



Kent Taylor Civic Hall
200 NE Second Street
McMinnville, OR 97128

**McMinnville Urban Renewal Agency Meeting Agenda
Tuesday, January 9, 2018**

7:00 p.m.

1. CALL TO ORDER
2. CONSENT AGENDA:
 - a. CONSIDER MINUTES OF THE NOVEMBER 14, 2017 URBAN RENEWAL AGENCY MEETING.
3. CONSIDER **RESOLUTION NO. 2018-01**: A Resolution appointing and re-appointing members to the McMinnville Urban Renewal Advisory Committee.
4. ADJOURNMENT

Kent Taylor Civic Hall is accessible to persons with disabilities. A request for an interpreter for the having impaired or for other accommodations for persons with disabilities should be made a least 48 hours before the meeting to the City Recorder (503) 435-5702. For TTY services, please dial 711.

CITY OF McMinnville
MINUTES OF REGULAR MEETING
of the McMinnville Urban Renewal Agency
Held at the Kent L. Taylor Civic Hall on Gormley Plaza
McMinnville, Oregon

Tuesday, November 14, 2017 at 8:50 p.m.

Presiding: Scott A. Hill, Chair

Recording: Melissa Grace, City Recorder

Councilors: Present Excused Absence
Remy Drabkin
Adam Garvin
Kevin Jeffries
Kellie Menke, Council President
Alan Ruden
Wendy Stassens

Also present were City Manager Jeff Towery, City Attorney David Koch, Planning Director Heather Richards, Finance Director Marcia Baragary, and Police Chief Scales.

AGENDA ITEM

1. CALL TO ORDER: Chair Hill called the meeting to order at 8:50 p.m. and welcomed all in attendance.
2. CONSENT AGENDA: CONSIDER MINUTES OF THE SEPTEMBER 27, 2016, DECEMBER 13, 2016, MAY 9, 2017, JANUARY 24, 2017, JULY 11, 2017, URBAN RENEWAL AGENCY MEETINGS.

Council President Menke MOVED to approve the consent agenda as presented; SECONDED by Councilor Stassens. Motion PASSED unanimously.
3. ADJOURNMENT: Chair Hill adjourned the Regular City Council Meeting at 8:51 p.m.

City Recorder



**McMinnville Urban Renewal Agency /
City of McMinnville
Planning Department**
231 NE Fifth Street
McMinnville, OR 97128
(503) 434-7311

www.mcminnvilleoregon.gov

STAFF REPORT

DATE: January 9, 2018
TO: McMinnville Urban Renewal Board Chair and Directors
FROM: Heather Richards, Planning Director
SUBJECT: Resolution No. 2018-01: MURAC Appointments

Council Goal:

Promote sustainable growth and development.

Report in Brief:

This is the consideration of the McMinnville Urban Renewal Agency Resolution No. 2018-01 appointing an re-appointing three members to the McMinnville Urban Renewal Advisory Committee.

Background:

Urban Renewal Resolution No. 2013-01, approved by the McMinnville Urban Renewal Board on December 10, 2013, created the McMinnville Urban Renewal Advisory Committee (MURAC) and adopted bylaws to guide MURAC's roles, responsibilities, and operations.

Article II of Resolution No. 2013-01 addressed membership.

Section 1. Membership: *The MURAC shall consist of seven members who are appointed by a majority vote of the Board at a public meeting. Committee members shall serve without compensation. Three (3) MURAC members shall have businesses or property within the Urban Renewal District boundaries the remaining four (4) members must be residents of McMinnville. In addition, the committee may include a member of the City Council, the McMinnville Downtown Association Executive Director or designee, and McMinnville Water and Light representative, each of whom shall serve in a non-voting, ex-officio capacity. Following their recommended appointment by their respective organization, ex-officio members shall be confirmed by a majority vote of the Board at a public meeting.*

To the extent possible, members should represent a diverse cross section of community interests and have familiarity with urban planning, finance, economic development, real estate, or similar urban renewal related activities.

