



**City Council Meeting Agenda**  
**Tuesday, September 10, 2024**  
**7:00 p.m. – City Council Regular Meeting**

**REVISED 09/06/2024**

Welcome! The public is strongly encouraged to participate remotely but there is seating at Civic Hall for those who are not able to participate remotely. However, if you are not feeling well, please stay home and take care of yourself.

The public is strongly encouraged to relay concerns and comments to the Council in one of four ways:

- Attend in person and fill out a public comment card.
- Email at any time up to **noon on Monday, September 9th** to [CityRecorderTeam@mcminnvilleoregon.gov](mailto:CityRecorderTeam@mcminnvilleoregon.gov)
- If appearing via telephone only please sign up prior by **noon on Monday, September 9th** by emailing the City Recorder at [CityRecorderTeam@mcminnvilleoregon.gov](mailto:CityRecorderTeam@mcminnvilleoregon.gov) as the chat function is not available when calling in Zoom;
- Join the Zoom meeting use the raise hand feature in Zoom to request to speak, once your turn is up we will announce your name and unmute your mic. **You will need to provide the City Recorder with your First and Last name, Address, and contact information (email or phone) for a public comment card.**

You can live broadcast the City Council Meeting on cable channels Xfinity 11 and 331, Frontier 29 or webstream here:

[mcm11.org/live](http://mcm11.org/live)

Download the "Cablecast" app on iOS, Android, Roku, Apple TV or Amazon Firestick and watch McMinnville City Council on all your devices.

**CITY COUNCIL REGULAR MEETING:**

You may join online via Zoom Meeting:

<https://mcminnvilleoregon.zoom.us/j/89597355709?pwd=2gyVlSrbN6Hd3my3T8q2CHtDVBw8O2.1>

Meeting ID: 895 9735 5709

Password: 975068

Or you can call in and listen via Zoom: 1-253- 215- 8782

ID: 895 9735 5709

**7:00 PM – REGULAR COUNCIL MEETING – VIA ZOOM AND SEATING AT CIVIC HALL**

1. CALL TO ORDER & ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. PROCLAMATIONS
  - a. LatinX Heritage Month Proclamation.
4. PRESENTATIONS
  - a. Recology Future Service Options Discussion (**60 mins**)

**5. INVITATION TO COMMUNITY MEMBERS FOR PUBLIC COMMENT –**

*The Mayor will announce that any interested audience members are invited to provide comments. Anyone may speak on any topic other than: a matter in litigation, a quasi-judicial land use matter; or a matter scheduled for public hearing at some future date. The Mayor may limit comments to 3 minutes per person for a total of 30 minutes. The Mayor will read comments emailed to City Recorded and then any citizen participating via Zoom.*

6. ADVICE/ INFORMATION ITEMS
  - a. Reports from Councilors on Committee & Board Assignments
  - b. Department Head Reports
  
7. CONSENT AGENDA
  - a. Consider **Resolution No. 2024-51**: A Resolution Appointing Members to the Diversity, Equity, and Inclusion Advisory Committee. **(Added on 09.06.2024)**
  
8. ADJOURNMENT OF REGULAR MEETING



# PROCLAMATION

## Designation of September 15 – October 15 as Latinx Heritage Month

**WHEREAS**, National Latinx Heritage Month celebrates the Latinx community and highlights its countless achievements; and

**WHEREAS**, the observation began in 1968 as Hispanics Heritage Week under President Lyndon B. Johnson, and was enacted into federal law on August 17, 1988, calling upon the people of the United States to observe this time with ceremonies, activities, and programs; and

**WHEREAS**, many Latinx Americans trace their roots to the cultures of indigenous peoples of the Americas – including the Arawaks, the Aztecs, the Incas, the Maya, and the Tainos, and some trace their roots to ancestors from Spain, Mexico, the Caribbean, Central and South America, and Africa; and

**WHEREAS**, September 15 – October 15 is recognized as National Hispanic Heritage Month, a time to honor and celebrate the invaluable ways Latinxs contribute to McMinnville’s common goals, to celebrate a diverse Latinx culture, and to work toward a stronger and more inclusive society for all; and

**WHEREAS**, the 15<sup>th</sup> of September is significant as a starting date for Latinx Heritage Month because it is the anniversary of independence from Spain for Costa Rica, El Salvador, Guatemala, Honduras, and Nicaragua. Mexico and Chile celebrate their independence on September 16<sup>th</sup> and 18<sup>th</sup> respectively; and

**WHEREAS**, Latinxs are a significant part of McMinnville’s population and influence the fabric of our community with contributions to McMinnville’s arts, businesses, restaurants, civic leadership, education, and overall culture; and

**NOW, THEREFORE**, I, Remy Drabkin, Mayor of McMinnville, do hereby proclaim the period between September 15 and October 15, 2024 as:

## Latinx Heritage Month

**IN WITNESS WHEREOF**, I have hereunto set my hand, this tenth day of September, in the year two thousand twenty-four.

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Remy Drabkin, Mayor



## McMinnville City Council – Collection Service Options September 10<sup>th</sup>, 2024



Recology | 2024

# Agenda

- Purpose of Meeting
- Collection System Overview
- Review Topics
- Review Collection Service Options
- Define Next Steps





## Recology | 2024

# Topics Identified by Council

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## Collection Service Options (September 10<sup>th</sup>)

- Food scraps collection
- Dry waste/construction and demolition(C&D) waste
- Other Recycling/Diversion Options

## Recology McMinnville Transfer Station Site Options (January)

- Expanded Recyclable Materials Acceptance
- Public Access Scales

## Recology Organics McMinnville Site Options (January)

- Feasibility of Accepting Food Scraps

# Criteria

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## Criteria to evaluate potential new services

- Diversion (Low, Medium, High)
- Rate Impact (Low, Medium, High)
- Implementation Feasibility (Low, Medium, High)





# Food Scraps Collection Service Options

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**Option 1:** Residential Vegetative Food Scraps Only (if it grows, it goes). *In existing yard debris carts.*

**Option 2:** Residential Food Scraps – All Inclusive (meat, bones, dairy, prepared foods, vegetative). *In existing yard debris carts.*

**Option 3:** Commercial Pre-Consumer Food Scraps Only (food processors/manufactures only). *In new containers or drop boxes.*

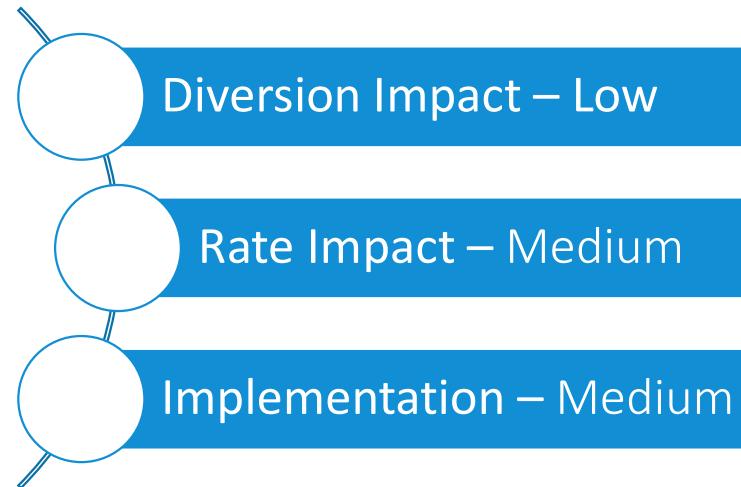
**Option 4:** Commercial Food Scraps – All Inclusive (meat, bones, dairy, prepared foods, and vegetative scraps). Back of house only. *In new dedicated food scraps carts, containers, or drop boxes.*

