



230 NE Second Street, McMinnville, Oregon 97128 [www.mcminnvilleoregon.gov](http://www.mcminnvilleoregon.gov)

May 15, 2024

Darrin Causey  
K & E Paving, Inc. dba H & H Paving  
3871 Langley Street SE  
Salem, OR 97317

VIA Email: [darrin@hhpavingco.com](mailto:darrin@hhpavingco.com)

RE: 2024 Pavement Patching Project, Project 2024-4  
NOTICE OF AWARD

Dear Darrin,

This is to notify you that on May 14, 2024, the McMinnville City Council approved the award of the Contract for the 2024 Pavement Patching Project, Project No. 2024-4 to K & E Paving, Inc. dba H & H Paving.

Please execute the attached Contract Documents that I have provided and submit a copy of the required insurance certificates and bonds (followed by mailed hard copies) so that they can be attached to the final document. Upon completion, email the documents to me and I will arrange for signatures by the City.

If you have any questions or concerns during the project construction, feel free to contact me at (503)437-0357.

Sincerely,

Matt Bernards  
Engineering Technician