Recently it was recommended that the membership of MURAC might expand from seven members to nine members due to the amount and complexity of projects that are being discussed and the opportunity to bring more perspectives to the project development and policy recommendations.

Per Article V – Amendments, of the bylaws, any amendment to the bylaws shall be amended only with approval of a majority of all members of MURAC at a regular or special meeting.

On January 3, 2018, MURAC voted to amend the language of Article II, Section 1 membership to read:

Section 1. Membership: *The MURAC shall consist of not less than seven and not more than nine voting members who are appointed by a majority vote of the Board at a public meeting. Committee members shall serve without compensation. Four (4) MURAC members shall have businesses or property within the Urban Renewal District boundaries, the remaining five (5) members must be residents of McMinnville. In addition, the committee may include a member of the City Council, the McMinnville Downtown Association Executive Director or designee, and McMinnville Water and Light representative, each of whom shall serve in a non-voting, ex-officio capacity. Following their recommended appointment by their respective organization, ex-officio members shall be confirmed by a majority vote of the Board at a public meeting.*

To the extent possible, members should represent a diverse cross section of community interests and have familiarity with urban planning, finance, economic development, real estate, or similar urban renewal related activities.

Discussion:

Two members whose terms expired on December 31, 2017, applied to be reappointed – Ed Gormley and Marilyn Worrix. At the same time, Ossie Bladine also applied to be considered as a candidate for MURAC.

Urban Renewal Board Chair Scott Hill, Board Director Kellie Menke and MURAC Chair Walt Gowell interviewed Ossie Bladine and are recommending that he as well as Ed Gormley and Marilyn Worrix be appointed to MURAC.

Fiscal Impact:

There is no anticipated fiscal impact with this action.

Board Options:

1. Approve Resolution No. 2018-01.
2. Request more information.
3. Elect to take no action.

Action / Recommended Motion:

“I move to approve Resolution No. 2018-01.”

RESOLUTION NO. 2018-01

A Resolution appointing and re-appointing members to the McMinnville Urban Renewal Advisory Committee.

RECITALS:

WHEREAS, at a public meeting held March 26, 2013, the McMinnville City Council appointed itself as the McMinnville Urban Renewal Board, pursuant to the provisions of Chapter 457 of the Oregon Revised Statutes; and

WHEREAS, the Urban Renewal Board wishes to solicit advice from its citizens and business owners concerning various elements of the Urban Renewal Plan, adopted July 23, 2013, and believes this is best accomplished through an advisory committee; and

WHEREAS, the McMinnville Urban Renewal Board Resolution No. 2013-01 established the McMinnville Urban Renewal Advisory Committee (MURAC) in 2013; and

WHEREAS, Resolution No. 2013-01 created MURAC with seven members that who are appointed by a majority vote of the Board at a public meeting, with three (3) MURAC members representing business or property owners within the Urban Renewal District and four (4) members representing residents of McMinnville. Members would serve three year terms; and

WHEREAS, Resolution No. 2013-01 also provided that the by-laws of MURAC could be amended by a majority vote of the members of MURAC; and

WHEREAS, on January 3, 2018, MURAC voted to amend its membership from "shall consist of seven members" to shall consist of not less than seven and not more than nine voting members" with four (4) MURAC members representing business or property owners within the Urban Renewal District and five (5) members representing residents of McMinnville, to allow for more public participation on the committee.

NOW THEREFORE BE IT RESOLVED that the McMinnville Urban Renewal Board appoints the following volunteers to the McMinnville Urban Renewal Advisory Committee (MURAC) effective immediately as detailed below:

McMINNVILLE URBAN RENEWAL ADVISORY COMMITTEE
(3-year term)

Ossie Bladine (Business)	new appointment
Ed Gormley (Resident)	re-appointment
Marilyn Worrix (Resident)	re-appointment

Adopted by the Board of the McMinnville Urban Renewal Agency at a regular meeting held the 9th day of January, 2018 by the following votes:

Ayes: _____

Nays: _____

Approved this 9th day of January, 2018.

CHAIR OF THE URBAN RENEWAL BOARD

Approved as to form:

CITY ATTORNEY