



City of McMinnville

To: Interested Parties – Strategy and Communications Services for
the Recreation and Library Facilities Project

From: Susan Muir, Parks and Rec Director

RE: a) Response to Questions Received between the informational
meeting on April 14th and the deadline for additional questions on
April 18th @ 5:00 pm.
b) Notification there will be no additional addenda issued by the
City for this project (issuing this early, posted deadline is April 22).

Date: 4.19.22

Q1. With the pressing need to place a Fire District measure on the ballot
first, can we assume the consultant's initial focus should be that
measure?

A1. Yes, however, we would be open to other strategies or at least
discussions if there is a strategic reason to consider something
different.

Q2. Is it possible for you to make available now the Fire District studies and
opinion research?

A2. The 3 documents that we can make available can be found at
this [link](#):

- “Mac and Rural Implementation Models”
- “N Willamette Valley FPD Implementation Plan”
- “Yamhill County Consolidation Feasibility Study”

We do not have the recent opinion research data yet, however they are tentatively scheduled to be presented to City Council on May 24, 2022.

Q3. For purposes of planning, can we use the FY 2023-24 amount shown in the RFP (\$150,000) as a guideline for work in that second fiscal year?

A3. Yes, to be a level playing field, consultants can use that dollar amount as the proposed budget recognizing by the time the contract is signed, the budget amount may change, and it will be negotiated with the contract.