SERVICES**

-1,605	521	0	<b>7000</b> Salaries & Wages	0	0	0
79,680	81,057	92,559	<b>7000-05</b> Salaries & Wages - Regular Full Time Recreation Manager - 1.00 FTE	98,433	98,433	98,433
4,982	878	26,301	<b>7000-15</b> Salaries & Wages - Temporary Program Assistant - 0.37 FTE	13,150	13,150	13,150
0	0	0	<b>7000-20</b> Salaries & Wages - Overtime	0	0	0
-234	60	0	<b>7300</b> Fringe Benefits	0	0	0
5,111	4,921	7,625	<b>7300-05</b> Fringe Benefits - FICA - Social Security	6,750	6,750	6,750
1,195	1,151	1,565	<b>7300-06</b> Fringe Benefits - FICA - Medicare	1,618	1,618	1,618
29,099	30,086	35,948	<b>7300-15</b> Fringe Benefits - PERS - OPSRP - IAP	37,023	37,023	37,023
14,692	14,958	15,528	<b>7300-20</b> Fringe Benefits - Medical Insurance	16,080	16,080	16,080
2,000	2,000	2,000	<b>7300-22</b> Fringe Benefits - VEBA Plan	2,000	2,000	2,000
108	108	108	<b>7300-25</b> Fringe Benefits - Life Insurance	60	60	60
415	422	424	<b>7300-30</b> Fringe Benefits - Long Term Disability	192	192	192
1,845	1,513	1,230	<b>7300-35</b> Fringe Benefits - Workers' Compensation Insurance	815	815	815
24	22	42	<b>7300-37</b> Fringe Benefits - Workers' Benefit Fund	31	31	31
340	250	0	<b>7300-40</b> Fringe Benefits - Unemployment	0	0	0
1,538	986	3,401	<b>7400-10</b> Fringe Benefits - Volunteers - Workers' Compensation Insurance	3,393	3,393	3,393
<b>139,191</b>	<b>138,933</b>	<b>186,731</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>179,545</b>	<b>179,545</b>	<b>179,545</b>

**MATERIALS AND SERVICES**

3,523	2,541	4,700	<b>7500</b> Credit Card Fees	4,000	4,000	4,000
105	88	200	<b>7540</b> Employee Events Costs shared city-wide for employee training, materials, and events.	200	200	200
0	0	300	<b>7550</b> Travel & Education Professional memberships and miscellaneous workshops.	300	300	300
207	213	300	<b>7590</b> Fuel - Vehicle & Equipment	300	300	300
1,000	1,200	1,300	<b>7610-05</b> Insurance - Liability	1,420	1,420	1,420
200	200	200	<b>7610-10</b> Insurance - Property	160	160	160
1,627	1,515	1,800	<b>7620</b> Telecommunications	1,800	1,800	1,800

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 501 - ADMINISTRATION			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
18	9	50	<b>7660-05</b>	<b>Materials &amp; Supplies - Office Supplies</b>		50	50	50
387	431	650	<b>7750</b>	<b>Professional Services</b>		650	650	650
0	0	0	<b>7750-01</b>	<b>Professional Services - Audit &amp; other city-wide prof svc</b>		550	550	550
				Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses				
0	0	0	<b>7800</b>	<b>M &amp; S Equipment</b>		0	0	0
1,935	2,143	2,561	<b>7840</b>	<b>M &amp; S Computer Charges</b>		1,470	1,470	1,470
				I.S. Fund materials & supplies costs shared city-wide				
1,200	1,200	1,440	<b>7840-55</b>	<b>M &amp; S Computer Charges - Recreational Sports</b>		1,680	1,680	1,680
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Activenet licensing	1	1,440	1,440	
				Office 365 Licensing	1	240	240	
0	0	0	<b>8130-15</b>	<b>Recreation Program Expenses - Concessions</b>		0	0	0
<b>10,203</b>	<b>9,539</b>	<b>13,501</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>			<b>12,580</b>	<b>12,580</b>	<b>12,580</b>
<b><u>CAPITAL OUTLAY</u></b>								
213	0	283	<b>8750</b>	<b>Capital Outlay Computer Charges</b>		309	0	0
				I.S. Fund capital outlay costs shared city-wide				
<b>213</b>	<b>0</b>	<b>283</b>	<b><u>TOTAL CAPITAL OUTLAY</u></b>			<b>309</b>	<b>0</b>	<b>0</b>
<b>149,607</b>	<b>148,472</b>	<b>200,515</b>	<b><u>TOTAL REQUIREMENTS</u></b>			<b>192,434</b>	<b>192,125</b>	<b>192,125</b>

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 647 - ADULT SPORTS	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b>CHARGES FOR SERVICES</b>						
8,750	7,720	14,000	<b>5350 Registration Fees</b> Recreational Sports registration fees from teams and/or participants in a variety of year-round Adult Sports leagues and programs.	16,000	16,000	16,000
<b>8,750</b>	<b>7,720</b>	<b>14,000</b>	<b>TOTAL CHARGES FOR SERVICES</b>	<b>16,000</b>	<b>16,000</b>	<b>16,000</b>
<b>8,750</b>	<b>7,720</b>	<b>14,000</b>	<b>TOTAL RESOURCES</b>	<b>16,000</b>	<b>16,000</b>	<b>16,000</b>

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 647 - ADULT SPORTS	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b><u>PERSONNEL SERVICES</u></b>						
3,118	1,932	4,599	<b>7000-15</b> Salaries & Wages - Temporary Program Assistant - 0.19 FTE	6,798	6,798	6,798
193	120	278	<b>7300-05</b> Fringe Benefits - FICA - Social Security	411	411	411
45	28	67	<b>7300-06</b> Fringe Benefits - FICA - Medicare	99	99	99
116	0	655	<b>7300-15</b> Fringe Benefits - PERS - OPSRP - IAP	765	765	765
0	0	52	<b>7300-35</b> Fringe Benefits - Workers' Compensation Insurance	50	50	50
3	2	3	<b>7300-37</b> Fringe Benefits - Workers' Benefit Fund	4	4	4
<b>3,475</b>	<b>2,082</b>	<b>5,654</b>	<b><u>TOTAL PERSONNEL SERVICES</u></b>	<b>8,127</b>	<b>8,127</b>	<b>8,127</b>
<b><u>MATERIALS AND SERVICES</u></b>						
4,083	7,622	13,350	<b>8130</b> Recreation Program Expenses Sports officials, portable toilet rentals, field paint/chalk, balls, and other expenses/supplies related to the Adult Sports Program.	11,000	11,000	11,000
<b>4,083</b>	<b>7,622</b>	<b>13,350</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>	<b>11,000</b>	<b>11,000</b>	<b>11,000</b>
<b>7,558</b>	<b>9,704</b>	<b>19,004</b>	<b><u>TOTAL REQUIREMENTS</u></b>	<b>19,127</b>	<b>19,127</b>	<b>19,127</b>

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 650 - YOUTH SOCCER	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b>CHARGES FOR SERVICES</b>						
56,220	47,151	80,000	<b>5350 Registration Fees</b> Recreational Sports registration fees for fall and spring Youth Soccer seasons. \$7000 goes to needed soccer field maintenance improvements (matched by park maintenance).	83,000	83,000	83,000
0	0	150	<b>5380-55 Facility Rentals - Concessions</b> Soccer concessionaire profit sharing with City.	0	0	0
<b>56,220</b>	<b>47,151</b>	<b>80,150</b>	<b>TOTAL CHARGES FOR SERVICES</b>	<b>83,000</b>	<b>83,000</b>	<b>83,000</b>
<b>56,220</b>	<b>47,151</b>	<b>80,150</b>	<b>TOTAL RESOURCES</b>	<b>83,000</b>	<b>83,000</b>	<b>83,000</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 650 - YOUTH SOCCER	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b><u>PERSONNEL SERVICES</u></b>						
13,358	15,712	26,049	<b>7000-15</b> Salaries & Wages - Temporary Program Assistant - 0.19 FTE Extra Help - Recreation Program Labor - 0.48 FTE	20,798	20,798	20,798
0	0	0	<b>7000-20</b> Salaries & Wages - Overtime	0	0	0
828	974	1,575	<b>7300-05</b> Fringe Benefits - FICA - Social Security	1,258	1,258	1,258
194	228	377	<b>7300-06</b> Fringe Benefits - FICA - Medicare	302	302	302
743	271	3,713	<b>7300-15</b> Fringe Benefits - PERS - OPSRP - IAP	2,340	2,340	2,340
0	0	972	<b>7300-35</b> Fringe Benefits - Workers' Compensation Insurance	488	488	488
14	14	21	<b>7300-37</b> Fringe Benefits - Workers' Benefit Fund	15	15	15
<b>15,137</b>	<b>17,199</b>	<b>32,707</b>	<b><u>TOTAL PERSONNEL SERVICES</u></b>	<b>25,201</b>	<b>25,201</b>	<b>25,201</b>
<b><u>MATERIALS AND SERVICES</u></b>						
30,105	18,991	29,600	<b>8130</b> Recreation Program Expenses Soccer equipment, team t-shirts, field supplies, and printing, etc. \$7000 to cover additional field maintenance.	30,000	30,000	30,000
<b>30,105</b>	<b>18,991</b>	<b>29,600</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
<b>45,242</b>	<b>36,191</b>	<b>62,307</b>	<b><u>TOTAL REQUIREMENTS</u></b>	<b>55,201</b>	<b>55,201</b>	<b>55,201</b>

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 653 - YOUTH BASKETBALL	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b>CHARGES FOR SERVICES</b>						
23,430	-78	17,500	<b>5350 Registration Fees</b> Recreational Sports registration fees or Youth Basketball.	17,500	17,500	17,500
FY 22 Est - End of season cancelled (Covid), partial refunds given. \$7700 in refunds.						
<b>23,430</b>	<b>-78</b>	<b>17,500</b>	<b>TOTAL CHARGES FOR SERVICES</b>	<b>17,500</b>	<b>17,500</b>	<b>17,500</b>
<b>23,430</b>	<b>-78</b>	<b>17,500</b>	<b>TOTAL RESOURCES</b>	<b>17,500</b>	<b>17,500</b>	<b>17,500</b>

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 653 - YOUTH BASKETBALL	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b>PERSONNEL SERVICES</b>						
9,154	316	6,901	<b>7000-15 Salaries &amp; Wages - Temporary</b> Program Assistant - 0.09 FTE Extra Help - Recreation Program Labor - 0.22 FTE	9,351	9,351	9,351
0	0	0	<b>7000-20 Salaries &amp; Wages - Overtime</b>	0	0	0
568	20	417	<b>7300-05 Fringe Benefits - FICA - Social Security</b>	565	565	565
133	5	100	<b>7300-06 Fringe Benefits - FICA - Medicare</b>	135	135	135
558	0	983	<b>7300-15 Fringe Benefits - PERS - OPSRP - IAP</b>	1,052	1,052	1,052
0	0	227	<b>7300-35 Fringe Benefits - Workers' Compensation Insurance</b>	219	219	219
10	0	6	<b>7300-37 Fringe Benefits - Workers' Benefit Fund</b>	7	7	7
<b>10,422</b>	<b>340</b>	<b>8,634</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>11,329</b>	<b>11,329</b>	<b>11,329</b>
<b>MATERIALS AND SERVICES</b>						
2,256	226	2,500	<b>8130 Recreation Program Expenses</b> T-shirts, basketballs, printing, and other supplies related to the Youth Basketball Program. FY '22 Est - Increase in demand for jerseys, additional purchase needed. No program in FY '21 so double number of new players needing jerseys.	3,000	3,000	3,000
<b>2,256</b>	<b>226</b>	<b>2,500</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>12,678</b>	<b>566</b>	<b>11,134</b>	<b>TOTAL REQUIREMENTS</b>	<b>14,329</b>	<b>14,329</b>	<b>14,329</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 656 - YOUTH BASEBALL/SOFTBALL	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b>CHARGES FOR SERVICES</b>						
681	19,033	51,000	<b>5350 Registration Fees</b> Recreational Sports registration fees for Youth Baseball and Softball Programs. FY 22 Est - participation numbers trending lower.	42,000	42,000	42,000
0	0	500	<b>5380-55 Facility Rentals - Concessions</b> Baseball/Softball concessionaire profit sharing with City.	500	500	500
<b>681</b>	<b>19,033</b>	<b>51,500</b>	<b>TOTAL CHARGES FOR SERVICES</b>	<b>42,500</b>	<b>42,500</b>	<b>42,500</b>
<b>MISCELLANEOUS</b>						
14,216	4,795	15,500	<b>6420-35 Donations - Parks &amp; Recreation - Base/Softball Sponsorships</b> Youth Baseball and Softball Team sponsorships received to support baseball and softball programs for boys and girls, grades K-8.	15,500	15,500	15,500
1,086	0	3,000	<b>6420-40 Donations - Parks &amp; Recreation - Base/Softball Fundraisers</b> Net income received from annual Youth Baseball and Softball Fundraiser. Discontinued.	0	0	0
<b>15,302</b>	<b>4,795</b>	<b>18,500</b>	<b>TOTAL MISCELLANEOUS</b>	<b>15,500</b>	<b>15,500</b>	<b>15,500</b>
<b>15,983</b>	<b>23,828</b>	<b>70,000</b>	<b>TOTAL RESOURCES</b>	<b>58,000</b>	<b>58,000</b>	<b>58,000</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 656 - YOUTH BASEBALL/SOFTBALL	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b>PERSONNEL SERVICES</b>						
4,393	1,979	18,484	<b>7000-15 Salaries &amp; Wages - Temporary</b> Program Assistant - 0.14 FTE Extra Help - Recreation Program Labor - 0.24 FTE	12,102	12,102	12,102
0	0	0	<b>7000-20 Salaries &amp; Wages - Overtime</b>	0	0	0
272	123	1,119	<b>7300-05 Fringe Benefits - FICA - Social Security</b>	733	733	733
64	29	268	<b>7300-06 Fringe Benefits - FICA - Medicare</b>	175	175	175
224	0	2,635	<b>7300-15 Fringe Benefits - PERS - OPSRP - IAP</b>	1,361	1,361	1,361
0	0	594	<b>7300-35 Fringe Benefits - Workers' Compensation Insurance</b>	256	256	256
5	2	15	<b>7300-37 Fringe Benefits - Workers' Benefit Fund</b>	10	10	10
<b>4,958</b>	<b>2,133</b>	<b>23,115</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>14,637</b>	<b>14,637</b>	<b>14,637</b>
<b>MATERIALS AND SERVICES</b>						
14,216	4,795	15,500	<b>7680 Materials &amp; Supplies - Donations</b> Baseball/Softball field improvements and other equipment purchased in support of the Youth Baseball/Softball Program funded by revenue account 6420-35, Donations-Parks & Recreation-Baseball & Softball Sponsorships.	15,500	15,500	15,500
18,814	12,548	18,000	<b>8130 Recreation Program Expenses</b> Youth baseball/softball related materials, supplies, and equipment necessary to sustain program operations for boys and girls 6-14 years.	19,000	19,000	19,000
<b>33,029</b>	<b>17,343</b>	<b>33,500</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>34,500</b>	<b>34,500</b>	<b>34,500</b>
<b>37,987</b>	<b>19,476</b>	<b>56,615</b>	<b>TOTAL REQUIREMENTS</b>	<b>49,137</b>	<b>49,137</b>	<b>49,137</b>

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 659 - YOUTH SPORTS CAMPS	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b>CHARGES FOR SERVICES</b>						
654	428	450	<b>5350 Registration Fees</b> Recreational Sports registration fees for several summer skill development youth sports camps and classes.	1,200	1,200	1,200
<b>654</b>	<b>428</b>	<b>450</b>	<b>TOTAL CHARGES FOR SERVICES</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>
<b>654</b>	<b>428</b>	<b>450</b>	<b>TOTAL RESOURCES</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 096 - RECREATIONAL SPORTS Program : 659 - YOUTH SPORTS CAMPS	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b>PERSONNEL SERVICES</b>						
0	0	50	<b>7000-15 Salaries &amp; Wages - Temporary</b> Extra Help - Recreation Program Labor - 0.01 FTE	49	49	49
0	0	3	<b>7300-05 Fringe Benefits - FICA - Social Security</b>	3	3	3
0	0	1	<b>7300-06 Fringe Benefits - FICA - Medicare</b>	1	1	1
0	0	8	<b>7300-15 Fringe Benefits - PERS - OPSRP - IAP</b>	5	5	5
0	0	2	<b>7300-35 Fringe Benefits - Workers' Compensation Insurance</b>	2	2	2
0	0	0	<b>7300-37 Fringe Benefits - Workers' Benefit Fund</b>	0	0	0
<b>0</b>	<b>0</b>	<b>64</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>60</b>	<b>60</b>	<b>60</b>
<b>MATERIALS AND SERVICES</b>						
0	0	50	<b>8130 Recreation Program Expenses</b> Incidental equipment or supplies to support youth sports camps and classes as needed.	50	50	50
<b>0</b>	<b>0</b>	<b>50</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>50</b>	<b>50</b>	<b>50</b>
<b>0</b>	<b>0</b>	<b>114</b>	<b>TOTAL REQUIREMENTS</b>	<b>110</b>	<b>110</b>	<b>110</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 501 - ADMINISTRATION	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b>CHARGES FOR SERVICES</b>						
7,220	0	5,800	<b>5380-20 Facility Rentals - Meeting Rooms</b> Estimated 25% of FY 2019 actual Senior Center meeting room rentals. Calculations excluded long term rentals.	2,875	2,875	2,875
0	0	0	<b>5380-30 Facility Rentals - Kitchen Facilities</b> Senior Center kitchen facility rentals.	0	0	0
3,014	90	2,550	<b>5380-40 Facility Rentals - Staff Fees</b> Estimated 50% of FY 2019 actual Senior Center fees collected to off-set costs of Senior Center facility supervision for rental period beyond normal operating hours.	2,550	2,550	2,550
4,922	220	4,300	<b>5380-45 Facility Rentals - Reception Facilities</b> Estimated 25% of FY 2019 actual Senior Center main hall rentals. Calculations excluded long term rentals.	2,100	2,100	2,100
0	0	0	<b>5380-50 Facility Rentals - Meal Site</b> Northwest Senior & Disabled Services moved to a new location March 28, 2019	0	0	0
424	10	70	<b>5420 Newsletter</b> Eliminated newsletter and subscriptions as part of transition effort to P&R guide.	0	0	0
<b>15,579</b>	<b>320</b>	<b>12,720</b>	<b>TOTAL CHARGES FOR SERVICES</b>	<b>7,525</b>	<b>7,525</b>	<b>7,525</b>
<b>MISCELLANEOUS</b>						
18,939	269	2,100	<b>6420-45 Donations - Parks &amp; Recreation - Seniors</b> Miscellaneous contributions to support McMinnville Senior Center and senior activities.	2,200	2,200	2,200
0	0	0	<b>6420-60 Donations - Parks &amp; Recreation - Building Improvements</b> Donations received to fund various building improvements such as a roof replacement in August 2018	0	0	0
225	1	245	<b>6600 Other Income</b> Estimated 50% of FY 2019 actual Senior Center equipment rental fees and other incidental revenues.	500	500	500
2,264	0	900	<b>6600-35 Other Income - Wortman Gallery</b> Income received from the sale of art work displayed in the Wortman Gallery at the Senior Center. Senior Center receives a small percentage of art sales proceeds. Payments to artists are reflected in expense account # 8135. Contributions which support incidental expenses related to Gallery programs are also recorded in this revenue account.	1,500	1,500	1,500
<b>21,429</b>	<b>271</b>	<b>3,245</b>	<b>TOTAL MISCELLANEOUS</b>	<b>4,200</b>	<b>4,200</b>	<b>4,200</b>
<b>37,008</b>	<b>591</b>	<b>15,965</b>	<b>TOTAL RESOURCES</b>	<b>11,725</b>	<b>11,725</b>	<b>11,725</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 501 - ADMINISTRATION	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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**REQUIREMENTS**

**PERSONNEL SERVICES**

-656	-1,243	0	<b>7000 Salaries &amp; Wages</b>	0	0	0
119,583	114,040	78,164	<b>7000-05 Salaries &amp; Wages - Regular Full Time</b> Recreation Supervisor - 1.00 FTE	62,995	62,995	62,995
0	0	0	<b>7000-10 Salaries &amp; Wages - Regular Part Time</b> Management Support Technician - 0.80 FTE	30,876	30,876	30,876
18,515	3,294	31,875	<b>7000-15 Salaries &amp; Wages - Temporary</b> Extra Help - Senior Center - 0.67 FTE	20,117	20,117	20,117
11	0	0	<b>7000-20 Salaries &amp; Wages - Overtime</b>	0	0	0
1,200	800	0	<b>7000-37 Salaries &amp; Wages - Medical Opt Out Incentive</b>	0	0	0
-132	-510	0	<b>7300 Fringe Benefits</b>	0	0	0
8,430	7,075	6,672	<b>7300-05 Fringe Benefits - FICA - Social Security</b>	6,896	6,896	6,896
1,972	1,655	1,575	<b>7300-06 Fringe Benefits - FICA - Medicare</b>	1,653	1,653	1,653
39,535	38,668	27,192	<b>7300-15 Fringe Benefits - PERS - OPSRP - IAP</b>	29,534	29,534	29,534
16,240	17,030	30,102	<b>7300-20 Fringe Benefits - Medical Insurance</b>	29,808	29,808	29,808
2,400	2,400	5,400	<b>7300-22 Fringe Benefits - VEBA Plan</b>	4,000	4,000	4,000
194	161	152	<b>7300-25 Fringe Benefits - Life Insurance</b>	120	120	120
640	530	422	<b>7300-30 Fringe Benefits - Long Term Disability</b>	226	226	226
3,230	2,550	2,705	<b>7300-35 Fringe Benefits - Workers' Compensation Insurance</b>	1,052	1,052	1,052
57	33	60	<b>7300-37 Fringe Benefits - Workers' Benefit Fund</b>	56	56	56
1,664	542	0	<b>7300-40 Fringe Benefits - Unemployment</b>	0	0	0
754	23	999	<b>7400-10 Fringe Benefits - Volunteers - Workers' Compensation Insurance</b>	997	997	997
<b>213,636</b>	<b>187,049</b>	<b>185,318</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>188,330</b>	<b>188,330</b>	<b>188,330</b>

**MATERIALS AND SERVICES**

1,065	153	1,800	<b>7500 Credit Card Fees</b>	1,250	1,250	1,250
188	157	300	<b>7540 Employee Events</b> Costs shared city-wide for employee training, materials, and events.	200	200	200
812	145	1,000	<b>7550 Travel &amp; Education</b> Registration fees and other expenses associated with professional development workshops, conference, and training for Senior Center staff.	1,000	1,000	1,000
9,642	8,455	13,000	<b>7600 Utilities</b>	12,500	12,500	12,500
0	0	0	<b>7600-04 Utilities - Water</b>	0	0	0

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 501 - ADMINISTRATION			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
1,900	2,000	2,200	<b>7610-05</b>	<b>Insurance - Liability</b>		2,500	2,500	2,500
2,900	3,400	3,600	<b>7610-10</b>	<b>Insurance - Property</b>		4,140	4,140	4,140
6,057	5,522	6,100	<b>7620</b>	<b>Telecommunications</b>		6,500	6,500	6,500
				Cost of living increase.,				
16,018	2,512	20,500	<b>7650-10</b>	<b>Janitorial - Services</b>		22,500	22,500	22,500
1,781	642	2,200	<b>7650-15</b>	<b>Janitorial - Supplies</b>		2,500	2,500	2,500
1,838	1,245	1,900	<b>7660</b>	<b>Materials &amp; Supplies</b>		2,100	2,100	2,100
				10% increase of 2019 actual due to cost of living.				
773	269	2,100	<b>7680</b>	<b>Materials &amp; Supplies - Donations</b>		1,500	1,500	1,500
				Materials and supplies purchased from general donations that support the Senior Center through revenue account 6420-45, Donations-Parks & Recreation-Seniors.				
43,235	12,480	60,500	<b>7720</b>	<b>Repairs &amp; Maintenance</b>		20,000	20,000	20,000
				Routine maintenance & repairs				
				Items from 5 year capital outlay list for FY 22-23				
6,894	0	0	<b>7720-24</b>	<b>Repairs &amp; Maintenance - Donations - Seniors</b>		1,500	1,500	1,500
				Facility and equipment repairs and maintenance funded by donations from seniors through revenue account 6420-45, Donations-Parks & Recreation-Seniors and donation accts. 6420-46 and 6420-60.				
378	443	840	<b>7750</b>	<b>Professional Services</b>		600	600	600
0	0	0	<b>7750-01</b>	<b>Professional Services - Audit &amp; other city-wide prof svc</b>		640	640	640
				Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses				
8,379	9,057	9,000	<b>7790</b>	<b>Maintenance &amp; Rental Contracts</b>		11,000	11,000	11,000
411	578	500	<b>7800</b>	<b>M &amp; S Equipment</b>		500	500	500
11,953	0	0	<b>7810</b>	<b>M &amp; S Equipment - Donations</b>		0	0	0
				Equipment purchased from general donations that support the Senior Center through revenue account 6420-45, Donations-Parks & Recreation-Seniors.				
2,755	2,893	3,842	<b>7840</b>	<b>M &amp; S Computer Charges</b>		4,411	4,411	4,411
				I.S. Fund materials & supplies costs shared city-wide				
5,387	1,522	1,920	<b>7840-60</b>	<b>M &amp; S Computer Charges - Senior Center</b>		7,160	7,160	7,160
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Activenet maintenance	1	1,440	1,440	
				Office 365 Licensing	3	240	720	
				Small scanner	1	300	300	
				Datacard printer	1	1,200	1,200	
				Activenet Peripherals	1	1,000	1,000	
				Mobile laptop	1	2,500	2,500	
110	50	30	<b>8130-05</b>	<b>Recreation Program Expenses - Newsletter</b>		0	0	0
				Newsletter being eliminated as part of transition effort to P&R guide, postage and supply cost reflects completion of service commitment to subscribers				

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 501 - ADMINISTRATION		2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
1,903	0	590	<b>8135</b>	<b>Wortman Gallery Expenses</b> Estimated 50% of FY 2019 actual Reflects payments to Gallery artists from sales of their art work. May also include small, incidental expenses supporting the Gallery.	1,350	1,350	1,350
<b>124,379</b>	<b>51,523</b>	<b>131,922</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>		<b>103,851</b>	<b>103,851</b>	<b>103,851</b>
<b><u>CAPITAL OUTLAY</u></b>							
319	0	424	<b>8750</b>	<b>Capital Outlay Computer Charges</b> I.S. Fund capital outlay costs shared city-wide	926	0	0
0	0	0	<b>8800</b>	<b>Building Improvements</b> Dishwasher	89,000	0	15,000
<b>319</b>	<b>0</b>	<b>424</b>	<b><u>TOTAL CAPITAL OUTLAY</u></b>		<b>89,926</b>	<b>0</b>	<b>15,000</b>
<b>338,334</b>	<b>238,572</b>	<b>317,664</b>	<b><u>TOTAL REQUIREMENTS</u></b>		<b>382,107</b>	<b>292,181</b>	<b>307,181</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 635 - CLASSES & PROGRAMS	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b>CHARGES FOR SERVICES</b>						
25,765	5,191	28,100	<b>5350 Registration Fees</b> Estimated 80% of FY 2019 actual Senior Center fees for recreational and special interest classes and programs.	30,000	30,000	30,000
<b>25,765</b>	<b>5,191</b>	<b>28,100</b>	<b>TOTAL CHARGES FOR SERVICES</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
<b>25,765</b>	<b>5,191</b>	<b>28,100</b>	<b>TOTAL RESOURCES</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 635 - CLASSES & PROGRAMS	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b>PERSONNEL SERVICES</b>						
0	0	0	<b>7000-15 Salaries &amp; Wages - Temporary</b> Classes & Programs Labor - 0.98 FTE	46,618	46,618	46,618
0	0	0	<b>7300-05 Fringe Benefits - FICA - Social Security</b>	2,820	2,820	2,820
0	0	0	<b>7300-06 Fringe Benefits - FICA - Medicare</b>	676	676	676
0	0	0	<b>7300-15 Fringe Benefits - PERS - OPSRP - IAP</b>	5,244	5,244	5,244
0	0	0	<b>7300-35 Fringe Benefits - Workers' Compensation Insurance</b>	569	569	569
0	0	0	<b>7300-37 Fringe Benefits - Workers' Benefit Fund</b>	23	23	23
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>55,950</b>	<b>55,950</b>	<b>55,950</b>
<b>MATERIALS AND SERVICES</b>						
13,848	3,196	15,190	<b>8130 Recreation Program Expenses</b> Estimated 75% of FY 2019 actual Materials and supplies for Senior Center special interest classes and programs including costs associated with instructors who are independent contractors.	8,000	8,000	8,000
<b>13,848</b>	<b>3,196</b>	<b>15,190</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>8,000</b>	<b>8,000</b>	<b>8,000</b>
<b>13,848</b>	<b>3,196</b>	<b>15,190</b>	<b>TOTAL REQUIREMENTS</b>	<b>63,950</b>	<b>63,950</b>	<b>63,950</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 641 - SPECIAL EVENTS	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b>CHARGES FOR SERVICES</b>						
0	1,765	1,000	<b>5350 Registration Fees</b> Senior Center fees collected from fund raising events or other major programs supporting Senior Center operations.	500	500	500
<b>0</b>	<b>1,765</b>	<b>1,000</b>	<b>TOTAL CHARGES FOR SERVICES</b>	<b>500</b>	<b>500</b>	<b>500</b>
<b>0</b>	<b>1,765</b>	<b>1,000</b>	<b>TOTAL RESOURCES</b>	<b>500</b>	<b>500</b>	<b>500</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 641 - SPECIAL EVENTS	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b><u>MATERIALS AND SERVICES</u></b>						
0	2,706	500	<b>8130 Recreation Program Expenses</b> Costs associated with Senior Center special fund raising events and other major programs.	500	500	500
<b>0</b>	<b>2,706</b>	<b>500</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>	<b>500</b>	<b>500</b>	<b>500</b>
<b>0</b>	<b>2,706</b>	<b>500</b>	<b>TOTAL REQUIREMENTS</b>	<b>500</b>	<b>500</b>	<b>500</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 665 - DAY TOURS	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b>CHARGES FOR SERVICES</b>						
5,809	0	0	<b>5350 Registration Fees</b> Discontinuing program for undetermined amount of time Registration income from Senior Center sponsored day-long field trip and tour event registration fees	500	500	500
<b>5,809</b>	<b>0</b>	<b>0</b>	<b>TOTAL CHARGES FOR SERVICES</b>	<b>500</b>	<b>500</b>	<b>500</b>
<b>5,809</b>	<b>0</b>	<b>0</b>	<b>TOTAL RESOURCES</b>	<b>500</b>	<b>500</b>	<b>500</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 665 - DAY TOURS	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b>PERSONNEL SERVICES</b>						
0	0	0	<b>7000-15 Salaries &amp; Wages - Temporary</b> Extra Help - Senior Center Day Tour - 0.01 FTE	250	250	250
0	0	0	<b>7300-05 Fringe Benefits - FICA - Social Security</b>	15	15	15
0	0	0	<b>7300-06 Fringe Benefits - FICA - Medicare</b>	4	4	4
0	0	0	<b>7300-15 Fringe Benefits - PERS - OPSRP - IAP</b>	28	28	28
0	0	0	<b>7300-35 Fringe Benefits - Workers' Compensation Insurance</b>	3	3	3
0	0	0	<b>7300-37 Fringe Benefits - Workers' Benefit Fund</b>	0	0	0
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>300</b>	<b>300</b>	<b>300</b>
<b>MATERIALS AND SERVICES</b>						
8,492	40	0	<b>8130 Recreation Program Expenses</b> Discontinuing program for undetermined amount of time Senior Center day tour excursions including bus transportation, admission fees, meals, and other event related expenses.	1,250	1,250	1,250
<b>8,492</b>	<b>40</b>	<b>0</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>1,250</b>	<b>1,250</b>	<b>1,250</b>
<b>8,492</b>	<b>40</b>	<b>0</b>	<b>TOTAL REQUIREMENTS</b>	<b>1,550</b>	<b>1,550</b>	<b>1,550</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 668 - OVERNIGHT TOURS	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b>CHARGES FOR SERVICES</b>						
920	0	0 5350	Registration Fees	200	200	200
<b>920</b>	<b>0</b>	<b>0</b>	<b>TOTAL CHARGES FOR SERVICES</b>	<b>200</b>	<b>200</b>	<b>200</b>
<b>920</b>	<b>0</b>	<b>0</b>	<b>TOTAL RESOURCES</b>	<b>200</b>	<b>200</b>	<b>200</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 670 - WORTMAN PARK CAFE	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b>CHARGES FOR SERVICES</b>						
23,377	0	18,700	<b>5410-05 Sales - Wortman Park Cafe</b> Estimated 75% of FY 2019 actual Revenues from the popular "Wortman Park Café", the Tue/Thu fresh salad, soup, bread and dessert lunch at the Senior Center. Calculations are based off of 50 attendees per day due to COVID distancing restrictions.	28,100	28,100	28,100
<b>23,377</b>	<b>0</b>	<b>18,700</b>	<b>TOTAL CHARGES FOR SERVICES</b>	<b>28,100</b>	<b>28,100</b>	<b>28,100</b>
<b>23,377</b>	<b>0</b>	<b>18,700</b>	<b>TOTAL RESOURCES</b>	<b>28,100</b>	<b>28,100</b>	<b>28,100</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 17 - PARKS & RECREATION Section : 099 - SENIOR CENTER Program : 670 - WORTMAN PARK CAFE	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b>PERSONNEL SERVICES</b>						
5,384	0	8,916	<b>7000-15 Salaries &amp; Wages - Temporary</b> Program Assistant - 0.37 FTE	13,648	13,648	13,648
334	0	539	<b>7300-05 Fringe Benefits - FICA - Social Security</b>	826	826	826
78	0	129	<b>7300-06 Fringe Benefits - FICA - Medicare</b>	198	198	198
0	0	1,271	<b>7300-15 Fringe Benefits - PERS - OPSRP - IAP</b>	1,535	1,535	1,535
134	0	222	<b>7300-35 Fringe Benefits - Workers' Compensation Insurance</b>	167	167	167
5	0	7	<b>7300-37 Fringe Benefits - Workers' Benefit Fund</b>	8	8	8
<b>5,935</b>	<b>0</b>	<b>11,084</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>16,382</b>	<b>16,382</b>	<b>16,382</b>
<b>MATERIALS AND SERVICES</b>						
19,851	581	38,350	<b>7660-37 Materials &amp; Supplies - Wortman Park Cafe</b> Increased expenses in relation to revenues due to rebuilding stock and after extended COVID closure and increase of Food costs and supply associated with operating the Wortman Park Café	31,200	31,200	31,200
<b>19,851</b>	<b>581</b>	<b>38,350</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>31,200</b>	<b>31,200</b>	<b>31,200</b>
<b>25,786</b>	<b>581</b>	<b>49,434</b>	<b>TOTAL REQUIREMENTS</b>	<b>47,582</b>	<b>47,582</b>	<b>47,582</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 19 - PARK MAINTENANCE Section : N/A Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>								
<b>INTERGOVERNMENTAL</b>								
0	0	0	4545	Federal FEMA Grant		0	0	0
0	0	0	4546	American Rescue Plan		0	0	0
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL INTERGOVERNMENTAL</b>			<b>0</b>	<b>0</b>	<b>0</b>
<b>CHARGES FOR SERVICES</b>								
1,894	-50	2,500	5390	Park Rentals		5,000	5,000	5,000
				Picnic site reservation fees for Wortman and Discovery Meadows picnic facilities.				
<b>1,894</b>	<b>-50</b>	<b>2,500</b>	<b>TOTAL CHARGES FOR SERVICES</b>			<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>MISCELLANEOUS</b>								
109	607	0	6600	Other Income		9,750	9,750	9,750
				Description	Units	Amt/Unit	Total	
				FEMA Category G grant	1	9,750	9,750	
<b>109</b>	<b>607</b>	<b>0</b>	<b>TOTAL MISCELLANEOUS</b>			<b>9,750</b>	<b>9,750</b>	<b>9,750</b>
<b>2,003</b>	<b>557</b>	<b>2,500</b>	<b>TOTAL RESOURCES</b>			<b>14,750</b>	<b>14,750</b>	<b>14,750</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 19 - PARK MAINTENANCE Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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**REQUIREMENTS**