# Residential Food Scraps Collection Service Options

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**Option 1:** Residential Vegetative Food Scraps Only (if it grows, it goes). *In existing yard debris carts.*

**Projected Diversion**  
**~1-2%**

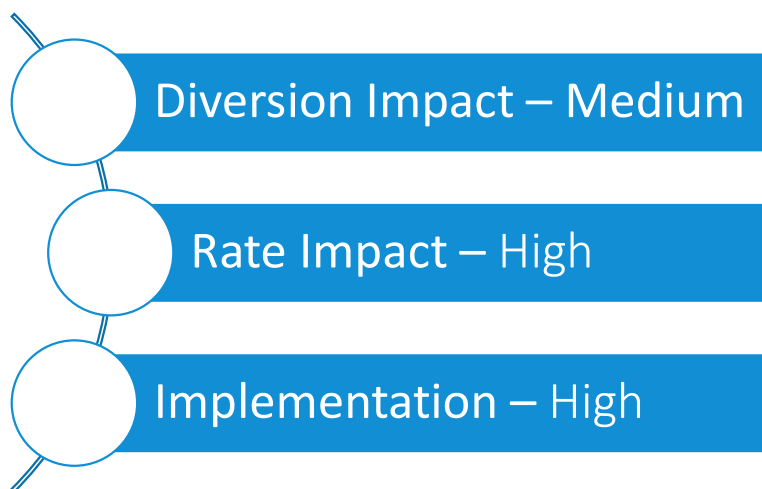


# Residential Food Scraps Collection Service Options

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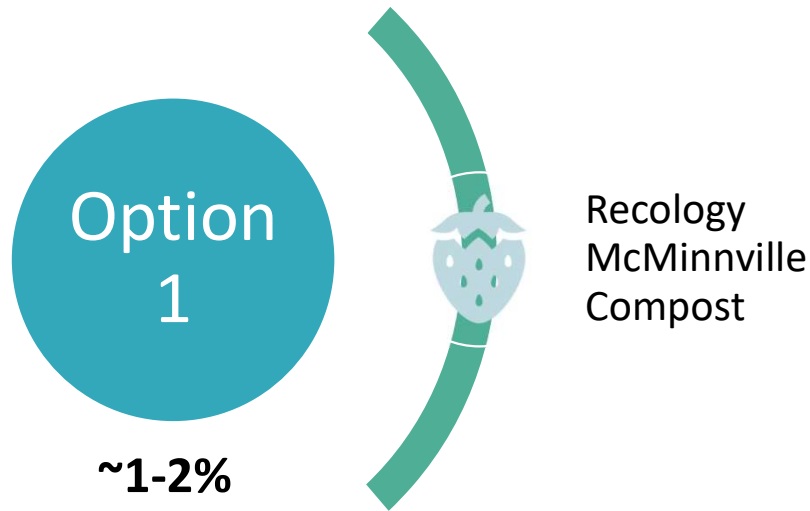
**Option 2:** Residential Food Scraps – All Inclusive (meat, bones, dairy, prepared foods, vegetative). *In existing yard debris carts.*

