



Kent Taylor Civic Hall
200 NE Second Street
McMinnville, OR 97128

**McMinnville Urban Renewal Agency Meeting Agenda
Tuesday, January 23, 2018**

7:00 p.m.

1. CALL TO ORDER
2. CONSENT AGENDA:
 - a. CONSIDER MINUTES OF THE JANUARY 9, 2018 URBAN RENEWAL AGENCY MEETING.
3. CONSIDER **RESOLUTION NO. 2018-02**: A Resolution appointing members to the McMinnville Urban Renewal Budget Committee.
4. ADJOURNMENT

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CITY OF McMinnville
MINUTES OF REGULAR MEETING
of the McMinnville Urban Renewal Agency
Held at the Kent L. Taylor Civic Hall on Gormley Plaza
McMinnville, Oregon

Tuesday, January 9, 2018 at 7:03 p.m.

Presiding: Scott A. Hill, Chair

Recording: Melissa Grace, City Recorder

Councilors: Present
Remy Drabkin
Adam Garvin
Kellie Menke, Council President
Wendy Stassens (Via Phone)

Excused Absence
Alan Ruden
Ward One Councilor – Vacancy

Also present were City Manager Jeff Towery, City Attorney David Koch, Planning Director Heather Richards, and Police Chief Scales.

AGENDA ITEM

1. CALL TO ORDER: Chair Hill called the meeting to order at 7:03 p.m. and welcomed all in attendance.

The Pledge of Allegiance was recited.

Chair Hill noted that the Dundee-Newberg Bypass opened on Saturday.

Councilor Garvin arrived at 7:05 p.m.
2. CONSENT AGENDA: CONSIDER MINUTES OF THE NOVEMBER 14, 2017 URBAN RENEWAL AGENCY MEETINGS.

Council President Menke MOVED to approve the consent agenda as presented; SECONDED by Councilor Stassens. Motion PASSED unanimously.
3. RESOLUTION NO. 2018-01: A Resolution appointing and re-appointing members to the McMinnville Urban Renewal Advisory Committee.

Planning Director Richards stated that there were two members whose terms were expiring and expressed interest in continuing service. The McMinnville Urban Renewal Agency Committee discussed expanding the membership of the committee to not less than seven and not more than nine voting members. They also recommended the re-appointment of Ed Gormley, Marilyn Worrix and the new appointment of Ossie Bladine.

Councilor Garvin MOVED to adopt Resolution No. 2018-01; appointing and re-appointing members to the McMinnville Urban Renewal Advisory Committee; SECONDED by Council President Menke. Motion PASSED Unanimously.

4. ADJOURNMENT: Chair Hill adjourned the Meeting at 7:08 p.m.

City Recorder



CITY OF MCMINNVILLE
FINANCE DEPARTMENT
230 NE SECOND STREET
MCMINNVILLE, OR 97128
503-434-7301

www.mcminnvilleoregon.gov

STAFF REPORT

DATE: January 23, 2018
TO: Urban Renewal Agency
FROM: Marcia Baragary, Finance Director
SUBJECT: Resolution No. 2018-02: Appointments for vacant positions on the Urban Renewal Agency Budget Committee.

BACKGROUND:

ORS 294.414(1) requires a local government to establish a budget committee for purposes of acting as the local government's fiscal planning advisory committee. The committee is comprised of the elected members of the governing body and an equal number of electors of the local government (i.e., qualified voters). The governing body appoints electors to the budget committee for three year terms.

Resolution No. 2014-2, adopted by the McMinnville Urban Renewal Agency (URA) Board on March 11, 2014, established the URA Budget Committee and provided that the City of McMinnville Budget Committee shall also be appointed as members of the McMinnville URA Budget Committee.

There are currently two vacancies on the City and Urban Renewal Agency (URA) Budget Committees. The vacancies were advertised in the News Register on December 8 and December 12, 2017, as well as on the City website. We received two applications for the vacant positions.

Applications were received from Mr. John Mead and Ms. Sherry Markwood. Because Mr. Mead has several years of experience serving on the Committee, it was determined that he would not need to be interviewed. Ms. Markwood was interviewed by members of the Audit Committee (Mayor Hill, Council President Menke, and Mr. Peter Hofstetter) on January 10, 2018.

Recommendation:

Staff recommends that the URA Board appoint the candidates to the Budget Committee, as recommended by the Audit Committee.

RESOLUTION NO. 2018-02

A Resolution appointing _____ and _____ as representatives of the McMinnville Urban Renewal Agency Budget Committee

RECITALS:

ORS 294.414(1) requires a local government to establish a budget committee for purposes of acting as the local government's fiscal planning advisory committee.

The Budget Committee is comprised of the elected governing body and an equal number of volunteer electors who are appointed by the governing body for three year terms.

There are currently two vacancies on the Urban Renewal Agency Budget Committee. Two candidates have applied for the vacant positions. Both candidates are qualified voters and are eligible to serve as electors on the Committee.

Budget Committee vacancies were advertised in the local newspaper and posted on the City's website.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE McMINNVILLE URBAN RENEWAL AGENCY, as follows:

1. The Urban Renewal Agency Board appoints the following volunteers to the Budget Committee:

BUDGET COMMITTEE
(3-year term)

2. This Resolution and these appointments will take effect immediately.

Adopted by the Board of the McMinnville Urban Renewal Agency at a regular meeting held the 23rd day of January 2018 by the following votes:

Ayes: _____

Nays: _____

Approved this 23rd day of January 2018.

CHAIR OF THE URBAN RENEWAL BOARD

Approved as to form:

CITY ATTORNEY