**PERSONNEL SERVICES**

646	-3,092	0	<b>7000</b>	<b>Salaries &amp; Wages</b>	0	0	0
563,025	556,783	572,174	<b>7000-05</b>	<b>Salaries &amp; Wages - Regular Full Time</b> Maintenance & Operations - Superintendent - 0.50 FTE Maintenance & Operations - Supervisor - Park Maint - 0.95 FTE Maintenance & Operations - Supervisor - Streets - 0.05 FTE Maintenance Specialist - 1.00 FTE Maintenance Technician - Senior - 4.75 FTE Maintenance Technician - 2.00 FTE Mechanic - Operations & Maintenance - 0.45 FTE Management Support Specialist - Senior - 0.50 FTE	655,058	612,545	612,545
22,408	26,986	32,410	<b>7000-15</b>	<b>Salaries &amp; Wages - Temporary</b> Extra Help - Park Maintenance - 1.79 FTE	58,330	33,604	33,604
4,671	4,698	5,600	<b>7000-20</b>	<b>Salaries &amp; Wages - Overtime</b>	6,000	6,000	6,000
2,400	1,700	1,200	<b>7000-37</b>	<b>Salaries &amp; Wages - Medical Opt Out Incentive</b>	2,400	2,400	2,400
631	-1,214	0	<b>7300</b>	<b>Fringe Benefits</b>	0	0	0
35,903	35,724	37,583	<b>7300-05</b>	<b>Fringe Benefits - FICA - Social Security</b>	43,668	39,600	39,600
8,396	8,355	8,649	<b>7300-06</b>	<b>Fringe Benefits - FICA - Medicare</b>	10,466	9,491	9,491
181,912	176,324	184,223	<b>7300-15</b>	<b>Fringe Benefits - PERS - OPSRP - IAP</b>	213,371	198,239	198,239
108,829	116,828	142,340	<b>7300-20</b>	<b>Fringe Benefits - Medical Insurance</b>	142,933	126,249	126,249
16,500	16,500	18,400	<b>7300-22</b>	<b>Fringe Benefits - VEBA Plan</b>	21,500	15,500	15,500
1,029	995	1,020	<b>7300-25</b>	<b>Fringe Benefits - Life Insurance</b>	612	567	567
3,093	3,047	3,026	<b>7300-30</b>	<b>Fringe Benefits - Long Term Disability</b>	1,490	1,386	1,386
28,810	28,494	30,259	<b>7300-35</b>	<b>Fringe Benefits - Workers' Compensation Insurance</b>	23,697	21,592	21,592
206	196	265	<b>7300-37</b>	<b>Fringe Benefits - Workers' Benefit Fund</b>	299	265	265
5	1,306	0	<b>7300-40</b>	<b>Fringe Benefits - Unemployment</b>	0	0	0
<b>978,464</b>	<b>973,630</b>	<b>1,037,149</b>	<b>TOTAL PERSONNEL SERVICES</b>		<b>1,179,824</b>	<b>1,067,438</b>	<b>1,067,438</b>

**MATERIALS AND SERVICES**

402	972	750	<b>7530</b>	<b>Training</b>	900	900	900
881	736	1,300	<b>7540</b>	<b>Employee Events</b> Costs shared city-wide for employee training, materials, and events.	1,000	1,000	1,000
2,968	2,380	2,500	<b>7550</b>	<b>Travel &amp; Education</b> Registration for professional conferences and reimbursement to employees for approved training programs, licenses, and certifications.	4,000	4,000	4,000

Budget Document Report

01 - GENERAL FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 19 - PARK MAINTENANCE Section : N/A Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
13,835	14,261	17,000	<b>7590</b>	<b>Fuel - Vehicle &amp; Equipment</b>		36,000	36,000	36,000
23,977	23,357	25,250	<b>7600</b>	<b>Utilities</b>		26,000	26,000	26,000
0	0	0	<b>7600-04</b>	<b>Utilities - Water</b>		0	0	0
12,600	13,800	15,200	<b>7610-05</b>	<b>Insurance - Liability</b>		17,380	17,380	17,380
13,000	15,500	15,600	<b>7610-10</b>	<b>Insurance - Property</b>		13,830	13,830	13,830
6,054	6,564	8,000	<b>7620</b>	<b>Telecommunications</b>		9,000	9,000	9,000
2,394	2,295	3,000	<b>7650</b>	<b>Janitorial</b>		0	0	0
16,704	16,948	18,000	<b>7660</b>	<b>Materials &amp; Supplies</b>		20,000	20,000	20,000
4,990	3,830	5,000	<b>7720-10</b>	<b>Repairs &amp; Maintenance - Building Maintenance</b> Parks Maintenance Department's shared cost of Public Works Shop buildings and grounds maintenance.		7,500	7,500	7,500
16,754	15,096	17,500	<b>7720-14</b>	<b>Repairs &amp; Maintenance - Vehicles</b>		18,000	18,000	18,000
89,285	88,296	91,000	<b>7720-26</b>	<b>Repairs &amp; Maintenance - Park Maintenance</b> Park maintenance costs include solid waste disposal, fertilizer, lime, janitorial supplies, park amenity repairs/replacement, herbicides, garbage bags, dog waste station supplies, irrigation parts, play equipment parts, landscape bark, fall attenuation material, dog park surfacing and trail surfacing material.		175,000	115,000	115,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				PROPOSED: R & M, Park Maintenance	1	115,000	115,000	
3,874	8,361	7,000	<b>7720-27</b>	<b>Repairs &amp; Maintenance - Park Vandalism</b> Park vandalism costs including contract and material expenses to clean up graffiti and repair vandalized elements in the park system.		15,000	15,000	15,000
1,398	1,704	2,480	<b>7750</b>	<b>Professional Services</b>		0	0	0
0	0	0	<b>7750-01</b>	<b>Professional Services - Audit &amp; other city-wide prof svc</b> Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses		2,180	2,180	2,180
10,140	10,681	11,125	<b>7780-07</b>	<b>Contract Services - Downtown</b> Downtown & Alpine Avenue solid waste disposal		12,000	12,000	12,000
99,743	116,084	93,500	<b>7780-15</b>	<b>Contract Services - Park Maintenance</b> Contract services augment staff capacity to address systems needs relative to building maintenance, electrical, plumbing, light construction, irrigation repairs, play equipment repairs, tree planting/pruning/removal, turf/landscape maintenance projects, herbicide/pesticide applications and water feature maintenance.		237,500	105,000	105,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				PROPOSED CONTRACT SERVICES	1	105,000	105,000	
4,984	1,786	2,500	<b>7800-39</b>	<b>M &amp; S Equipment - Parks</b> Miscellaneous small equipment for operations and maintenance		3,000	3,000	3,000
599	2,446	1,000	<b>7800-42</b>	<b>M &amp; S Equipment - Shop</b> Miscellaneous small equipment and tools for shop operations and maintenance		2,000	2,000	2,000

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 19 - PARK MAINTENANCE Section : N/A Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
3,752	4,286	5,763	<b>7840</b>	<b>M &amp; S Computer Charges</b>		5,146	5,146	5,146
				I.S. Fund materials & supplies costs shared city-wide				
6,639	7,560	6,660	<b>7840-65</b>	<b>M &amp; S Computer Charges - Park Maintenance</b>		16,270	16,270	16,270
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			ESRI 17% - shared with Bldg,Plan.Eng.Street,WWS	1	2,250	2,250		
			Hansen software 25% - shared with Street, Eng, WWS	1	3,700	3,700		
			Office 365 Licensing	3	240	720		
			Adobe Pro license	1	400	400		
			Desktop replacement	1	1,200	1,200		
			Display TV for conference room	1	500	500		
			Discovery network connection	1	1,500	1,500		
			Facilities tech/licensing	1	6,000	6,000		
<b>334,972</b>	<b>356,942</b>	<b>350,128</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>621,706</b>	<b>429,206</b>	<b>429,206</b>
			<b>CAPITAL OUTLAY</b>					
425	0	636	<b>8750</b>	<b>Capital Outlay Computer Charges</b>		1,081	0	0
				I.S. Fund capital outlay costs shared city-wide				
0	0	5,000	<b>8750-65</b>	<b>Capital Outlay Computer Charges - Park Maintenance</b>		0	0	0
0	0	0	<b>8800</b>	<b>Building Improvements</b>		35,000	0	0
0	0	17,000	<b>8850</b>	<b>Vehicles</b>		0	0	0
0	0	0	<b>9300-05</b>	<b>Park Improvements - Play Equipment</b>		0	0	0
<b>425</b>	<b>0</b>	<b>22,636</b>	<b>TOTAL CAPITAL OUTLAY</b>			<b>36,081</b>	<b>0</b>	<b>0</b>
<b>1,313,861</b>	<b>1,330,573</b>	<b>1,409,913</b>	<b>TOTAL REQUIREMENTS</b>			<b>1,837,611</b>	<b>1,496,644</b>	<b>1,496,644</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 21 - LIBRARY Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b>INTERGOVERNMENTAL</b>						
0	0	0	<b>4546 American Rescue Plan</b> FY2021-22 Electric vehicle for Library home delivery FY2022-23 Library HVAC system upgrade	150,000	150,000	150,000
5,164	0	0	<b>4780 OR State Aid Grant - Library</b>	0	0	0
0	6,190	3,090	<b>4780-05 OR State Aid Grant - Library - Odd CY</b> The Ready to Read Grant is provided annually the Oregon State Library on a per capita basis to all Oregon libraries, expended through account 8150-55, Books & Materials-State Grant Materials. This grant is run on a calendar year, so is listed in separate accounts for easier tracking.	3,500	3,500	3,500
0	0	3,500	<b>4780-10 OR State Aid Grant - Library - Even CY</b> The Ready to Read Grant is provided annually the Oregon State Library on a per capita basis to all Oregon libraries, expended through account 8150-56, Books & Materials-State Grant Materials. This grant is run on a calendar year, so is listed in separate accounts for easier tracking.	2,500	2,500	2,500
0	0	0	<b>4781-05 State Library of Oregon - Library Svcs and Tech Grant</b>	0	0	0
178,984	185,230	189,462	<b>5050 CCRLS - Library</b> Chemeketa Cooperative Regional Library Service (CCRLS) reimburses cities for library use by individuals who live outside the City service area (generally the school district boundaries) to equalize the property tax disparity between what City residents pay for library service and what county residents pay.	295,000	295,000	295,000
<b>184,147</b>	<b>191,420</b>	<b>196,052</b>	<b>TOTAL INTERGOVERNMENTAL</b>	<b>451,000</b>	<b>451,000</b>	<b>451,000</b>
<b>CHARGES FOR SERVICES</b>						
480	420	240	<b>5430 Outside City User Fee</b> \$60 per household per year for full borrowing privileges as determined by the Chemeketa Cooperative Regional Library Service(CCRLS) Advisory Council to provide "equity" for the difference between City resident tax rate and county resident tax rate dedicated to CCRLS.	300	300	300
<b>480</b>	<b>420</b>	<b>240</b>	<b>TOTAL CHARGES FOR SERVICES</b>	<b>300</b>	<b>300</b>	<b>300</b>
<b>FINES AND FORFEITURES</b>						
15,081	11,674	4,000	<b>6160 Fines &amp; Lost Books</b> Charges to library patrons for materials borrowed and not returned.	4,000	4,000	4,000
<b>15,081</b>	<b>11,674</b>	<b>4,000</b>	<b>TOTAL FINES AND FORFEITURES</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>
<b>MISCELLANEOUS</b>						
0	0	500	<b>6440 Donations - Library</b> General library donations received from the public and local service groups for library books, materials, equipment, and special programs. This money is expended through account 8160, Donations-Library.	500	500	500

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**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 21 - LIBRARY Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
378	0	0	<b>6440-05 Donations - Library - Bookmobile</b> Donations received from the public and local service groups for bookmobile materials and expended through account 8160-05, Donations-Library-Bookmobile Books.	0	0	0
14,718	4,453	15,500	<b>6440-10 Donations - Library - Library Foundation Even CY</b> The Library Foundation raises money for the purchase of materials for borrowing and the bookmobile program. These funds are expended through account 01-21.7680-11, Donations - Library Foundation Even CY.	14,000	14,000	14,000
0	12,505	15,750	<b>6440-11 Donations - Library - Library Foundation Odd CY</b> The Library Foundation raises money for the purchase of materials for borrowing and the bookmobile program. These funds are expended through account 01-21.7680-12, Donations - Library Foundation Odd CY.	15,000	15,000	15,000
7,995	8,554	8,000	<b>6440-15 Donations - Library - Friends of the Library</b> The Friends of the Library support the purchase of materials for borrowing. These funds are expended through account 01-21.7680-16, Donations - Friends of the Library.	13,000	13,000	13,000
0	0	0	<b>6440-20 Donations - Library - Adult Programs</b>	0	0	0
4,479	0	4,000	<b>6440-25 Donations - Library - Children's Programs</b> Donations received from the public, granting agencies, and local service groups. This money expended through expenditure account 7680-15, Materials & Supplies-Donations-Children's Programs.	0	0	0
0	6,552	5,000	<b>6440-35 Donations - Library - Kiwanis</b> Donations received from this local service group. This money expended through expenditure account 8160-35, Donations-Library Kiwanis.	5,000	5,000	5,000
6,248	4,894	3,000	<b>6600-98 Other Income - Library</b> Miscellaneous library revenues including reimbursement for postage charge on inter-library loans, public access computer terminal printing fees, public access copy machine copy fees, and miscellaneous library revenues.	3,000	3,000	3,000
<b>33,818</b>	<b>36,958</b>	<b>51,750</b>	<b><u>TOTAL MISCELLANEOUS</u></b>	<b>50,500</b>	<b>50,500</b>	<b>50,500</b>
<b>233,526</b>	<b>240,472</b>	<b>252,042</b>	<b><u>TOTAL RESOURCES</u></b>	<b>505,800</b>	<b>505,800</b>	<b>505,800</b>

Budget Document Report

01 - GENERAL FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 21 - LIBRARY Section : N/A Program : N/A		2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>							
<b>PERSONNEL SERVICES</b>							
817	-3,130	0	<b>7000</b>	<b>Salaries &amp; Wages</b>	0	0	0
555,631	575,520	725,846	<b>7000-05</b>	<b>Salaries &amp; Wages - Regular Full Time</b>	1,024,247	1,024,247	1,024,247
				Library Director - 1.00 FTE			
				Library Manager - 1.00 FTE			
				Library Supervisor - Children's - 1.00 FTE			
				Library Supervisor - Circulation - 1.00 FTE			
				Library Supervisor - Reference - 1.00 FTE			
				Librarian - Reference - 1.00 FTE			
				Librarian - Reference / Young Adult - 1.00 FTE			
				Librarian - Children's - 2.00 FTE			
				Library Technician - Senior - Circulation - 2.00 FTE			
				Library Technician - Technical Services - 2.00 FTE			
335,652	286,908	341,023	<b>7000-10</b>	<b>Salaries &amp; Wages - Regular Part Time</b>	255,008	171,413	171,413
				Librarian - Adult Services - 0.60 FTE			
				Librarian - Reference - 1.20 FTE			
				Library Technician - Children's - 1.28 FTE			
				Library Technician - Circulation - 1.05 FTE			
				Library Assistant - 1.05 FTE			
3,922	73	0	<b>7000-15</b>	<b>Salaries &amp; Wages - Temporary</b>	0	0	0
76	-78	0	<b>7000-20</b>	<b>Salaries &amp; Wages - Overtime</b>	0	0	0
4,503	3,696	3,696	<b>7000-37</b>	<b>Salaries &amp; Wages - Medical Opt Out Incentive</b>	2,400	2,400	2,400
-140	-849	0	<b>7300</b>	<b>Fringe Benefits</b>	0	0	0
54,419	52,082	71,012	<b>7300-05</b>	<b>Fringe Benefits - FICA - Social Security</b>	77,540	72,485	72,485
12,727	12,181	13,232	<b>7300-06</b>	<b>Fringe Benefits - FICA - Medicare</b>	18,582	17,369	17,369
270,801	266,531	328,802	<b>7300-15</b>	<b>Fringe Benefits - PERS - OPSRP - IAP</b>	402,798	378,516	378,516
124,789	135,886	141,074	<b>7300-20</b>	<b>Fringe Benefits - Medical Insurance</b>	212,928	205,236	205,236
19,333	19,000	19,000	<b>7300-22</b>	<b>Fringe Benefits - VEBA Plan</b>	33,000	31,000	31,000
1,692	1,620	1,620	<b>7300-25</b>	<b>Fringe Benefits - Life Insurance</b>	1,200	1,140	1,140
4,401	4,408	4,312	<b>7300-30</b>	<b>Fringe Benefits - Long Term Disability</b>	2,276	2,158	2,158
703	698	819	<b>7300-35</b>	<b>Fringe Benefits - Workers' Compensation Insurance</b>	1,538	1,437	1,437
359	320	381	<b>7300-37</b>	<b>Fringe Benefits - Workers' Benefit Fund</b>	420	388	388
916	870	0	<b>7300-40</b>	<b>Fringe Benefits - Unemployment</b>	0	0	0
265	184	300	<b>7400-10</b>	<b>Fringe Benefits - Volunteers - Workers' Compensation Insurance</b>	299	299	299
<b>1,390,865</b>	<b>1,355,920</b>	<b>1,651,117</b>	<b>TOTAL PERSONNEL SERVICES</b>		<b>2,032,236</b>	<b>1,908,088</b>	<b>1,908,088</b>

Budget Document Report

01 - GENERAL FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 21 - LIBRARY Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b><u>MATERIALS AND SERVICES</u></b>						
611	505	500	<b>7500 Credit Card Fees</b> Charges for credit card payment at circulation desk for lost items and out of area library card fees.	500	500	500
1,647	1,377	2,200	<b>7540 Employee Events</b> Costs shared city-wide for employee training, materials, and events.	1,700	1,700	1,700
11,527	3,136	10,000	<b>7550 Travel &amp; Education</b> Membership in professional organizations, registration and travel to workshops, conferences and seminars.	12,000	12,000	12,000
1,957	1,598	1,500	<b>7580 Volunteer Recognition</b> Online background checks for library volunteers, recognition and gifts, including annual Volunteer Appreciation Day program and refreshments.	2,500	2,500	2,500
1,430	2,538	2,000	<b>7590 Fuel - Vehicle &amp; Equipment</b> Fuel costs for home delivery, bookmobile, mileage reimbursement for homebound program, and outreach to preschools and daycares.	2,000	2,000	2,000
23,022	22,199	23,500	<b>7600 Utilities</b>	23,500	23,500	23,500
0	0	0	<b>7600-04 Utilities - Water</b>	0	0	0
14,100	15,700	17,700	<b>7610-05 Insurance - Liability</b>	21,330	21,330	21,330
9,700	11,300	11,900	<b>7610-10 Insurance - Property</b>	14,150	14,150	14,150
15,660	14,170	15,000	<b>7620 Telecommunications</b> Staff telephone service and elevator phone line.	15,000	15,000	15,000
25,259	16,368	27,000	<b>7650 Janitorial</b> Contract janitorial services and supplies and litter patrol.	30,000	30,000	30,000
599	683	650	<b>7660 Materials &amp; Supplies</b> General library and staff room supplies.	650	650	650
703	635	650	<b>7660-15 Materials &amp; Supplies - Postage</b> Inter-library loan books returned by mail and other library mailing costs.	650	650	650
3,115	2,940	3,500	<b>7660-20 Materials &amp; Supplies - Public Services</b> Supplies for adult services including staff office supplies and copy paper, toner, and supplies for teen and adult computer use.	3,500	3,500	3,500
1,702	2,499	1,500	<b>7660-30 Materials &amp; Supplies - Public Information</b> Brochures, bookmarks, and other materials to inform public of library services, hours, and contact information.	2,500	2,500	2,500
1,754	1,611	1,000	<b>7660-60 Materials &amp; Supplies - Administration</b>	2,000	2,000	2,000
1,725	2,018	2,500	<b>7660-63 Materials &amp; Supplies - Library Circulation</b> Chemeketa Cooperative Regional Library Service (CCRLS) chargebacks for courier service and circulation work group supplies.	2,500	2,500	2,500
5,683	6,001	6,000	<b>7660-64 Materials &amp; Supplies - Library Technical Services</b> Processing supplies for books and audio visual materials; book covers, labels and audio-visual cases, staff office supplies.	6,000	6,000	6,000

Budget Document Report

01 - GENERAL FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 21 - LIBRARY Section : N/A Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
2,550	2,495	2,000	<b>7660-65</b>	<b>Materials &amp; Supplies - Children's Programs</b>		2,500	2,500	2,500
				Supplies for children's services including staff office supplies and copy paper, toner, craft supplies, and miscellaneous costs for children's programming.				
0	0	0	<b>7680-10</b>	<b>Materials &amp; Supplies - Donations - Adult Programs</b>		0	0	0
6,314	3,348	0	<b>7680-11</b>	<b>Materials &amp; Supplies - Donations - Library Foundation Even CY</b>		0	0	0
				Moved to 8160-25				
0	12,505	0	<b>7680-12</b>	<b>Materials &amp; Supplies - Donations - Library Foundation Odd CY</b>		0	0	0
				Moved to 8160-30				
4,479	0	0	<b>7680-15</b>	<b>Materials &amp; Supplies - Donations - Children's Programs</b>		0	0	0
				Moved to 8160-15				
7,995	8,554	0	<b>7680-16</b>	<b>Materials &amp; Supplies - Donations - Friends of the Library</b>		0	0	0
				Moved to 8160-40				
0	0	0	<b>7710</b>	<b>Materials &amp; Supplies - Grants</b>		0	0	0
22,863	19,347	18,000	<b>7720-08</b>	<b>Repairs &amp; Maintenance - Building Repairs</b>		18,000	18,000	18,000
24,541	23,194	25,000	<b>7720-10</b>	<b>Repairs &amp; Maintenance - Building Maintenance</b>		25,000	25,000	25,000
				Building maintenance including pest control, inspections, gutter cleaning, moss treatment for roof, elevator and HVAC maintenance, garbage, windows, carpet cleaning and other regularly scheduled building maintenance.				
0	401	600	<b>7720-14</b>	<b>Repairs &amp; Maintenance - Vehicles</b>		600	600	600
				Repairs, maintenance and supplies for the library bookmobile and home delivery vehicle.				
1,962	2,439	3,530	<b>7750</b>	<b>Professional Services</b>		0	0	0
0	0	0	<b>7750-01</b>	<b>Professional Services - Audit &amp; other city-wide prof svc</b>		3,040	3,040	3,040
				Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses				
7,270	8,924	10,000	<b>7790</b>	<b>Maintenance &amp; Rental Contracts</b>		10,000	10,000	10,000
				Equipment maintenance agreements, leases, software license renewals, storage space rental, postage meter lease, book vendor access and movie license renewals.				
10,505	4,929	2,500	<b>7800</b>	<b>M &amp; S Equipment</b>		5,000	5,000	5,000
				Furniture and equipment.				
0	0	0	<b>7810-05</b>	<b>M &amp; S Equipment - Donations - Library Foundation</b>		0	0	0
55,340	63,215	76,841	<b>7840</b>	<b>M &amp; S Computer Charges</b>		86,740	86,740	86,740
				I.S. Fund materials & supplies costs shared city-wide				
15,035	7,877	16,800	<b>7840-70</b>	<b>M &amp; S Computer Charges - Library</b>		20,960	20,960	20,960
				Core services add package, \$3240 for 1 additional Surface and Office 365 licensing				
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Office 365 Licensing	24	240	5,760		
			Scanner	1	1,000	1,000		
			Surface laptops	2	3,000	6,000		
			Desktops/Virtual Desktops	1	5,000	5,000		
			All in One Computers	2	1,600	3,200		

Budget Document Report

01 - GENERAL FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 21 - LIBRARY Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
20,979	21,889	15,000	<b>8150-05 Books &amp; Materials - Adult Books</b> Fiction and non-fiction print books for adult borrowing.	22,000	22,000	22,000
1,312	1,352	0	<b>8150-15 Books &amp; Materials - Reference Online Database</b> Online subscriptions for public use.	0	0	0
15,147	15,265	15,500	<b>8150-20 Books &amp; Materials - Children's Books</b> Library books, audio visual, and other materials for children ages 0 - 12.	13,000	13,000	13,000
4,486	4,493	4,500	<b>8150-25 Books &amp; Materials - Young Adult Books</b> Library materials for young adults ages 12 - 17.	4,500	4,500	4,500
4,558	5,354	6,500	<b>8150-30 Books &amp; Materials - Large Print Books</b> Large print books for visually impaired adults.	6,500	6,500	6,500
1,377	1,777	2,000	<b>8150-35 Books &amp; Materials - Spanish Language Materials</b> Books and media in Spanish.	2,000	2,000	2,000
0	0	0	<b>8150-40 Books &amp; Materials - Bookmobile</b>	0	0	0
4,367	4,499	4,500	<b>8150-45 Books &amp; Materials - Periodicals</b> Newspaper and magazine subscriptions.	4,500	4,500	4,500
8,047	8,555	8,500	<b>8150-50 Books &amp; Materials - Audio Visuals-DVD</b> Entertainment and non-fiction DVDs and Blu-rays.	8,500	8,500	8,500
5,017	5,162	0	<b>8150-51 Books &amp; Materials - Audio Visuals-CD Books</b> Fiction and non-fiction audiobooks.	5,500	5,500	5,500
1,998	3,947	0	<b>8150-53 Books &amp; Materials - Audio &amp; Ebooks</b>	4,000	4,000	4,000
0	0	0	<b>8150-54 Books &amp; Materials - Grants</b>	0	0	0
5,164	6,190	3,090	<b>8150-55 Books &amp; Materials - State Grant Materials Odd CY</b> State Ready-to-Read Grant expenditures funded through revenue account 4780-05, Oregon State Aid Grant-Library Odd CY. Ready to Read Grant provided annually by the Oregon State Library on a per capita basis to all Oregon libraries.	3,500	3,500	3,500
0	0	3,500	<b>8150-56 Books &amp; Materials - State Grant Materials Even CY</b> State Ready-to-Read Grant expenditures funded through revenue account 4780-10, Oregon State Aid Grant-Library Even CY. Ready to Read Grant provided annually by the Oregon State Library on a per capita basis to all Oregon libraries.	2,500	2,500	2,500
0	1,500	0	<b>8150-60 Books &amp; Materials - Emerging Collections</b> New trends in public library service emerge regularly to offer unique items for borrowing, such as cake pans, outdoor games, and other exciting new library collections. This budget is used to purchase such items for library patrons to borrow.	3,500	3,500	3,500
0	0	300	<b>8160 Donations - Library</b> Various library purchases funded through revenue account 6440, Donations-Library.	500	500	500
378	0	0	<b>8160-05 Donations - Library - Bookmobile Books</b> Books and materials for bookmobile funded through revenue account 6440-05, Donations-Library-Bookmobile.	0	0	0
0	0	0	<b>8160-10 Donations - Library - Adult Programs</b>	0	0	0
0	0	4,000	<b>8160-15 Donations - Library - Children's Programs</b> Children's programming and supplies, including the Summer Reading Program, funded through revenue account 6440-25, Donations-Library-Children's Programs.	0	0	0

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 21 - LIBRARY Section : N/A Program : N/A		2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
0	0	14,500	<b>8160-25</b>	<b>Donations - Library - Library Foundation Even CY</b> The purchase of materials for borrowing and the bookmobile program supplies come from this budget. Library Foundation revenue account 01-21.6440-10 includes funds to reimburse this line.	11,250	11,250	11,250
0	0	11,250	<b>8160-30</b>	<b>Donations - Library - Library Foundation Odd CY</b> The purchase of materials for borrowing and the bookmobile program supplies come from this budget. Library Foundation revenue account 01-21.6440-11 includes funds to reimburse this line.	14,500	14,500	14,500
0	6,552	5,000	<b>8160-35</b>	<b>Donations - Library - Kiwanis</b>	5,000	5,000	5,000
0	0	8,000	<b>8160-40</b>	<b>Donations - Library - Friends of the Library</b>	13,000	13,000	13,000
<b>351,878</b>	<b>349,042</b>	<b>388,511</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>		<b>436,570</b>	<b>436,570</b>	<b>436,570</b>
<b><u>CAPITAL OUTLAY</u></b>							
6,271	0	8,477	<b>8750</b>	<b>Capital Outlay Computer Charges</b> I.S. Fund capital outlay costs shared city-wide	18,218	0	0
0	41,680	0	<b>8800</b>	<b>Building Improvements</b> ARPA Funds: \$150,000 Library HVAC system upgrade	166,000	150,000	150,000
0	0	0	<b>8850</b>	<b>Vehicles</b> ARPA Funds: Electric vehicle for Library home delivery	0	0	0
0	0	0	<b>8850-15</b>	<b>Vehicles - Grants</b>	0	0	0
<b>6,271</b>	<b>41,680</b>	<b>8,477</b>	<b><u>TOTAL CAPITAL OUTLAY</u></b>		<b>184,218</b>	<b>150,000</b>	<b>150,000</b>
<b>1,749,014</b>	<b>1,746,641</b>	<b>2,048,105</b>	<b><u>TOTAL REQUIREMENTS</u></b>		<b>2,653,024</b>	<b>2,494,658</b>	<b>2,494,658</b>