**Projected Diversion**  
**~3-5%**

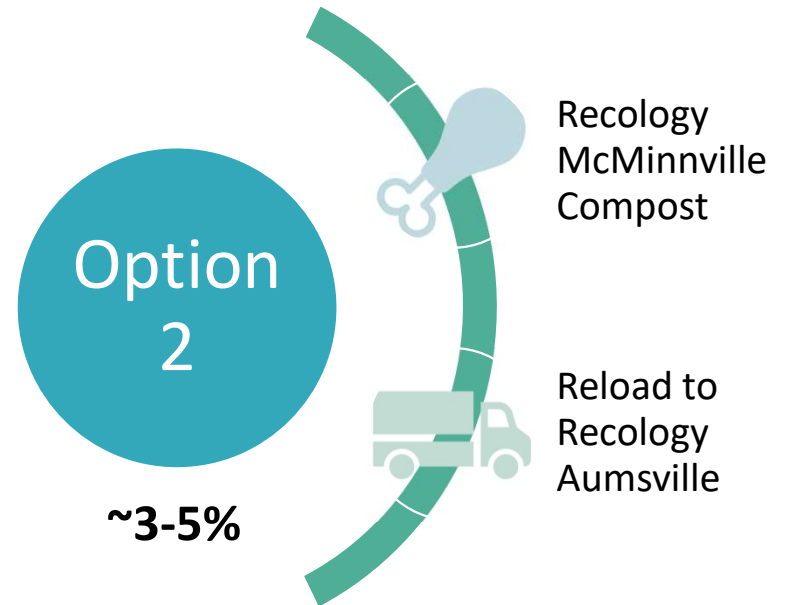


# Residential Food Scraps – Where Will It Go?

## Option 1: Residential Food Scraps – Vegetative Only (If it Grows – It Goes)



## Option 2: Residential Food Scraps – All Inclusive

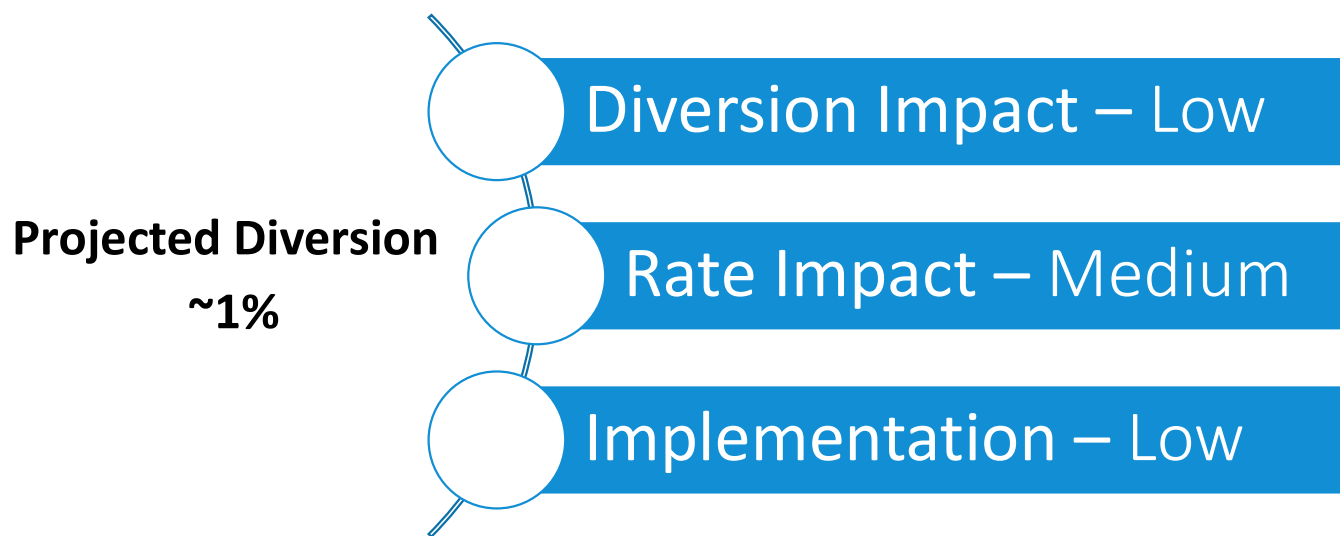




# Commercial Food Scraps Collection Service Options

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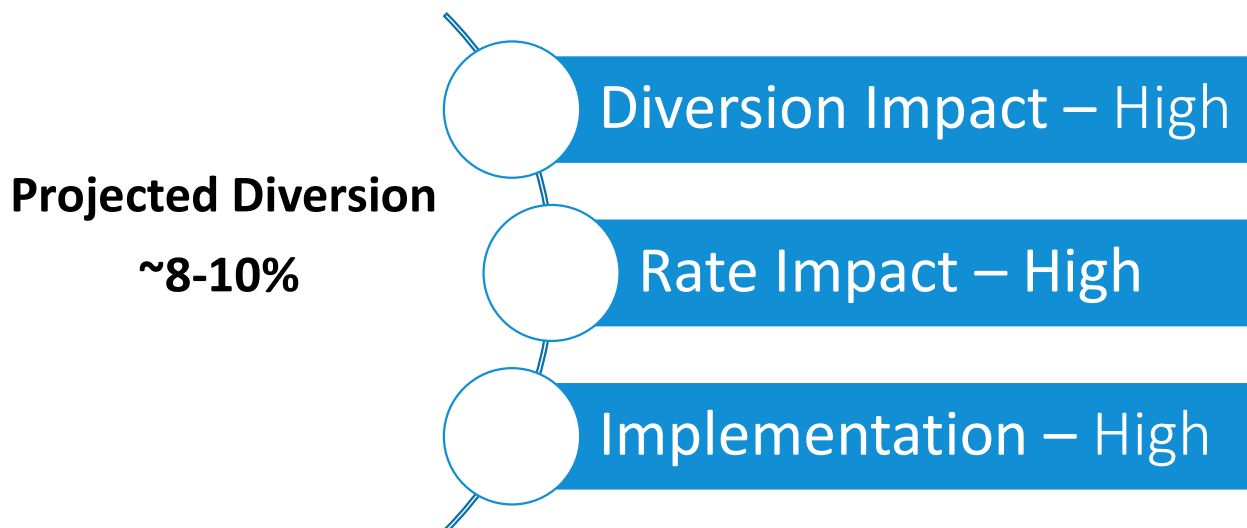
**Option 3** : Commercial Pre-Consumer Food Scraps Only (food processors/manufactures only). *In new containers or drop boxes.*



# Commercial Food Scraps Collection Service Options

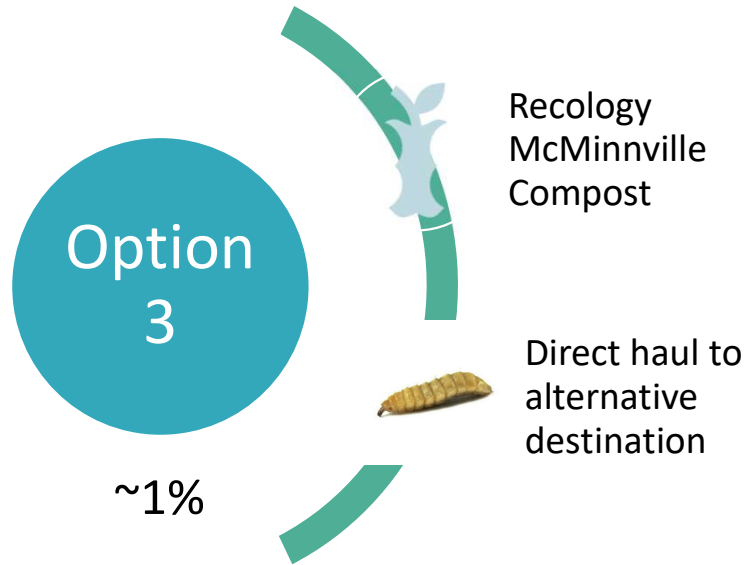
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**Option 4:** Commercial Food Scraps – All Inclusive (meat, bones, dairy, prepared foods, vegetative scraps etc.). Back of house only.  
*In new dedicated food scrap carts, containers, or drop boxes.*

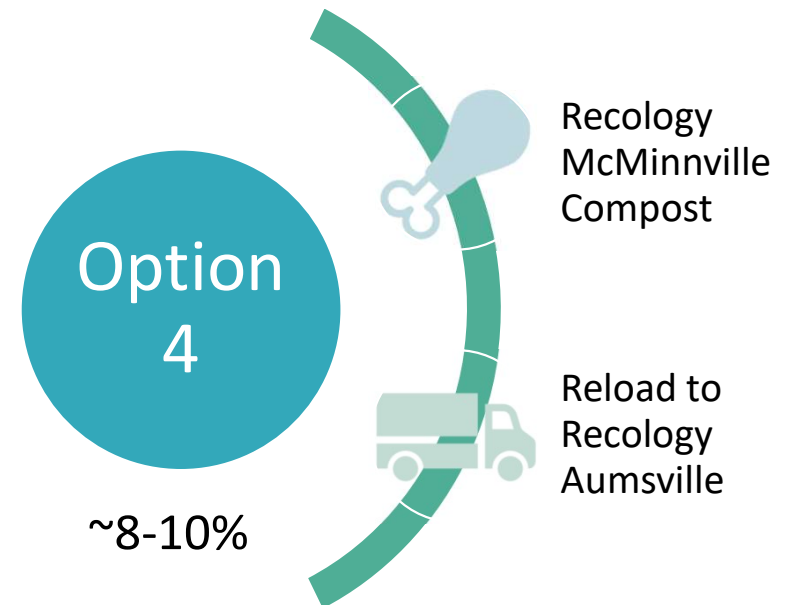


# Commercial Food Scraps – Where Will It Go?

## Option 3: Commercial Food Scraps – Pre-Consumer



## Option 4: Commercial Food Scraps – All Inclusive





# Food Scraps Discussion

	Diversion	Rate Impact	Implementation
<b>Option 1:</b> Residential Vegetative Food Scraps Only (if it grows, it goes).	Low	Medium	Medium
<b>Option 2:</b> Residential Food Scraps – All Inclusive (meat, bones, dairy, prepared foods, vegetative).	Medium	High	High
<b>Option 3:</b> Commercial Pre-Consumer Food Scraps Only (food processors/manufactures only).	Low	Medium	Low
<b>Option 4:</b> Commercial Food Scraps – All Inclusive (meat, bones, dairy, prepared foods, and vegetative scraps). Back of house only.	High	High	High

# Dry Waste/C&D Collection Service Options

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**Option 1:** Recology provides contractors with smaller individual containers for different commodities – contractors sort materials on jobsite (wood, metal, commingle recycling, and trash)

