

CITY OF McMinnville  
MINUTES OF DIVERSITY, EQUITY & INCLUSION ADVISORY COMMITTEE  
Held at Kent Taylor Civic Hall and online via Zoom,  
McMinnville, Oregon

Thursday, March 14, 2024, at 2:00 p.m.

Presiding: Committee Co-Chair Larry Miller & Committee Co-Chair Caitlin Nemeth  
Secretary: Noelle Amaya, Communications & Engagement  
Manager

Committee Members: Present	Absence
Abby Thomas	
Caitlin Nemeth	
Viviana Garibay	
Larry Miller	
Zack Geary	
Efrain Arredondo	
Christine Bader	
Katherine Martin	
Nancy Macias	

Others in attendance: Jody Christensen, Special Projects Manager

- 1) CALL TO ORDER: Committee Co-Chair Larry Miller calls the meeting to order at 2:00 p.m.
- 2) APPROVAL OF MINUTES: Group discussion on streamlining or simplifying the meeting minutes moving forward. Committee directs staff to bring back a revised version of the February 8<sup>th</sup> meeting minutes for approval at the following meeting.
- 3) PUBLIC COMMENT: Randy Johnson provides public comment.
- 4) GET TO KNOW ACTIVITY: Committee Co-Chair Caitlin Nemeth encourages committee members to remember that this is an inclusive space and encourages members to engage freely in the discussion. The Co-Chairs will be calling on all members to provide input moving forward to ensure all voices are represented at the table.
- 5) PROCLAMATION PROCESS: Committee will review other cultural calendars and see if any proclamations are missing from the list provided in the packet. The list as was presented is approved to move forward. Committee will wait to receive the first few which were highlighted to review and the timeframe they're to use before assigning next steps.

Staff will create a draft process in partnership with City Recorder team to present to the committee for review.

- 6) **CITY COUNCIL UPDATE:** Councilor Geary provides a recap of the Community Listening Session / City Council Work Session that was held on February 21<sup>st</sup>.

Council heard a presentation on System Development Charges at this week's council session.

City Staff is currently working through their annual budget process and will be presenting a budget to the budget committee in the coming months.

- 7) **OTHER BUSINESS:** Electronic copy from Elide for the committee to review with links to do their own research. Suggestion to include more interactive elements on the library's page. Katherine states there is a mental health museum in Salem.

Viviana shares that the high school is looking for grants or donations to hold a Baille event on April 5<sup>th</sup> and would like help.

- 8) **ADJOURNMENT** at 2:59 pm.

#### **CITY OF MCMINNVILLE ASSESSMENT INITIATIVE ADVISORY COMMITTEE MEETING**

Others in Attendance: Talitha Consults Team; Charis Hnin, Eugene Maramzuik, Michelle Soe

- 1) **CALL TO ORDER:** 3:03 pm

- 2) **WELCOME & INTRODUCTIONS**

Talitha team introduces themselves. Each committee member introduces themselves. Talitha provides an overview of the timeline and the tasks as listed in the response to the RFP.

- 3) **LEVEL SETTING**

Talitha staff provides an overview of DEIAC goals and strategic objectives from MacTown 2032 Strategic Plan. Committee participates in a small group exercise on how each member feels respected.

- 4) **INITIATIVE OVERVIEW**

Talitha is in the discovery phase and will need time to review the documents that City staff have provided as part of the initial Request for Information. Talitha describes this stage as the learning phase of the project.

- 5) **NEXT STEPS** Committee will work together to create a definition for Diversity, Equity, and Inclusion. Committee members will have homework and the group will work through these definitions at the next meeting.

- 6) **ADJOURNMENT** at 3:59pm

s/s Noelle Amaya  
Noelle Amaya,  
Communications & Engagement Manager