Budget Document Report

01 - GENERAL FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b>PROPERTY TAXES</b>						
13,664,282	14,194,045	14,972,000	<b>4100-05 Property Taxes - Current</b> Permanent operating property tax levy is \$5.02 per \$1,000	15,630,000	15,630,000	15,630,000
341,926	268,236	300,000	<b>4100-10 Property Taxes - Prior</b> Collection of delinquent property taxes due from prior year permanent rate property tax levies.	300,000	300,000	300,000
<b>14,006,209</b>	<b>14,462,281</b>	<b>15,272,000</b>	<b>TOTAL PROPERTY TAXES</b>	<b>15,930,000</b>	<b>15,930,000</b>	<b>15,930,000</b>
<b>LICENSES AND PERMITS</b>						
0	0	0	<b>4205-04 Franchise Fees - McMinnville Water &amp; Light-Water</b>	805,000	0	0
1,909,687	2,766,911	2,011,515	<b>4205-05 Franchise Fees - McMinnville Water &amp; Light</b> McMinnville Water and Light Department payment-in-lieu-of property tax: 6% residential, commercial, and "regular" industrial users. Over the FY2022-23 and FY2023-24 period, heavy industrial users - Cascade Steel Rolling Mills and Air Liquide - will phase up from 3% to 6%.	4,281,000	2,286,000	2,286,000
4,984	5,008	3,500	<b>4205-06 Franchise Fees - Miscellaneous-Telecommunications</b> Telephone franchise fee is 7% and is allocated to General Fund Non-Departmental (4%) and Emergency Communications Fund (3%). 3% allocated to Emergency Communications Fund is dedicated to "Enhanced 911" emergency communications system. FY22 had one time multi-year catch up from a franchisee.	5,000	5,000	5,000
29,877	23,793	26,600	<b>4205-07 Franchise Fees - Zipey-Cable</b> Cable franchise fee is 5% and is allocated to General Fund Non-Departmental (2.75%) and Telecommunications Fund (2.25%). 2.25% allocated to Telecommunications Fund is distributed to McMinnville Community Media (MCM) for management of local public access channel.	24,000	24,000	24,000
29,381	29,860	27,075	<b>4205-08 Franchise Fees - Zipey-Telephone</b> Telephone franchise fee is 7% and is allocated to General Fund Non-Departmental (4%) and Emergency Communications Fund (3%). 3% allocated to Emergency Communications Fund is dedicated to "Enhanced 911" emergency communications system.	30,000	30,000	30,000
166,965	178,704	177,480	<b>4205-15 Franchise Fees - Comcast Communications-Cable</b> Cable franchise fee is 5% and is allocated to General Fund Non-Departmental (2.75%) and Telecommunications Fund (2.25%). 2.25% allocated to Telecommunications Fund is distributed to McMinnville Community Media (MCM) for management of local public access channel.	179,000	179,000	179,000
393,842	401,781	385,000	<b>4205-20 Franchise Fees - Recology Western Oregon</b> Recology - Western Oregon franchise fee was increased from 3% to 4% effective October 2017 and from 4% to 5% effective July 2018	418,500	418,500	418,500
220,264	207,320	215,000	<b>4205-25 Franchise Fees - Northwest Natural</b> NW Natural gas franchise fee is 5%.	255,000	255,000	255,000
520,155	522,027	542,000	<b>4205-30 Franchise Fees - McMinnville Wastewater Services</b> Wastewater Services franchise fee is 6% starting in FY2022-23.	1,078,000	644,000	644,000
201,792	309,129	275,000	<b>4215 Marijuana Tax - Local</b> Local City tax is based on 3% of marijuana sales	325,000	325,000	325,000

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A		2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
4,087	3,847	4,000	<b>4490</b>	<b>Licenses &amp; Permits - Misc</b> Fees collected for liquor licenses, bicycle licenses, vehicle permits, etc.	3,800	3,800	3,800
<b>3,481,034</b>	<b>4,448,379</b>	<b>3,667,170</b>	<b>TOTAL LICENSES AND PERMITS</b>		<b>7,404,300</b>	<b>4,170,300</b>	<b>4,170,300</b>
<b>INTERGOVERNMENTAL</b>							
0	142,299	0	<b>4545</b>	<b>Federal FEMA Grant</b>	0	0	0
0	0	0	<b>4546</b>	<b>American Rescue Plan</b>	0	800,000	0
571,563	513,061	0	<b>4548</b>	<b>Coronavirus Relief Fund (CRF)</b>	0	0	0
36,993	32,803	25,000	<b>4720</b>	<b>OR State Cigarette Taxes</b> State Shared Revenue --- New cigarette taxes designed to reduce smoking have been successful. The newest taxes imposed on cigarettes and other tobacco products do not include a city share so cities now receive approximately 0.6% of state imposed taxes on cigarette sales allocated on a per capita basis to Oregon cities. These revenues will continue to trend downwards.	29,100	29,100	29,100
401,235	445,515	400,000	<b>4730</b>	<b>OR State Revenue Sharing</b> State Shared Revenue --- Statutory distribution of 14% of the state's liquor receipts allocated to cities on a formula basis.	450,000	450,000	450,000
599,911	668,909	635,000	<b>4750</b>	<b>OR State Liquor Taxes</b> State Shared Revenue --- Statutory distribution of 20% of the state's liquor receipts allocated to cities on a per capita basis.	639,500	639,500	639,500
150,431	132,196	56,000	<b>4755</b>	<b>OR State Marijuana Taxes</b> State shared revenue - Measure 110 reduced by roughly 74% the statutory distribution of 10% of state's marijuana tax receipts allocated to cities on a per capita basis. The amount shared by cities under the new formula will not increase with time.	52,000	52,000	52,000
0	19,183	0	<b>5010-01</b>	<b>Yamhill County - Other County Distributions</b>	0	0	0
<b>1,760,133</b>	<b>1,953,967</b>	<b>1,116,000</b>	<b>TOTAL INTERGOVERNMENTAL</b>		<b>1,170,600</b>	<b>1,970,600</b>	<b>1,170,600</b>
<b>CHARGES FOR SERVICES</b>							
0	0	0	<b>5305</b>	<b>City Service Charge</b> Base rate \$13.00 per month . Rate will be adjusted for low income and multifamily discounts.	0	0	1,663,360
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL CHARGES FOR SERVICES</b>		<b>0</b>	<b>0</b>	<b>1,663,360</b>
<b>MISCELLANEOUS</b>							
127,503	34,923	60,000	<b>6310</b>	<b>Interest</b> Estimated interest income earned on investments	50,000	50,000	50,000
0	36,850	20,000	<b>6310-01</b>	<b>Interest - Property taxes</b>	25,000	25,000	25,000
36,302	1,737	0	<b>6600</b>	<b>Other Income</b>	0	0	0

Budget Document Report

01 - GENERAL FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET																											
356,663	369,248	382,293	<b>6600-03</b>	<b>Other Income - PERS Transition Liability Reimb</b>		392,782	392,782	392,782																											
City refinanced PERS transition liability for lower interest rate in 2016. General Fund is paying debt service payments on refinancing loan and operating departments reimburse the General Fund based on the department's covered payroll.																																			
<b>520,468</b>	<b>442,758</b>	<b>462,293</b>	<b>TOTAL MISCELLANEOUS</b>			<b>467,782</b>	<b>467,782</b>	<b>467,782</b>																											
<b>TRANSFERS IN</b>																																			
8,057	6,977	8,001	<b>6900-05</b>	<b>Transfers In - Special Assessments</b>		9,470	9,470	9,470																											
<table border="0" style="width: 100%;"> <tr> <td style="width: 60%;"><u>Description</u></td> <td style="width: 10%;"><u>Units</u></td> <td style="width: 10%;"><u>Amt/Unit</u></td> <td style="width: 10%;"><u>Total</u></td> <td colspan="5"></td> </tr> <tr> <td>Administration and Finance personnel services support.</td> <td>1</td> <td>9,470</td> <td>9,470</td> <td colspan="5"></td> </tr> </table>									<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>						Administration and Finance personnel services support.	1	9,470	9,470														
<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>																																
Administration and Finance personnel services support.	1	9,470	9,470																																
337,659	361,365	381,585	<b>6900-07</b>	<b>Transfers In - Transient Lodging Tax</b>		525,933	525,933	600,383																											
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<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>																																
Admin & Finance personnel services support.	1	33,933	33,933																																
Transfer 30% of transient lodging taxes collected	1	566,450	566,450																																
0	0	0	<b>6900-08</b>	<b>Transfers In - Affordable Housing</b>		0	180,000	180,000																											
<table border="0" style="width: 100%;"> <tr> <td style="width: 60%;"><u>Description</u></td> <td style="width: 10%;"><u>Units</u></td> <td style="width: 10%;"><u>Amt/Unit</u></td> <td style="width: 10%;"><u>Total</u></td> <td colspan="5"></td> </tr> <tr> <td>50% of net commercial construction excise tax</td> <td>1</td> <td>180,000</td> <td>180,000</td> <td colspan="5"></td> </tr> </table>									<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>						50% of net commercial construction excise tax	1	180,000	180,000														
<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>																																
50% of net commercial construction excise tax	1	180,000	180,000																																
0	0	0	<b>6900-10</b>	<b>Transfers In - Telecommunications</b>		0	0	0																											
0	0	1,531	<b>6900-15</b>	<b>Transfers In - Emergency Communications</b>		1,718	1,718	1,718																											
<table border="0" style="width: 100%;"> <tr> <td style="width: 60%;"><u>Description</u></td> <td style="width: 10%;"><u>Units</u></td> <td style="width: 10%;"><u>Amt/Unit</u></td> <td style="width: 10%;"><u>Total</u></td> <td colspan="5"></td> </tr> <tr> <td>Finance personnel services support.</td> <td>1</td> <td>1,718</td> <td>1,718</td> <td colspan="5"></td> </tr> </table>									<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>						Finance personnel services support.	1	1,718	1,718														
<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>																																
Finance personnel services support.	1	1,718	1,718																																
273,322	305,591	276,923	<b>6900-20</b>	<b>Transfers In - Street</b>		342,826	337,516	337,516																											
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<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>																																
Engineering, Admin, & Finance personnel services support.	1	312,034	312,034																																
Street Fund support of Engineering operations.	1	25,482	25,482																																
143,258	98,190	96,427	<b>6900-25</b>	<b>Transfers In - Airport</b>		103,972	103,274	53,801																											
<table border="0" style="width: 100%;"> <tr> <td style="width: 60%;"><u>Description</u></td> <td style="width: 10%;"><u>Units</u></td> <td style="width: 10%;"><u>Amt/Unit</u></td> <td style="width: 10%;"><u>Total</u></td> <td colspan="5"></td> </tr> <tr> <td>Airport Fund support of Engineering operations.</td> <td>1</td> <td>2,126</td> <td>2,126</td> <td colspan="5"></td> </tr> <tr> <td>Engineering, Admin, &amp; Finance personnel services support.</td> <td>1</td> <td>51,675</td> <td>51,675</td> <td colspan="5"></td> </tr> </table>									<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>						Airport Fund support of Engineering operations.	1	2,126	2,126						Engineering, Admin, & Finance personnel services support.	1	51,675	51,675					
<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>																																
Airport Fund support of Engineering operations.	1	2,126	2,126																																
Engineering, Admin, & Finance personnel services support.	1	51,675	51,675																																
191,705	144,253	114,753	<b>6900-45</b>	<b>Transfers In - Transportation</b>		120,949	120,219	120,219																											
<table border="0" style="width: 100%;"> <tr> <td style="width: 60%;"><u>Description</u></td> <td style="width: 10%;"><u>Units</u></td> <td style="width: 10%;"><u>Amt/Unit</u></td> <td style="width: 10%;"><u>Total</u></td> <td colspan="5"></td> </tr> <tr> <td>Transportation Fund support of Engineering operations.</td> <td>1</td> <td>7,335</td> <td>7,335</td> <td colspan="5"></td> </tr> <tr> <td>Engineering, Admin, &amp; Finance personnel services support.</td> <td>1</td> <td>112,884</td> <td>112,884</td> <td colspan="5"></td> </tr> </table>									<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>						Transportation Fund support of Engineering operations.	1	7,335	7,335						Engineering, Admin, & Finance personnel services support.	1	112,884	112,884					
<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>																																
Transportation Fund support of Engineering operations.	1	7,335	7,335																																
Engineering, Admin, & Finance personnel services support.	1	112,884	112,884																																

Budget Document Report

01 - GENERAL FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A				2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
59,009	58,119	48,906	<b>6900-50</b>	<b>Transfers In - Park Development</b>			58,460	58,460	58,460
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Parks & Rec Admin, Admin, & Finance personnel services support.	1	58,460	58,460		
66,231	46,900	46,113	<b>6900-58</b>	<b>Transfers In - Urban Renewal</b>			52,498	52,498	52,498
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Planning personnel services support	1	52,498	52,498		
31,404	17,331	21,458	<b>6900-70</b>	<b>Transfers In - Building</b>			26,758	25,371	25,371
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Engineering, Admin, & Finance personnel services support.	1	25,371	25,371		
331,187	359,141	367,708	<b>6900-75</b>	<b>Transfers In - Wastewater Services</b>			446,247	436,227	436,227
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Wastewater Services Fund support of Engineering operations.	1	31,013	31,013		
				Engineering, Admin, & Finance personnel services support.	1	405,214	405,214		
249,194	168,476	211,100	<b>6900-77</b>	<b>Transfers In - Wastewater Capital</b>			230,978	229,238	229,238
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Wastewater Capital Fund support of Engineering operations.	1	17,496	17,496		
				Engineering, Admin, & Finance personnel services support.	1	211,742	211,742		
174,483	0	0	<b>6900-79</b>	<b>Transfers In - Ambulance</b>			0	0	0
				Closing the Ambulance Fund and moving remaining balance to the General Fund.					
552,923	599,331	186,470	<b>6900-85</b>	<b>Transfers In - Insurance Services</b>			212,351	208,884	208,884
				Insurance Services Fund distribution is to fund salaries and fringe benefits for Human Resources manager in General Fund Administration Department.					
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Administration and Finance personnel services support.	1	80,658	80,658		
				Insurance Services Fund support of HR Manager position	1	128,226	128,226		
209,542	187,293	187,297	<b>6901-59</b>	<b>Transfers In - Interfund Debt - Urban Renewal Debt Service</b>			187,288	187,288	187,288
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Bank loan payment - Principal	1	155,230	155,230		
				Bank loan payment - Interest	1	32,058	32,058		
174,600	570,061	0	<b>6901-77</b>	<b>Transfers In - Interfund Debt - Wastewater Capital</b>			672,300	0	0

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
2,802,574	2,923,029	1,948,272	<b>TOTAL TRANSFERS IN</b>	2,991,748	2,476,096	2,501,073
22,570,418	24,230,414	22,465,735	<b>TOTAL RESOURCES</b>	27,964,430	25,014,778	25,903,115

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>								
<b>PERSONNEL SERVICES</b>								
0	0	51,097	<b>7300-40</b>	<b>Fringe Benefits - Unemployment</b>		14,999	14,999	14,999
<b>0</b>	<b>0</b>	<b>51,097</b>	<b>TOTAL PERSONNEL SERVICES</b>			<b>14,999</b>	<b>14,999</b>	<b>14,999</b>
<b>MATERIALS AND SERVICES</b>								
0	0	0	<b>7750-25</b>	<b>Professional Services - County charges</b>		0	0	0
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>0</b>	<b>0</b>	<b>0</b>
<b>SPECIAL PAYMENTS</b>								
0	0	0	<b>9396</b>	<b>Grant Pass Through Funds</b>		0	0	0
57,581	277,532	0	<b>9396-05</b>	<b>Grant Pass Through Funds - Coronavirus Relief Funds</b>		0	0	0
<b>57,581</b>	<b>277,532</b>	<b>0</b>	<b>TOTAL SPECIAL PAYMENTS</b>			<b>0</b>	<b>0</b>	<b>0</b>
<b>DEBT SERVICE</b>								
275,060	295,290	316,540	<b>9417-05</b>	<b>PERS Transition Liability - Principal</b> In 2016-17, PERS Transition Liability was refinanced with a 10 year bank loan.		338,820	338,820	338,820
81,603	73,958	65,753	<b>9417-10</b>	<b>PERS Transition Liability - Interest</b> In 2016-17, PERS Transition Liability was refinanced with a 10 year bank loan.		56,962	56,962	56,962
146,060	149,060	152,120	<b>9540-05</b>	<b>Alpine Avenue-Urban Renewal - Principal</b> Payment of principal on debt issued by City in 2016-17 for construction of Urban Renewal portion of Alpine Ave		155,230	155,230	155,230
41,228	38,233	35,177	<b>9540-10</b>	<b>Alpine Avenue-Urban Renewal - Interest</b> Payment of interest on debt issued by City in 2016-17 for construction of Urban Renewal portion of Alpine Ave		32,058	32,058	32,058
<b>543,951</b>	<b>556,541</b>	<b>569,590</b>	<b>TOTAL DEBT SERVICE</b>			<b>583,070</b>	<b>583,070</b>	<b>583,070</b>
<b>TRANSFERS OUT</b>								
893,670	897,853	819,282	<b>9700-15</b>	<b>Transfers Out - Emergency Communications</b>		819,372	702,772	702,772
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			General Fund support for YCOM dispatching service-Police	1	520,000	520,000		
			General Fund support for Emergency Comm equipment debt pmt	1	37,172	37,172		
			General Fund support for YCOM dispatching services-Fire	1	51,000	51,000		
			General Fund support for YCOM dispatching services-Ambulance	1	94,600	94,600		

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
0	0	0	<b>9700-58</b>	<b>Transfers Out - Urban Renewal</b>		0	0	0
408,455	408,038	470,219	<b>9700-80</b>	<b>Transfers Out - Information Systems</b>		501,315	501,315	501,315
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Information Systems personnel services support.	1	501,315	501,315	
0	37,312	161,621	<b>9701-77</b>	<b>Transfers Out - Interfund Debt - Wastewater Capital</b>		157,632	157,632	157,632
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Payment on 2020 Police vehicles - 3	1	37,312	37,312	
				Payment on 2021 Police vehicles - 3	1	37,699	37,699	
				Payment on 2021 Fire Dept Defibrillators	1	53,250	53,250	
				Payment on 2021 Fire Dept vehicle & air compressor	1	23,655	23,655	
				Payment on 2021 Police audio visual equipment	1	5,716	5,716	
<b>1,302,125</b>	<b>1,343,203</b>	<b>1,451,122</b>	<b><u>TOTAL TRANSFERS OUT</u></b>			<b>1,478,319</b>	<b>1,361,719</b>	<b>1,361,719</b>
			<b><u>CONTINGENCIES</u></b>					
0	0	793,578	<b>9800</b>	<b>Contingencies</b>		1,000,000	1,000,000	1,000,000
<b>0</b>	<b>0</b>	<b>793,578</b>	<b><u>TOTAL CONTINGENCIES</u></b>			<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>
			<b><u>ENDING FUND BALANCE</u></b>					
0	0	0	<b>9901-01</b>	<b>Designated End FB - General Fd - Grants</b>		0	0	0
711,883	786,091	685,600	<b>9901-07</b>	<b>Designated End FB - General Fd - LOSAP</b>		850,000	850,000	850,000
				Designated carryover from proposed budget year to subsequent for the Length of Service Award Program (LOSAP), the City's retirement benefit program for volunteer firefighters.				
4,876,208	4,975,667	1,470,823	<b>9999</b>	<b>Unappropriated Ending Fd Balance</b>		2,713,253	2,906,928	3,005,724
				Undesignated carryover from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from prior year operations.				
<b>5,588,091</b>	<b>5,761,758</b>	<b>2,156,423</b>	<b><u>TOTAL ENDING FUND BALANCE</u></b>			<b>3,563,253</b>	<b>3,756,928</b>	<b>3,855,724</b>
<b>7,491,748</b>	<b>7,939,034</b>	<b>5,021,810</b>	<b><u>TOTAL REQUIREMENTS</u></b>			<b>6,639,641</b>	<b>6,716,716</b>	<b>6,815,512</b>

Budget Document Report

**01 - GENERAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
35,060,152	35,521,993	35,767,251	<b>TOTAL RESOURCES</b>	43,986,168	42,212,516	42,326,312
35,060,152	35,521,993	35,715,470	<b>TOTAL REQUIREMENTS</b>	43,986,168	42,212,516	42,326,312

Budget Document Report

**05 - GRANTS AND SPECIAL ASSESSMENTS FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b><u>BEGINNING FUND BALANCE</u></b>						
0	0	0	<b>4005-01</b> Designated Begin Fd Balance - Grants & Special Assess - Grants	3,962,869	2,656,369	2,656,369
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
			ARPA grant roll over from year 1	1	2,356,369	2,356,369
			Opioid Settlement	1	300,000	300,000
145,086	139,706	133,979	<b>4090</b> Beginning Fund Balance Estimated July 1 carryover from prior year	133,604	133,604	133,604
<b>145,086</b>	<b>139,706</b>	<b>133,979</b>	<b><u>TOTAL BEGINNING FUND BALANCE</u></b>	<b>4,096,473</b>	<b>2,789,973</b>	<b>2,789,973</b>
<b><u>INTERGOVERNMENTAL</u></b>						
15,000	308,583	325,000	<b>4520-19</b> Community Development Block Grnt - 2019 Housing Rehabilitation	0	0	0
0	0	7,081,800	<b>4546</b> American Rescue Plan	3,478,300	724,996	724,996
0	28,500	0	<b>4548-05</b> Coronavirus Relief Fund (CRF) - Covid-19 Business Assist Fund	0	0	0
0	28,500	0	<b>4595-05</b> OR Business Development Dept - Covid-19 Business Assist Fund	0	0	0
0	0	0	<b>4776-05</b> OR Dept of Administrative Svcs - Navigation Center Grant	0	0	0
<b>15,000</b>	<b>365,583</b>	<b>7,406,800</b>	<b><u>TOTAL INTERGOVERNMENTAL</u></b>	<b>3,478,300</b>	<b>724,996</b>	<b>724,996</b>
<b><u>FINES AND FORFEITURES</u></b>						
0	0	0	<b>6105</b> Opioid Settlement	0	400,000	400,000
<b>0</b>	<b>0</b>	<b>0</b>	<b><u>TOTAL FINES AND FORFEITURES</u></b>	<b>0</b>	<b>400,000</b>	<b>400,000</b>
<b><u>SPECIAL ASSESSMENTS</u></b>						
0	0	0	<b>6210</b> Street Assessment	0	0	0
53,509	52,226	60,000	<b>6250</b> Downtown Economic Assessment Collections from the Downtown Economic Improvement District (DEID) Assessment. Funds collected are passed through to the McMinnville Downtown Association (MDA) per the DEID enabling ordinance.	60,000	60,000	60,000
Budget Note: The three-year DEID Assessment District's duration is from August 1, 2019 to July 31, 2022.						
<b>53,509</b>	<b>52,226</b>	<b>60,000</b>	<b><u>TOTAL SPECIAL ASSESSMENTS</u></b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>

Budget Document Report

**05 - GRANTS AND SPECIAL ASSESSMENTS FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b><u>MISCELLANEOUS</u></b>						
2,647	1,048	1,200	<b>6310 Interest</b>	1,500	1,500	1,500
30	19	50	<b>6310-25 Interest - Assessments</b> Interest collected on past due assessment accounts.	50	50	50
<b>2,677</b>	<b>1,067</b>	<b>1,250</b>	<b><u>TOTAL MISCELLANEOUS</u></b>	<b>1,550</b>	<b>1,550</b>	<b>1,550</b>
<b>216,272</b>	<b>558,582</b>	<b>7,602,029</b>	<b><u>TOTAL RESOURCES</u></b>	<b>7,636,323</b>	<b>3,976,519</b>	<b>3,976,519</b>

Budget Document Report

**05 - GRANTS AND SPECIAL ASSESSMENTS FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b><u>MATERIALS AND SERVICES</u></b>						
0	57,000	0	<b>7595-05 Business Assistance Grant - Covid-19</b>	0	0	0
0	0	0	<b>7660-07 Materials &amp; Supplies - Opioid Settlement</b>	0	400,000	400,000
0	0	7,081,800	<b>7710 Materials &amp; Supplies - Grants</b> American Rescue Plan funds	4,000,000	2,000,000	2,000,000
0	0	0	<b>7710-17 Materials &amp; Supplies - Grants - Navigation Center</b>	1,200,000	0	0
53,509	52,226	60,000	<b>8020 McMinnville Downtown Association</b> Pass through to the McMinnville Downtown Association (MDA) of the DEID assessment collections.	60,000	60,000	60,000
15,000	308,583	325,000	<b>8220-19 Yamhill Co Affordable Housing - 2019 Community Dev Block Grant</b>	0	0	0
<b>68,509</b>	<b>417,809</b>	<b>7,466,800</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>	<b>5,260,000</b>	<b>2,460,000</b>	<b>2,460,000</b>
<b><u>TRANSFERS OUT</u></b>						
8,057	6,977	8,001	<b>9700-01 Transfers Out - General Fund</b>	9,470	9,470	9,470
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
			Administration and Finance personnel services support.	1	9,470	9,470
<b>8,057</b>	<b>6,977</b>	<b>8,001</b>	<b><u>TOTAL TRANSFERS OUT</u></b>	<b>9,470</b>	<b>9,470</b>	<b>9,470</b>
<b><u>CONTINGENCIES</u></b>						
0	0	34,701	<b>9800 Contingencies</b>	0	0	0
<b>0</b>	<b>0</b>	<b>34,701</b>	<b><u>TOTAL CONTINGENCIES</u></b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>ENDING FUND BALANCE</u></b>						
0	0	0	<b>9905-01 Designated Ending Fund Balance - Grants &amp; Special Assess - Grants</b>	2,241,169	1,381,365	1,381,365
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
			ARPA grant rollover to year 3	1	1,081,365	1,081,365
			Opioid Settlement Balance forward	1	300,000	300,000
139,706	133,796	92,527	<b>9999 Unappropriated Ending Fd Balance</b> Undesignated carryover from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations.	125,684	125,684	125,684
<b>139,706</b>	<b>133,796</b>	<b>92,527</b>	<b><u>TOTAL ENDING FUND BALANCE</u></b>	<b>2,366,853</b>	<b>1,507,049</b>	<b>1,507,049</b>
<b>216,272</b>	<b>558,582</b>	<b>7,602,029</b>	<b><u>TOTAL REQUIREMENTS</u></b>	<b>7,636,323</b>	<b>3,976,519</b>	<b>3,976,519</b>

Budget Document Report

**05 - GRANTS AND SPECIAL ASSESSMENTS FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
216,272	558,582	7,602,029	<b>TOTAL RESOURCES</b>	7,636,323	3,976,519	3,976,519
216,272	558,582	7,602,029	<b>TOTAL REQUIREMENTS</b>	7,636,323	3,976,519	3,976,519

Budget Document Report

**07 - TRANSIENT LODGING TAX FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b><u>BEGINNING FUND BALANCE</u></b>						
262,486	0	0	<b>4090</b> <b>Beginning Fund Balance</b> Estimated July 1 carryover from prior year	0	0	0
<b>262,486</b>	<b>0</b>	<b>0</b>	<b><u>TOTAL BEGINNING FUND BALANCE</u></b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>LICENSES AND PERMITS</u></b>						
1,059,160	1,125,340	1,197,000	<b>4220</b> <b>Transient Lodging Tax</b> Transient Lodging Taxes (TLT) are collected by lodging providers and are turned over to the City. In 2017-18, TLT rates were increased from 8% to 10% and RV parks and campgrounds became subject to the tax	1,680,000	1,680,000	1,929,200
<b>1,059,160</b>	<b>1,125,340</b>	<b>1,197,000</b>	<b><u>TOTAL LICENSES AND PERMITS</u></b>	<b>1,680,000</b>	<b>1,680,000</b>	<b>1,929,200</b>
<b><u>MISCELLANEOUS</u></b>						
1,888	85	200	<b>6310</b> <b>Interest</b> Interest on past due transient lodging tax payments	200	200	200
6,001	-16	2,000	<b>6600</b> <b>Other Income</b> Penalties on past due transient lodging tax payments	0	0	0
<b>7,889</b>	<b>69</b>	<b>2,200</b>	<b><u>TOTAL MISCELLANEOUS</u></b>	<b>200</b>	<b>200</b>	<b>200</b>
<b>1,329,535</b>	<b>1,125,410</b>	<b>1,199,200</b>	<b><u>TOTAL RESOURCES</u></b>	<b>1,680,200</b>	<b>1,680,200</b>	<b>1,929,400</b>

Budget Document Report

**07 - TRANSIENT LODGING TAX FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b><u>MATERIALS AND SERVICES</u></b>						
516	836	1,100	<b>7750 Professional Services</b>	5,000	5,000	5,000
0	0	0	<b>7750-01 Professional Services - Audit &amp; other city-wide prof svc</b> Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses	2,302	2,302	2,302
991,360	762,970	816,515	<b>8017 Tourism Promotion &amp; Programs</b> Transient Lodging Taxes paid to Visit McMinnville. FY20 will have 5 payments to Visit McMinnville in order to match the accrued Q4 revenue to an accrued Q4 payment.. FY21 will have the standard 4 quarterly payments.	1,146,965	1,146,965	1,321,715
<b>991,876</b>	<b>763,806</b>	<b>817,615</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>	<b>1,154,267</b>	<b>1,154,267</b>	<b>1,329,017</b>
<b><u>TRANSFERS OUT</u></b>						
337,659	361,365	381,585	<b>9700-01 Transfers Out - General Fund</b>	525,933	525,933	600,383
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
			Transfer 30% of transient lodging taxes collected	1	566,450	566,450
			Admin & Finance personnel services support.	1	33,933	33,933
<b>337,659</b>	<b>361,365</b>	<b>381,585</b>	<b><u>TOTAL TRANSFERS OUT</u></b>	<b>525,933</b>	<b>525,933</b>	<b>600,383</b>
<b><u>ENDING FUND BALANCE</u></b>						
0	239	0	<b>9999 Unappropriated Ending Fd Balance</b> Excess of revenue over expenditures that is carried over to subsequent year is budgeted as contingency. This allows all available dollars to be spent during the fiscal year, if appropriate.	0	0	0
<b>0</b>	<b>239</b>	<b>0</b>	<b><u>TOTAL ENDING FUND BALANCE</u></b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>1,329,535</b>	<b>1,125,410</b>	<b>1,199,200</b>	<b><u>TOTAL REQUIREMENTS</u></b>	<b>1,680,200</b>	<b>1,680,200</b>	<b>1,929,400</b>

Budget Document Report

**07 - TRANSIENT LODGING TAX FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
1,329,535	1,125,410	1,199,200	<b>TOTAL RESOURCES</b>	1,680,200	1,680,200	1,929,400
1,329,535	1,125,410	1,199,200	<b>TOTAL REQUIREMENTS</b>	1,680,200	1,680,200	1,929,400

Budget Document Report

**08 - AFFORDABLE HOUSING FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>								
<b>BEGINNING FUND BALANCE</b>								
0	0	0	<b>4008-01</b>	<b>Designated Begin Fd Balance - Affordable Housing - Grants</b>		0	1,200,000	1,200,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Navigation Center grant roll over from year 1	1	1,200,000	1,200,000	
0	0	0	<b>4090</b>	<b>Beginning Fund Balance</b>		0	0	0
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL BEGINNING FUND BALANCE</b>			<b>0</b>	<b>1,200,000</b>	<b>1,200,000</b>
<b>LICENSES AND PERMITS</b>								
0	0	0	<b>4208</b>	<b>Construction Excise Tax</b>		0	600,000	600,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Residential	1	225,000	225,000	
				Commercial	1	375,000	375,000	
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL LICENSES AND PERMITS</b>			<b>0</b>	<b>600,000</b>	<b>600,000</b>
<b>INTERGOVERNMENTAL</b>								
0	0	0	<b>4546</b>	<b>American Rescue Plan</b>		0	800,000	800,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Stratus Village	1	300,000	300,000	
				Navigation Center	1	500,000	500,000	
0	0	1,500,000	<b>4776-05</b>	<b>OR Dept of Administrative Svcs - Navigation Center Grant</b>		0	1,500,000	1,500,000
<b>0</b>	<b>0</b>	<b>1,500,000</b>	<b>TOTAL INTERGOVERNMENTAL</b>			<b>0</b>	<b>2,300,000</b>	<b>2,300,000</b>
<b>MISCELLANEOUS</b>								
0	0	0	<b>6310</b>	<b>Interest</b>		0	0	0
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL MISCELLANEOUS</b>			<b>0</b>	<b>0</b>	<b>0</b>
<b>0</b>	<b>0</b>	<b>1,500,000</b>	<b>TOTAL RESOURCES</b>			<b>0</b>	<b>4,100,000</b>	<b>4,100,000</b>

Budget Document Report

**08 - AFFORDABLE HOUSING FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b><u>MATERIALS AND SERVICES</u></b>						
0	0	0	<b>7520 Public Notices &amp; Printing</b>	0	2,500	2,500
0	0	0	<b>7660 Materials &amp; Supplies</b>	0	2,500	2,500
0	0	0	<b>7750 Professional Services</b>	0	127,000	127,000
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
			Residential - OR housing community service fee	1	32,400	32,400
			City Administration	1	19,000	19,000
			Residential - Affordable housing programs	1	75,600	75,600
0	0	0	<b>8016 Affordable Housing</b>	0	1,088,000	1,088,000
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
			Residential - Developer incentives	1	108,000	108,000
			Commercial - Affordable housing incentives	1	180,000	180,000
			ARPA: Stratus Village	1	300,000	300,000
			ARPA: Navigation Center	1	500,000	500,000
<b>0</b>	<b>0</b>	<b>0</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>	<b>0</b>	<b>1,220,000</b>	<b>1,220,000</b>
<b><u>CAPITAL OUTLAY</u></b>						
0	0	300,000	<b>8800 Building Improvements</b> Navigation Center	0	2,700,000	2,700,000
<b>0</b>	<b>0</b>	<b>300,000</b>	<b><u>TOTAL CAPITAL OUTLAY</u></b>	<b>0</b>	<b>2,700,000</b>	<b>2,700,000</b>
<b><u>TRANSFERS OUT</u></b>						
0	0	0	<b>9700-01 Transfers Out - General Fund</b>	0	180,000	180,000
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
			50% of net commercial construction excise tax	1	180,000	180,000
<b>0</b>	<b>0</b>	<b>0</b>	<b><u>TOTAL TRANSFERS OUT</u></b>	<b>0</b>	<b>180,000</b>	<b>180,000</b>
<b><u>CONTINGENCIES</u></b>						
0	0	0	<b>9800 Contingencies</b>	0	0	0
<b>0</b>	<b>0</b>	<b>0</b>	<b><u>TOTAL CONTINGENCIES</u></b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>ENDING FUND BALANCE</u></b>						
0	0	1,200,000	<b>9908-01 Designated Ending Fund Balance - Affordable Housing - Grants</b>	0	0	0
0	0	0	<b>9999 Unappropriated Ending Fd Balance</b>	0	0	0