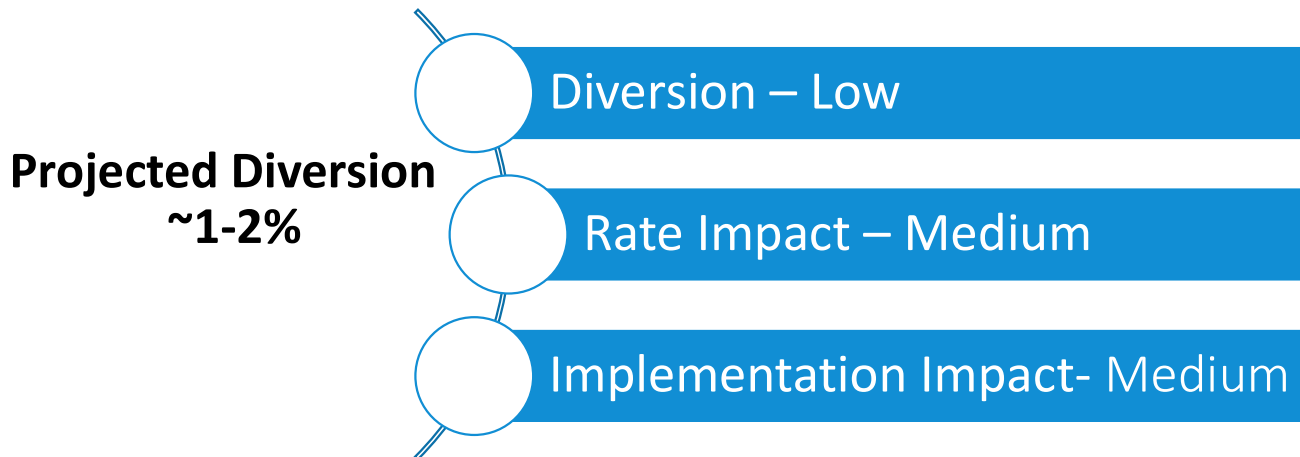
**Option 2:** Recology provides jobsite cleanup services, all materials loaded into a truck or container, then sorted at MTS, or taken to an additional processor

**Option 3:** Recology provides drop box for mixed Dry Waste/C&D. Materials are sorted at McMinnville Transfer Station (MTS)

**Option 4:** Contractors and self haulers deliver loads of dry waste/C&D directly to MTS. Materials are sorted at the transfer station.

# Dry Waste/C&D Recycling Service Options

**Option 1:** Recology provides contractors with smaller individual containers for different commodities – contractors sort materials on jobsite (wood, metal, commingle, and trash). LEED, SBC etc.



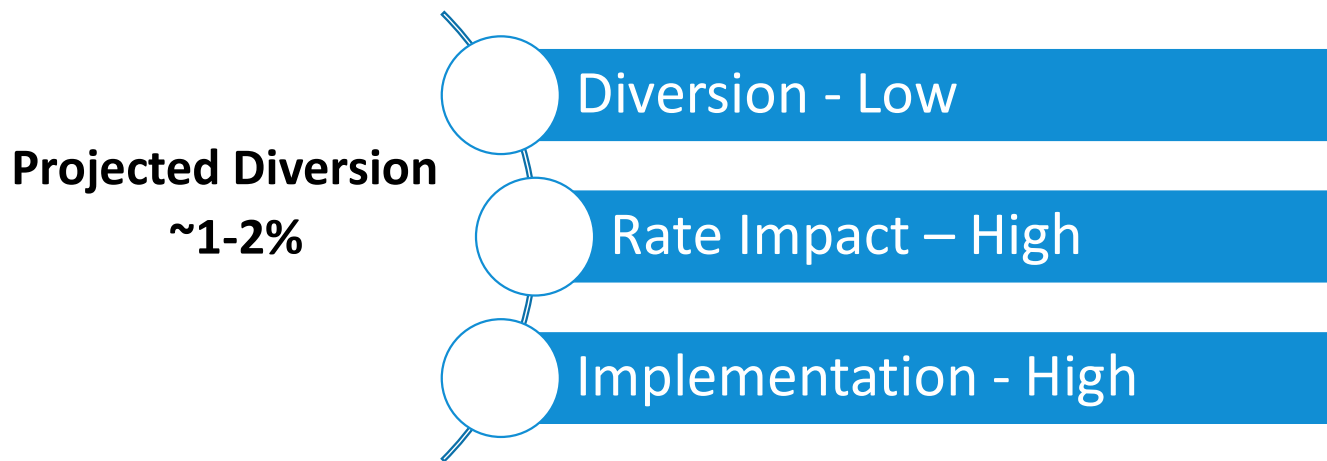
# Option 1 - On Jobsite Sorting



# Dry Waste/C&D Recycling Service Options

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**Option 2:** Recology provides jobsite cleanup services, all materials loaded into a truck or container, then sorted at MTS, or taken to an additional processor. LEED, SBC etc.



## Option 2 – Recology Jobsite Cleanup

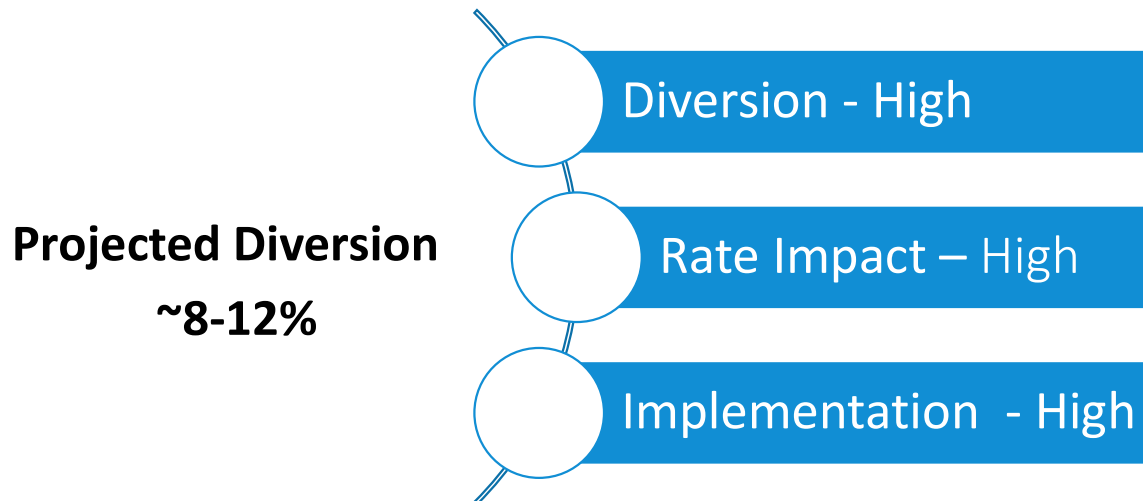


Recology | 2024

# Dry Waste/C&D Recycling Service Options

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**Option 3:** Recology provides drop box for mixed Dry Waste/C&D. Materials are sorted at McMinnville Transfer Station (MTS).



