



**Joint Work Session of
McMinnville School District Board of Directors
& City Council**

Monday, March 31, 2025

**In Person and Virtual
Location: McMinnville School District
800 NE Lafayette Ave., McMinnville, OR 97128**

Zoom Link: <https://msd40.zoom.us/j/97721628814>

6:30 PM – JOINT WORK SESSION MEETING – VIA ZOOM AND SEATING AT MCMINNVILLE SCHOOL DISTRICT

1. CALL TO ORDER
 - a. CHAIR BIZON CALLS BOARD TO ORDER
 - b. MAYOR MORRIS CALLS COUNCIL TO ORDER

2. EMERGENCY MANAGEMENT – OPPORTUNITIES FOR COOPERATION AND COLLABORATION (30 Minutes) Crain/Jacobs

3. AFTER SCHOOL CARE – SCHOLARSHIPS (30 Minutes) Bizon/Morris

4. ADJOURNMENT OF JOINT MEETING
 - a. CHAIR BIZON ADJOURN BOARD MEMBERS
 - b. MAYOR MORRIS ADJOURN COUNCIL MEMBERS

Meeting Accessibility Services and Americans with Disabilities Act (ADA) Notice: McMinnville School District is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made a least 48 hours before the meeting to the City Recorder (503) 435-5702, Board Secretary, (503) 565-4001 or CityRecorderTeam@mcminnvilleoregon.gov; cbowden@msd.k12.or.us



**City of
McMinnville**



McMinnville
SCHOOL DISTRICT

Collaboration, March 2025



Grandhaven Elementary School

Today's Purpose

Our purpose today is to discuss plans, progress, and opportunities for McMinnville School District and The City of McMinnville to work together to improve the safety and resiliency of students, staff, and residents.

Today's Speakers

Brian Crain, Director of Operations
McMinnville School District
BCrain@msd.k12.or.us

Martha Biggs, District Safety Manager
McMinnville School District
mbiggs@msd.k12.or.us

Jeff Jacobs, Emergency Management Coordinator
City of McMinnville
Jeff.jacobs@mcminnvilleoregon.gov

Agenda

1. Introduction
2. Joint Objectives
3. Current Projects
4. Emergency Management Program structure
5. Planning process
6. Some identified threats
7. **TIMELINE**
8. Support

Objectives

- Increase the readiness and resiliency of City Employees and MSD staff so that they can be available to accomplish emergency operations.
- Create, test, and revise local plans to activate, mobilize and coordinate all necessary resources and activities to manage the emergency's immediate consequences.
- Support local first and emergency responders as requested.
- Continue to consult, liaise with, and inform the public and other external agencies, as appropriate, of the procedures, plans, and training materials to educate and prepare those who may be involved in or affected by an emergency.
- Mitigate effects of disasters and identify efficiencies at all levels of emergency response and communicate these findings with all our partners.

Current Joint Projects

- Relationship building
- EOP Annexes & checklists review and training
- Departmental level exercises
- Adjacent Plans
- Emergency Contact numbers
- EOC and leadership specific training
- Citizen relations/support/outreach
- EMWG (Emergency Management Working Group) formation.
- Critical Facilities List
- Hazard Assessment
- Continuing education and involvement in joint training, conferences, and planning events
- Common Operating Picture creation/adoption
- EM Career Fair / coordination practice
- MOU/MAA/IGA

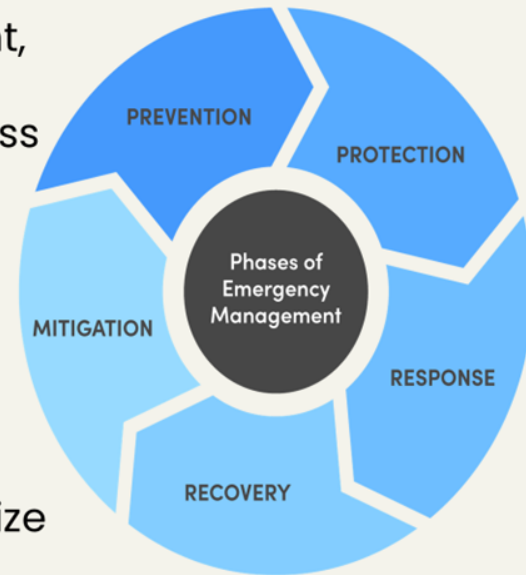
Program Overview

Program Purpose

The purpose of an emergency management program is to protect people and property by coordinating efforts to prevent, mitigate, prepare for, respond to, and recover from potential disasters or emergencies, aiming to minimize damage and loss of life through proactive planning and effective response strategies

Program Assessments

FEMA recommends assessing an Emergency Management Program on 5 core capabilities: Prevention, Protection, Mitigation, Response, and Recovery. These areas loosely align with the phases of an incident. Organizations generally organize themselves into those same categories.



Identified Threats

Future response annexes to the EOP will address many of the following threats. MSD and The City will share plans and research to develop these annexes, then test them to discover areas in need of improvement.

- Active Assailant
- Cyber Threat
- Terrorism
- Crime geographically near schools
- Workplace violence
- SWATting
- Pandemic/Epidemic
- Drug epidemic
- Refugee crisis
- Foreign mis/disinformation
- Aircraft crash
- Chemical release
- Train derailment

Timeline



How we can Support each other

- Traffic control
- Emergency Response
- Trainings and drills
- Sharing plans
- Supporting reunification
- Emergency Operations Planning
- Emergency Operations Center
- Tabletop and practical exercises
- Grant applications and support letters
- Security evaluations
- Hazard assessments
- MOU and MOA
- Shelter locations (Red Cross)
- Distribution points

How you can support

1. Continue to provide clear direction based on Council and Board initiatives.
2. Provide ongoing resources.



Discussion