Budget Document Report

**08 - AFFORDABLE HOUSING FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
0	0	1,200,000	<b>TOTAL ENDING FUND BALANCE</b>	0	0	0
0	0	1,500,000	<b>TOTAL REQUIREMENTS</b>	0	4,100,000	4,100,000

Budget Document Report

**08 - AFFORDABLE HOUSING FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
0	0	1,500,000	<b>TOTAL RESOURCES</b>	0	4,100,000	4,100,000
0	0	1,500,000	<b>TOTAL REQUIREMENTS</b>	0	4,100,000	4,100,000

Budget Document Report

**10 - TELECOMMUNICATIONS FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b><u>BEGINNING FUND BALANCE</u></b>						
1,886	1,933	1,947	<b>4090</b> <b>Beginning Fund Balance</b> Estimated July 1 carryover from the prior year	1,975	1,975	1,975
<b>1,886</b>	<b>1,933</b>	<b>1,947</b>	<b><u>TOTAL BEGINNING FUND BALANCE</u></b>	<b>1,975</b>	<b>1,975</b>	<b>1,975</b>
<b><u>LICENSES AND PERMITS</u></b>						
24,445	19,467	22,000	<b>4205-07</b> <b>Franchise Fees - Zipey-Cable</b> Cable franchise fee is 5% and is allocated to General Fund Non-Departmental (2.75%) and Telecommunications Fund (2.25%). 2.25% allocated to Telecommunications Fund is distributed to McMinnville Community Media (MCM) for management of local public access channel.	23,000	23,000	23,000
136,608	146,213	145,000	<b>4205-15</b> <b>Franchise Fees - Comcast Communications-Cable</b> Cable franchise fee is 5% and is allocated to General Fund Non-Departmental (2.75%) and Telecommunications Fund (2.25%). 2.25% allocated to Telecommunications Fund is distributed to McMinnville Community Media (MCM) for management of local public access channel.	147,000	147,000	147,000
9,523	6,829	8,000	<b>4275-07</b> <b>Subscriber Fees - PEG - Zipey-Cable</b> \$1 per month subscriber fee received from Zipey Fiber for public access channel capital expenditures; passed through to McMinnville Community Media (MCM).	8,200	8,200	8,200
72,394	73,548	73,000	<b>4275-15</b> <b>Subscriber Fees - PEG - Comcast-Cable</b> \$1 per month subscriber fee received from Comcast for public access channel capital expenditures; passed through to McMinnville Community Media (MCM).	74,000	74,000	74,000
<b>242,970</b>	<b>246,057</b>	<b>248,000</b>	<b><u>TOTAL LICENSES AND PERMITS</u></b>	<b>252,200</b>	<b>252,200</b>	<b>252,200</b>
<b><u>MISCELLANEOUS</u></b>						
47	22	20	<b>6310</b> <b>Interest</b>	25	25	25
<b>47</b>	<b>22</b>	<b>20</b>	<b><u>TOTAL MISCELLANEOUS</u></b>	<b>25</b>	<b>25</b>	<b>25</b>
<b>244,903</b>	<b>248,012</b>	<b>249,967</b>	<b><u>TOTAL RESOURCES</u></b>	<b>254,200</b>	<b>254,200</b>	<b>254,200</b>

Budget Document Report

**10 - TELECOMMUNICATIONS FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b><u>MATERIALS AND SERVICES</u></b>						
136,608	146,213	145,000	<b>8170-05 McMinnville Community Media - Comcast Franchise Fees-Cable</b> Comcast cable franchise fee passed through to McMinnville Community Media (MCM) for management of local public access channel.	147,000	147,000	147,000
24,445	19,467	22,000	<b>8170-07 McMinnville Community Media - Zipler Franchise Fee-Cable</b> Zipler cable franchise fee passed through to McMinnville Community Media (MCM) for management of local public access channel.	23,000	23,000	23,000
72,394	73,548	73,000	<b>8170-15 McMinnville Community Media - PEG Access Support-Comcast</b> City pass through to McMinnville Community Media (MCM) of the \$1 per month subscriber fee collected by Zipler. Fee is required to be spent on cable access channel capital equipment.	74,000	74,000	74,000
9,523	6,829	8,000	<b>8170-17 McMinnville Community Media - PEG Access Support-Zipler</b> City pass through to McMinnville Community Media (MCM) of the \$1 per month subscriber fee collected by Comcast. Fee is required to be spent on cable access channel capital equipment.	8,200	8,200	8,200
<b>242,970</b>	<b>246,057</b>	<b>248,000</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>	<b>252,200</b>	<b>252,200</b>	<b>252,200</b>
<b><u>TRANSFERS OUT</u></b>						
0	0	0	<b>9700-01 Transfers Out - General Fund</b>	0	0	0
<b>0</b>	<b>0</b>	<b>0</b>	<b><u>TOTAL TRANSFERS OUT</u></b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>CONTINGENCIES</u></b>						
0	0	1,500	<b>9800 Contingencies</b>	1,500	1,500	1,500
<b>0</b>	<b>0</b>	<b>1,500</b>	<b><u>TOTAL CONTINGENCIES</u></b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
<b><u>ENDING FUND BALANCE</u></b>						
1,933	1,955	467	<b>9999 Unappropriated Ending Fd Balance</b> Undesignated carryover from proposed budget year to subsequent year, includes excess (deficit) of revenues over (under) expenditures from proposed budget year operations.	500	500	500
<b>1,933</b>	<b>1,955</b>	<b>467</b>	<b><u>TOTAL ENDING FUND BALANCE</u></b>	<b>500</b>	<b>500</b>	<b>500</b>
<b>244,903</b>	<b>248,012</b>	<b>249,967</b>	<b><u>TOTAL REQUIREMENTS</u></b>	<b>254,200</b>	<b>254,200</b>	<b>254,200</b>

Budget Document Report

**10 - TELECOMMUNICATIONS FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
244,903	248,012	249,967	<i>TOTAL RESOURCES</i>	254,200	254,200	254,200
244,903	248,012	249,967	<i>TOTAL REQUIREMENTS</i>	254,200	254,200	254,200

Budget Document Report

**15 - EMERGENCY COMMUNICATIONS FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b><u>BEGINNING FUND BALANCE</u></b>						
401,382	111,613	95,409	<b>4090</b> <b>Beginning Fund Balance</b> Estimated July 1 carryover from the prior year	141,006	141,006	141,006
<b>326,382</b>	<b>111,613</b>	<b>95,409</b>	<b><u>TOTAL BEGINNING FUND BALANCE</u></b>	<b>141,006</b>	<b>141,006</b>	<b>141,006</b>
<b><u>LICENSES AND PERMITS</u></b>						
3,743	3,761	3,000	<b>4205-06</b> <b>Franchise Fees - Miscellaneous-Telecommunications</b> Telephone franchise fee is 7% and is allocated to General Fund Non-Departmental (4%) and Emergency Communications Fund (3%). 3% allocated to Emergency Communications Fund is dedicated to "Enhanced 911" emergency communications system.	3,600	3,600	3,600
22,038	22,425	20,500	<b>4205-08</b> <b>Franchise Fees - Zipler-Telephone</b> Telephone franchise fee is 7% and is allocated to General Fund Non-Departmental (4%) and Emergency Communications Fund (3%). 3% allocated to Emergency Communications Fund is dedicated to "Enhanced 911" emergency communications system.	23,000	23,000	23,000
<b>25,782</b>	<b>26,186</b>	<b>23,500</b>	<b><u>TOTAL LICENSES AND PERMITS</u></b>	<b>26,600</b>	<b>26,600</b>	<b>26,600</b>
<b><u>INTERGOVERNMENTAL</u></b>						
7,500	7,500	7,500	<b>5040-05</b> <b>Yamhill Communications Agency - Radio System</b> City funds for radio equipment reserve held by Yamhill County	7,500	7,500	7,500
<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b><u>TOTAL INTERGOVERNMENTAL</u></b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>
<b><u>CHARGES FOR SERVICES</u></b>						
15,480	15,480	15,598	<b>5325</b> <b>System Access Fees</b> Fees charged for access to City's radio system.	15,598	15,598	15,598
<b>15,480</b>	<b>15,480</b>	<b>15,598</b>	<b><u>TOTAL CHARGES FOR SERVICES</u></b>	<b>15,598</b>	<b>15,598</b>	<b>15,598</b>
<b><u>MISCELLANEOUS</u></b>						
731	135	200	<b>6310</b> <b>Interest</b>	200	200	200
<b>731</b>	<b>135</b>	<b>200</b>	<b><u>TOTAL MISCELLANEOUS</u></b>	<b>200</b>	<b>200</b>	<b>200</b>

Budget Document Report

**15 - EMERGENCY COMMUNICATIONS FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A				2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET																																																		
<b><u>TRANSFERS IN</u></b>																																																											
893,670	897,853	819,282	<b>6900-01</b>	<b>Transfers In - General Fund</b>			819,372	702,772	702,772																																																		
<table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><u>Description</u></th> <th style="text-align: center;"><u>Units</u></th> <th style="text-align: center;"><u>Amt/Unit</u></th> <th style="text-align: center;"><u>Total</u></th> <th colspan="6"></th> </tr> </thead> <tbody> <tr> <td>General Fund support for Emergency Comm equipment debt payment</td> <td style="text-align: center;">1</td> <td style="text-align: right;">37,172</td> <td style="text-align: right;">37,172</td> <td colspan="6"></td> </tr> <tr> <td>General Fund support for YCOM dispatching services-Police</td> <td style="text-align: center;">1</td> <td style="text-align: right;">520,000</td> <td style="text-align: right;">520,000</td> <td colspan="6"></td> </tr> <tr> <td>General Fund support for YCOM dispatching services-Fire</td> <td style="text-align: center;">1</td> <td style="text-align: right;">51,000</td> <td style="text-align: right;">51,000</td> <td colspan="6"></td> </tr> <tr> <td>General Fund support for YCOM dispatching services-Ambulance</td> <td style="text-align: center;">1</td> <td style="text-align: right;">94,600</td> <td style="text-align: right;">94,600</td> <td colspan="6"></td> </tr> </tbody> </table>										<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>							General Fund support for Emergency Comm equipment debt payment	1	37,172	37,172							General Fund support for YCOM dispatching services-Police	1	520,000	520,000							General Fund support for YCOM dispatching services-Fire	1	51,000	51,000							General Fund support for YCOM dispatching services-Ambulance	1	94,600	94,600						
<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>																																																								
General Fund support for Emergency Comm equipment debt payment	1	37,172	37,172																																																								
General Fund support for YCOM dispatching services-Police	1	520,000	520,000																																																								
General Fund support for YCOM dispatching services-Fire	1	51,000	51,000																																																								
General Fund support for YCOM dispatching services-Ambulance	1	94,600	94,600																																																								
<b>893,670</b>	<b>897,853</b>	<b>819,282</b>	<b><u>TOTAL TRANSFERS IN</u></b>				<b>819,372</b>	<b>702,772</b>	<b>702,772</b>																																																		
<b>1,344,545</b>	<b>1,058,767</b>	<b>961,489</b>	<b><u>TOTAL RESOURCES</u></b>				<b>1,010,276</b>	<b>893,676</b>	<b>893,676</b>																																																		

## 15 - EMERGENCY COMMUNICATIONS FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET	
<b>REQUIREMENTS</b>							
<b><u>MATERIALS AND SERVICES</u></b>							
3,695	1,300	11,320	<b>7720-06</b>	<b>Repairs &amp; Maintenance - Equipment</b>	11,320	11,320	
48,765	45,335	45,476	<b>7750</b>	<b>Professional Services</b>	45,476	45,476	
0	0	0	<b>7750-01</b>	<b>Professional Services - Audit &amp; other city-wide prof svc</b> <small>Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses</small>	1,100	1,100	
3,294	3,346	0	<b>7800</b>	<b>M &amp; S Equipment</b>	0	0	
838,357	860,681	782,110	<b>8180-05</b>	<b>YCOM - Other Governmental Services</b> <small>City's support for dispatching emergency communication services provided by Yamhill Communications Agency (YCOM).</small>	805,573	665,600	
<b>894,111</b>	<b>910,662</b>	<b>838,906</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>		<b>863,469</b>	<b>723,496</b>	
<b><u>CAPITAL OUTLAY</u></b>							
75,000	0	0	<b>8710</b>	<b>Equipment</b>	0	0	
<b>75,000</b>	<b>0</b>	<b>0</b>	<b><u>TOTAL CAPITAL OUTLAY</u></b>		<b>0</b>	<b>0</b>	
<b><u>DEBT SERVICE</u></b>							
34,538	29,124	30,333	<b>9520-05</b>	<b>Equipment-Lease Purchase - Principal</b> <small>Principal payment for lease authorized in 2019-20. Payment due on September 15, 2020. Lease used to purchase new mobile and portable radios for the Police Department, as well as convert MPD's primary radio channel from analog to digital and encrypt the frequency.</small>	31,592	31,592	
2,634	8,047	6,839	<b>9520-10</b>	<b>Equipment-Lease Purchase - Interest</b> <small>Interest payment on lease due September 15, 2020.</small>	5,580	5,580	
<b>37,172</b>	<b>37,172</b>	<b>37,172</b>	<b><u>TOTAL DEBT SERVICE</u></b>		<b>37,172</b>	<b>37,172</b>	
<b><u>TRANSFERS OUT</u></b>							
0	0	1,531	<b>9700-01</b>	<b>Transfers Out - General Fund</b>	1,718	1,718	
				<small>Description</small>	<small>Units</small>	<small>Amt/Unit</small>	<small>Total</small>
				<small>Finance personnel services support.</small>	<small>1</small>	<small>1,718</small>	<small>1,718</small>
<b>0</b>	<b>0</b>	<b>1,531</b>	<b><u>TOTAL TRANSFERS OUT</u></b>		<b>1,718</b>	<b>1,718</b>	
<b><u>CONTINGENCIES</u></b>							
0	0	44,898	<b>9800</b>	<b>Contingencies</b>	45,000	45,000	
<b>0</b>	<b>0</b>	<b>44,898</b>	<b><u>TOTAL CONTINGENCIES</u></b>		<b>45,000</b>	<b>45,000</b>	

Budget Document Report

**15 - EMERGENCY COMMUNICATIONS FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b><u>ENDING FUND BALANCE</u></b>						
338,262	110,934	38,982	<b>9999 Unappropriated Ending Fd Balance</b> Undesignated carryover from proposed budget year to subsequent year, includes excess (deficit) of revenues over (under) expenditures from proposed budget year operations	62,917	86,290	86,290
<b>338,262</b>	<b>110,934</b>	<b>38,982</b>	<b><u>TOTAL ENDING FUND BALANCE</u></b>	<b>62,917</b>	<b>86,290</b>	<b>86,290</b>
<b>1,344,544</b>	<b>1,058,768</b>	<b>961,489</b>	<b><i>TOTAL REQUIREMENTS</i></b>	<b>1,010,276</b>	<b>893,676</b>	<b>893,676</b>

## 15 - EMERGENCY COMMUNICATIONS FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
1,344,545	1,058,767	961,489	<b>TOTAL RESOURCES</b>	1,010,276	893,676	893,676
1,344,544	1,058,767	961,489	<b>TOTAL REQUIREMENTS</b>	1,010,276	893,676	893,676

Budget Document Report

**20 - STREET FUND**

Department : N/A  
 Section : N/A  
 Program : N/A

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>							
<b><u>BEGINNING FUND BALANCE</u></b>							
2,089,468	1,774,118	1,397,066	<b>4090</b>	<b>Beginning Fund Balance</b> Estimated July 1 undesignated carryover from prior year	2,391,406	2,391,406	2,580,907
<b>2,089,468</b>	<b>1,774,118</b>	<b>1,397,066</b>	<b><u>TOTAL BEGINNING FUND BALANCE</u></b>		<b>2,391,406</b>	<b>2,391,406</b>	<b>2,580,907</b>
<b><u>LICENSES AND PERMITS</u></b>							
6	12	50	<b>4300</b>	<b>Bicycle Fees</b>	50	50	50
<b>6</b>	<b>12</b>	<b>50</b>	<b><u>TOTAL LICENSES AND PERMITS</u></b>		<b>50</b>	<b>50</b>	<b>50</b>
<b><u>INTERGOVERNMENTAL</u></b>							
0	0	0	<b>4545</b>	<b>Federal FEMA Grant</b>	0	0	0
0	0	0	<b>4546</b>	<b>American Rescue Plan</b>	0	0	0
42,986	28,265	0	<b>4548</b>	<b>Coronavirus Relief Fund (CRF)</b>	0	0	0
0	0	0	<b>4590-30</b>	<b>ODOT Federal Grants - Hwy Infrastruct Prog(HIP-CRRSAA)</b>	0	0	0
2,316,591	2,553,783	2,600,000	<b>4740</b>	<b>OR State Gas Taxes</b> State highway revenues (fuel taxes, license fees, weight-mile taxes) distributed monthly to cities on a per capita basis.	2,750,000	2,750,000	2,750,000
<b>2,359,577</b>	<b>2,582,048</b>	<b>2,600,000</b>	<b><u>TOTAL INTERGOVERNMENTAL</u></b>		<b>2,750,000</b>	<b>2,750,000</b>	<b>2,750,000</b>
<b><u>MISCELLANEOUS</u></b>							
32,563	10,310	15,000	<b>6310</b>	<b>Interest</b>	11,000	11,000	11,000
5,784	8,741	5,000	<b>6600</b>	<b>Other Income</b>	0	0	0
<b>38,347</b>	<b>19,050</b>	<b>20,000</b>	<b><u>TOTAL MISCELLANEOUS</u></b>		<b>11,000</b>	<b>11,000</b>	<b>11,000</b>
<b><u>TRANSFERS IN</u></b>							
21,156	22,889	6,016	<b>6900-85</b>	<b>Transfers In - Insurance Services</b>	6,473	6,473	6,473
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
				Insurance Services Fund support of HR Manager position	1	6,473	6,473
<b>21,156</b>	<b>22,889</b>	<b>6,016</b>	<b><u>TOTAL TRANSFERS IN</u></b>		<b>6,473</b>	<b>6,473</b>	<b>6,473</b>
<b>4,508,553</b>	<b>4,398,117</b>	<b>4,023,132</b>	<b><u>TOTAL RESOURCES</u></b>		<b>5,158,929</b>	<b>5,158,929</b>	<b>5,348,430</b>

Budget Document Report

20 - STREET FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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**REQUIREMENTS**

**PERSONNEL SERVICES**

1,172	-4,174	0	<b>7000</b>	<b>Salaries &amp; Wages</b>	0	0	0
496,602	479,592	513,834	<b>7000-05</b>	<b>Salaries &amp; Wages - Regular Full Time</b> Maintenance & Operations - Superintendent - 0.50 FTE Maintenance & Operations - Supervisor - Street - 0.95 FTE Maintenance & Operations - Supervisor - Park Maint - 0.05 FTE Supervisor - Conveyance - 0.10 FTE Mechanic - Ops & Maint - 0.45 FTE Maintenance Specialist - 1.00 FTE Maintenance Technician - Senior - 3.00 FTE Maintenance Technician - Senior - WWS - 0.50 FTE Maintenance Technician - 1.00 FTE Management Support Specialist - Senior - 0.50 FTE	561,078	561,078	561,078
38,122	33,804	53,100	<b>7000-15</b>	<b>Salaries &amp; Wages - Temporary</b> Extra Help - Streets - 1.99 FTE	63,650	63,650	63,650
9,804	9,665	7,500	<b>7000-20</b>	<b>Salaries &amp; Wages - Overtime</b>	8,080	8,080	8,080
1,170	120	120	<b>7000-37</b>	<b>Salaries &amp; Wages - Medical Opt Out Incentive</b>	0	0	0
389	-974	0	<b>7300</b>	<b>Fringe Benefits</b>	0	0	0
32,745	31,355	35,402	<b>7300-05</b>	<b>Fringe Benefits - FICA - Social Security</b>	38,286	38,286	38,286
7,658	7,333	8,079	<b>7300-06</b>	<b>Fringe Benefits - FICA - Medicare</b>	9,174	9,174	9,174
149,158	144,452	168,471	<b>7300-15</b>	<b>Fringe Benefits - PERS - OPSRP - IAP</b>	184,275	184,275	184,275
118,798	124,899	131,574	<b>7300-20</b>	<b>Fringe Benefits - Medical Insurance</b>	135,578	135,578	135,578
18,525	19,400	18,500	<b>7300-22</b>	<b>Fringe Benefits - VEBA Plan</b>	18,400	18,400	18,400
870	849	864	<b>7300-25</b>	<b>Fringe Benefits - Life Insurance</b>	483	483	483
2,699	2,699	2,680	<b>7300-30</b>	<b>Fringe Benefits - Long Term Disability</b>	1,262	1,262	1,262
43,057	40,685	46,221	<b>7300-35</b>	<b>Fringe Benefits - Workers' Compensation Insurance</b>	31,730	31,730	31,730
204	174	224	<b>7300-37</b>	<b>Fringe Benefits - Workers' Benefit Fund</b>	230	230	230
123	4,044	1,001	<b>7300-40</b>	<b>Fringe Benefits - Unemployment</b>	4,001	4,001	4,001
<b>921,096</b>	<b>893,924</b>	<b>987,570</b>	<b>TOTAL PERSONNEL SERVICES</b>		<b>1,056,227</b>	<b>1,056,227</b>	<b>1,056,227</b>

**MATERIALS AND SERVICES**

877	1,834	1,250	<b>7530</b>	<b>Training</b>	1,725	1,725	1,725
766	640	1,100	<b>7540</b>	<b>Employee Events</b> Costs shared city-wide for employee training, materials, and events.	900	900	900
2,987	516	5,000	<b>7550</b>	<b>Travel &amp; Education</b>	5,900	5,900	5,900

Budget Document Report

20 - STREET FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
20,553	19,655	18,000	<b>7590</b>	<b>Fuel - Vehicle &amp; Equipment</b>		46,000	46,000	46,000
13,448	13,172	13,500	<b>7600</b>	<b>Utilities</b>		13,500	13,500	13,500
0	0	0	<b>7600-04</b>	<b>Utilities - Water</b>		0	0	0
63,200	65,500	66,800	<b>7610-05</b>	<b>Insurance - Liability</b>		73,340	73,340	73,340
8,300	9,600	10,000	<b>7610-10</b>	<b>Insurance - Property</b>		11,180	11,180	11,180
6,852	7,052	11,600	<b>7620</b>	<b>Telecommunications</b>		10,500	10,500	18,125
				Includes funding for redundant communications capability-cell phones and radio system maintenance				
2,394	2,295	2,900	<b>7650</b>	<b>Janitorial</b>		2,900	2,900	2,900
16,746	15,425	30,625	<b>7660</b>	<b>Materials &amp; Supplies</b>		17,500	17,500	17,500
53,266	17,950	78,500	<b>7720</b>	<b>Repairs &amp; Maintenance</b>		78,500	78,500	78,500
				Materials and supplies for street maintenance activities				
0	0	0	<b>7720-05</b>	<b>Repairs &amp; Maintenance - Inventory-InterDept Projects</b>		0	0	0
32,641	12,297	27,500	<b>7720-06</b>	<b>Repairs &amp; Maintenance - Equipment</b>		30,000	30,000	30,000
0	0	0	<b>7720-07</b>	<b>Repairs &amp; Maintenance - Inventory-Equipment</b>		0	0	0
5,442	4,331	5,000	<b>7720-10</b>	<b>Repairs &amp; Maintenance - Building Maintenance</b>		7,500	7,500	7,500
				Street Maintenance Section's shared cost of Public Works Shop buildings and grounds maintenance.				
0	0	0	<b>7720-14</b>	<b>Repairs &amp; Maintenance - Vehicles</b>		0	0	0
4,716	5,070	6,000	<b>7720-28</b>	<b>Repairs &amp; Maintenance - Right of Way</b>		6,500	6,500	6,500
				Materials and supplies for maintenance of right-of-way and landscape areas within city street right-of-way.				
40,182	4,750	40,000	<b>7720-30</b>	<b>Repairs &amp; Maintenance - Sidewalks</b>		40,000	40,000	40,000
				Repair and construction of city sidewalks and wheelchair ramps.				
4,913	7,635	10,000	<b>7720-32</b>	<b>Repairs &amp; Maintenance - Traffic Signal</b>		10,000	10,000	10,000
				Oregon Department of Transportation (ODOT) contract for traffic signal maintenance of City-owned traffic signals.				
43,778	4,530	100,000	<b>7720-35</b>	<b>Repairs &amp; Maintenance - Storm Drains</b>		100,000	100,000	100,000
				Repair of the storm drainage system within the public right-of-way.				
9,936	6,389	19,520	<b>7750</b>	<b>Professional Services</b>		21,000	21,000	27,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Miscellaneous Professional Services	1	15,000	15,000	
				Pavement Rating Services	1	12,000	12,000	
0	0	0	<b>7750-01</b>	<b>Professional Services - Audit &amp; other city-wide prof svc</b>		2,970	2,970	2,970
				Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses				
189,381	265,356	329,800	<b>7780-12</b>	<b>Contract Services - Street Maintenance</b>		422,800	422,800	472,800

Budget Document Report

**20 - STREET FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET																																								
Various contract services with private companies and other agencies for sweeping, striping, mowing, street repair, landscape, maintenance, snow removal, etc.																																														
			<table border="1"> <thead> <tr> <th>Description</th> <th>Units</th> <th>Amt/Unit</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Downtown Sweeping</td> <td>1</td> <td>20,000</td> <td>20,000</td> </tr> <tr> <td>Citywide Sweeping</td> <td>1</td> <td>244,000</td> <td>244,000</td> </tr> <tr> <td>Inmate Work Crew</td> <td>1</td> <td>3,600</td> <td>3,600</td> </tr> <tr> <td>Striping</td> <td>1</td> <td>37,500</td> <td>37,500</td> </tr> <tr> <td>Snow Removal Services</td> <td>1</td> <td>5,000</td> <td>5,000</td> </tr> <tr> <td>Pavement Repairs</td> <td>1</td> <td>150,000</td> <td>150,000</td> </tr> <tr> <td>Backflow Testing</td> <td>1</td> <td>1,200</td> <td>1,200</td> </tr> <tr> <td>Graffiti Removal</td> <td>1</td> <td>1,500</td> <td>1,500</td> </tr> <tr> <td>Homeless Camp Cleanup</td> <td>1</td> <td>10,000</td> <td>10,000</td> </tr> </tbody> </table>	Description	Units	Amt/Unit	Total	Downtown Sweeping	1	20,000	20,000	Citywide Sweeping	1	244,000	244,000	Inmate Work Crew	1	3,600	3,600	Striping	1	37,500	37,500	Snow Removal Services	1	5,000	5,000	Pavement Repairs	1	150,000	150,000	Backflow Testing	1	1,200	1,200	Graffiti Removal	1	1,500	1,500	Homeless Camp Cleanup	1	10,000	10,000			
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3,087	1,358	3,000	<b>7800 M &amp; S Equipment</b>	3,000	3,000	5,500																																								
Miscellaneous small equipment for operations and maintenance																																														
599	2,446	1,000	<b>7800-42 M &amp; S Equipment - Shop</b>	1,500	1,500	1,500																																								
Miscellaneous small equipment and tools for shop operations and maintenance																																														
4,690	5,357	7,044	<b>7840 M &amp; S Computer Charges</b>	9,556	9,556	9,556																																								
I.S. Fund materials & supplies costs shared city-wide																																														
11,311	11,096	9,920	<b>7840-75 M &amp; S Computer Charges - Street</b>	15,910	15,910	15,910																																								
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Description	Units	Amt/Unit	Total																																											
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Display TV for conference room	1	500	500																																											
12,998	16,631	34,000	<b>8190 Signs</b>	38,000	38,000	38,000																																								
Street signing materials and supplies, along with replacement of downtown parking signage.																																														
269,265	274,917	291,000	<b>8200 Street &amp; Parking Lot Lighting</b>	294,000	294,000	294,000																																								
McMinnville Water & Light Department charges for electrical service, installation of new luminaries, and cost of material for maintenance of street lights.																																														
7,660	0	15,000	<b>8210 Street Tree Program</b>	30,000	30,000	30,000																																								
The street tree program includes activities related to planting, removal and pruning of street trees in the downtown core. It also includes work on right of way trees around the community related to storm damage, including clean-up, pruning, and removals.																																														
<b>829,987</b>	<b>775,801</b>	<b>1,138,059</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>1,294,681</b>	<b>1,294,681</b>	<b>1,360,806</b>																																								

Budget Document Report

**20 - STREET FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b><u>CAPITAL OUTLAY</u></b>								
0	34,162	47,500	<b>8710</b>	<b>Equipment</b>		160,000	160,000	270,980
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				3/4 Ton 4x4 Pickup	1	45,000	45,000	
				1 Ton 4x4 Pickup with 3 yard Dump Box	1	75,000	75,000	
				1/2 Ton 4x4 Pick up	1	30,000	30,000	
				Snow Plow (new 1/2 Ton Pickup)	1	10,000	10,000	
				Vehicles & equipment carried over due to supply chain delays	1	110,980	110,980	
531	0	777	<b>8750</b>	<b>Capital Outlay Computer Charges</b>		2,007	0	0
				I.S. Fund capital outlay costs shared city-wide				
0	0	5,000	<b>8750-75</b>	<b>Capital Outlay Computer Charges - Street</b>		0	0	0
<b>531</b>	<b>34,162</b>	<b>53,277</b>	<b><u>TOTAL CAPITAL OUTLAY</u></b>			<b>162,007</b>	<b>160,000</b>	<b>270,980</b>
<b><u>TRANSFERS OUT</u></b>								
273,322	305,591	276,923	<b>9700-01</b>	<b>Transfers Out - General Fund</b>		342,826	337,516	337,516
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Street Fund support of Engineering operations.	1	25,482	25,482	
				Engineering, Admin, & Finance personnel services support.	1	312,034	312,034	
700,000	600,000	200,000	<b>9700-45</b>	<b>Transfers Out - Transportation</b>		375,000	375,000	375,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Gas tax revenues used to fund Transportation Fund expenses.	1	375,000	375,000	
9,498	9,464	10,960	<b>9700-80</b>	<b>Transfers Out - Information Systems</b>		11,694	11,694	11,694
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Information Systems personnel services support.	1	11,694	11,694	
<b>982,820</b>	<b>915,055</b>	<b>487,883</b>	<b><u>TOTAL TRANSFERS OUT</u></b>			<b>729,520</b>	<b>724,210</b>	<b>724,210</b>
<b><u>CONTINGENCIES</u></b>								
0	0	500,000	<b>9800</b>	<b>Contingencies</b>		500,000	500,000	500,000
<b>0</b>	<b>0</b>	<b>500,000</b>	<b><u>TOTAL CONTINGENCIES</u></b>			<b>500,000</b>	<b>500,000</b>	<b>500,000</b>
<b><u>ENDING FUND BALANCE</u></b>								
1,774,118	1,779,174	856,104	<b>9999</b>	<b>Unappropriated Ending Fd Balance</b>		1,416,494	1,423,811	1,436,207
				Undesignated carryover from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations.				