## Option 3 - Dry Waste/C&D Mixed



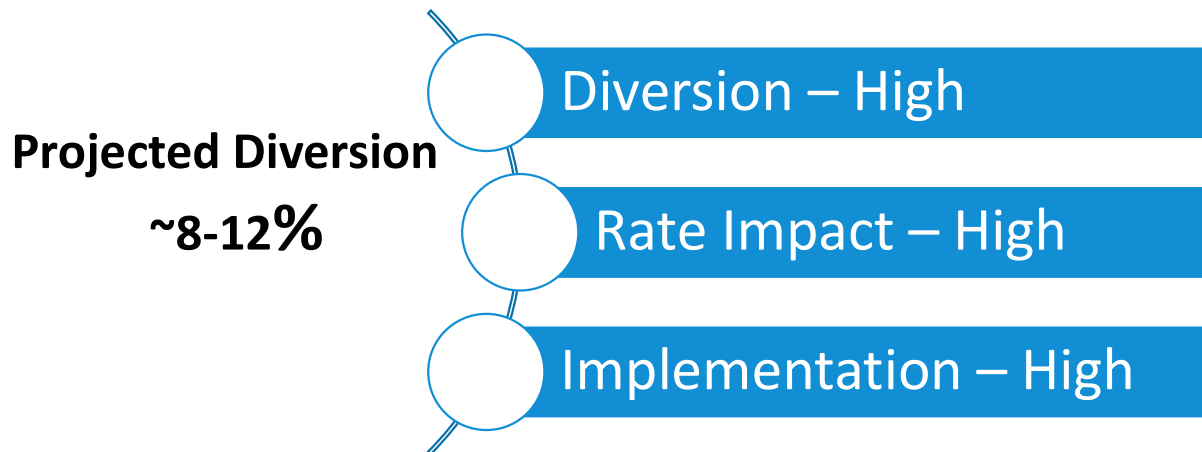
Recology | 2024



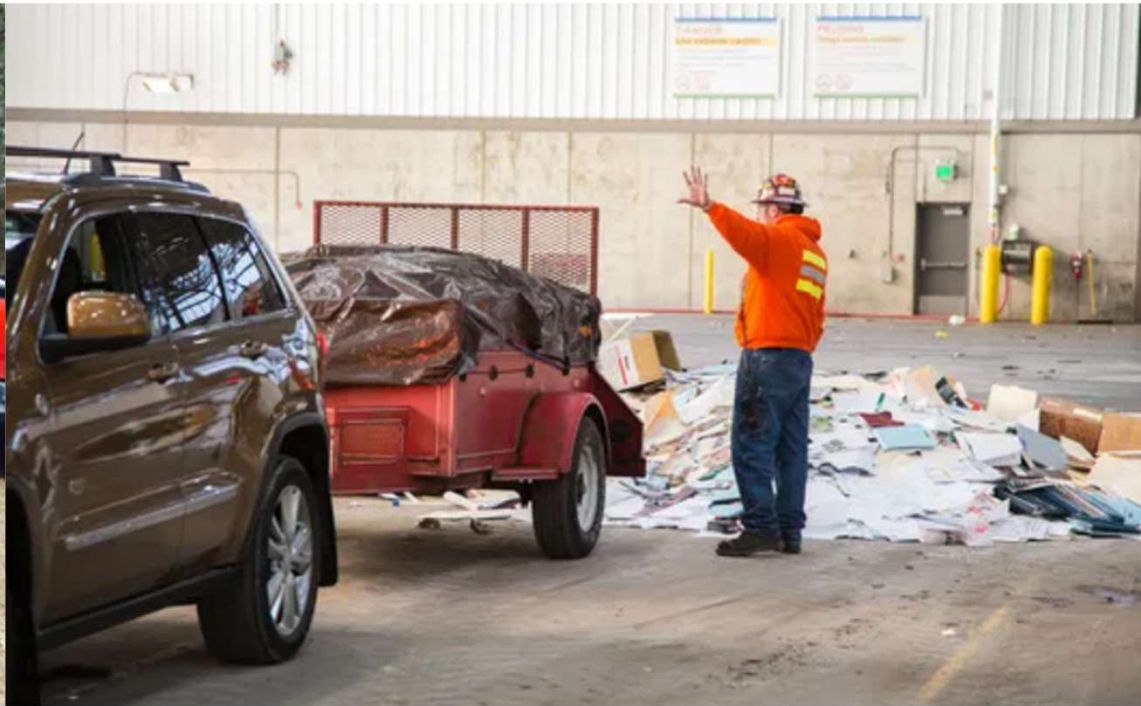
# Dry Waste/C&D Recycling Service Options

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**Option 4:** Contractors and self haulers deliver loads of dry waste/C&D directly to MTS. Materials are sorted at the transfer station.



## Option 4- Dry Waste/C&D Self Haul



# Dry Waste/C&D Recycling – Where Will It Go?

## Options 1 & 2 – Sorting at Jobsite

Option  
1,2

~1-2%

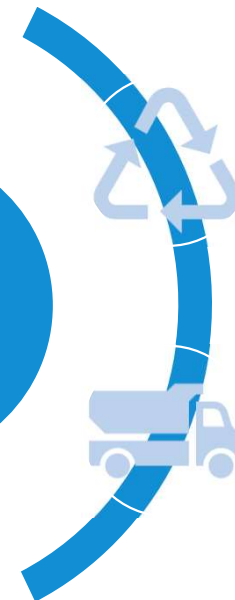


MTS - Reload  
and ship to  
market

## Options 3 & 4 - Sorting/Reload at MTS

Option  
3,4

~8-12%



Material  
sorting at  
MTS

Reload and ship  
to alternative  
processor

# Dry Waste/C&D Discussion

	Diversion	Rate Impact	Implementation
<p><b>Option 1:</b> Recology provides contractors with smaller individual containers for different commodities – contractors sort materials on jobsite (wood, metal, commingle recycling, and trash).</p>	Low	Medium	Medium
<p><b>Option 2:</b> Recology provides jobsite cleanup services, all materials loaded into a truck or container, then sorted at MTS, or taken to an additional processor.</p>	Low	High	High
<p><b>Option 3:</b> Recology provides drop box for mixed Dry Waste/C&amp;D. Materials are sorted at McMinnville Transfer Station (MTS)</p>	High	High	High
<p><b>Option 4:</b> Contractors and self haulers deliver loads of dry waste/C&amp;D directly to MTS. Materials are sorted at the transfer station.</p>	High	High	High

