



Kent Taylor Civic Hall  
Council Chambers  
200 NE Second Street  
McMinnville, OR 97128

**Urban Renewal Agency Meeting Agenda**  
**Tuesday, October 9, 2018**  
**7:00 p.m.**

1. CALL TO ORDER
2. CONSIDER **RESOLUTION NO. 2018-07**: A Resolution appointing members to the McMinnville Urban Renewal Advisory Committee.
3. ADJOURNMENT

Kent Taylor Civic Hall is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made a least 48 hours before the meeting to the City Recorder (503) 435-5702. For TTY services, please dial 711.



**McMinnville Urban Renewal Agency /  
City of McMinnville  
Planning Department**  
231 NE Fifth Street  
McMinnville, OR 97128  
(503) 434-7311

[www.mcminnvilleoregon.gov](http://www.mcminnvilleoregon.gov)

## STAFF REPORT

**DATE:** October 9, 2018  
**TO:** McMinnville Urban Renewal Board Chair and Directors  
**FROM:** Heather Richards, Planning Director  
**SUBJECT:** Resolution No. 2018-07: MURAC Appointment

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### **Council Goal:**

Promote sustainable growth and development.

### **Report in Brief:**

This is the consideration of the McMinnville Urban Renewal Agency Resolution No. 2018-07 appointing one new member to the McMinnville Urban Renewal Advisory Committee.

### **Background:**

Urban Renewal Resolution No. 2013-01, approved by the McMinnville Urban Renewal Board on December 10, 2013, created the McMinnville Urban Renewal Advisory Committee (MURAC) and adopted bylaws to guide MURAC's roles, responsibilities, and operations.

Article II of Resolution No. 2013-01 addressed membership.

**Section 1. Membership:** *The MURAC shall consist of seven members who are appointed by a majority vote of the Board at a public meeting. Committee members shall serve without compensation. Three (3) MURAC members shall have businesses or property within the Urban Renewal District boundaries the remaining four (4) members must be residents of McMinnville. In addition, the committee may include a member of the City Council, the McMinnville Downtown Association Executive Director or designee, and McMinnville Water and Light representative, each of whom shall serve in a non-voting, ex-officio capacity. Following their recommended appointment by their respective organization, ex-officio members shall be confirmed by a majority vote of the Board at a public meeting.*

*To the extent possible, members should represent a diverse cross section of community interests and have familiarity with urban planning, finance, economic development, real estate, or similar urban renewal related activities.*

On January 3, 2018, MURAC voted to amend the language of Article II, Section 1 membership to read:

**Section 1. Membership:** *The MURAC shall consist of not less than seven and not more than nine voting members who are appointed by a majority vote of the Board at a public meeting. Committee members shall serve without compensation. Four (4) MURAC*

*members shall have businesses or property within the Urban Renewal District boundaries the remaining five (5) members must be residents of McMinnville. In addition, the committee may include a member of the City Council, the McMinnville Downtown Association Executive Director or designee, and McMinnville Water and Light representative, each of whom shall serve in a non-voting, ex-officio capacity. Following their recommended appointment by their respective organization, ex-officio members shall be confirmed by a majority vote of the Board at a public meeting.*

*To the extent possible, members should represent a diverse cross section of community interests and have familiarity with urban planning, finance, economic development, real estate, or similar urban renewal related activities.*

**Discussion:**

Currently there are eight (8) appointed members to MURAC. At their meeting on October 3, 2018, MURAC voted to recommend the appointment of Peter Kircher to the ninth position of MURAC representing business and property owners within the district. Peter Kircher's term would be a three year term, expiring December 31, 2021.

**Fiscal Impact:**

There is no anticipated fiscal impact with this action.

**Board Options:**

1. Approve Resolution No. 2018-07.
2. Request more information.
3. Elect to take no action.

**Action / Recommended Motion:**

"I move to approve Resolution No. 2018-07."

RESOLUTION NO. 2018-07

A Resolution appointing members to the McMinnville Urban Renewal Advisory Committee.

RECITALS:

WHEREAS, at a public meeting held March 26, 2013, the McMinnville City Council appointed itself as the McMinnville Urban Renewal Board, pursuant to the provisions of Chapter 457 of the Oregon Revised Statutes; and

WHEREAS, the Urban Renewal Board wishes to solicit advice from its citizens and business owners concerning various elements of the Urban Renewal Plan, adopted July 23, 2013, and believes this is best accomplished through an advisory committee; and

WHEREAS, the McMinnville Urban Renewal Board Resolution No. 2013-01 established the McMinnville Urban Renewal Advisory Committee (MURAC) in 2013; and

WHEREAS, Resolution No. 2013-01 created MURAC with seven members that who are appointed by a majority vote of the Board at a public meeting, with three (3) MURAC members representing business or property owners within the Urban Renewal District and four (4) members representing residents of McMinnville. Members would serve three year terms; and

WHEREAS, Resolution No. 2013-01 also provided that the by-laws of MURAC could be amended by a majority vote of the members of MURAC; and

WHEREAS, on January 3, 2018, MURAC voted to amend its membership from "shall consist of seven members" to shall consist of not less than seven and not more than nine voting members" with four (4) MURAC members representing business or property owners within the Urban Renewal District and five (5) members representing residents of McMinnville, to allow for more public participation on the committee.

WHEREAS, on October 3, 2018m MURAC voted to recommend the appointment of Peter Kircher to the McMinnville Urban Renewal Advisory Committee as the ninth member of the committee. Peter will serve as a representative of the business or property owners within the Urban Renewal District.

NOW THEREFORE BE IT RESOLVED that the McMinnville Urban Renewal Board appoints the following volunteer to the McMinnville Urban Renewal Advisory Committee (MURAC) effective immediately as detailed below:

McMINNVILLE URBAN RENEWAL ADVISORY COMMITTEE  
(3-year term)

Peter Kircher (Business)

new appointment,  
expires December 31, 2021

Adopted by the Board of the McMinnville Urban Renewal Agency at a regular meeting held the 9<sup>th</sup> day of October, 2018 by the following votes:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Approved this 9<sup>th</sup> day of October, 2018.

\_\_\_\_\_  
CHAIR OF THE URBAN RENEWAL BOARD

Approved as to form:

\_\_\_\_\_  
CITY ATTORNEY