Budget Document Report

**20 - STREET FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
1,774,118	1,779,174	856,104	<b>TOTAL ENDING FUND BALANCE</b>	1,416,494	1,423,811	1,436,207
4,508,553	4,398,117	4,022,893	<b>TOTAL REQUIREMENTS</b>	5,158,929	5,158,929	5,348,430

Budget Document Report

**20 - STREET FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
4,508,553	4,398,117	4,023,132	<b>TOTAL RESOURCES</b>	5,158,929	5,158,929	5,348,430
4,508,553	4,398,117	4,022,893	<b>TOTAL REQUIREMENTS</b>	5,158,929	5,158,929	5,348,430

Budget Document Report

**25 - AIRPORT MAINTENANCE FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b>BEGINNING FUND BALANCE</b>						
-33,780	562,914	433,296	<b>4090</b> Beginning Fund Balance Estimated July 1 carryover from prior year	564,081	564,081	581,081
<b>-33,780</b>	<b>562,914</b>	<b>433,296</b>	<b>TOTAL BEGINNING FUND BALANCE</b>	<b>564,081</b>	<b>564,081</b>	<b>581,081</b>
<b>INTERGOVERNMENTAL</b>						
822,399	7,909	1,467,207	<b>4580</b> FAA Grant FY23: FAA NPE Grant (90% FAA,10% City)	225,000	225,000	225,000
0	39,782	69,000	<b>4580-20</b> FAA Grant - CARES Act Airport Grant FY22: FAA grant 3-41-0036-020-2020 (100% FAA, no City match)	0	0	0
0	0	23,000	<b>4580-21</b> FAA Grant - CRRSA-Coronavirus Response & Rel FY22: FAA grant 3-41-0036-021-2021 (100% FAA, no City match)	23,000	23,000	23,000
0	0	0	<b>4580-22</b> FAA Grant - Airport Rescue Grant	59,000	59,000	59,000
0	0	0	<b>4775-10</b> ODOT State Grants - Connect Oregon	0	0	0
14,737	1,653	0	<b>4790</b> OR Aviation Department Grant FY21: Critical Oregon Airport Relief (COAR) Program grant 2018-MMV-00015	0	0	0
<b>837,136</b>	<b>49,344</b>	<b>1,559,207</b>	<b>TOTAL INTERGOVERNMENTAL</b>	<b>307,000</b>	<b>307,000</b>	<b>307,000</b>
<b>CHARGES FOR SERVICES</b>						
68,845	70,658	70,800	<b>5400-05</b> Property Rentals - Crop Share & USDA	74,000	74,000	74,000
64,917	66,940	66,800	<b>5400-10</b> Property Rentals - Land Leases	68,500	68,500	68,500
153,099	147,432	155,202	<b>5400-15</b> Property Rentals - OSP Building	173,900	173,900	173,900
8,040	8,171	9,800	<b>5400-20</b> Property Rentals - Fixed Base Operator Lease	10,100	10,100	10,100
50,558	50,567	49,000	<b>5400-25</b> Property Rentals - City Hangar	51,000	51,000	51,000
<b>345,459</b>	<b>343,768</b>	<b>351,602</b>	<b>TOTAL CHARGES FOR SERVICES</b>	<b>377,500</b>	<b>377,500</b>	<b>377,500</b>
<b>MISCELLANEOUS</b>						
3,162	3,425	2,500	<b>6310</b> Interest	3,500	3,500	3,500
2,500	0	0	<b>6600</b> Other Income	0	0	0
0	0	0	<b>6600-22</b> Other Income - Airshow	10,000	10,000	10,000
10,056	9,303	10,000	<b>6600-40</b> Other Income - Fuel Flowage Fees	10,000	10,000	10,000
<b>15,718</b>	<b>12,728</b>	<b>12,500</b>	<b>TOTAL MISCELLANEOUS</b>	<b>23,500</b>	<b>23,500</b>	<b>23,500</b>
<b>1,164,533</b>	<b>968,754</b>	<b>2,356,605</b>	<b>TOTAL RESOURCES</b>	<b>1,272,081</b>	<b>1,272,081</b>	<b>1,289,081</b>

Budget Document Report

**25 - AIRPORT MAINTENANCE FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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**REQUIREMENTS**

**PERSONNEL SERVICES**

0	0	0	<b>7000</b>	<b>Salaries &amp; Wages</b>	0	0	0
0	0	0	<b>7000-10</b>	<b>Salaries &amp; Wages - Regular Part Time</b>	0	0	0
0	0	0	<b>7300</b>	<b>Fringe Benefits</b>	0	0	0
0	0	0	<b>7300-05</b>	<b>Fringe Benefits - FICA - Social Security</b>	0	0	0
0	0	0	<b>7300-06</b>	<b>Fringe Benefits - FICA - Medicare</b>	0	0	0
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL PERSONNEL SERVICES</b>		<b>0</b>	<b>0</b>	<b>0</b>

**MATERIALS AND SERVICES**

0	0	0	<b>7600-04</b>	<b>Utilities - Water</b>	0	0	0
6,700	8,500	8,800	<b>7610-05</b>	<b>Insurance - Liability</b>	9,340	9,340	9,340
5,200	11,900	12,000	<b>7610-10</b>	<b>Insurance - Property</b>	12,880	12,880	12,880
1,210	1,287	12,260	<b>7660</b>	<b>Materials &amp; Supplies</b>	4,000	4,000	4,000
				Airport restroom, janitorial and office supplies, miscellaneous permits.			
25,330	42,745	70,000	<b>7720-40</b>	<b>Repairs &amp; Maintenance - Runway/Taxiway</b>	70,000	70,000	70,000
10,195	8,474	18,100	<b>7740-05</b>	<b>Rental Property Repair &amp; Maint - Building</b>	18,200	18,200	18,200
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
				liability insurance premium	1	3,200	3,200
				Miscellaneous Repairs, Maintenance, Landscaping, Etc.	1	15,000	15,000
69,006	35,020	38,600	<b>7740-10</b>	<b>Rental Property Repair &amp; Maint - OSP</b>	113,780	113,780	133,780
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
				Liability insurance premium	1	760	760
				Property insurance premium	1	4,020	4,020
				OSP Carpet Replacement	1	73,000	73,000
				OSP Interior Repainting	1	36,000	36,000
				HVAC Projects	1	20,000	20,000
952	7,984	10,000	<b>7740-15</b>	<b>Rental Property Repair &amp; Maint - Fuel Tanks</b>	10,000	10,000	10,000

Budget Document Report

**25 - AIRPORT MAINTENANCE FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
44,325	37,310	42,600	<b>7750</b>	<b>Professional Services</b>		438,500	438,500	438,500
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Airport Master Plan Update	1	225,000	225,000	
				Airport Administrator	1	120,000	120,000	
				Airport Master Plan Update City Match	1	22,500	22,500	
				Contract Airport Management	1	36,000	36,000	
				Miscellaneous Professional Services	1	5,000	5,000	
				Airport Engineering Consultant	1	30,000	30,000	
0	0	0	<b>7750-01</b>	<b>Professional Services - Audit &amp; other city-wide prof svc</b>		2,100	2,100	2,100
				Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses				
167,346	0	194,825	<b>7770-53</b>	<b>Professional Services - Projects - Apron Rehabilitation</b>		0	0	0
				Apron rehabilitation/reconstruction project construction services (100% FAA Grant)				
6,237	6,198	11,500	<b>8215</b>	<b>Airport Lighting</b>		20,000	20,000	20,000
				Runway, beacon, street, and parking area lighting maintenance and power costs.				
<b>336,501</b>	<b>159,418</b>	<b>418,685</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>698,800</b>	<b>698,800</b>	<b>718,800</b>
<b><u>CAPITAL OUTLAY</u></b>								
121,860	158,306	69,000	<b>8920</b>	<b>Land Improvements</b>		0	0	0
0	0	1,272,382	<b>8920-11</b>	<b>Land Improvements - FAA - Apron Rehab Construction</b>		0	0	0
				Apron Rehabilitation Project Construction (100% FAA Grant)				
<b>121,860</b>	<b>158,306</b>	<b>1,341,382</b>	<b>TOTAL CAPITAL OUTLAY</b>			<b>0</b>	<b>0</b>	<b>0</b>
<b><u>TRANSFERS OUT</u></b>								
143,258	98,190	96,427	<b>9700-01</b>	<b>Transfers Out - General Fund</b>		103,972	103,274	53,801
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Airport Fund support of Engineering operations.	1	2,126	2,126	
				Engineering, Admin, & Finance personnel services support.	1	51,675	51,675	
<b>143,258</b>	<b>98,190</b>	<b>96,427</b>	<b>TOTAL TRANSFERS OUT</b>			<b>103,972</b>	<b>103,274</b>	<b>53,801</b>
<b><u>CONTINGENCIES</u></b>								
0	0	296,895	<b>9800</b>	<b>Contingencies</b>		300,000	300,000	300,000
<b>0</b>	<b>0</b>	<b>296,895</b>	<b>TOTAL CONTINGENCIES</b>			<b>300,000</b>	<b>300,000</b>	<b>300,000</b>
<b><u>ENDING FUND BALANCE</u></b>								
562,914	552,840	203,216	<b>9999</b>	<b>Unappropriated Ending Fd Balance</b>		169,309	170,007	216,480
				Undesignated carryover from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations.				

Budget Document Report

**25 - AIRPORT MAINTENANCE FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
562,914	552,840	203,216	<b>TOTAL ENDING FUND BALANCE</b>	169,309	170,007	216,480
1,164,533	968,754	2,356,605	<b>TOTAL REQUIREMENTS</b>	1,272,081	1,272,081	1,289,081

Budget Document Report

**25 - AIRPORT MAINTENANCE FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
1,164,533	968,754	2,356,605	<b>TOTAL RESOURCES</b>	1,272,081	1,272,081	1,289,081
1,164,533	968,754	2,356,605	<b>TOTAL REQUIREMENTS</b>	1,272,081	1,272,081	1,289,081

Budget Document Report

**45 - TRANSPORTATION FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>								
<b>BEGINNING FUND BALANCE</b>								
2,533,096	3,044,236	0	<b>4045-05</b>	<b>Designated Begin FB-Transport Fd - Transportation SDC</b>		0	0	0
				Estimated system development charge (SDC) designated carryover at July 1 from prior year; the accumulation of transportation SDC revenues has been MORE than qualifying transportation SDC expenditures since the implementation of the transportation SDC.				
3,112,267	2,352,288	0	<b>4045-15</b>	<b>Designated Begin FB-Transport Fd - Bond Proceeds</b>		0	0	0
				Proceeds carried forward from GO bonds designated for projects, as defined in November 2014 ballot measure				
53,653	406,768	2,983,528	<b>4090</b>	<b>Beginning Fund Balance</b>		3,325,111	3,325,111	3,325,111
				Estimated July 1 undesignated carryover from prior year				
<b>5,699,016</b>	<b>5,803,291</b>	<b>2,983,528</b>	<b>TOTAL BEGINNING FUND BALANCE</b>			<b>3,325,111</b>	<b>3,325,111</b>	<b>3,325,111</b>
<b>INTERGOVERNMENTAL</b>								
201,248	1,201,248	201,248	<b>4810</b>	<b>OR Federal Exchange - TEA 21</b>		201,248	201,248	201,248
				The City exchanges its Federal Surface Transportation Program (STP) allocations for State funds. The amount includes fund exchange to cover the principal/interest on the ODOT loan for the City's share of the Newberg/Dundee Bypass (\$201,428).				
<b>201,248</b>	<b>1,201,248</b>	<b>201,248</b>	<b>TOTAL INTERGOVERNMENTAL</b>			<b>201,248</b>	<b>201,248</b>	<b>201,248</b>
<b>CHARGES FOR SERVICES</b>								
744,944	470,544	400,000	<b>5500</b>	<b>System Development Charges</b>		500,000	500,000	500,000
				Transportation system development charges (SDC) received from new development. Oregon Revised Statutes require transportation SDCs be used to fund projects that increase the city's transportation system capacity.				
<b>744,944</b>	<b>470,544</b>	<b>400,000</b>	<b>TOTAL CHARGES FOR SERVICES</b>			<b>500,000</b>	<b>500,000</b>	<b>500,000</b>
<b>MISCELLANEOUS</b>								
63,363	17,681	24,000	<b>6310</b>	<b>Interest</b>		15,000	15,000	15,000
55,101	9,097	10,000	<b>6310-30</b>	<b>Interest - Bond</b>		0	0	0
0	0	0	<b>6600</b>	<b>Other Income</b>		0	0	0
<b>118,464</b>	<b>26,777</b>	<b>34,000</b>	<b>TOTAL MISCELLANEOUS</b>			<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
<b>TRANSFERS IN</b>								
700,000	600,000	200,000	<b>6900-20</b>	<b>Transfers In - Street</b>		375,000	375,000	375,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Gas tax revenues used to fund Transportation Fund expenses.	1	375,000	375,000	
<b>700,000</b>	<b>600,000</b>	<b>200,000</b>	<b>TOTAL TRANSFERS IN</b>			<b>375,000</b>	<b>375,000</b>	<b>375,000</b>

Budget Document Report

**45 - TRANSPORTATION FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
7,463,672	8,101,861	3,818,776	<b>TOTAL RESOURCES</b>	4,416,359	4,416,359	4,416,359

Budget Document Report

45 - TRANSPORTATION FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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**REQUIREMENTS**

**MATERIALS AND SERVICES**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Code	Description	Units	Amt/Unit	Total	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
41,645	31,353	48,500	7750	<b>Professional Services</b>				118,500	118,500	118,500
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
				Yamhill Parkway Committee Support	1	18,500	18,500			
				Pavement Design Services	1	100,000	100,000			
0	0	0	7750-01	<b>Professional Services - Audit &amp; other city-wide prof svc</b>				3,800	3,800	3,800
				Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses						
0	1,794	0	7750-57	<b>Professional Services - Financing Administration</b>				0	0	0
0	0	250,000	7760-10	<b>Professional Svcs - Plan/Study - Transportation System Plan</b>				400,000	400,000	400,000
				Transportation System Plan Update (FY22 - FY 23)						
0	0	100,000	7770-20	<b>Professional Services - Projects - Baker Cr Rd &amp; Michelbook signal</b>				0	0	0
				Traffic study and engineering design for new traffic signal/pedestrian crossing						
0	0	0	7770-65	<b>Professional Services - Projects - Curb Ramp Replacement</b>				0	0	0
0	0	0	7770-67	<b>Professional Services - Projects - Street Resurfacing</b>				0	0	0
207,588	105,670	0	7770-74	<b>Professional Services - Projects - Old Sheridan Road</b>				0	0	0
				Consulting services related to Old Sheridan Road improvements project (bond measure)						
<b>249,233</b>	<b>138,817</b>	<b>398,500</b>		<b>TOTAL MATERIALS AND SERVICES</b>				<b>522,300</b>	<b>522,300</b>	<b>522,300</b>

**CAPITAL OUTLAY**

0	0	400,000	9000-20	<b>Traffic Signals - Baker Cr Rd &amp; Michelbook</b>				0	0	0
				Installation of new traffic signal.						
116,745	0	200,000	9020-05	<b>Street Resurfacing - Seal Coating</b>				300,000	300,000	300,000
				Slurry seal application on various City streets.						
50	1,298,117	0	9020-10	<b>Street Resurfacing - Contract Overlays</b>				0	0	0
				Pavement overlay of various City streets, primarily using fund exchange resources.						
396,844	0	85,000	9020-20	<b>Street Resurfacing - Bond Measure</b>				120,000	120,000	120,000
				Street repair and repaving projects						
6,590	564	0	9030-08	<b>Street Improvements - Hill Road North</b>				0	0	0
497,966	3,388,116	0	9030-09	<b>Street Improvements - Old Sheridan Road</b>				0	0	0
				Old Sheridan Road corridor improvements (bond measure)						
0	0	0	9030-12	<b>Street Improvements - Pedestrian &amp; Safety</b>				200,000	200,000	200,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
				Rapid Flashing Beacon crosswalk-Baker Cr. & Meadows	1	200,000	200,000			

Budget Document Report

**45 - TRANSPORTATION FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
0	0	0	<b>9150-05</b>	<b>Developer Reimbursement - Storm Drainage</b> Developer reimbursements for oversizing storm drainage systems that benefit future growth requirements of the city beyond a particular development's immediate storm drainage needs.		0	0	0
<b>1,018,195</b>	<b>4,686,796</b>	<b>685,000</b>	<b>TOTAL CAPITAL OUTLAY</b>			<b>620,000</b>	<b>620,000</b>	<b>620,000</b>
<b><u>DEBT SERVICE</u></b>								
157,899	150,568	146,097	<b>9472-05</b>	<b>ODOT Loan - Newberg/Dundee Bypass - Principal</b> Payment on ODOT loan for Phase I of project		149,399	149,399	149,399
43,349	50,680	55,151	<b>9472-10</b>	<b>ODOT Loan - Newberg/Dundee Bypass - Interest</b> Interest payment for City's loan balance		51,850	51,850	51,850
<b>201,248</b>	<b>201,248</b>	<b>201,248</b>	<b>TOTAL DEBT SERVICE</b>			<b>201,249</b>	<b>201,249</b>	<b>201,249</b>
<b><u>TRANSFERS OUT</u></b>								
191,705	144,253	114,753	<b>9700-01</b>	<b>Transfers Out - General Fund</b>		120,949	120,219	120,219
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Transportation Fund support of Engineering operations.	1	7,335	7,335		
			Engineering, Admin, & Finance personnel services support.	1	112,884	112,884		
<b>191,705</b>	<b>144,253</b>	<b>114,753</b>	<b>TOTAL TRANSFERS OUT</b>			<b>120,949</b>	<b>120,219</b>	<b>120,219</b>
<b><u>CONTINGENCIES</u></b>								
0	0	494,441	<b>9800</b>	<b>Contingencies</b>		500,000	500,000	500,000
<b>0</b>	<b>0</b>	<b>494,441</b>	<b>TOTAL CONTINGENCIES</b>			<b>500,000</b>	<b>500,000</b>	<b>500,000</b>
<b><u>ENDING FUND BALANCE</u></b>								
3,044,236	0	0	<b>9945-05</b>	<b>Designated End FB - Transport Fd - Transportation SDC</b> Designated system development charge (SDC) carryover from proposed budget year to subsequent year; accumulation of transportation SDC revenues will be MORE than qualifying transportation SDC expenditures since the implementation of the transportation SDC.		0	0	0
2,352,288	0	0	<b>9945-15</b>	<b>Designated End FB - Transport Fd - Bond Proceeds</b> It is anticipated that all bond proceeds will be spent in 2018-19		0	0	0
406,768	2,930,746	1,924,834	<b>9999</b>	<b>Unappropriated Ending Fd Balance</b> It is anticipated that all bond proceeds will be spent by the end of fiscal year 2021-22		2,451,861	2,452,591	2,452,591
<b>5,803,291</b>	<b>2,930,746</b>	<b>1,924,834</b>	<b>TOTAL ENDING FUND BALANCE</b>			<b>2,451,861</b>	<b>2,452,591</b>	<b>2,452,591</b>
<b>7,463,672</b>	<b>8,101,860</b>	<b>3,818,776</b>	<b>TOTAL REQUIREMENTS</b>			<b>4,416,359</b>	<b>4,416,359</b>	<b>4,416,359</b>

Budget Document Report

**45 - TRANSPORTATION FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
7,463,672	8,101,861	3,818,776	<b>TOTAL RESOURCES</b>	4,416,359	4,416,359	4,416,359
7,463,672	8,101,861	3,818,776	<b>TOTAL REQUIREMENTS</b>	4,416,359	4,416,359	4,416,359

Budget Document Report

**50 - PARK DEVELOPMENT FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b><u>BEGINNING FUND BALANCE</u></b>						
1,159,097	0	0	<b>4050-05</b> Designated Begin FB-Park Dev Fd - Park Development Bond Proceeds	0	0	0
16,000	16,000	16,000	<b>4050-25</b> Designated Begin FB-Park Dev Fd - Heather Hollow July 1 carryover donation from the Heather Glen Homeowners Association for future improvements to Heather Hollow Neighborhood Park.	16,000	16,000	16,000
40,722	1,459,213	1,588,028	<b>4090</b> Beginning Fund Balance Estimated July 1 undesignated carryover from prior year	1,924,541	1,924,541	1,924,541
Budget Note: SDC accounting discloses a negative system development charge (SDC) fund balance. This negative balance indicates that qualifying park improvement projects could have been all or partially funded by SDCs, but were instead funded by park improvement bond proceeds since adequate SDCs were not available. This will continue to be the case for the foreseeable future.						
<b>1,215,820</b>	<b>1,475,213</b>	<b>1,604,028</b>	<b><u>TOTAL BEGINNING FUND BALANCE</u></b>	<b>1,940,541</b>	<b>1,940,541</b>	<b>1,940,541</b>
<b><u>INTERGOVERNMENTAL</u></b>						
132,980	5,161	0	<b>4770-27</b> OR State Park & Recreation Grant - NW Neighborhood Park	0	0	0
<b>132,980</b>	<b>5,161</b>	<b>0</b>	<b><u>TOTAL INTERGOVERNMENTAL</u></b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>CHARGES FOR SERVICES</u></b>						
620,594	261,277	320,000	<b>5500</b> System Development Charges Park system development charges (SDC) for park development from apartment and new home construction projects. Oregon Revised Statutes require SDCs be used to fund projects related to population growth. (FY 21/22 = \$2,617). Residential units estimated to stay steady at approx. 110 units. A slight increase for potential commercial & industrial SDC's is included to align with the new PROS Plan Update and SDC work.	400,000	400,000	400,000
<b>620,594</b>	<b>261,277</b>	<b>320,000</b>	<b><u>TOTAL CHARGES FOR SERVICES</u></b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>
<b><u>MISCELLANEOUS</u></b>						
16,051	9,344	10,000	<b>6310</b> Interest Interest earned on SDC, grant, intergovernmental, etc balances	7,000	7,000	7,000
10,262	1,073	0	<b>6310-30</b> Interest - Bond	0	0	0
60,000	0	0	<b>6360-16</b> Grants - The Collins Foundation	0	0	0
25,000	0	0	<b>6360-18</b> Grants - Ford Family Foundation	0	0	0
308	0	308	<b>6450</b> Donations - Park Development Misc. Donations carried over from 18/19 (\$308 is for Dog Park.) Other donations for general or specified park improvements are sometimes received within this account.)	500	500	500

Budget Document Report

**50 - PARK DEVELOPMENT FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
133,880	0	0	6450-21 Donations - Park Development - NW Neighborhood Park	0	0	0
0	580	0	6600 Other Income	0	0	0
<b>245,501</b>	<b>10,997</b>	<b>10,308</b>	<b>TOTAL MISCELLANEOUS</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>
<b>2,214,894</b>	<b>1,752,648</b>	<b>1,934,336</b>	<b>TOTAL RESOURCES</b>	<b>2,348,041</b>	<b>2,348,041</b>	<b>2,348,041</b>

Budget Document Report

**50 - PARK DEVELOPMENT FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b><u>MATERIALS AND SERVICES</u></b>						
0	0	0	<b>7680 Materials &amp; Supplies - Donations</b>	0	0	0
2,396	1,552	1,700	<b>7750 Professional Services</b> Audit fee allocation	0	0	0
0	0	0	<b>7750-01 Professional Services - Audit &amp; other city-wide prof svc</b> Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses	800	800	800
500	500	0	<b>7750-57 Professional Services - Financing Administration</b>	0	0	0
0	0	0	<b>7760-50 Professional Svcs - Plan/Study - Parks &amp; Rec Open Space Plan</b> The PROS Plan Update will begin in FY 21/22 and is scheduled to conclude in FY 22/23. Total project cost is estimated to be \$250,000	220,000	220,000	220,000
16,634	0	0	<b>7770-27 Professional Services - Projects - NW Neighborhood Park</b> Completed Jay Pearson Neighborhood Park	0	0	0
<b>19,530</b>	<b>2,052</b>	<b>1,700</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>	<b>220,800</b>	<b>220,800</b>	<b>220,800</b>
<b><u>CAPITAL OUTLAY</u></b>						
189,793	1,200	0	<b>8725-05 Equipment - Donations - NW Park Playground</b>	0	0	0
0	0	0	<b>9250 Park Construction</b> Unanticipated park development either as grant match or to provide partnership opportunities for projects in the Parks Master Plan that qualify for SDC funding.	0	0	0
471,349	0	20,000	<b>9250-25 Park Construction - NW Neighborhood Park</b> Donor signage added, etc.	20,000	20,000	20,000
0	0	0	<b>9300-25 Park Improvements - Heather Hollow City Park</b> For future improvements within Heather Hollow Neighborhood Park. Specific improvements will be identified through discussions with residents of the Heather Glen subdivision in SW McMinnville who provided the money for the yet to be determined Heather Hollow Park needs.  Budget Note: Project funded 100% by donation.	0	0	0
<b>661,143</b>	<b>1,200</b>	<b>20,000</b>	<b><u>TOTAL CAPITAL OUTLAY</u></b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
<b><u>TRANSFERS OUT</u></b>						
59,009	58,119	48,906	<b>9700-01 Transfers Out - General Fund</b>	58,460	58,460	58,460
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
			Parks & Rec Admin, Admin, & Finance personnel services support.	1	58,460	58,460
<b>59,009</b>	<b>58,119</b>	<b>48,906</b>	<b><u>TOTAL TRANSFERS OUT</u></b>	<b>58,460</b>	<b>58,460</b>	<b>58,460</b>

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**50 - PARK DEVELOPMENT FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b><u>CONTINGENCIES</u></b>						
0	0	498,129	<b>9800 Contingencies</b>	500,000	500,000	500,000
<b>0</b>	<b>0</b>	<b>498,129</b>	<b><u>TOTAL CONTINGENCIES</u></b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>
<b><u>ENDING FUND BALANCE</u></b>						
1,374,327	0	0	<b>9950-05 Designated End FB - Park Dev Fd - Park Development Bond Proceeds</b>	0	0	0
16,000	16,000	16,000	<b>9950-25 Designated End FB - Park Dev Fd - Heather Hollow</b>	16,000	16,000	16,000
84,886	1,675,276	1,349,601	<b>9999 Unappropriated Ending Fd Balance</b>	1,532,781	1,532,781	1,532,781
All funds remaining at June 30 are budgeted as contingency instead of ending fund balance, which allows those funds to be spent. Funding for the PROS Plan Update comes from this line item.						
<b>1,475,213</b>	<b>1,691,276</b>	<b>1,365,601</b>	<b><u>TOTAL ENDING FUND BALANCE</u></b>	<b>1,548,781</b>	<b>1,548,781</b>	<b>1,548,781</b>
<b>2,214,895</b>	<b>1,752,647</b>	<b>1,934,336</b>	<b><u>TOTAL REQUIREMENTS</u></b>	<b>2,348,041</b>	<b>2,348,041</b>	<b>2,348,041</b>

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**50 - PARK DEVELOPMENT FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
2,214,894	1,752,648	1,934,336	<b>TOTAL RESOURCES</b>	2,348,041	2,348,041	2,348,041
2,214,895	1,752,648	1,934,336	<b>TOTAL REQUIREMENTS</b>	2,348,041	2,348,041	2,348,041

Budget Document Report

**60 - DEBT SERVICE FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b>BEGINNING FUND BALANCE</b>						
135,500	121,500	0	<b>4060-27</b> Designated Begin FB-Debt Svc Fd - '15 PS Bldg Refunding Int Aug 1	0	0	0
580,000	600,000	0	<b>4060-32</b> Designated Begin FB-Debt Svc Fd - 2011 Pk Bond Refund Prin Pmt Aug	0	0	0
30,000	21,300	0	<b>4060-33</b> Designated Begin FB-Debt Svc Fd - 2011 Pk Bond Refund Int Pmt Aug	0	0	0
273,425	255,125	0	<b>4060-35</b> Designated Begin FB-Debt Svc Fd - '15 Transport Bnd Int Pmt Aug 1	0	0	0
118,150	111,550	0	<b>4060-36</b> Designated Begin FB-Debt Svc Fd - '18 Transport Bnd Int Pmt Aug 1	0	0	0
337,565	246,759	1,302,284	<b>4090</b> Beginning Fund Balance Estimated July 1 undesignated carryover from prior year	510,198	510,198	510,198
<b>1,474,640</b>	<b>1,356,234</b>	<b>1,302,284</b>	<b>TOTAL BEGINNING FUND BALANCE</b>	<b>510,198</b>	<b>510,198</b>	<b>510,198</b>
<b>PROPERTY TAXES</b>						
3,508,374	3,586,294	2,702,000	<b>4100-05</b> Property Taxes - Current \$2,942,100 2022-2023 debt service property tax levy (\$140,100) Less uncollected taxes - 5% \$2,802,000 2022-2023 Current property taxes  Debt Service property tax rate estimated at \$0.9301 per \$1,000 of assessed value compared to \$1.2646 in 2020-21	2,794,800	2,794,800	2,794,800
89,895	67,428	65,000	<b>4100-10</b> Property Taxes - Prior Collections of delinquent property taxes from prior year Debt Service Fund property tax levies.	65,000	65,000	65,000
<b>3,598,268</b>	<b>3,653,723</b>	<b>2,767,000</b>	<b>TOTAL PROPERTY TAXES</b>	<b>2,859,800</b>	<b>2,859,800</b>	<b>2,859,800</b>
<b>INTERGOVERNMENTAL</b>						
0	4,220	0	<b>5010-01</b> Yamhill County - Other County Distributions	0	0	0
<b>0</b>	<b>4,220</b>	<b>0</b>	<b>TOTAL INTERGOVERNMENTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>MISCELLANEOUS</b>						
23,776	7,573	10,000	<b>6310</b> Interest	8,000	8,000	8,000
0	9,297	4,000	<b>6310-01</b> Interest - Property taxes	8,000	8,000	8,000
<b>23,776</b>	<b>16,870</b>	<b>14,000</b>	<b>TOTAL MISCELLANEOUS</b>	<b>16,000</b>	<b>16,000</b>	<b>16,000</b>
<b>5,096,684</b>	<b>5,031,047</b>	<b>4,083,284</b>	<b>TOTAL RESOURCES</b>	<b>3,385,998</b>	<b>3,385,998</b>	<b>3,385,998</b>

Budget Document Report

**60 - DEBT SERVICE FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b><u>MATERIALS AND SERVICES</u></b>						
0	0	0	<b>7750-25 Professional Services - County charges</b>	0	0	0
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>DEBT SERVICE</u></b>						
700,000	725,000	650,000	<b>9462-05 2015 Public Safety Bldg Refunding Bond - Principal - Feb 1</b> 2015 Public Safety Building Bond Refunding principal payment due February 1, 2023.	680,000	680,000	680,000
135,500	121,500	110,625	<b>9462-10 2015 Public Safety Bldg Refunding Bond - Interest - Feb 1</b> 2015 Public Safety Building Bond Refunding interest payment due February 1, 2023.	94,375	94,375	94,375
135,500	121,500	110,625	<b>9462-15 2015 Public Safety Bldg Refunding Bond - Interest - Aug 1</b> 2015 Public Safety Building Bond Refunding principal payment due August 1, 2022.	94,375	94,375	94,375
915,000	950,000	980,000	<b>9475-05 2015 Transportation Bond - Principal - Feb 1</b> 2015 Transportation Bond principal payment due February 1, 2023	1,025,000	1,025,000	1,025,000
273,425	255,125	240,875	<b>9475-10 2015 Transportation Bond - Interest - Feb 1</b> 2015 Transportation Bond interest payment due February 1, 2023	216,375	216,375	216,375
273,425	255,125	240,875	<b>9475-15 2015 Transportation Bond - Interest - Aug 1</b> 2015 Transportation Bond interest payment due August 1, 2022	216,375	216,375	216,375
440,000	450,000	465,000	<b>9476-05 2018 Transportation Bond - Principal - Feb 1</b> 2018 Transportation Bond principal payment due February 1, 2023	480,000	480,000	480,000
118,150	111,550	104,800	<b>9476-10 2018 Transportation Bond - Interest - Feb 1</b> 2018 Transportation Bond interest payment due February 1, 2023	97,825	97,825	97,825
118,150	111,550	104,800	<b>9476-15 2018 Transportation Bond - Interest - Aug 1</b> 2018 Transportation Bond interest payment due August 1, 2022	97,825	97,825	97,825
580,000	600,000	615,000	<b>9485-05 2011 Park Bond Refunding - Principal - Aug 1</b> 2011 Park Refunding Bond principal payment due August 1, 2022	0	0	0
21,300	12,300	0	<b>9485-10 2011 Park Bond Refunding - Interest - Feb 1</b> 2011 Park Refunding Bond interest payment due February 1, 2023	0	0	0
30,000	21,300	12,300	<b>9485-15 2011 Park Bond Refunding - Interest - Aug 1</b> 2011 Park Refunding Bond interest payment due August 1, 2022	0	0	0
<b>3,740,450</b>	<b>3,734,950</b>	<b>3,634,900</b>	<b>TOTAL DEBT SERVICE</b>	<b>3,002,150</b>	<b>3,002,150</b>	<b>3,002,150</b>
<b><u>ENDING FUND BALANCE</u></b>						
121,500	0	0	<b>9960-27 Designated End FB - Debt Svc Fd - '15 PS Bldg Refunding Int Aug 1</b> July 1 designated carryover from proposed budget year to subsequent year for payment of 2015 Public Safety Building Refunding Bond interest due August 1, which is prior to receipt of proposed budget year property taxes	0	0	0

Budget Document Report

**60 - DEBT SERVICE FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
600,000	0	0	<b>9960-32 Designated End FB - Debt Svc Fd - 2011 Pk Bond Refund Prin Pmt Aug</b> July 1 designated carryover from proposed budget year to subsequent year for payment of the 2011 Park Refunding Bond principal due August 1, which is prior to receipt of proposed budget year property taxes	0	0	0
21,300	0	0	<b>9960-33 Designated End FB - Debt Svc Fd - 2011 Pk Bond Refund Int Pmt Aug</b> July 1 designated carryover from prior year to subsequent year for payment of the 2011 Park Refunding Bond interest due August 1, which is prior to receipt of proposed budget year property taxes	0	0	0
255,125	0	0	<b>9960-35 Designated End FB - Debt Svc Fd - '15 Transport Bnd Int Pmt Aug 1</b> July 1 designated carryover from proposed budget year to subsequent year for payment of 2015 Transportation Bond interest due August 1, which is prior to receipt of proposed budget year property taxes	0	0	0
111,550	0	0	<b>9960-36 Designated End FB - Debt Svc Fd - '18 Transport Bnd Int Pmt Aug 1</b> July 1 designated carryover from proposed budget year to subsequent year for payment of 2018 Transportation Bond interest due August 1, which is prior to receipt of proposed budget year property taxes	0	0	0
246,759	1,296,097	448,384	<b>9999 Unappropriated Ending Fd Balance</b> Undesignated carryover to July 1 from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations.	383,848	383,848	383,848
<b>1,356,234</b>	<b>1,296,097</b>	<b>448,384</b>	<b><u>TOTAL ENDING FUND BALANCE</u></b>	<b>383,848</b>	<b>383,848</b>	<b>383,848</b>
<b>5,096,684</b>	<b>5,031,047</b>	<b>4,083,284</b>	<b><u>TOTAL REQUIREMENTS</u></b>	<b>3,385,998</b>	<b>3,385,998</b>	<b>3,385,998</b>