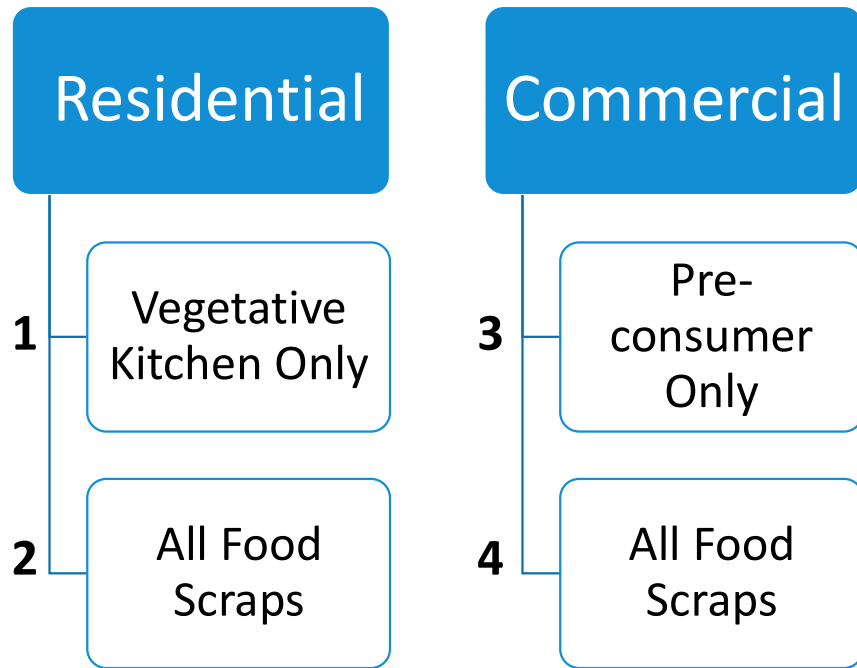
## Other Diversion Strategies

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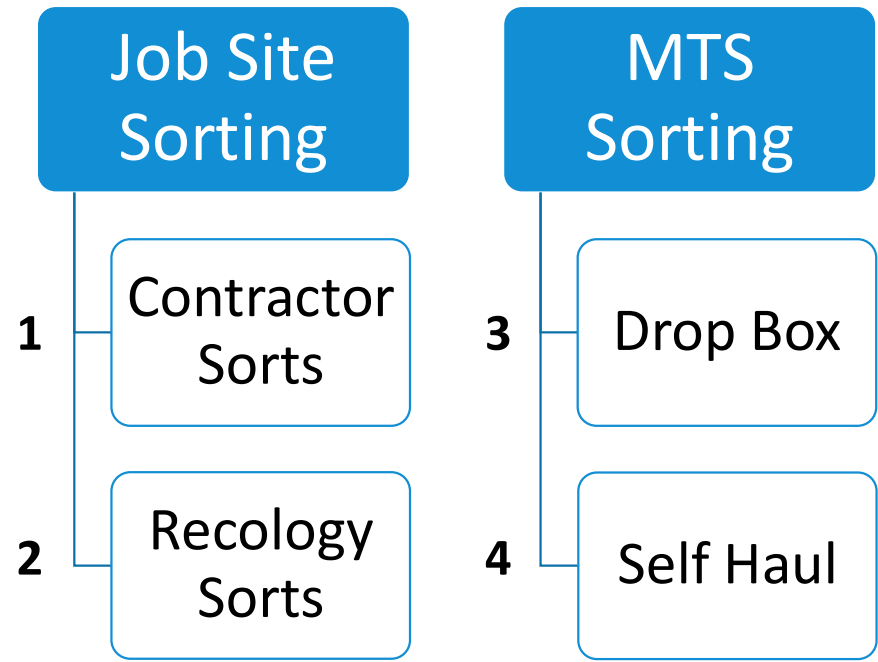
- Waste Zero Specialist – Hired!
- Recycling Modernization Act - Implementation
- Expanded material acceptance at Recycling Depot – in progress
- Increased collaboration with ZWM/Plastics Project. Edible McMinnville and Chapul Farms
- Curbside Recycling Changes – weekly Recycling - Garbage every other week

# Discussion – Next Steps

## FOOD SCRAPS



## DRY WASTE/C&D



# Thank You!

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Chris Carey – General Manager Oregon  
[ccarey@recology.com](mailto:ccarey@recology.com)

Ernie Martin – Operations Manager Valley  
[emartin@recology.com](mailto:emartin@recology.com)

Nick Olheiser – Recology Organics Operations Manager  
[nolheiser@recology.com](mailto:nolheiser@recology.com)

Dan Blue – Government Relations Manager Northern Oregon  
[dblue@recology.com](mailto:dblue@recology.com)

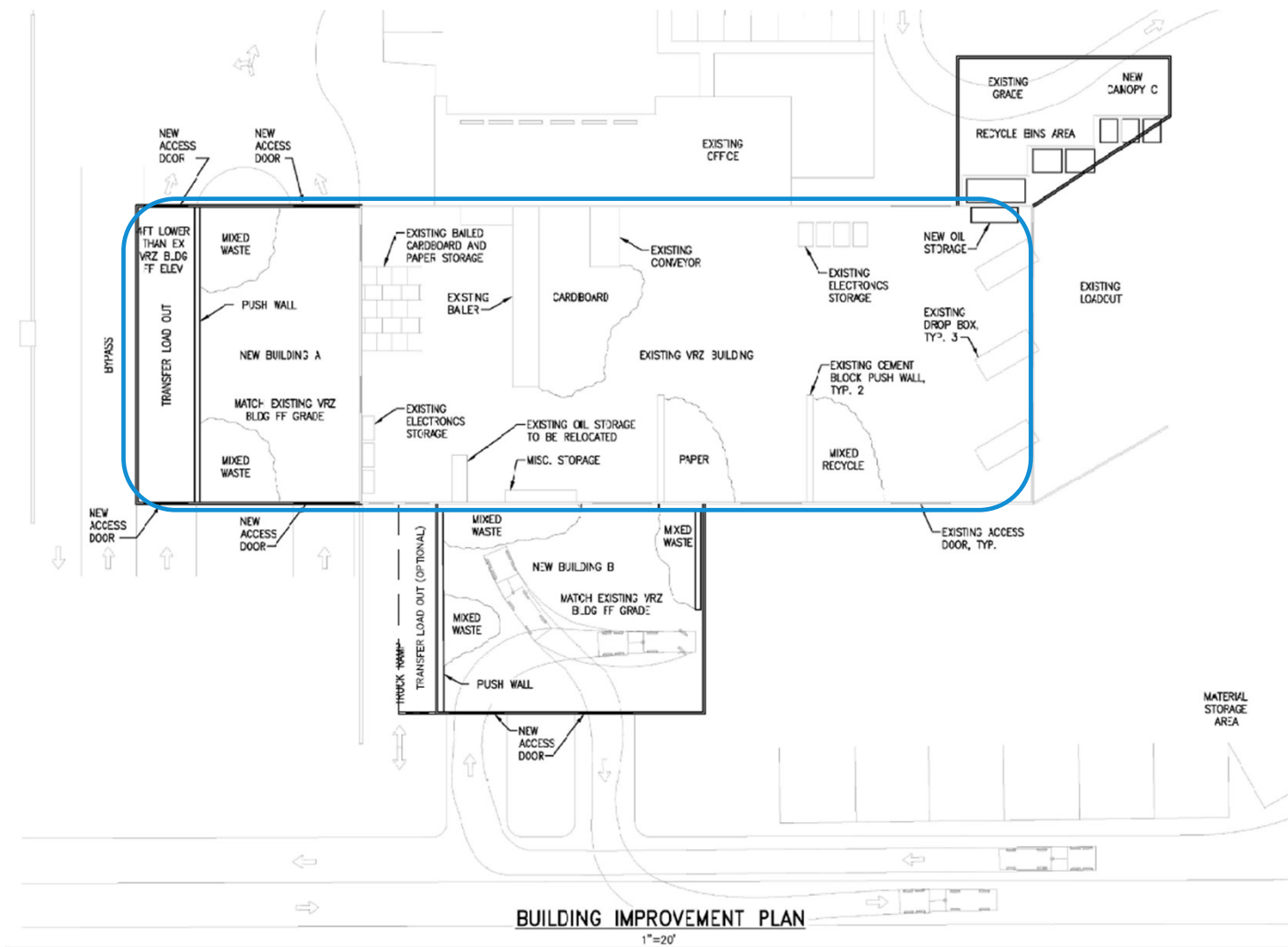
Recology Western Oregon  
[rwoinfo@recology.com](mailto:rwoinfo@recology.com)  
[www.recology.com](http://www.recology.com)  
503-472-3176