Budget Document Report

**60 - DEBT SERVICE FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
5,096,684	5,031,047	4,083,284	<b>TOTAL RESOURCES</b>	3,385,998	3,385,998	3,385,998
5,096,684	5,031,047	4,083,284	<b>TOTAL REQUIREMENTS</b>	3,385,998	3,385,998	3,385,998

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**70 - BUILDING FUND**

Department : N/A  
 Section : N/A  
 Program : N/A

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>							
<b><u>BEGINNING FUND BALANCE</u></b>							
1,272,547	1,504,769	1,420,814	<b>4090</b>	<b>Beginning Fund Balance</b> Estimated July 1 carryover from prior year	1,608,787	1,608,787	1,608,787
<b>1,272,547</b>	<b>1,504,769</b>	<b>1,420,814</b>	<b><u>TOTAL BEGINNING FUND BALANCE</u></b>		<b>1,608,787</b>	<b>1,608,787</b>	<b>1,608,787</b>
<b><u>LICENSES AND PERMITS</u></b>							
578,603	505,945	410,000	<b>4400-05</b>	<b>Building Fees - Building Permit Fees</b> Building plan review and permit fees; fire and life safety plan review fees.	410,000	410,000	410,000
163,653	157,158	90,000	<b>4400-10</b>	<b>Building Fees - Mechanical Permit Fees</b> Mechanical plan review and permit fees.	135,000	135,000	135,000
122,773	98,977	80,000	<b>4400-15</b>	<b>Building Fees - Plumbing Permit Fees</b> Plumbing plan review and permit fees.	80,000	80,000	80,000
1,505	1,075	1,500	<b>4400-20</b>	<b>Building Fees - Mobile Home Permit Fees</b> Manufactured home setup permit fees including mobile home park plan review and permit fees.	1,500	1,500	1,500
271	161	500	<b>4400-25</b>	<b>Building Fees - Miscellaneous Permit Fees</b> Miscellaneous Building Division charges including re-inspection fees.	500	500	500
0	0	0	<b>4400-30</b>	<b>Building Fees - Local Option Permit Fees</b>	0	0	0
<b>866,805</b>	<b>763,316</b>	<b>582,000</b>	<b><u>TOTAL LICENSES AND PERMITS</u></b>		<b>627,000</b>	<b>627,000</b>	<b>627,000</b>
<b><u>INTERGOVERNMENTAL</u></b>							
0	0	0	<b>4545</b>	<b>Federal FEMA Grant</b>	0	0	0
0	0	0	<b>4546</b>	<b>American Rescue Plan</b>	0	0	0
1,765	9,976	0	<b>4548</b>	<b>Coronavirus Relief Fund (CRF)</b>	0	0	0
<b>1,765</b>	<b>9,976</b>	<b>0</b>	<b><u>TOTAL INTERGOVERNMENTAL</u></b>		<b>0</b>	<b>0</b>	<b>0</b>
<b><u>MISCELLANEOUS</u></b>							
24,986	9,853	15,000	<b>6310</b>	<b>Interest</b>	10,000	10,000	10,000
6,487	2,977	0	<b>6600-97</b>	<b>Other Income - Building</b> Includes the 1% Administration Fee paid by the School District for the Building Division's collection of their Construction Excise Tax on new construction.	2,500	2,500	2,500
<b>31,473</b>	<b>12,829</b>	<b>15,000</b>	<b><u>TOTAL MISCELLANEOUS</u></b>		<b>12,500</b>	<b>12,500</b>	<b>12,500</b>

Budget Document Report

**70 - BUILDING FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A				2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b><u>TRANSFERS IN</u></b>									
10,928	14,969	3,008	<b>6900-85</b>	<b>Transfers In - Insurance Services</b>			3,236	3,236	3,236
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
			Insurance Services Fund support of HR Manager position	1	3,236	3,236			
<b>10,928</b>	<b>14,969</b>	<b>3,008</b>	<b><u>TOTAL TRANSFERS IN</u></b>				<b>3,236</b>	<b>3,236</b>	<b>3,236</b>
<b>2,183,517</b>	<b>2,305,858</b>	<b>2,020,822</b>	<b><u>TOTAL RESOURCES</u></b>				<b>2,251,523</b>	<b>2,251,523</b>	<b>2,251,523</b>

Budget Document Report

70 - BUILDING FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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**REQUIREMENTS**

**PERSONNEL SERVICES**

782	-2,254	0	<b>7000</b>	<b>Salaries &amp; Wages</b>	0	0	0
247,153	253,967	250,595	<b>7000-05</b>	<b>Salaries &amp; Wages - Regular Full Time</b> Planning Director - 0.25 FTE Combination Inspector - Senior - 1.00 FTE Combination Inspector - 1.00 FTE Development Review Specialist - 1.00 FTE Management Support Technician - Combined Depts - 0.34 FTE	288,912	288,912	288,912
3,830	0	16,586	<b>7000-10</b>	<b>Salaries &amp; Wages - Regular Part Time</b>	0	0	0
94,721	90,721	101,535	<b>7000-15</b>	<b>Salaries &amp; Wages - Temporary</b> Extra Help - Building Official - 0.75 FTE	106,080	106,080	106,080
882	770	7,500	<b>7000-20</b>	<b>Salaries &amp; Wages - Overtime</b>	5,000	5,000	5,000
60	0	0	<b>7000-37</b>	<b>Salaries &amp; Wages - Medical Opt Out Incentive</b>	0	0	0
4,487	-3,154	0	<b>7300</b>	<b>Fringe Benefits</b>	0	0	0
20,976	20,849	22,819	<b>7300-05</b>	<b>Fringe Benefits - FICA - Social Security</b>	24,200	24,200	24,200
4,906	4,876	5,434	<b>7300-06</b>	<b>Fringe Benefits - FICA - Medicare</b>	5,800	5,800	5,800
103,837	108,272	121,135	<b>7300-15</b>	<b>Fringe Benefits - PERS - OPSRP - IAP</b>	128,944	128,944	128,944
62,509	61,802	60,792	<b>7300-20</b>	<b>Fringe Benefits - Medical Insurance</b>	66,588	66,588	66,588
10,750	7,750	8,250	<b>7300-22</b>	<b>Fringe Benefits - VEBA Plan</b>	8,770	8,770	8,770
423	378	404	<b>7300-25</b>	<b>Fringe Benefits - Life Insurance</b>	215	215	215
1,436	1,463	1,452	<b>7300-30</b>	<b>Fringe Benefits - Long Term Disability</b>	637	637	637
4,912	4,931	5,599	<b>7300-35</b>	<b>Fringe Benefits - Workers' Compensation Insurance</b>	4,310	4,310	4,310
96	87	101	<b>7300-37</b>	<b>Fringe Benefits - Workers' Benefit Fund</b>	100	100	100
863	3,495	1,001	<b>7300-40</b>	<b>Fringe Benefits - Unemployment</b>	1,999	1,999	1,999
<b>562,624</b>	<b>553,953</b>	<b>603,203</b>	<b><u>TOTAL PERSONNEL SERVICES</u></b>		<b>641,555</b>	<b>641,555</b>	<b>641,555</b>

**MATERIALS AND SERVICES**

8,484	14,175	12,000	<b>7500</b>	<b>Credit Card Fees</b>	17,000	17,000	17,000
0	344	500	<b>7520</b>	<b>Public Notices &amp; Printing</b> Building inspection/correction notices and various building inspection job cards, as well as brochures to inform contractors of code changes, departmental policies, and other relevant information.	500	500	500
474	521	800	<b>7540</b>	<b>Employee Events</b> Costs shared city-wide for employee training, materials, and events.	800	800	800

Budget Document Report

70 - BUILDING FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
1,474	1,980	9,500	<b>7550 Travel &amp; Education</b> Training seminars and classes to maintain staff certifications; attendance at the Accela (building permit program) annual conference.	9,500	9,500	9,500
1,015	1,023	1,500	<b>7590 Fuel - Vehicle &amp; Equipment</b>	1,500	1,500	1,500
2,383	2,441	2,700	<b>7600 Utilities</b> Division's share of Community Development Center's electricity expense, ~25%.	3,000	3,000	3,000
0	0	0	<b>7600-04 Utilities - Water</b>	0	0	0
5,400	6,000	5,400	<b>7610-05 Insurance - Liability</b>	5,900	5,900	5,900
1,700	2,000	2,000	<b>7610-10 Insurance - Property</b>	2,130	2,130	2,130
9,542	8,429	9,000	<b>7620 Telecommunications</b>	9,000	9,000	9,000
2,743	3,169	3,500	<b>7650 Janitorial</b> Division's share of Community Development Center janitorial service and supplies cost, ~25%.	3,500	3,500	3,500
5,344	4,358	9,000	<b>7660 Materials &amp; Supplies</b> Code books and related material regarding structural, mechanical, plumbing, and fire codes; office supplies; postage; uniforms and safety equipment.	9,000	9,000	9,000
22	18	1,000	<b>7720 Repairs &amp; Maintenance</b> Repairs and maintenance of vehicles and office equipment.	1,000	1,000	1,000
1,788	3,869	3,750	<b>7720-08 Repairs &amp; Maintenance - Building Repairs</b> Division's share of Community Development Center's repairs and improvements, ~25%.	8,800	1,300	1,300
1,166	1,479	2,800	<b>7720-10 Repairs &amp; Maintenance - Building Maintenance</b> Division's share of routine building maintenance costs including pest control, garbage service, alarm and lighting repair and maintenance, gutter cleaning and roof preventative maintenance, and carpet cleaning, ~25%.	6,400	6,400	6,400
593	930	1,350	<b>7750 Professional Services</b>	0	0	0
0	0	0	<b>7750-01 Professional Services - Audit &amp; other city-wide prof svc</b> Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses	1,060	1,060	1,060
19,122	270	35,000	<b>7750-33 Professional Services - Contract Inspections</b> Contract inspection services for large commercial projects and to augment staff building inspectors, when needed.	35,000	35,000	35,000
0	2,441	8,000	<b>7750-36 Professional Services - Contract Plan Review</b> Contract plan reviews and engineering services on commercial projects.	20,000	20,000	20,000
1,480	1,488	3,000	<b>7790-20 Maintenance &amp; Rental Contracts - Community Development Center</b> Division's share of Community Development Center HVAC services; alarm monitoring; landscape maintenance; and copier leases, ~25%.	3,200	3,200	3,200
0	0	1,000	<b>7800 M &amp; S Equipment</b> Vehicle retrofits or maintenance	0	0	0
7,344	8,389	8,209	<b>7840 M &amp; S Computer Charges</b> I.S. Fund materials & supplies costs shared city-wide	9,189	9,189	9,189

Budget Document Report

**70 - BUILDING FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
4,317	2,083	14,030	<b>7840-80</b>	<b>M &amp; S Computer Charges - Building</b>		4,210	4,210	4,210
			<u>Description</u>		<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
			ESRI software 17% - shared with Park Maint, Plan, Eng, Street, WWS		1	2,250	2,250	
			Office 365 Licensing		4	240	960	
			Accela Peripherals		1	1,000	1,000	
<b>74,390</b>	<b>65,406</b>	<b>134,039</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>			<b>150,689</b>	<b>143,189</b>	<b>143,189</b>
<b><u>CAPITAL OUTLAY</u></b>								
832	0	906	<b>8750</b>	<b>Capital Outlay Computer Charges</b>		1,930	0	0
			I.S. Fund capital outlay costs shared city-wide					
0	0	0	<b>8750-80</b>	<b>Capital Outlay Computer Charges - Building</b>		0	0	0
0	0	0	<b>8850</b>	<b>Vehicles</b>		0	0	0
			Vehicle for new inspector position					
<b>832</b>	<b>0</b>	<b>906</b>	<b><u>TOTAL CAPITAL OUTLAY</u></b>			<b>1,930</b>	<b>0</b>	<b>0</b>
<b><u>TRANSFERS OUT</u></b>								
31,404	17,331	21,458	<b>9700-01</b>	<b>Transfers Out - General Fund</b>		26,758	25,371	25,371
			<u>Description</u>		<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
			Engineer, Plan, Admin, & Finance personnel services support.		1	25,371	25,371	
9,498	9,464	10,960	<b>9700-80</b>	<b>Transfers Out - Information Systems</b>		11,694	11,694	11,694
			<u>Description</u>		<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
			Information Systems personnel services support.		1	11,694	11,694	
<b>40,902</b>	<b>26,795</b>	<b>32,418</b>	<b><u>TOTAL TRANSFERS OUT</u></b>			<b>38,452</b>	<b>37,065</b>	<b>37,065</b>
<b><u>CONTINGENCIES</u></b>								
0	0	73,405	<b>9800</b>	<b>Contingencies</b>		200,000	200,000	200,000
<b>0</b>	<b>0</b>	<b>73,405</b>	<b><u>TOTAL CONTINGENCIES</u></b>			<b>200,000</b>	<b>200,000</b>	<b>200,000</b>
<b><u>ENDING FUND BALANCE</u></b>								
1,504,769	1,659,704	1,176,731	<b>9999</b>	<b>Unappropriated Ending Fd Balance</b>		1,218,897	1,229,714	1,229,714
			Undesignated carryover for July 1 from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations					
<b>1,504,769</b>	<b>1,659,704</b>	<b>1,176,731</b>	<b><u>TOTAL ENDING FUND BALANCE</u></b>			<b>1,218,897</b>	<b>1,229,714</b>	<b>1,229,714</b>
<b>2,183,517</b>	<b>2,305,858</b>	<b>2,020,702</b>	<b><u>TOTAL REQUIREMENTS</u></b>			<b>2,251,523</b>	<b>2,251,523</b>	<b>2,251,523</b>

Budget Document Report

**70 - BUILDING FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
2,183,517	2,305,858	2,020,822	<b>TOTAL RESOURCES</b>	2,251,523	2,251,523	2,251,523
2,183,517	2,305,858	2,020,702	<b>TOTAL REQUIREMENTS</b>	2,251,523	2,251,523	2,251,523

Budget Document Report

**75 - WASTEWATER SERVICES FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b><u>BEGINNING FUND BALANCE</u></b>						
1,000,000	1,000,000	0	<b>4075-05 Designated Begin FB-WW Svc Fd - Sewer A/R</b> Non-cash Designated Beginning Fund Balance for estimated Sewer Accounts Receivable balance at July 1	0	0	0
1,922,803	2,699,258	3,667,094	<b>4090 Beginning Fund Balance</b> Estimated July 1 undesignated carryover from prior year	3,738,745	3,738,745	3,738,745
<b>2,922,803</b>	<b>3,699,258</b>	<b>3,667,094</b>	<b><u>TOTAL BEGINNING FUND BALANCE</u></b>	<b>3,738,745</b>	<b>3,738,745</b>	<b>3,738,745</b>
<b>2,922,803</b>	<b>3,699,258</b>	<b>3,667,094</b>	<b><i>TOTAL RESOURCES</i></b>	<b>3,738,745</b>	<b>3,738,745</b>	<b>3,738,745</b>

## 75 - WASTEWATER SERVICES FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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### REQUIREMENTS

<u>PERSONNEL SERVICES</u>							
154	100	0	<b>7000</b>	<b>Salaries &amp; Wages</b>	0	0	0
144,939	151,703	163,514	<b>7000-05</b>	<b>Salaries &amp; Wages - Regular Full Time</b> Wastewater Services Manager - 1.00 FTE Management Support Specialist - 1.00 FTE Mechanic - Operations & Maintenance - 0.10 FTE	178,858	178,858	178,858
77	135	200	<b>7000-20</b>	<b>Salaries &amp; Wages - Overtime</b>	199	199	199
82	49	0	<b>7300</b>	<b>Fringe Benefits</b>	0	0	0
8,725	9,171	10,141	<b>7300-05</b>	<b>Fringe Benefits - FICA - Social Security</b>	10,833	10,833	10,833
2,040	2,145	2,287	<b>7300-06</b>	<b>Fringe Benefits - FICA - Medicare</b>	2,597	2,597	2,597
52,619	55,388	58,028	<b>7300-15</b>	<b>Fringe Benefits - PERS - OPSRP - IAP</b>	64,173	64,173	64,173
30,854	31,412	32,610	<b>7300-20</b>	<b>Fringe Benefits - Medical Insurance</b>	33,768	33,768	33,768
4,200	4,200	4,200	<b>7300-22</b>	<b>Fringe Benefits - VEBA Plan</b>	4,200	4,200	4,200
227	227	226	<b>7300-25</b>	<b>Fringe Benefits - Life Insurance</b>	126	126	126
778	817	842	<b>7300-30</b>	<b>Fringe Benefits - Long Term Disability</b>	377	377	377
4,164	4,391	4,663	<b>7300-35</b>	<b>Fringe Benefits - Workers' Compensation Insurance</b>	3,145	3,145	3,145
44	42	48	<b>7300-37</b>	<b>Fringe Benefits - Workers' Benefit Fund</b>	48	48	48
12,132	6,783	1,001	<b>7300-40</b>	<b>Fringe Benefits - Unemployment</b>	3,999	3,999	3,999
<b>261,033</b>	<b>266,562</b>	<b>277,760</b>	<b><u>TOTAL PERSONNEL SERVICES</u></b>		<b>302,323</b>	<b>302,323</b>	<b>302,323</b>

### MATERIALS AND SERVICES

1,045	275	1,200	<b>7530</b>	<b>Training</b> Safety meetings, training films, posters, and handouts, etc.	1,500	1,500	1,500
2,145	1,792	2,800	<b>7540</b>	<b>Employee Events</b> Costs shared city-wide for employee training, materials, and events.	2,100	2,100	2,100
8,922	5,952	15,000	<b>7550</b>	<b>Travel &amp; Education</b> Memberships and registrations to professional organizations, attendance at the Water Environment Federation National Conference; and reimbursements to employees for approved education programs and travel expenses incurred. Includes continuing education required for employee state certification.	15,000	15,000	15,000

<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
Professional memberships	1	1,000	1,000
Training/conferences	1	11,800	11,800
Certification/LME licenses renewal and exam	1	2,200	2,200

Budget Document Report

**75 - WASTEWATER SERVICES FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : N/A Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
67,200	69,700	72,500	<b>7610-05</b>	<b>Insurance - Liability</b>		80,890	80,890	80,890
73,300	82,700	86,600	<b>7610-10</b>	<b>Insurance - Property</b>		96,720	96,720	96,720
22,154	23,983	28,000	<b>7620</b>	<b>Telecommunications</b>		28,000	28,000	28,000
				Telephone and fax usage, pagers, and Verizon communication system charges. Maintenance costs for fiber connection to Water Reclamation Facility (WRF) for computer services.				
12,700	12,612	13,500	<b>7650</b>	<b>Janitorial</b>		14,000	14,000	14,000
				WRF Administration and Headworks building janitorial charges.				
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Janitorial service contract	1	13,000	13,000	
				Janitorial supplies	1	1,000	1,000	
22,103	23,469	36,849	<b>7660</b>	<b>Materials &amp; Supplies</b>		29,000	29,000	29,000
				Department costs for employee protective clothing, safety gear, general cleaning supplies, office supplies, garbage service, advertisement, printing, postage, and shipping costs.				
8,179	8,832	8,000	<b>7740-05</b>	<b>Rental Property Repair &amp; Maint - Building</b>		8,670	8,670	8,670
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Misc maintenance, repair, etc	1	8,000	8,000	
				Liability insurance premium	1	140	140	
				Property insurance premium	1	530	530	
19,167	18,092	240,300	<b>7750</b>	<b>Professional Services</b>		42,250	42,250	42,250
				Engineering, professional services and membership dues: Total Maximum Daily Load process (TMDL), permitting, plans development, etc.				
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Water & Light annual sewer billing fee	1	600	600	
				Environmental legal assistance	1	9,700	9,700	
				Miscellaneous wastewater facilities consulting fee	1	25,000	25,000	
				Northwest Biosolids Association dues	1	650	650	
				Rental agreement	1	1,500	1,500	
				ACWA membership/program fees	1	4,800	4,800	
0	0	0	<b>7750-01</b>	<b>Professional Services - Audit &amp; other city-wide prof svc</b>		5,650	5,650	5,650
				Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses				
0	0	0	<b>7750-43</b>	<b>Professional Services - Stormwater</b>		50,000	50,000	50,000
				Consultant Services for Mercury TMDL/Stormwater				

Budget Document Report

**75 - WASTEWATER SERVICES FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : N/A Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
27,431	26,049	50,000	<b>7790</b>	<b>Maintenance &amp; Rental Contracts</b>		50,000	50,000	50,000
				Wastewater Services contracts for maintenance and inspections of various facility systems and grounds.				
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Landscape contract	1	43,000	43,000	
				Elevator maintenance contract	1	2,300	2,300	
				Fire alarm system inspection contract and monitoring	1	1,000	1,000	
				Fire extinguisher and backflow preventer certification	1	3,700	3,700	
17,248	20,357	25,614	<b>7840</b>	<b>M &amp; S Computer Charges</b>		30,874	30,874	30,874
				I.S. Fund materials & supplies costs shared city-wide				
27,262	34,381	36,350	<b>7840-85</b>	<b>M &amp; S Computer Charges - WWS</b>		41,450	41,450	41,450
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				ESRI 17% shared with Bldg,Plan.Eng.Street,Park Maint	1	2,250	2,250	
				Hansen 25% - shared with Street, Park Maint, Eng	1	3,700	3,700	
				Office 365 Licensing	20	240	4,800	
				WWS-MP2 Maint Management software	1	2,800	2,800	
				Rockwell control software	1	5,500	5,500	
				Wonderware software	1	5,500	5,500	
				Hach WIMS software	1	2,800	2,800	
				Win 911 software	1	800	800	
				Swift Comply FOG software	1	3,250	3,250	
				Cradlepoint maintenance	1	250	250	
				Desktop replacements	2	1,200	2,400	
				Laptop replacements	2	1,600	3,200	
				Printer replacement	1	1,200	1,200	
				CUES software renewal	1	3,000	3,000	
6,923	0	0	<b>8229</b>	<b>Customers Helping Customers matching funds</b>		0	0	0
44,631	52,490	55,000	<b>8260</b>	<b>Permit &amp; Basin Council Fees</b>		56,600	56,600	56,600
				State and federal agency fees and permits.				
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				DEQ National Pollutant Discharge Elim (NPDES)	1	34,500	34,500	
				Federal USGS monitoring site fee - Yamhill	1	17,000	17,000	
				DEQ certification program fee	1	2,000	2,000	
				DEQ stormwater program fee	1	2,000	2,000	
				Oregon Hazardous substance fee	1	400	400	
				Electrical inspection	1	700	700	
<b>360,410</b>	<b>380,684</b>	<b>671,713</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>552,704</b>	<b>552,704</b>	<b>552,704</b>

Budget Document Report

**75 - WASTEWATER SERVICES FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 01 - ADMINISTRATION Section : N/A Program : N/A		2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b><u>CAPITAL OUTLAY</u></b>							
2,020	0	2,826	<b>8750</b>	<b>Capital Outlay Computer Charges</b> I.S. Fund capital outlay costs shared city-wide	6,484	0	0
0	0	5,000	<b>8750-85</b>	<b>Capital Outlay Computer Charges - Wastewater Services</b>	0	0	0
0	0	0	<b>8800</b>	<b>Building Improvements</b>	0	0	0
11,999	0	0	<b>8850</b>	<b>Vehicles</b>	35,000	35,000	35,000
<b>14,019</b>	<b>0</b>	<b>7,826</b>	<b><u>TOTAL CAPITAL OUTLAY</u></b>		<b>41,484</b>	<b>35,000</b>	<b>35,000</b>
<b>635,462</b>	<b>647,246</b>	<b>957,299</b>	<b><u>TOTAL REQUIREMENTS</u></b>		<b>896,511</b>	<b>890,027</b>	<b>890,027</b>

## 75 - WASTEWATER SERVICES FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 72 - PLANT Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b><u>PERSONNEL SERVICES</u></b>						
1,084	279	0	<b>7000 Salaries &amp; Wages</b>	0	0	0
474,224	537,063	571,937	<b>7000-05 Salaries &amp; Wages - Regular Full Time</b> Supervisor - Operations - 1.00 FTE Operator - Lead - 1.00 FTE Operator - Senior - 3.00 FTE Operator - 1.00 FTE Plant Mechanic - Senior - 1.00 FTE Plant Mechanic - 2.00 FTE	615,883	615,883	615,883
15,272	25,774	0	<b>7000-10 Salaries &amp; Wages - Regular Part Time</b>	0	0	0
17,405	5,562	11,816	<b>7000-15 Salaries &amp; Wages - Temporary</b> Extra Help - Wastewater Services - 0.39 FTE	12,428	12,428	12,428
14,482	10,844	14,000	<b>7000-20 Salaries &amp; Wages - Overtime</b>	13,000	13,000	13,000
1,759	-897	0	<b>7300 Fringe Benefits</b>	0	0	0
31,048	34,533	36,848	<b>7300-05 Fringe Benefits - FICA - Social Security</b>	38,797	38,797	38,797
7,261	8,076	8,424	<b>7300-06 Fringe Benefits - FICA - Medicare</b>	9,299	9,299	9,299
131,638	165,923	176,231	<b>7300-15 Fringe Benefits - PERS - OPSRP - IAP</b>	189,060	189,060	189,060
124,495	141,647	144,274	<b>7300-20 Fringe Benefits - Medical Insurance</b>	150,493	150,493	150,493
19,333	21,667	19,000	<b>7300-22 Fringe Benefits - VEBA Plan</b>	20,000	20,000	20,000
864	1,060	934	<b>7300-25 Fringe Benefits - Life Insurance</b>	540	540	540
2,582	3,231	3,034	<b>7300-30 Fringe Benefits - Long Term Disability</b>	1,402	1,402	1,402
19,763	22,412	23,472	<b>7300-35 Fringe Benefits - Workers' Compensation Insurance</b>	15,647	15,647	15,647
176	195	239	<b>7300-37 Fringe Benefits - Workers' Benefit Fund</b>	239	239	239
<b>861,386</b>	<b>977,367</b>	<b>1,010,209</b>	<b><u>TOTAL PERSONNEL SERVICES</u></b>	<b>1,066,788</b>	<b>1,066,788</b>	<b>1,066,788</b>
<b><u>MATERIALS AND SERVICES</u></b>						
0	0	0	<b>7550 Travel &amp; Education</b>	0	0	0
3,188	3,195	4,500	<b>7590 Fuel - Vehicle &amp; Equipment</b> Gas and diesel - vehicles, rolling stock and generators.	10,000	10,000	10,000

Budget Document Report

**75 - WASTEWATER SERVICES FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 72 - PLANT Section : N/A Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
360,391	388,591	410,000	<b>7600</b>	<b>Utilities</b>	Electric and natural gas for the Water Reclamation Facility at 3500 Clearwater Drive and Pump Stations	420,000	420,000	420,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Electricity	1	390,000	390,000	
				Natural gas	1	30,000	30,000	
0	0	0	<b>7600-04</b>	<b>Utilities - Water</b>		0	0	0
0	0	0	<b>7660</b>	<b>Materials &amp; Supplies</b>		0	0	0
131,842	93,387	120,000	<b>7690</b>	<b>Chemicals</b>	Various chemicals used at the Water Reclamation Facility.	135,000	135,000	135,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Aluminum compounds	1	75,000	75,000	
				Polymers	1	25,000	25,000	
				Sodium Hypochlorite	1	10,000	10,000	
				Alkalinity products	1	20,000	20,000	
				Miscellaneous plant chemicals	1	5,000	5,000	
24,327	33,494	34,000	<b>7720-04</b>	<b>Repairs &amp; Maintenance - Supplies</b>	Supplies related to the Water Reclamation Facility and pump stations.	35,000	35,000	35,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Pumps parts and accessories	1	1,500	1,500	
				Landscape-barkdust, irrigation, etc	1	4,000	4,000	
				Lubricants	1	5,000	5,000	
				Materials for equipment rehabilitation	1	5,000	5,000	
				Operations lab supplies	1	3,000	3,000	
				Fasteners, belts, seals, filters, etc	1	11,000	11,000	
				Grit/garbage service	1	2,000	2,000	
				Tools	1	2,000	2,000	
				Electrical components	1	1,500	1,500	
157,976	150,892	200,000	<b>7720-06</b>	<b>Repairs &amp; Maintenance - Equipment</b>	Repairs and replacement of existing Water Reclamation Facility and pump station equipment and processes.	200,000	200,000	200,000

Budget Document Report

**75 - WASTEWATER SERVICES FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 72 - PLANT Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
			Instrumentation and controls	1	9,000	9,000
			Rental equipment	1	3,000	3,000
			Building and structure repairs	1	15,000	15,000
			Electrical systems	1	10,000	10,000
			HVAC systems	1	8,000	8,000
			Mechanical equipment repairs	1	95,000	95,000
			Landscape and irrigation	1	4,000	4,000
			Chemical delivery systems	1	4,000	4,000
			Pump station SCADA systems	1	9,000	9,000
			UV lamps	1	18,000	18,000
			Biofilter media	1	25,000	25,000
2,748	3,244	5,000	<b>7720-14 Repairs &amp; Maintenance - Vehicles</b>			
			Water Reclamation Facility vehicle and forklift repairs and preventative maintenance.			
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
			Wear items batteries, tires, etc	1	1,500	1,500
			Mechanical repairs	1	2,500	2,500
			Preventative maintenance	1	1,000	1,000
293	248	280	<b>7750 Professional Services</b>			
0	0	0	<b>7750-01 Professional Services - Audit &amp; other city-wide prof svc</b>			
			Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses			
178,125	177,361	180,000	<b>7780-25 Contract Services - Biosolids</b>			
			Biosolids contract hauling from the Water Reclamation Facility, includes minor road dust control and associated costs.			
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
			Hauling and application	1	177,800	177,800
			Site management	1	2,200	2,200
1,199	3,325	5,000	<b>7800 M &amp; S Equipment</b>			
			Equipment necessary for plant and pump station operations and maintenance.			
<b>860,088</b>	<b>853,737</b>	<b>958,780</b>	<b>TOTAL MATERIALS AND SERVICES</b>			
			<b>CAPITAL OUTLAY</b>			
0	15,000	0	<b>8710 Equipment</b>			
			Plant equipment replacement			
0	0	0	<b>8800 Building Improvements</b>			
0	0	0	<b>8850 Vehicles</b>			
<b>0</b>	<b>15,000</b>	<b>0</b>	<b>TOTAL CAPITAL OUTLAY</b>			
<b>1,721,474</b>	<b>1,846,103</b>	<b>1,968,989</b>	<b>TOTAL REQUIREMENTS</b>			

## 75 - WASTEWATER SERVICES FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 74 - ENVIRONMENTAL SERVICES Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET	
<b>REQUIREMENTS</b>							
<b>PERSONNEL SERVICES</b>							
-20	-320	0	<b>7000 Salaries &amp; Wages</b>	0	0	0	
258,728	255,247	269,121	<b>7000-05 Salaries &amp; Wages - Regular Full Time</b> Supervisor - Environmental Services - 1.00 FTE Regulatory Compliance Specialist - Senior - 1.00 FTE Regulatory Compliance Specialist - 1.00 FTE Laboratory Technician - Senior - 1.00 FTE	287,032	287,032	287,032	
0	0	1,000	<b>7000-10 Salaries &amp; Wages - Regular Part Time</b> Laboratory Technician - 0.69 FTE	42,043	42,043	42,043	
6,213	4,792	11,816	<b>7000-15 Salaries &amp; Wages - Temporary</b> Extra Help - Wastewater Services - 0.38 FTE	12,428	12,428	12,428	
0	163	699	<b>7000-20 Salaries &amp; Wages - Overtime</b>	501	501	501	
1,200	100	0	<b>7000-37 Salaries &amp; Wages - Medical Opt Out Incentive</b>	0	0	0	
232	405	0	<b>7300 Fringe Benefits</b>	0	0	0	
16,183	15,657	17,215	<b>7300-05 Fringe Benefits - FICA - Social Security</b>	20,692	20,692	20,692	
3,785	3,662	4,030	<b>7300-06 Fringe Benefits - FICA - Medicare</b>	4,959	4,959	4,959	
66,396	68,443	85,291	<b>7300-15 Fringe Benefits - PERS - OPSRP - IAP</b>	103,015	103,015	103,015	
38,375	53,673	57,898	<b>7300-20 Fringe Benefits - Medical Insurance</b>	81,732	81,732	81,732	
6,000	10,000	8,000	<b>7300-22 Fringe Benefits - VEBA Plan</b>	11,000	11,000	11,000	
405	423	432	<b>7300-25 Fringe Benefits - Life Insurance</b>	300	300	300	
1,242	1,389	1,446	<b>7300-30 Fringe Benefits - Long Term Disability</b>	755	755	755	
9,349	10,347	11,229	<b>7300-35 Fringe Benefits - Workers' Compensation Insurance</b>	8,346	8,346	8,346	
83	85	101	<b>7300-37 Fringe Benefits - Workers' Benefit Fund</b>	117	117	117	
<b>408,171</b>	<b>424,067</b>	<b>468,278</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>572,920</b>	<b>572,920</b>	<b>572,920</b>	
<b>MATERIALS AND SERVICES</b>							
22,539	21,680	26,000	<b>7660 Materials &amp; Supplies</b> Materials and supplies to support permit, pretreatment, and laboratory work and activities.	30,000	30,000	30,000	
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
				Permit lab materials and supplies to support permit	1	26,000	26,000
				Pretreatment training and outreach supplies	1	4,000	4,000

Budget Document Report

**75 - WASTEWATER SERVICES FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 74 - ENVIRONMENTAL SERVICES Section : N/A Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
8,323	6,814	13,350	<b>7750</b>	<b>Professional Services</b>		11,875	11,875	11,875
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Lab instrumentation calibration/fume hood certification	1	2,700	2,700	
				DI Water system rental/sanitization	1	3,600	3,600	
				Pretreatment assistance	1	5,575	5,575	
0	0	0	<b>7750-01</b>	<b>Professional Services - Audit &amp; other city-wide prof svc</b>		50	50	50
				Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses				
39,746	45,312	50,000	<b>7780-30</b>	<b>Contract Services - Lab</b>		60,000	60,000	60,000
				Outside laboratory services necessary for permit and industrial compliance which includes ambient water quality sampling of South Yamhill River.				
6,287	4,975	5,000	<b>7800</b>	<b>M &amp; S Equipment</b>		5,000	5,000	5,000
				Laboratory instrumentation or sampling monitoring equipment				
<b>76,894</b>	<b>78,781</b>	<b>94,350</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>			<b>106,925</b>	<b>106,925</b>	<b>106,925</b>
			<b><u>CAPITAL OUTLAY</u></b>					
0	12,943	0	<b>8710</b>	<b>Equipment</b>		0	0	0
				Laboratory equipment replacement				
<b>0</b>	<b>12,943</b>	<b>0</b>	<b><u>TOTAL CAPITAL OUTLAY</u></b>			<b>0</b>	<b>0</b>	<b>0</b>
<b>485,065</b>	<b>515,791</b>	<b>562,628</b>	<b><u>TOTAL REQUIREMENTS</u></b>			<b>679,845</b>	<b>679,845</b>	<b>679,845</b>

## 75 - WASTEWATER SERVICES FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 78 - CONVEYANCE SYSTEMS Section : 320 - SANITARY Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b>PERSONNEL SERVICES</b>						
186	-792	0	<b>7000 Salaries &amp; Wages</b>	0	0	0
322,420	332,229	349,595	<b>7000-05 Salaries &amp; Wages - Regular Full Time</b> <small>Supervisor - Conveyance - 0.90 FTE Maintenance Technician - Senior - 4.50 FTE</small>	346,962	346,962	346,962
1,500	1,337	2,500	<b>7000-20 Salaries &amp; Wages - Overtime</b>	2,000	2,000	2,000
1,080	1,080	1,080	<b>7000-37 Salaries &amp; Wages - Medical Opt Out Incentive</b>	0	0	0
200	-495	0	<b>7300 Fringe Benefits</b>	0	0	0
19,896	20,496	21,763	<b>7300-05 Fringe Benefits - FICA - Social Security</b>	21,113	21,113	21,113
4,653	4,793	4,976	<b>7300-06 Fringe Benefits - FICA - Medicare</b>	5,061	5,061	5,061
99,531	102,386	111,244	<b>7300-15 Fringe Benefits - PERS - OPSRP - IAP</b>	111,260	111,260	111,260
36,919	36,600	38,994	<b>7300-20 Fringe Benefits - Medical Insurance</b>	41,522	41,522	41,522
5,775	5,400	5,400	<b>7300-22 Fringe Benefits - VEBA Plan</b>	5,400	5,400	5,400
583	575	588	<b>7300-25 Fringe Benefits - Life Insurance</b>	324	324	324
1,760	1,794	1,842	<b>7300-30 Fringe Benefits - Long Term Disability</b>	788	788	788
19,164	19,310	20,986	<b>7300-35 Fringe Benefits - Workers' Compensation Insurance</b>	15,698	15,698	15,698
110	104	126	<b>7300-37 Fringe Benefits - Workers' Benefit Fund</b>	126	126	126
<b>513,776</b>	<b>524,818</b>	<b>559,094</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>550,254</b>	<b>550,254</b>	<b>550,254</b>
<b>MATERIALS AND SERVICES</b>						
15,836	16,427	23,000	<b>7590 Fuel - Vehicle &amp; Equipment</b>	35,000	35,000	35,000
1,002	1,022	1,200	<b>7600 Utilities</b> <small>Electric costs associated with Conveyance building.</small>	1,200	1,200	1,200
0	0	0	<b>7600-04 Utilities - Water</b>	0	0	0
22,125	9,292	18,000	<b>7720-04 Repairs &amp; Maintenance - Supplies</b> <small>Repair and maintenance supplies: fasteners, hydraulic connectors, switches, fittings, cables, hose, tools, camera seals, and root cutter blades, etc.</small>	20,000	20,000	20,000
7,998	20,163	18,000	<b>7720-06 Repairs &amp; Maintenance - Equipment</b> <small>Includes routine repairs of the cameras, monitors, computers, generator, transporters, and other mechanical devices not associated with vehicle repairs.</small>	20,000	20,000	20,000
24,581	22,755	26,000	<b>7720-14 Repairs &amp; Maintenance - Vehicles</b> <small>Includes routine repairs for VacCon, TV van, conveyance service truck, and rental replacements when equipment is out of service.</small>	32,000	32,000	32,000

Budget Document Report

**75 - WASTEWATER SERVICES FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 78 - CONVEYANCE SYSTEMS Section : 320 - SANITARY Program : N/A		2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
21,420	23,041	30,000	<b>7720-36</b>	<b>Repairs &amp; Maintenance - Sanitary Sewer Mainline/Lateral</b> Routine repairs and maintenance of sewer mainlines, laterals, and manholes; including: pipe patching, lining, grouting, and other repairs to meet infiltration and inflow (I&I) reduction goals.	30,000	30,000	30,000
0	0	10,000	<b>7750</b>	<b>Professional Services</b> Consulting and engineering services related to sanitary sewer systems including infiltration & inflow assessment, design, planning and other related services.	10,000	10,000	10,000
0	0	0	<b>7750-01</b>	<b>Professional Services - Audit &amp; other city-wide prof svc</b> Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses	50	50	50
4,209	4,100	5,000	<b>7800</b>	<b>M &amp; S Equipment</b> Conveyance System maintenance equipment.	5,000	5,000	5,000
<b>97,171</b>	<b>96,799</b>	<b>131,200</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>		<b>153,250</b>	<b>153,250</b>	<b>153,250</b>
<b><u>CAPITAL OUTLAY</u></b>							
0	0	0	<b>8710</b>	<b>Equipment</b>	0	0	0
34,386	0	0	<b>8850</b>	<b>Vehicles</b>	0	0	0
119,695	32,700	100,000	<b>9110-05</b>	<b>Sanitary Sewer Replacements - Mainline/Lateral</b> Preservation repair and replacement of sewer system mainlines and manholes.	100,000	100,000	100,000
<b>154,081</b>	<b>32,700</b>	<b>100,000</b>	<b><u>TOTAL CAPITAL OUTLAY</u></b>		<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
<b>765,028</b>	<b>654,317</b>	<b>790,294</b>	<b><u>TOTAL REQUIREMENTS</u></b>		<b>803,504</b>	<b>803,504</b>	<b>803,504</b>

Budget Document Report

**75 - WASTEWATER SERVICES FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET								
<b>RESOURCES</b>																
<b>INTERGOVERNMENTAL</b>																
0	7,720	0	4545	Federal FEMA Grant	0	0	0	0								
0	0	0	4546	American Rescue Plan	0	0	0	0								
35,419	-6,647	0	4548	Coronavirus Relief Fund (CRF)	0	0	0	0								
<b>35,419</b>	<b>1,074</b>	<b>0</b>	<b>TOTAL INTERGOVERNMENTAL</b>			<b>0</b>	<b>0</b>	<b>0</b>								
<b>CHARGES FOR SERVICES</b>																
10,052	13,172	13,200	5400-40	Property Rentals - House Riverside Drive house rental income.	13,200	13,200	13,200	13,200								
13,110	13,121	13,128	5400-45	Property Rentals - Farm Farm land lease on Water Reclamation Facility property.	13,128	13,128	13,128	13,128								
10,291,658	10,831,413	10,750,000	5520	Sewer User Charges Monthly sewer charges based on water consumption and discharge loading.	10,750,000	10,750,000	10,750,000	10,750,000								
75,052	94,473	90,000	5530	Septage Fees Dumping fees collected from haulers for septic tank and portable toilet waste.	91,000	91,000	91,000	91,000								
Budget Note: In fiscal year 2019-20 the franchise fee was directly allocated to the General Fund at the time the revenue was received. This process is being updated for fiscal																
<b>10,389,872</b>	<b>10,952,179</b>	<b>10,866,328</b>	<b>TOTAL CHARGES FOR SERVICES</b>			<b>10,867,328</b>	<b>10,867,328</b>	<b>10,867,328</b>								
<b>MISCELLANEOUS</b>																
31,046	15,436	20,000	6310	Interest	15,000	15,000	15,000	15,000								
3,688	5,499	1,000	6600	Other Income	1,000	1,000	1,000	1,000								
0	0	0	6600-05	Other Income - Workers' Comp Reimbursement	0	0	0	0								
<b>34,734</b>	<b>20,935</b>	<b>21,000</b>	<b>TOTAL MISCELLANEOUS</b>			<b>16,000</b>	<b>16,000</b>	<b>16,000</b>								
<b>TRANSFERS IN</b>																
55,041	57,237	15,039	6900-85	Transfers In - Insurance Services	16,182	16,182	16,182	16,182								
<table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;">Description</th> <th style="text-align: center;">Units</th> <th style="text-align: center;">Amt/Unit</th> <th style="text-align: center;">Total</th> </tr> </thead> <tbody> <tr> <td>Insurance Services Fund support of HR Manager position</td> <td style="text-align: center;">1</td> <td style="text-align: center;">16,182</td> <td style="text-align: center;">16,182</td> </tr> </tbody> </table>									Description	Units	Amt/Unit	Total	Insurance Services Fund support of HR Manager position	1	16,182	16,182
Description	Units	Amt/Unit	Total													
Insurance Services Fund support of HR Manager position	1	16,182	16,182													
<b>55,041</b>	<b>57,237</b>	<b>15,039</b>	<b>TOTAL TRANSFERS IN</b>			<b>16,182</b>	<b>16,182</b>	<b>16,182</b>								
<b>10,515,066</b>	<b>11,031,424</b>	<b>10,902,367</b>	<b>TOTAL RESOURCES</b>			<b>10,899,510</b>	<b>10,899,510</b>	<b>10,899,510</b>								

Budget Document Report

**75 - WASTEWATER SERVICES FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>								
<b><u>MATERIALS AND SERVICES</u></b>								
0	7,386	50,000	<b>7500</b>	<b>Credit Card Fees</b>		40,000	40,000	40,000
0	0	0	<b>7750</b>	<b>Professional Services</b>		34,000	34,000	34,000
0	522,027	542,000	<b>8227</b>	<b>Franchise Fee expense</b> Wastewater utility will pay a 6% franchise fee, up from 5% in FY2021-22.		1,078,000	644,000	644,000
0	20,000	20,000	<b>8229</b>	<b>Customers Helping Customers matching funds</b>		20,000	20,000	20,000
<b>0</b>	<b>549,413</b>	<b>612,000</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>1,172,000</b>	<b>738,000</b>	<b>738,000</b>
<b><u>TRANSFERS OUT</u></b>								
331,187	359,141	367,708	<b>9700-01</b>	<b>Transfers Out - General Fund</b>		446,247	436,227	436,227
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Wastewater Services Fund support of Engineering operations.	1	31,013	31,013	
				Engineering, Admin, & Finance personnel services support.	1	405,214	405,214	
5,752,934	6,177,497	6,013,408	<b>9700-77</b>	<b>Transfers Out - Wastewater Capital</b> Transfer to Wastewater Capital Fund for wastewater system capital improvements per the Wastewater System (WWS) Financial Plan.		6,154,866	6,154,866	6,154,866
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Ratepayer contribution for FY23	1	6,154,866	6,154,866	
47,461	46,222	55,851	<b>9700-80</b>	<b>Transfers Out - Information Systems</b>		59,995	59,995	59,995
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Information Systems personnel services support.	1	59,995	59,995	
<b>6,131,582</b>	<b>6,582,860</b>	<b>6,436,967</b>	<b>TOTAL TRANSFERS OUT</b>			<b>6,661,108</b>	<b>6,651,088</b>	<b>6,651,088</b>
<b><u>CONTINGENCIES</u></b>								
0	0	900,000	<b>9800</b>	<b>Contingencies</b>		900,000	900,000	900,000
<b>0</b>	<b>0</b>	<b>900,000</b>	<b>TOTAL CONTINGENCIES</b>			<b>900,000</b>	<b>900,000</b>	<b>900,000</b>
<b><u>ENDING FUND BALANCE</u></b>								
1,000,000	0	0	<b>9975-05</b>	<b>Designated End FB - WW Svc Fd - Sewer A/R</b> Non-cash Designated Ending Fund Balance for estimated Sewer Accounts Receivable balance at June 30		0	0	0
2,699,258	3,934,952	2,340,687	<b>9999</b>	<b>Unappropriated Ending Fd Balance</b> Undesignated carryover for July 1 from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations		1,468,259	1,918,763	1,918,763

Budget Document Report

**75 - WASTEWATER SERVICES FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : 99 - NON-DEPARTMENTAL Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
3,699,258	3,934,952	2,340,687	<b>TOTAL ENDING FUND BALANCE</b>	1,468,259	1,918,763	1,918,763
9,830,840	11,067,225	10,289,654	<b>TOTAL REQUIREMENTS</b>	10,201,367	10,207,851	10,207,851

Budget Document Report

**75 - WASTEWATER SERVICES FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
13,437,869	14,730,683	14,569,461	<b>TOTAL RESOURCES</b>	14,638,255	14,638,255	14,638,255
13,437,869	14,730,683	14,568,864	<b>TOTAL REQUIREMENTS</b>	14,638,255	14,638,255	14,638,255

## 77 - WASTEWATER CAPITAL FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET	
<b>RESOURCES</b>							
<b><u>BEGINNING FUND BALANCE</u></b>							
3,138,300	2,855,600	2,552,100	<b>4077-99</b>	<b>Designated Begin FB-WW Cap Fd - PERS Refinancing Reserve</b>	2,226,800	2,226,800	2,226,800
25,384,442	29,351,857	32,957,702	<b>4090</b>	<b>Beginning Fund Balance</b> Estimated July 1 undesignated carryover from prior year	35,940,799	35,940,799	36,200,799
Budget Note: SDC accounting discloses an extremely large negative system development charge fund balance. This negative balance indicates that the building of the WRF and sewer system improvements could have been significantly funded by SDCs, but was instead funded by the sale of revenue bonds since adequate SDCs were not available.							
<b>28,522,742</b>	<b>32,207,457</b>	<b>35,509,802</b>	<b><u>TOTAL BEGINNING FUND BALANCE</u></b>		<b>38,167,599</b>	<b>38,167,599</b>	<b>38,427,599</b>
<b><u>CHARGES FOR SERVICES</u></b>							
1,104,163	519,909	325,000	<b>5500</b>	<b>System Development Charges</b> Sewer system development charges (SDC) collected from new construction and additions to commercial or industrial projects that increase the loading on the sanitary sewer system.	550,000	550,000	550,000
<b>1,104,163</b>	<b>519,909</b>	<b>325,000</b>	<b><u>TOTAL CHARGES FOR SERVICES</u></b>		<b>550,000</b>	<b>550,000</b>	<b>550,000</b>
<b><u>MISCELLANEOUS</u></b>							
539,468	224,957	300,000	<b>6310</b>	<b>Interest</b>	225,000	225,000	225,000
0	0	2,500	<b>6500-05</b>	<b>Private Sewer Lateral - Loan Repayment</b> Payments on "loans" City has made to property owners to enable the property owner to repair a defective private sewer lateral.	2,500	2,500	2,500
5,400	8,350	10,000	<b>6500-10</b>	<b>Private Sewer Lateral - Penalty</b> Property owner penalty of \$50 per month when owner fails to repair private sewer lateral.	10,000	10,000	10,000
Budget Note: Penalty begins accruing 90 days after Notice of Defect issued. If private lateral is repaired within 10 months, penalty accruals absolved.							
0	0	0	<b>6600</b>	<b>Other Income</b>	0	0	0
<b>544,868</b>	<b>233,307</b>	<b>312,500</b>	<b><u>TOTAL MISCELLANEOUS</u></b>		<b>237,500</b>	<b>237,500</b>	<b>237,500</b>
<b><u>TRANSFERS IN</u></b>							
5,752,934	6,177,497	6,013,408	<b>6900-75</b>	<b>Transfers In - Wastewater Services</b> Transfer from the Wastewater Services Fund for capital improvements per the Wastewater System (WWS) Financial Plan.	6,154,866	6,154,866	6,154,866
					<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
					1	6,154,866	6,154,866

Budget Document Report

**77 - WASTEWATER CAPITAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
0	37,312	161,621	<b>6901-01</b>	<b>Transfers In - Interfund Debt - General Fund</b>		157,632	157,632	157,632
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Payment on 2021 Police vehicles -3	1	37,699	37,699		
			Payment on 2021 Police audio visual equipment	1	5,716	5,716		
			Payment on 2021 Fire Dept vehicle & air compressor	1	23,655	23,655		
			Payment on 2021 Fire Dept defibrilators	1	53,250	53,250		
			Payment on 2020 Police vehicles - 3	1	37,312	37,312		
<b>5,752,934</b>	<b>6,214,809</b>	<b>6,175,029</b>	<b>TOTAL TRANSFERS IN</b>			<b>6,312,498</b>	<b>6,312,498</b>	<b>6,312,498</b>
<b>35,924,707</b>	<b>39,175,483</b>	<b>42,322,331</b>	<b>TOTAL RESOURCES</b>			<b>45,267,597</b>	<b>45,267,597</b>	<b>45,527,597</b>

Budget Document Report

**77 - WASTEWATER CAPITAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b><u>MATERIALS AND SERVICES</u></b>						
12,167	15,782	31,799	<b>7750 Professional Services</b>	20,000	20,000	20,000
0	0	0	<b>7750-01 Professional Services - Audit &amp; other city-wide prof svc</b> Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses	16,000	16,000	16,000
0	0	350,000	<b>7770-05 Professional Services - Projects - Master Plan Update</b> Update of Water Reclamation Facilities Plan & Conveyance System Master Plan & Stormwater Plan(FY22-FY23)	800,000	800,000	1,100,000
70,350	183,054	440,000	<b>7770-40 Professional Services - Projects - Grit System Expansion</b> Engineering services for the grit system expansion project.	0	0	0
145	0	1,500,000	<b>7770-41 Professional Services - Projects - New 1MB tank &amp; mixer</b> Engineering services for the construction of an additional biosolids storage tank.	1,500,000	1,500,000	2,000,000
120,741	4,807	0	<b>7770-44 Professional Services - Projects - Filtration System Expansion</b> Engineering services for the tertiary filtration system expansion project.	0	0	0
43,631	12,360	75,000	<b>7770-49 Professional Services - Projects - 3 Mile Ln Bridge Force Main</b> Engineering services for the installation of a 16" diameter sanitary sewer force main on ODOT's new 3-mile Lane Bridge.	0	0	0
143,109	27,380	140,000	<b>7770-57 Professional Services - Projects - I&amp;I Reduction Design</b> Engineering services for the design and contract documents for the Inflow and Infiltration (I&I) Reduction Projects.	140,000	140,000	340,000
0	0	440,000	<b>7770-59 Professional Services - Projects - Admin Building Addition/Upgrade</b> Design services for Admin building project	800,000	800,000	1,200,000
821	2,000	3,500	<b>8230 Private Sewer Lateral Repair Incentive</b> Private Sewer Lateral Repair Incentive Program - maximum of \$250 per private lateral repair completed within 90 days of Notice of Defect.	3,500	3,500	3,500
0	0	2,500	<b>8240-10 Private Sewer Lateral Loans - Low Income Loans</b> "Loans" the City has made to property owners to enable the property owner to repair a defective private sewer lateral.	2,500	2,500	2,500
<b>390,965</b>	<b>245,384</b>	<b>2,982,799</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>	<b>3,282,000</b>	<b>3,282,000</b>	<b>4,682,000</b>

Budget Document Report

**77 - WASTEWATER CAPITAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET																																													
<b><u>CAPITAL OUTLAY</u></b>																																																					
793,024	761,795	800,000	<b>8710</b>	<b>Equipment</b>		900,000	900,000	1,100,000																																													
Planned major equipment replacement at the WRF and/or system pump stations.																																																					
<table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><u>Description</u></th> <th style="text-align: right;"><u>Units</u></th> <th style="text-align: right;"><u>Amt/Unit</u></th> <th style="text-align: right;"><u>Total</u></th> <th colspan="5"></th> </tr> </thead> <tbody> <tr> <td>Conveyance Dump Truck</td> <td style="text-align: right;">1</td> <td style="text-align: right;">250,000</td> <td style="text-align: right;">250,000</td> <td colspan="5"></td> </tr> <tr> <td>Cozine P.S. #1 pump Replacement</td> <td style="text-align: right;">1</td> <td style="text-align: right;">200,000</td> <td style="text-align: right;">200,000</td> <td colspan="5"></td> </tr> <tr> <td>York Chiller Replacement</td> <td style="text-align: right;">1</td> <td style="text-align: right;">150,000</td> <td style="text-align: right;">150,000</td> <td colspan="5"></td> </tr> <tr> <td>Cozine Generator Install</td> <td style="text-align: right;">1</td> <td style="text-align: right;">500,000</td> <td style="text-align: right;">500,000</td> <td colspan="5"></td> </tr> </tbody> </table>									<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>						Conveyance Dump Truck	1	250,000	250,000						Cozine P.S. #1 pump Replacement	1	200,000	200,000						York Chiller Replacement	1	150,000	150,000						Cozine Generator Install	1	500,000	500,000					
<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>																																																		
Conveyance Dump Truck	1	250,000	250,000																																																		
Cozine P.S. #1 pump Replacement	1	200,000	200,000																																																		
York Chiller Replacement	1	150,000	150,000																																																		
Cozine Generator Install	1	500,000	500,000																																																		
2,079,914	427,864	2,487,000	<b>9120-25</b>	<b>Sewer Construction - I&amp;I Reduction Projects</b>		1,660,000	1,660,000	1,460,000																																													
Sewer rehabilitation and reconstruction at various locations around the City to address inflow and infiltration (I&I).																																																					
0	0	2,100,000	<b>9120-40</b>	<b>Sewer Construction - Grit System Expansion</b>		0	0	0																																													
0	0	4,500,000	<b>9120-41</b>	<b>Sewer Construction - New 1MG Tank &amp; Mixer</b>		1,000,000	1,000,000	2,000,000																																													
29,554	0	0	<b>9120-44</b>	<b>Sewer Construction - Filtration System Expansion</b>		0	0	0																																													
Expansion of the tertiary treatment filtration system.																																																					
0	807,596	192,000	<b>9120-49</b>	<b>Sewer Construction - 3 Mile Ln Bridge Force Main</b>		100,000	100,000	100,000																																													
FY21 amount reflects deposit made to ODOT for the project costs per Agreement No. 34513																																																					
0	0	1,320,000	<b>9120-59</b>	<b>Sewer Construction - Admin Building Addition/Upgrade</b>		1,300,000	1,300,000	1,300,000																																													
0	0	15,000	<b>9150-10</b>	<b>Developer Reimbursement - Sanitary Sewer</b>		15,000	15,000	15,000																																													
Reimbursement to commercial and subdivision developers for sewer pipe constructed with extra capacity over what the developer requires which benefits the future growth requirements of the city.																																																					
<b>2,902,492</b>	<b>1,997,255</b>	<b>11,414,000</b>	<b><u>TOTAL CAPITAL OUTLAY</u></b>			<b>4,975,000</b>	<b>4,975,000</b>	<b>5,975,000</b>																																													
<b><u>TRANSFERS OUT</u></b>																																																					
249,194	168,476	211,100	<b>9700-01</b>	<b>Transfers Out - General Fund</b>		230,978	229,238	229,238																																													
<table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><u>Description</u></th> <th style="text-align: right;"><u>Units</u></th> <th style="text-align: right;"><u>Amt/Unit</u></th> <th style="text-align: right;"><u>Total</u></th> <th colspan="5"></th> </tr> </thead> <tbody> <tr> <td>Wastewater Capital Fund support of Engineering operations.</td> <td style="text-align: right;">1</td> <td style="text-align: right;">17,496</td> <td style="text-align: right;">17,496</td> <td colspan="5"></td> </tr> <tr> <td>Engineering, Admin, &amp; Finance personnel services support.</td> <td style="text-align: right;">1</td> <td style="text-align: right;">211,742</td> <td style="text-align: right;">211,742</td> <td colspan="5"></td> </tr> </tbody> </table>									<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>						Wastewater Capital Fund support of Engineering operations.	1	17,496	17,496						Engineering, Admin, & Finance personnel services support.	1	211,742	211,742																							
<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>																																																		
Wastewater Capital Fund support of Engineering operations.	1	17,496	17,496																																																		
Engineering, Admin, & Finance personnel services support.	1	211,742	211,742																																																		
174,600	570,061	0	<b>9701-01</b>	<b>Transfers Out - Interfund Debt - General Fund</b>		672,300	0	0																																													
<b>423,794</b>	<b>738,537</b>	<b>211,100</b>	<b><u>TOTAL TRANSFERS OUT</u></b>			<b>903,278</b>	<b>229,238</b>	<b>229,238</b>																																													
<b><u>CONTINGENCIES</u></b>																																																					
0	0	1,490,748	<b>9800</b>	<b>Contingencies</b>		1,500,000	1,500,000	1,500,000																																													
<b>0</b>	<b>0</b>	<b>1,490,748</b>	<b><u>TOTAL CONTINGENCIES</u></b>			<b>1,500,000</b>	<b>1,500,000</b>	<b>1,500,000</b>																																													

Budget Document Report

**77 - WASTEWATER CAPITAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b><u>ENDING FUND BALANCE</u></b>						
2,855,600	2,531,000	2,226,800	<b>9977-99</b> <b>Designated End FB - WW Cap Fd - PERS Refinancing Reserve</b>	1,878,600	1,878,600	1,878,600
29,351,857	33,663,306	23,996,884	<b>9999</b> <b>Unappropriated Ending Fd Balance</b> Undesignated carryover for July 1 from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations.	32,728,719	33,402,759	31,262,759
<b>32,207,457</b>	<b>36,194,306</b>	<b>26,223,684</b>	<b><u>TOTAL ENDING FUND BALANCE</u></b>	<b>34,607,319</b>	<b>35,281,359</b>	<b>33,141,359</b>
<b>35,924,707</b>	<b>39,175,482</b>	<b>42,322,331</b>	<b><i>TOTAL REQUIREMENTS</i></b>	<b>45,267,597</b>	<b>45,267,597</b>	<b>45,527,597</b>

Budget Document Report

**77 - WASTEWATER CAPITAL FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
35,924,707	39,175,483	42,322,331	<b>TOTAL RESOURCES</b>	45,267,597	45,267,597	45,527,597
35,924,707	39,175,483	42,322,331	<b>TOTAL REQUIREMENTS</b>	45,267,597	45,267,597	45,527,597

Budget Document Report

**79 - AMBULANCE FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b><u>BEGINNING FUND BALANCE</u></b>						
1,572,898	0	0	<b>4079-05 Designated Begin FB-Ambulance Fd - EMS A/R</b> Non-cash Designated Beginning Fund Balance for Ambulance Accounts Receivable balance at July 1	0	0	0
-1,398,415	0	0	<b>4090 Beginning Fund Balance</b> Estimated July 1 undesignated carryover from prior year	0	0	0
<b>1,016,112</b>	<b>0</b>	<b>0</b>	<b><u>TOTAL BEGINNING FUND BALANCE</u></b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>174,483</b>	<b>0</b>	<b>0</b>	<b>TOTAL RESOURCES</b>	<b>0</b>	<b>0</b>	<b>0</b>

Budget Document Report

**79 - AMBULANCE FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b>TRANSFERS OUT</b>						
174,483	0	0	<b>9700-01 Transfers Out - General Fund</b> Closing the Ambulance Fund and moving remaining balance to the General Fund.	0	0	0
<b>174,483</b>	<b>0</b>	<b>0</b>	<b><u>TOTAL TRANSFERS OUT</u></b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>174,483</b>	<b>0</b>	<b>0</b>	<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>0</b>	<b>0</b>

Budget Document Report

**79 - AMBULANCE FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
174,483	0	0	<b>TOTAL RESOURCES</b>	0	0	0
174,483	0	0	<b>TOTAL REQUIREMENTS</b>	0	0	0

Budget Document Report

**80 - INFORMATION SYSTEMS & SERVICES FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b><u>BEGINNING FUND BALANCE</u></b>						
15,075	15,075	15,075	<b>4080-15</b> Designated Begin FB-Info Sys Fd - Financial System Reserve July 1 carryover from prior year reserved for future City financial system software improvements	15,075	15,075	15,075
189,385	196,697	386,935	<b>4090</b> Beginning Fund Balance Estimated July 1 undesignated carryover from prior year	143,117	143,117	143,117
<b>204,460</b>	<b>211,772</b>	<b>402,010</b>	<b><u>TOTAL BEGINNING FUND BALANCE</u></b>	<b>158,192</b>	<b>158,192</b>	<b>158,192</b>
<b><u>INTERGOVERNMENTAL</u></b>						
0	0	0	<b>4546</b> American Rescue Plan	80,000	80,000	80,000
56,183	152,672	0	<b>4548</b> Coronavirus Relief Fund (CRF)	0	0	0
<b>56,183</b>	<b>152,672</b>	<b>0</b>	<b><u>TOTAL INTERGOVERNMENTAL</u></b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>
<b><u>CHARGES FOR SERVICES</u></b>						
522,686	531,933	646,634	<b>6000-01</b> Charges for Equipment & Services - General Fund Operating departments are charged for equipment & services provided by the IS Fund. Departments are also charged a pro-rated portion of City-shared network costs.	911,970	740,391	740,391
16,533	16,453	22,741	<b>6000-20</b> Charges for Equipment & Services - Street Fund	27,473	25,466	25,466
12,493	10,473	23,145	<b>6000-70</b> Charges for Equipment & Services - Building Fund	15,329	13,399	13,399
46,530	54,738	69,790	<b>6000-75</b> Charges for Equipment & Services - Wastewater Services Fund	78,808	72,324	72,324
66,182	0	0	<b>6000-79</b> Charges for Equipment & Services - Ambulance Fund	0	0	0
<b>664,424</b>	<b>613,597</b>	<b>762,310</b>	<b><u>TOTAL CHARGES FOR SERVICES</u></b>	<b>1,033,580</b>	<b>851,580</b>	<b>851,580</b>
<b><u>MISCELLANEOUS</u></b>						
3,924	1,247	2,000	<b>6310</b> Interest	1,200	1,200	1,200
45	84	0	<b>6600</b> Other Income	0	0	0
<b>3,969</b>	<b>1,332</b>	<b>2,000</b>	<b><u>TOTAL MISCELLANEOUS</u></b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>
<b><u>TRANSFERS IN</u></b>						
408,455	408,038	470,219	<b>6900-01</b> Transfers In - General Fund	501,315	501,315	501,315
			<u>Description</u> Information Systems personnel services support.	<u>Units</u> 1	<u>Amt/Unit</u> 501,315	<u>Total</u> 501,315

Budget Document Report

**80 - INFORMATION SYSTEMS & SERVICES FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A				2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
9,498	9,464	10,960	<b>6900-20</b>	<b>Transfers In - Street</b>			11,694	11,694	11,694
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
			Information Systems personnel services support.	1	11,694	11,694			
9,498	9,464	10,960	<b>6900-70</b>	<b>Transfers In - Building</b>			11,694	11,694	11,694
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
			Information Systems personnel services support.	1	11,694	11,694			
47,461	46,222	55,851	<b>6900-75</b>	<b>Transfers In - Wastewater Services</b>			59,995	59,995	59,995
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>			
			Information Systems personnel services support.	1	59,995	59,995			
<b>474,912</b>	<b>473,188</b>	<b>547,990</b>	<b>TOTAL TRANSFERS IN</b>				<b>584,698</b>	<b>584,698</b>	<b>584,698</b>
<b>1,403,948</b>	<b>1,452,561</b>	<b>1,714,310</b>	<b>TOTAL RESOURCES</b>				<b>1,857,670</b>	<b>1,675,670</b>	<b>1,675,670</b>

**80 - INFORMATION SYSTEMS & SERVICES FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
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**REQUIREMENTS**