# Supplemental/Additional Slides

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Recology | 2024



## Recology | 2024

ENTERED INTO THE RECORD  
DATE RECEIVED: 08/30/2024  
SUBMITTED BY: Megan Woolfolk  
SUBJECT: Public Comment

**From:** [Megan Woolfolk](#)  
**To:** [City Recorder Team](#)  
**Subject:** Trash Service Options  
**Date:** Friday, August 30, 2024 10:06:35 AM

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**This message originated outside of the City of McMinnville.**

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Dear City Council,

We are new residents in McMinnville and I was surprised to find when we moved here that we only have 1 option for trash service. I was even more surprised to find out their super high pricing. We just came from a city (in CO) where we had options in trash service. There were multiple companies competing for the business of the citizens....prices were low, customer service was stellar, and if we weren't happy with our company, we could just switch to someone else. The companies there were motivated to do their best when they had to win our business. When a company has a contract with a city it creates a monopoly in the city, it creates high prices and poor customer service. Please consider allowing a free market here in McMinnville when it comes to trash service. It would require less oversight on the part of the city because the competing companies would keep prices fair and customer service high.

Thanks  
Megan Woolfolk

## Proposal: Stop the Noise - McMinnville

Date: September 10, 2024

(Originally proposed on June 14, 2024)

### Introduction

- **Problem Statement:**
  - Loud cars and motorcycles are racing around town at all hours, using modified and illegal exhaust. These vehicles may be in violation of multiple laws and or ordinances.
- **Goal:**
  - Identify the laws/ordinances being broken and enforce them. If no laws apply, then work towards writing laws / ordinances.

### City Leadership & Collaboration

- **City Council Champion:** Identify a specific council member to lead the effort.
- **Committee Formation:** If necessary, establish a dedicated committee with stakeholders.
- **Law Enforcement Liaison:** Establish a point of contact within law enforcement to address:
  - **Legal Assessment:** Identification of relevant laws and ordinances.
  - **Enforcement Gaps:** Reasons for lack of enforcement (resource limitations, technology, etc.).
  - **Enforcement Solutions:** Potential strategies (increased patrols, technology upgrades, etc.).
  - **Reporting Mechanism:** Establish the best way for citizens to report noise violations.

### Action Plan

- **Plan Development:**
  - If applicable, Create a committee
  - Create a plan with committee
  - Follow up with the people of McMinnville
    - What specific laws, if any, are being broken?
    - If laws are being broken, then why are they not enforced?
    - If being broken, then what will it take to enforce the laws?
      - More Technology
      - More Police Officers
    - What is the best way to inform Law Enforcement when violations are occurring?

- Build a plan with all parties including the public where the goals are measurable and achievable in a timely manner.
- **Plan Publication:** Make the plan accessible to the public (website, community meetings).

### Community Engagement

- **Public Communication:** Keep residents informed of progress and solicit their feedback.

### Measurable Outcomes

- **Define Success:** Establish specific, quantifiable metrics to evaluate the plan's effectiveness (e.g., reduction in noise complaints, decibel level measurements).

### Next Steps & Timeline

- **Immediate Actions:** Outline the first concrete steps to be taken.
- **Timeline:** Provide a realistic timeline for key milestones in the action plan.

### Contact Information

- **City Council Champion (Name & Contact):**
- **Law Enforcement Liaison (Name & Contact):**

### Additional Notes:

- **Call to Action:** Please help make McMinnville quiet again.

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William Sykes



# Proof of Concept for Audio Camera Deployment

Audio Camera Vendor: Not-A-Loud-LLC

September 10, 2024

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## 1. Objective:

- Evaluate the effectiveness of audio cameras in enhancing public safety and environmental monitoring within a defined area of McMinnville.

## 2. Device Description:

- The audio camera integrates:
  - High-quality video recording capabilities.
  - Multiple microphones for capturing audio from various directions.
  - Advanced audio processing algorithms for noise reduction and sound classification.
  - Secure data storage and transmission protocols.
  - *Integration capabilities with existing surveillance systems (if applicable).*

## 3. Test Location:

- A carefully selected public area (TBD) known for experiencing noise complaints, vandalism, or other safety concerns.
  - Test locations in McMinnville TBD.

## 4. Duration:

- The Proof of Concept will run for a period of 2-6 months to capture a variety of events and scenarios, including different times of day and days of the week.

## 5. Evaluation Metrics:

- Effectiveness of audio data in supporting law enforcement investigations (if applicable).
- Accuracy of audio classification algorithms in identifying specific sounds (e.g., gunshots, breaking glass, shouting).
- Operational and maintenance costs associated with the audio camera system.
- Ease of use.
- (Future) Reduction in reported noise complaints or incidents of vandalism/crime in the test area.
- (Future) Public perception of safety and privacy in the test area.

## 6. Data Collection and Analysis:

- Audio and video data will be collected and stored in compliance with privacy regulations.
- Access to the data will be restricted to authorized personnel.
- The City of McMinnville, in partnership with law enforcement and/or [Not-A-Loud LLC](#), will analyze the data to assess the impact of the audio cameras on public safety and other metrics.

#### **7. Success Criteria:**

- Effectiveness of audio data in supporting law enforcement investigations.
- Security of data.
- Ease of Use.
- Positive feedback from law enforcement and/or the public regarding the audio camera's contribution to noise enforcement..
- *(Future) Demonstration of the audio camera's potential to improve situational awareness and response times.*
- *(Future) Measurable reduction in noise complaints or incidents in the test area.*
- *(Future) Acceptable level of public acceptance and minimal privacy concerns.*

#### **8. Next Steps:**

- If successful, the City of McMinnville will consider expanding the deployment of audio cameras to other areas based on need and budget.
- The Proof of Concept results will inform the development of policies and procedures for the use of audio cameras, including data retention and access protocols.

#### **Important Considerations:**

- Data privacy and security measures must be robust and strictly enforced.
- Collaboration with law enforcement and legal counsel is crucial to ensure compliance with all applicable laws and regulations.

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William Sykes



# STAFF REPORT

**DATE:** September 10, 2024  
**TO:** Mayor and City Councilors  
**FROM:** Noelle Amaya, Communication & Engagement Manager  
**SUBJECT:** Resolution No. 2024-51 Diversity, Equity & Inclusion Advisory Committee  
Council Appointment of Members into the (2) vacant member and City  
Manager's appointment of (2) ex-officio positions

## STRATEGIC PRIORITY & GOAL:



### ENGAGEMENT & INCLUSION

Create a culture of acceptance & mutual respect that acknowledges differences & strives for equity.