**PERSONNEL SERVICES**

269	-1,053	0	<b>7000</b>	<b>Salaries &amp; Wages</b>	0	0	0
321,223	321,433	343,155	<b>7000-05</b>	<b>Salaries &amp; Wages - Regular Full Time</b> Information Systems Director - 1.00 FTE Information Services Administrator - 1.00 FTE Information Services Specialist - 2.00 FTE	376,441	376,441	376,441
0	0	0	<b>7000-15</b>	<b>Salaries &amp; Wages - Temporary</b>	0	0	0
3,343	3,159	5,000	<b>7000-20</b>	<b>Salaries &amp; Wages - Overtime</b> For required maintenance scheduled after working hours and occasional extra work required during peak activity periods.	5,000	5,000	5,000
2,400	2,400	2,400	<b>7000-37</b>	<b>Salaries &amp; Wages - Medical Opt Out Incentive</b>	2,400	2,400	2,400
115	-333	0	<b>7300</b>	<b>Fringe Benefits</b>	0	0	0
19,714	19,717	21,605	<b>7300-05</b>	<b>Fringe Benefits - FICA - Social Security</b>	23,223	23,223	23,223
4,611	4,611	4,939	<b>7300-06</b>	<b>Fringe Benefits - FICA - Medicare</b>	5,566	5,566	5,566
87,366	88,230	101,133	<b>7300-15</b>	<b>Fringe Benefits - PERS - OPSRP - IAP</b>	111,505	111,505	111,505
53,453	52,369	56,356	<b>7300-20</b>	<b>Fringe Benefits - Medical Insurance</b>	51,924	51,924	51,924
8,000	8,000	8,000	<b>7300-22</b>	<b>Fringe Benefits - VEBA Plan</b>	7,000	7,000	7,000
432	432	432	<b>7300-25</b>	<b>Fringe Benefits - Life Insurance</b>	240	240	240
1,768	1,845	1,822	<b>7300-30</b>	<b>Fringe Benefits - Long Term Disability</b>	846	846	846
267	246	305	<b>7300-35</b>	<b>Fringe Benefits - Workers' Compensation Insurance</b>	460	460	460
87	79	92	<b>7300-37</b>	<b>Fringe Benefits - Workers' Benefit Fund</b>	92	92	92
0	0	0	<b>7300-40</b>	<b>Fringe Benefits - Unemployment</b>	1,001	1,001	1,001
<b>503,047</b>	<b>501,134</b>	<b>545,239</b>	<b>TOTAL PERSONNEL SERVICES</b>		<b>585,698</b>	<b>585,698</b>	<b>585,698</b>

**MATERIALS AND SERVICES**

419	350	600	<b>7540</b>	<b>Employee Events</b> Costs shared city-wide for employee training, materials, and events.	500	500	500
3,439	-499	3,000	<b>7550</b>	<b>Travel &amp; Education</b> Technical training, network training, desktop training, and application development training, including travel and meal expenses to seminars and conferences.	8,000	8,000	8,000
0	0	200	<b>7590</b>	<b>Fuel - Vehicle &amp; Equipment</b> Fuel and repair expense for IS Department vehicle	500	500	500
3,400	3,600	4,000	<b>7610-05</b>	<b>Insurance - Liability</b>	4,710	4,710	4,710
500	600	600	<b>7610-10</b>	<b>Insurance - Property</b>	490	490	490



Budget Document Report

**80 - INFORMATION SYSTEMS & SERVICES FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
0	0	840	<b>7794-02</b>	<b>Software Maintenance &amp; Rental Contracts - City Manager's Office</b>		2,140	2,140	2,140
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Office 365 Licensing	4	240	840	
				Adobe Licensing	1	1,300	1,300	
0	0	1,680	<b>7794-03</b>	<b>Software Maintenance &amp; Rental Contracts - City Council</b>		1,800	1,800	1,800
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Office 365 Licensing	8	240	1,800	
0	0	7,700	<b>7794-05</b>	<b>Software Maintenance &amp; Rental Contracts - Accounting</b>		7,700	7,700	7,700
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Office 365 Licensing	5	240	1,200	
				Debt tracker software app	1	6,500	6,500	
4,290	0	720	<b>7794-08</b>	<b>Software Maintenance &amp; Rental Contracts - Legal</b>		720	720	720
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Office 365 Licensing	3	240	720	
8,663	8,821	11,280	<b>7794-10</b>	<b>Software Maintenance &amp; Rental Contracts - Engineering</b>		10,990	10,990	10,990
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Hansen sewer database 25% - shared with Street, Park Maint, WWS	1	3,700	3,700	
				ESRI 17% - shared with Bldg,Plan,Eng,Street,WWS	1	2,250	2,250	
				Office 365 Licensing	6	240	1,440	
				AutoCAD maintenance 66% - shared with Planning	1	2,800	2,800	
				Adobe Licensing	2	400	800	
0	0	720	<b>7794-12</b>	<b>Software Maintenance &amp; Rental Contracts - Human Resources</b>		18,720	18,720	18,720
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Office 365 Licensing	3	240	720	
				NEOGOV Perform & Implementation	1	15,000	15,000	
				Background check system integration	1	3,000	3,000	
0	0	0	<b>7794-14</b>	<b>Software Maintenance &amp; Rental Contracts - Planning Econ Development</b>		0	0	0
3,460	0	0	<b>7794-15</b>	<b>Software Maintenance &amp; Rental Contracts - Planning</b>		0	0	0
0	0	240	<b>7794-16</b>	<b>Software Maintenance &amp; Rental Contracts - Planning Administration</b>		240	240	240
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Office 365 licensing	1	240	240	

Budget Document Report

**80 - INFORMATION SYSTEMS & SERVICES FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
0	1,553	2,230	<b>7794-17</b>	<b>Software Maintenance &amp; Rental Contracts - Planning Current</b>		2,705	2,705	2,705
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				ESRI Software - 12.5	1	1,125	1,125	
				AutoCAD Maintenance	1	700	700	
				Office 365 Licensing	2	240	480	
				Adobe InDesign renewal	1	400	400	
0	1,553	2,230	<b>7794-18</b>	<b>Software Maintenance &amp; Rental Contracts - Planning Long Range</b>		2,305	2,305	2,305
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				ESRI Software	1	1,125	1,125	
				AutoCAD Maintenance	1	700	700	
				Office 365 Licensing	2	240	480	
0	0	480	<b>7794-19</b>	<b>Software Maintenance &amp; Rental Contracts - Planning Code Compliance</b>		480	480	480
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Office 365 Licensing	2	240	480	
42,357	49,573	64,580	<b>7794-20</b>	<b>Software Maintenance &amp; Rental Contracts - Police</b>		68,320	68,320	68,320
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Office 365 Licensing	48	240	11,520	
				EvidenceOnQ Maintenance	1	17,000	17,000	
				Netmotion maintenance 50% - shared with AMB, FD	1	2,700	2,700	
				ETicketing 65% shared with MC, plus annual hosting fee	1	9,400	9,400	
				WebLEDS Maintenance	1	1,200	1,200	
				CS message switch support	1	3,500	3,500	
				CS e-ticketing support	1	1,600	1,600	
				CS remote support	1	500	500	
				CS mobile support	1	9,500	9,500	
				CS RMS Maintenance	1	11,400	11,400	
8,233	9,783	11,500	<b>7794-25</b>	<b>Software Maintenance &amp; Rental Contracts - Municipal Court</b>		17,400	17,400	17,400
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				E-ticketing maintenance 33% shared with PD	1	5,200	5,200	
				Caselle Annual Maintenance	1	6,000	6,000	
				Caselle Utilities/Integration	1	5,000	5,000	
				Office 365 Licensing	5	240	1,200	
14,108	33,584	25,500	<b>7794-30</b>	<b>Software Maintenance &amp; Rental Contracts - Fire</b>		32,940	32,940	32,940

## 80 - INFORMATION SYSTEMS & SERVICES FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
			ESO - 100% RMS maint, 50% split with AMB for Personnel	1	9,000	9,000
			Netmotion maintenance 25% - shared with PD, AMB	1	1,300	1,300
			Central Square mobile/switch maint-65%, shared with AMB	1	6,000	6,000
			Target training - 50% shared with AMB	1	4,100	4,100
			Fire Inspection software maint	1	2,500	2,500
			Cradlepoint maint	1	1,200	1,200
			Office 365 Licensing	16	240	3,840
			Lexipol policy software	1	5,000	5,000
1,200	1,200	2,040	<b>7794-35 Software Maintenance &amp; Rental Contracts - Parks &amp; Rec Administration</b>			16,280
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
			Office 365 Licensing	1	240	240
			WhenToWork software	1	600	600
			Activenet annual maintenance	1	1,440	1,440
			Activenet Mobile	1	14,000	14,000
1,200	1,200	1,920	<b>7794-40 Software Maintenance &amp; Rental Contracts - Aquatic Center</b>			2,640
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
			Office 365 Licensing	5	240	1,200
			Activenet Annual Maintenance	1	1,440	1,440
1,200	1,200	1,920	<b>7794-45 Software Maintenance &amp; Rental Contracts - Community Center</b>			2,640
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
			Activenet annual maintenance	1	1,440	1,440
			Office 365 Licensing	5	240	1,200
1,200	1,200	1,440	<b>7794-50 Software Maintenance &amp; Rental Contracts - Kids on the Block</b>			0
1,200	1,200	1,440	<b>7794-55 Software Maintenance &amp; Rental Contracts - Recreational Sports</b>			1,680
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
			Activenet licensing	1	1,440	1,440
			Office 365 Licensing	1	240	240
1,200	1,200	1,920	<b>7794-60 Software Maintenance &amp; Rental Contracts - Senior Center</b>			2,160
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>
			Activenet annual maintenance	1	1,440	1,440
			Office 365 Licensing	3	240	720

Budget Document Report

**80 - INFORMATION SYSTEMS & SERVICES FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET	
5,331	5,469	6,660	<b>7794-65</b>	<b>Software Maintenance &amp; Rental Contracts - Park Maintenance</b>			7,070	7,070	7,070
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				ESRI 17% - shared with Bldg,Plan,Eng,Street,WWS	1	2,250	2,250		
				Hansen software 25% - shared with Street, Eng, WWS	1	3,700	3,700		
				Office 365 Licensing	3	240	720		
				Adobe Pro license	1	400	400		
0	1,397	4,800	<b>7794-70</b>	<b>Software Maintenance &amp; Rental Contracts - Library</b>			5,760	5,760	5,760
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				Office 365 Licensing	24	240	5,760		
8,831	8,969	9,920	<b>7794-75</b>	<b>Software Maintenance &amp; Rental Contracts - Streets</b>			11,810	11,810	11,810
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				ESRI 17% - shared with Bldg,Plan,Eng,Park Maint, WWS	1	2,250	2,250		
				Office 365 Licensing	4	240	960		
				Hansen software 25% - shared with Eng, Park Maint, WWS	1	3,700	3,700		
				Street Saver software	1	4,500	4,500		
				Adobe Pro license	1	400	400		
2,044	2,083	3,880	<b>7794-80</b>	<b>Software Maintenance &amp; Rental Contracts - Building</b>			3,210	3,210	3,210
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				ESRI software 17%-shared with Park Maint, Plan,Eng,Street,WWS	1	2,250	2,250		
				Office 365 Licensing	1	960	960		
20,419	24,664	28,150	<b>7794-85</b>	<b>Software Maintenance &amp; Rental Contracts - Wastewater Services</b>			34,650	34,650	34,650
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
				ESRI 17% - shared with Bldg,Plan,Eng,Street,Park Maint	1	2,250	2,250		
				Hansen 25% - shared with Street, Park Maint, Eng	1	3,700	3,700		
				Office 365 Licensing	20	240	4,800		
				WWS-MP2 Maint Management software	1	2,800	2,800		
				Rockwell Control software	1	5,500	5,500		
				Wonderware software	1	5,500	5,500		
				Hach WIMS software	1	2,800	2,800		
				Win 911 software	1	800	800		
				Swift Comply FOG software	1	3,250	3,250		
				Cradlepoint maintenance	1	250	250		
				CUES software renewal	1	3,000	3,000		
16,736	12,446	26,570	<b>7794-95</b>	<b>Software Maintenance &amp; Rental Contracts - Ambulance</b>			40,920	40,920	40,920

Budget Document Report

**80 - INFORMATION SYSTEMS & SERVICES FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			ESO Chart Maintenance	1	12,500	12,500		
			ESO Inventory Module	1	5,000	5,000		
			Netmotion maintenance 25% - shared with PD, FD	1	1,300	1,300		
			Central Square maint - 35%, shared with FD	1	3,000	3,000		
			ESP Personnel maintenance 50%, shared with FD	1	1,500	1,500		
			Target software maintenance 50%, shared with FD	1	4,100	4,100		
			Office 365 Licensing	18	240	4,320		
			Respond Billing maintenance	1	8,000	8,000		
			Cradlepoint maintenance	1	1,200	1,200		
7,704	66,407	3,000	<b>7800-15 M &amp; S Equipment - Information Systems</b>				3,500	3,500
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			IS Workstation / Mobile upgrades	1	3,500	3,500		
27,641	27,312	17,000	<b>7800-18 M &amp; S Equipment - Hardware</b>				21,000	21,000
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			UPS Replacements	2	2,000	4,000		
			NAS Replacement storage	1	3,000	3,000		
			Network Switch Replacements	4	2,500	10,000		
			Loaner Laptop Replacements	1	4,000	4,000		
0	0	0	<b>7800-21 M &amp; S Equipment - Software</b>				0	0
0	0	0	<b>7800-24 M &amp; S Equipment - Inventory</b>				0	0
			Spare inventory computer equipment for emergency replacements. Miscellaneous supplies; e.g., keyboards, mice, surge strips, tools, etc.					
0	0	0	<b>7840 M &amp; S Computer Charges</b>				0	0
2,139	0	0	<b>7840-02 M &amp; S Computer Charges - City Manager's Office</b>				2,500	2,500
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Replacement Surface	1	2,500	2,500		
3,870	2,877	0	<b>7840-03 M &amp; S Computer Charges - City Council</b>				0	0
4,817	9,452	8,500	<b>7840-05 M &amp; S Computer Charges - Accounting</b>				4,700	4,700
			<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>		
			Lexmark printer maintenance	1	300	300		
			RAM Upgrades	2	200	400		
			Scanner Replacement	1	1,000	1,000		
			Laptop replacement	1	3,000	3,000		

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**80 - INFORMATION SYSTEMS & SERVICES FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
3,597	0	0	<b>7840-08</b>	<b>M &amp; S Computer Charges - Legal</b>		6,200	6,200	6,200
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Mobile Replacement	1	3,000	3,000	
				Caselle license + renewal cost	1	3,200	3,200	
3,720	1,200	6,800	<b>7840-10</b>	<b>M &amp; S Computer Charges - Engineering</b>		3,700	3,700	3,700
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Plotter maintenance	1	1,200	1,200	
				Large Monitors	5	500	2,500	
31,262	0	0	<b>7840-12</b>	<b>M &amp; S Computer Charges - Human Resources</b>		6,000	6,000	6,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				New Mobile Computers	2	3,000	6,000	
0	0	0	<b>7840-14</b>	<b>M &amp; S Computer Charges - Planning Econ Development</b>		6,000	6,000	6,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Mobile Computer / Licensing	1	6,000	6,000	
1,253	0	0	<b>7840-15</b>	<b>M &amp; S Computer Charges - Planning</b>		0	0	0
0	0	0	<b>7840-16</b>	<b>M &amp; S Computer Charges - Planning Administration</b>		0	0	0
0	3,787	0	<b>7840-17</b>	<b>M &amp; S Computer Charges - Planning Current</b>		10,200	10,200	10,200
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Mobile Replacement	1	3,000	3,000	
				PC Laptops/Mobiles	5	1,600	7,200	
0	3,815	0	<b>7840-18</b>	<b>M &amp; S Computer Charges - Planning Long Range</b>		7,200	7,200	7,200
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				PC Laptops/Mobiles	5	1,600	7,200	
0	311	0	<b>7840-19</b>	<b>M &amp; S Computer Charges - Planning Code Compliance</b>		0	0	0
36,181	25,270	15,700	<b>7840-20</b>	<b>M &amp; S Computer Charges - Police</b>		16,600	16,600	16,600
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Network Storage Device	1	3,000	3,000	
				MDT Repair	1	2,000	2,000	
				Zebra mobile printers	5	1,000	5,000	
				Desktop Replacements	3	1,200	3,600	
				Mobile Replacement	1	3,000	3,000	
3,517	10,822	0	<b>7840-25</b>	<b>M &amp; S Computer Charges - Municipal Court</b>		6,000	6,000	6,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Mobile Replacements	2	3,000	6,000	

Budget Document Report

**80 - INFORMATION SYSTEMS & SERVICES FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
37,304	7,842	20,100	<b>7840-30</b>	<b>M &amp; S Computer Charges - Fire</b>		8,000	8,000	8,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Mobile Replacements	2	2,500	5,000	
				Desktop Replacements	1	1,500	1,500	
				TV/Fire stick for main station	1	1,500	1,500	
31	31	12,000	<b>7840-35</b>	<b>M &amp; S Computer Charges - Parks &amp; Rec Administration</b>		0	0	0
3,846	2,490	3,500	<b>7840-40</b>	<b>M &amp; S Computer Charges - Aquatic Center</b>		1,000	1,000	1,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Activenet Peripherals	1	1,000	1,000	
102	6,576	4,000	<b>7840-45</b>	<b>M &amp; S Computer Charges - Community Center</b>		4,400	4,400	4,400
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Upstairs Printer	1	400	400	
				Activenet Peripherals	1	1,000	1,000	
				Mobile laptop	1	3,000	3,000	
0	0	0	<b>7840-50</b>	<b>M &amp; S Computer Charges - Kids on the Block</b>		0	0	0
0	3,003	0	<b>7840-55</b>	<b>M &amp; S Computer Charges - Recreational Sports</b>		0	0	0
4,294	1,784	0	<b>7840-60</b>	<b>M &amp; S Computer Charges - Senior Center</b>		5,000	5,000	5,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Small Scanner	1	300	300	
				Datacard Printer	1	1,200	1,200	
				Activenet Peripherals	1	1,000	1,000	
				Mobile Laptop	1	2,500	2,500	
1,308	2,091	0	<b>7840-65</b>	<b>M &amp; S Computer Charges - Park Maintenance</b>		9,200	9,200	9,200
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Desktop replacement	1	1,200	1,200	
				Display TV for conference room	1	500	500	
				Discovery network connection	1	1,500	1,500	
				Facilities tech/licensing	1	6,000	6,000	
20,530	14,982	12,000	<b>7840-70</b>	<b>M &amp; S Computer Charges - Library</b>		15,200	15,200	15,200
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Scanner	1	1,000	1,000	
				Surface laptops	2	3,000	6,000	
				Desktops/Virtual Desktops	1	5,000	5,000	
				All in One Computers	2	1,600	3,200	

Budget Document Report

**80 - INFORMATION SYSTEMS & SERVICES FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
2,480	2,127	0	<b>7840-75</b>	<b>M &amp; S Computer Charges - Street</b>		4,100	4,100	4,100
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Desktop Replacement	1	1,200	1,200	
				Printers - Mechanic, Sign Shop	2	1,200	2,400	
				Display TV for conference room	1	500	500	
2,273	330	10,150	<b>7840-80</b>	<b>M &amp; S Computer Charges - Building</b>		1,000	1,000	1,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Accela peripherals	1	1,000	1,000	
6,271	14,666	8,200	<b>7840-85</b>	<b>M &amp; S Computer Charges - WWS</b>		6,800	6,800	6,800
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Desktop Replacements	2	1,200	2,400	
				Laptop Replacements	2	1,600	3,200	
				Printer Replacement	1	1,200	1,200	
0	0	0	<b>7840-90</b>	<b>M &amp; S Computer Charges - Sewer Maintenance</b>		0	0	0
11,455	3,141	5,000	<b>7840-95</b>	<b>M &amp; S Computer Charges - Ambulance</b>		3,500	3,500	3,500
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Desktop Replacement	1	1,500	1,500	
				R12 Peripherals	1	2,000	2,000	
5,509	5,605	8,000	<b>8280</b>	<b>Data Communications</b>		8,000	8,000	8,000
<b>605,475</b>	<b>707,920</b>	<b>698,910</b>	<b>TOTAL MATERIALS AND SERVICES</b>			<b>851,580</b>	<b>851,580</b>	<b>851,580</b>
<b>CAPITAL OUTLAY</b>								
29,549	0	40,000	<b>8730-05</b>	<b>Equipment - Computers - Hardware</b>		88,000	0	0
0	0	0	<b>8730-10</b>	<b>Equipment - Computers - Software</b>		0	0	0
0	0	0	<b>8750</b>	<b>Capital Outlay Computer Charges</b>		0	0	0
0	0	5,000	<b>8750-10</b>	<b>Capital Outlay Computer Charges - Engineering</b>		0	0	0
0	0	0	<b>8750-14</b>	<b>Capital Outlay Computer Charges - Planning Econ Development</b>		0	0	0
0	0	0	<b>8750-15</b>	<b>Capital Outlay Computer Charges - Planning</b>		0	0	0
0	0	0	<b>8750-16</b>	<b>Capital Outlay Computer Charges - Planning Administration</b>		0	0	0
0	0	0	<b>8750-17</b>	<b>Capital Outlay Computer Charges - Planning Current</b>		0	0	0
0	0	0	<b>8750-18</b>	<b>Capital Outlay Computer Charges - Planning Long Range</b>		0	0	0
0	0	0	<b>8750-19</b>	<b>Capital Outlay Computer Charges - Planning Code Enforcement</b>		0	0	0
37,430	51,161	0	<b>8750-20</b>	<b>Capital Outlay Computer Charges - Police</b>		70,000	0	0

Budget Document Report

**80 - INFORMATION SYSTEMS & SERVICES FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
0	16,755	0	<b>8750-30</b>	<b>Capital Outlay Computer Charges - Fire</b>		0	0	0
0	0	5,000	<b>8750-65</b>	<b>Capital Outlay Computer Charges - Park Maintenance</b>		0	0	0
0	0	5,000	<b>8750-75</b>	<b>Capital Outlay Computer Charges - Street</b>		0	0	0
0	0	0	<b>8750-80</b>	<b>Capital Outlay Computer Charges - Building</b>		0	0	0
0	0	5,000	<b>8750-85</b>	<b>Capital Outlay Computer Charges - Wastewater Services</b>		0	0	0
16,675	10,085	3,400	<b>8750-95</b>	<b>Capital Outlay Computer Charges - Ambulance</b>		24,000	0	0
0	0	0	<b>8750-97</b>	<b>Capital Outlay Computer Charges - ARPA Projects</b>		80,000	80,000	80,000
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Firewall Upgrade	1	80,000	80,000	
0	0	0	<b>8750-98</b>	<b>Capital Outlay Computer Charges - ERP</b>		0	0	0
<b>83,654</b>	<b>78,001</b>	<b>63,400</b>	<b><u>TOTAL CAPITAL OUTLAY</u></b>			<b>262,000</b>	<b>80,000</b>	<b>80,000</b>
			<b><u>CONTINGENCIES</u></b>					
0	0	61,800	<b>9800</b>	<b>Contingencies</b>		75,000	75,000	75,000
<b>0</b>	<b>0</b>	<b>61,800</b>	<b><u>TOTAL CONTINGENCIES</u></b>			<b>75,000</b>	<b>75,000</b>	<b>75,000</b>
			<b><u>ENDING FUND BALANCE</u></b>					
15,075	15,075	15,075	<b>9980-15</b>	<b>Designated End FB - Info Sys Fd - Financial System Reserve</b>		15,075	15,075	15,075
196,697	150,431	313,935	<b>9999</b>	<b>Unappropriated Ending Fd Balance</b>		68,317	68,317	68,317
				Undesignated carryover from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations				
<b>211,772</b>	<b>165,506</b>	<b>329,010</b>	<b><u>TOTAL ENDING FUND BALANCE</u></b>			<b>83,392</b>	<b>83,392</b>	<b>83,392</b>
<b>1,403,948</b>	<b>1,452,561</b>	<b>1,698,359</b>	<b><u>TOTAL REQUIREMENTS</u></b>			<b>1,857,670</b>	<b>1,675,670</b>	<b>1,675,670</b>

Budget Document Report

**80 - INFORMATION SYSTEMS & SERVICES FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
1,403,948	1,452,561	1,714,310	<b>TOTAL RESOURCES</b>	1,857,670	1,675,670	1,675,670
1,403,948	1,452,561	1,698,359	<b>TOTAL REQUIREMENTS</b>	1,857,670	1,675,670	1,675,670

Budget Document Report

**85 - INSURANCE SERVICES FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>RESOURCES</b>						
<b><u>BEGINNING FUND BALANCE</u></b>						
1,794,009	1,465,769	922,845	<b>4090</b> <b>Beginning Fund Balance</b> Estimated July 1 undesignated carryover from prior year	616,472	616,472	616,472
<b>1,794,009</b>	<b>1,465,769</b>	<b>922,845</b>		<b>616,472</b>	<b>616,472</b>	<b>616,472</b>
<b><u>CHARGES FOR SERVICES</u></b>						
397,400	418,800	448,100	<b>6050-05</b> <b>Insurance - Liability</b> Total charges to the operating departments and funds for pro-rata share of the liability insurance premiums: general liability, automobile liability, and employee excess crime coverage.	506,550	506,550	506,550
223,500	267,800	280,300	<b>6050-10</b> <b>Insurance - Property</b> Total charges to the operating departments and funds for pro-rata share of the property insurance premiums: property, automobile, mobile equipment, earthquake, and boiler and machinery.	312,380	312,380	312,380
480,154	476,139	563,291	<b>6070</b> <b>Workers' Compensation Insurance</b> Charges to payroll operating departments and funds for worker's compensation insurance coverage.	508,270	502,803	502,803
<b>1,101,054</b>	<b>1,162,739</b>	<b>1,291,691</b>		<b>1,327,200</b>	<b>1,321,733</b>	<b>1,321,733</b>
<b><u>MISCELLANEOUS</u></b>						
27,302	6,947	10,000	<b>6310</b> <b>Interest</b>	6,000	6,000	6,000
32,385	22,513	25,000	<b>6510-05</b> <b>Insurance Loss Reimbursement - Property</b>	25,000	25,000	25,000
0	0	5,000	<b>6510-10</b> <b>Insurance Loss Reimbursement - Parks</b>	5,000	5,000	5,000
26,638	6,467	22,000	<b>6510-15</b> <b>Insurance Loss Reimbursement - Automobile</b>	22,000	22,000	22,000
500	0	0	<b>6600</b> <b>Other Income</b>	0	0	0
78,994	82,897	77,500	<b>6600-15</b> <b>Other Income - City County Insurance Services</b> Revenue from CIS multi-line credit	40,000	40,000	40,000
<b>165,818</b>	<b>118,824</b>	<b>139,500</b>		<b>98,000</b>	<b>98,000</b>	<b>98,000</b>
<b>3,060,881</b>	<b>2,747,331</b>	<b>2,354,036</b>		<b>2,041,672</b>	<b>2,036,205</b>	<b>2,036,205</b>

## 85 - INSURANCE SERVICES FUND

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b>REQUIREMENTS</b>						
<b><u>MATERIALS AND SERVICES</u></b>						
1,164	1,254	1,800	<b>7750 Professional Services</b>	0	0	0
0	0	0	<b>7750-01 Professional Services - Audit &amp; other city-wide prof svc</b> Costs shared city-wide for Audit, Section 125 plan administrative fees, and other miscellaneous professional service expenses	1,700	1,700	1,700
580,616	646,583	728,400	<b>8300 Property &amp; Liability Ins Premium</b> Insurance premiums for the following coverages: general liability, automobile, property, crime, mobile equipment, earthquake, employee crime coverage, and boiler and machinery.	818,930	818,930	818,930
0	0	5,000	<b>8330-18 Liability Aggregate Deductible - 2017 - 2018</b> Liability deductible year open with two open claim. 2017-18 fiscal year general liability deductible amount is \$50,000	0	0	0
1,073	7,599	25,000	<b>8330-19 Liability Aggregate Deductible - 2018 - 2019</b> Liability deductible year open with three open claim. 2018-19 fiscal year general liability deductible amount is \$50,000	30,000	30,000	30,000
42,616	5,250	2,400	<b>8330-20 Liability Aggregate Deductible - 2019 - 2020</b> 2019-20 fiscal year general liability deductible amount is \$50,000	0	0	0
0	43,599	25,000	<b>8330-21 Liability Aggregate Deductible - 2020 - 2021</b>	40,000	40,000	40,000
0	0	50,000	<b>8330-22 Liability Aggregate Deductible - 2021 - 2022</b>	25,000	25,000	25,000
0	0	0	<b>8330-23 Liability Aggregate Deductible - 2022 - 2023</b>	50,000	50,000	50,000
115	40,680	0	<b>8350-16 Workers' Compensation - 2015 - 2016 Retro Closed</b> No open workers' compensation claims for this plan year	0	0	0
0	11,849	0	<b>8350-17 Workers' Compensation - 2016 - 2017 Retro Closed</b> No open workers' compensation claims for this plan year	0	0	0
425	12,377	0	<b>8350-18 Workers' Compensation - 2017 - 2018 Retro Closed</b> No open workers' compensation claims for this plan year	0	0	0
38,714	16,312	10,000	<b>8350-19 Workers' Compensation - 2018 - 2019 Retro</b> No open workers' compensation claims for this plan year	0	0	0
236,297	59,773	50,000	<b>8350-20 Workers' Compensation - 2019 - 2020 Retro</b> One open workers' compensation claims for this plan year.	5,000	5,000	5,000
0	206,870	100,000	<b>8350-21 Workers' Compensation - 2020 - 2021 Retro</b>	0	0	0
0	0	400,000	<b>8350-22 Workers' Compensation - 2021 - 2022</b> Initial contribution paid to CIS for 2021-22 fiscal year.	0	0	0
0	0	0	<b>8350-23 Workers' Compensation - 2022 - 2023</b> Initial contribution paid to CIS for 2022-23 fiscal year.	400,000	400,000	400,000
25,972	19,625	25,000	<b>8370-05 Property &amp; Auto Damage Claims - Property Loss &amp; Damage</b> The City's property insurance carries a \$1,000 deductible.	25,000	25,000	25,000

Budget Document Report

**85 - INSURANCE SERVICES FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A			2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
0	7,194	5,000	<b>8370-10</b>	<b>Property &amp; Auto Damage Claims - Park Loss &amp; Damage</b>		5,000	5,000	5,000
5,473	7,159	22,000	<b>8370-15</b>	<b>Property &amp; Auto Damage Claims - Automobile Damage</b> The City's automobile insurance carries a \$500 collision deductible and a \$250 comprehensive deductible.		22,000	22,000	22,000
<b>932,464</b>	<b>1,086,125</b>	<b>1,449,600</b>	<b><u>TOTAL MATERIALS AND SERVICES</u></b>			<b>1,422,630</b>	<b>1,422,630</b>	<b>1,422,630</b>
<b><u>CAPITAL OUTLAY</u></b>								
22,600	0	0	<b>8850-10</b>	<b>Vehicles - Replacement</b>		0	0	0
<b>22,600</b>	<b>0</b>	<b>0</b>	<b><u>TOTAL CAPITAL OUTLAY</u></b>			<b>0</b>	<b>0</b>	<b>0</b>
<b><u>TRANSFERS OUT</u></b>								
552,923	599,331	186,470	<b>9700-01</b>	<b>Transfers Out - General Fund</b>		212,351	208,884	208,884
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Administration and Finance personnel services support.	1	80,658	80,658	
				Insurance Services Fund support of HR Manager position	1	128,226	128,226	
21,156	22,889	6,016	<b>9700-20</b>	<b>Transfers Out - Street</b>		6,473	6,473	6,473
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Insurance Services Fund support of HR Manager position	1	6,473	6,473	
10,928	14,969	3,008	<b>9700-70</b>	<b>Transfers Out - Building</b>		3,236	3,236	3,236
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Insurance Services Fund support of HR Manager position	1	3,236	3,236	
55,041	57,237	15,039	<b>9700-75</b>	<b>Transfers Out - Wastewater Services</b>		16,182	16,182	16,182
				<u>Description</u>	<u>Units</u>	<u>Amt/Unit</u>	<u>Total</u>	
				Insurance Services Fund support of HR Manager position	1	16,182	16,182	
<b>640,048</b>	<b>694,426</b>	<b>210,533</b>	<b><u>TOTAL TRANSFERS OUT</u></b>			<b>238,242</b>	<b>234,775</b>	<b>234,775</b>
<b><u>CONTINGENCIES</u></b>								
0	0	241,907	<b>9800</b>	<b>Contingencies</b>		150,000	150,000	150,000
<b>0</b>	<b>0</b>	<b>241,907</b>	<b><u>TOTAL CONTINGENCIES</u></b>			<b>150,000</b>	<b>150,000</b>	<b>150,000</b>

Budget Document Report

**85 - INSURANCE SERVICES FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
<b><u>ENDING FUND BALANCE</u></b>						
1,465,769	966,780	451,996	<b>9999 Unappropriated Ending Fd Balance</b> Undesignated carryover from proposed budget year to subsequent year, includes the excess (deficit) of revenues over (under) expenditures from proposed budget year operations	230,800	228,800	228,800
<b>1,465,769</b>	<b>966,780</b>	<b>451,996</b>	<b><u>TOTAL ENDING FUND BALANCE</u></b>	<b>230,800</b>	<b>228,800</b>	<b>228,800</b>
<b>3,060,881</b>	<b>2,747,331</b>	<b>2,354,036</b>	<b><i>TOTAL REQUIREMENTS</i></b>	<b>2,041,672</b>	<b>2,036,205</b>	<b>2,036,205</b>

Budget Document Report

**85 - INSURANCE SERVICES FUND**

2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDGET	Department : N/A Section : N/A Program : N/A	2023 PROPOSED BUDGET	2023 APPROVED BUDGET	2023 ADOPTED BUDGET
3,060,881	2,747,331	2,354,036	<b>TOTAL RESOURCES</b>	2,041,672	2,036,205	2,036,205
3,060,881	2,747,331	2,354,036	<b>TOTAL REQUIREMENTS</b>	2,041,672	2,036,205	2,036,205