**OBJECTIVE/S: Grow City's employees and Boards and Commissions to reflect our community**

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### Report in Brief:

To consider Resolution No. 2024-51, which appoints Yu Shan Chen and Nancy Macias into the (2) two vacant member positions and make Council aware of the appointment of Christine Langlier and Grace Juster into ex-officio positions as appointed by the City Manager.

Yu Shan Chen, term ending December 31, 2029.  
Nancy Macias, term ending December 31, 2029.

Ex-Officio members appointed by City Manager:

Christine Langlier, term ending December 31, 2027.  
Grace Juster, term ending December 31, 2027.

### Background:

On October 6, 2020, the City Council approved Ordinance No. 5097 establishing a Diversity, Equity & Inclusion Advisory Committee (DEIAC).

The DEIAC is responsible for the following:

- 1) Advising the Council on policy decisions related to diversity, equity, and inclusion;
- 2) Making recommendations to the Council on public engagement strategies and methods by which McMinnville residents can better participate in the decision-making process;
- 3) Advising the City on culturally responsive service delivery, programming, and communication strategies;
- 4) Updating and overseeing progress on the City's Diversity, Equity and Inclusion Plan;
- 5) Overseeing progress on applicable goals and objectives in the 2019 Mac-Town 2032 Strategic Plan; and



- 6) Identifying local leaders and building leadership capacity in McMinnville’s communities of color.

Earlier this year, two sitting committee members, Christine Bader and Abby Thomas both resigned for personal reasons leaving two vacant positions on the committee. Both positions had expiration dates of December 31<sup>st</sup>, 2024.

The committee began a recruitment process in June to fill these vacancies. We received 5 (five) applications and offered interviews to each candidate. Four interviews were accepted. The interview panel included the Staff Liaison, Noelle Amaya; City Council liaison, Zack Geary; Committee Co-Chair, Caitlin Nemeth; and Committee Member, Katherine Martin.

**Discussion:**

The subcommittee voted to recommend Nancy Macias and Yu Shan Chen for the vacant committee positions, and Christine Langlier and Grace Juster into the vacant ex-officio positions.

Current membership and term lengths of the Diversity, Equity & Inclusion Advisory Committee are as follows:

<b>Viviana Garibay (youth liaison)</b>	Expires: December 31, 2026
<b>Efrain Arredondo</b>	Expires: December 31, 2024
<b>Katherine Martin</b>	Expires: December 31, 2027
<b>Zack Geary (City Council liaison)</b>	Expires: December 31, 2024
<b>Caitlin Nemeth</b>	Expires: December 31, 2027
<b>Tony Lai</b>	Expires: December 31, 2024
<b>Larry Miller</b>	Expires: December 31, 2028

Further, because both standing vacancies had terms ending in less than six (6) months from the date of term expiration, and the recruitment and appointment process can often be drawn out, the committee agreed that each of the newly appointed members should serve the remaining term (ending December 31<sup>st</sup>, 2024) in addition to a full 4-year appointment beginning January 1, 2025.

**Attachments:**

- Letter from the City Manager appointing ex-officio members Christine Langlier and Grace Juster.
- Resolution No. 2024-51

**Staff Note:**

Staff has chosen to not attach the individual’s DEIAC applications due to the documents containing personal experiences or stories from those who have experienced systematic racism or injustices. The council may request this information directly if desired.

**Fiscal Impact:**

There is no anticipated fiscal impact to the City of McMinnville with this decision.

**Recommendation:**

It is recommended that the Council move to approve Resolution No. 2024-51 appointing Yu Shan Chen and Nancy Macias to the Diversity, Equity & Inclusion Advisory Committee.



# City of McMinnville

DIVERSITY, EQUITY, AND INCLUSION

September 3, 2024

Dear Christine,

Congratulations! We are writing to let you know that we are inviting you to fill an ***ex-officio position*** on the Diversity, Equity, and Inclusion Advisory Committee. Ex-officio members are appointed by the City Manager and serve a three-year term, *they are not voting members*.

City staff, in partnership with the Committee's Co-Chairs, will reach out to you to arrange an orientation meeting where you will learn more about the committee, meeting times, and any other relevant information you'll need to satisfy your curiosity.

Once appointed, your term will expire on December 31, 2027.

We are pleased that you wish to serve your community in this capacity – please feel free to reach out if you have any questions.

Signed,

Noelle Amaya, Communication & Engagement Manager  
Staff Liaison to the Diversity, Equity, and Inclusion Advisory Committee

Appointed by Jeff Towery, City Manager



# City of McMinnville

DIVERSITY, EQUITY, AND INCLUSION

September 3, 2024

Dear Grace,

Congratulations! We are writing to let you know that we are inviting you to fill an **ex-officio position** on the Diversity, Equity, and Inclusion Advisory Committee. Ex-officio members are appointed by the City Manager and serve a three-year term, *they are not voting members*.

City staff, in partnership with the Committee's Co-Chairs, will reach out to you to arrange an orientation meeting where you will learn more about the committee, meeting times, and any other relevant information you'll need to satisfy your curiosity.

Once appointed, your term will expire on December 31, 2027.

We are pleased that you wish to serve your community in this capacity – please feel free to reach out if you have any questions.

Sincerely,

Noelle Amaya, Communication & Engagement Manager  
Staff Liaison to the Diversity, Equity, and Inclusion Advisory Committee

Appointed by Jeff Towery, City Manager

**RESOLUTION NO. 2024-51**

A Resolution Appointing Members to the Diversity, Equity, and Inclusion Committee.

**RECITALS:**

**Whereas,** The City of McMinnville has several Boards, Committees, Commissions, and Task Forces made up of volunteers; and

**Whereas,** The City Council directs the Diversity, Equity & Inclusion Advisory Committee to advise the Council on policy decisions to create a more equitable and inclusive community; and

**Whereas,** The City Council empowers this committee to be bold in their recommendations and advise the Council with thoughtful input, focus, and leadership; and

**Whereas,** The Diversity, Equity & Inclusion Advisory Committee is made up of seven volunteer community members, one City Council liaison and one youth member; and

**Whereas,** two Committee seats have become vacant during this year, both ahead of their anticipated expiration of December 31, 2024; and

**Whereas,** The City Council is responsible for making appointments to these committees.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF McMINNVILLE, OREGON, as follows:**

1. The City Council appoints the following volunteers to the Diversity, Equity, and Inclusion Advisory Committee, filling two vacant remainder terms and continuing through the subsequent full term as detailed below.

DIVERSITY, EQUITY, AND INCLUSION ADVISORY COMMITTEE

Yu Shan Chen	Expires: December 31, 2029
Nancy Macias	Expires: December 31, 2029

2. That this resolution shall take effect immediately upon passage and shall continue in full force and effect until modified, revoked, or replaced.

Adopted by the Common Council of the City of McMinnville at a regular meeting held the 10th day of September 2024 by the following votes:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Approved this 10th day of September 2024.

\_\_\_\_\_  
MAYOR

Approved as to form:

Attest:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
City Recorder