



Kent Taylor Civic Hall  
200 NE Second Street  
McMinnville, OR 97128

**City Council Meeting Agenda**

**Tuesday, June 23, 2020**

**6:00 p.m. – LEVEL 10 CANCELED**

**6:30 p.m. – EXECUTIVE SESSION (CLOSED TO THE PUBLIC)**

**7:00 p.m. – Regular Council Meeting**

*Welcome! The public is welcome to attend, however if you are not feeling well, please stay home and take care of yourself. In accordance with Governor Kate Brown's Executive Order 2020-12 we are limiting the amount of people at Civic Hall and if we meet capacity we may ask you to leave.*

*The public is strongly encouraged to relay concerns and comments to the Council in one of three ways:*

- *Email at any time up to 12 p.m. the day of the meeting to [Claudia.Cisneros@mcminnvilleoregon.gov](mailto:Claudia.Cisneros@mcminnvilleoregon.gov);*
- *If appearing via telephone only please sign up prior to the meeting by emailing the City Recorder at [Claudia.Cisneros@mcminnvilleoregon.gov](mailto:Claudia.Cisneros@mcminnvilleoregon.gov) as the chat function is not available when calling in zoom;*
- *Join the zoom meeting; send a chat directly to City Recorder, Claudia Cisneros, to request to speak and use the raise hand feature in zoom to request to speak, once your turn is up we will announce your name and unmute your mic.*

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*You can live broadcasts the City Council Meeting on cable channels Xfinity 11 and 331, Frontier 29 or webstream here:*

[www.mcm11.org/live](http://www.mcm11.org/live)

**CITY COUNCIL REGULAR MEETING:**

*You may join online via Zoom Meeting:*

<https://mcminnvilleoregon.zoom.us/j/99151783830?pwd=OUZRQ2JmK09RR09NYXBtQUIEajZFQT09>

Zoom ID: 991-5178-3830

Zoom Password: 391738

*Or you can call in and listen via zoom: 1-253- 215- 8782*

*ID: 991-5178-3830*

**6:00 PM – LEVEL 10 MEETING – CANCELED**

**6:00 PM – EXECUTIVE SESSION – VIA ZOOM (NOT OPEN TO THE PUBLIC)**

1. CALL TO ORDER
2. **Executive Session pursuant to ORS 192.660(2)(a):** To consider the possible employment of a new City Attorney, per ORS 192.660(7)(d)(C)).
3. ADJOURNMENT

Kent Taylor Civic Hall is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made a least 48 hours before the meeting to the City Recorder (503) 435-5702 or [Claudia.Cisneros@mcminnvilleoregon.gov](mailto:Claudia.Cisneros@mcminnvilleoregon.gov).

## 7:00 PM – REGULAR COUNCIL MEETING – VIA ZOOM & COUNCIL CHAMBERS

1. CALL TO ORDER & ROLL CALL
2. PROCLAMATION
  - a. Park and Recreation Month
3. INVITATION TO CITIZENS FOR PUBLIC COMMENT – *The Mayor will announce that any interested audience members are invited to provide comments. Anyone may speak on any topic other than: a matter in litigation, a quasi-judicial land use matter; or a matter scheduled for public hearing at some future date. The Mayor may limit comments to 3 minutes per person for a total of 30 minutes. The Mayor will read comments emailed to City Recorded and then any citizen participating via Zoom. **In order to encourage an environment of openness, courtesy and respect for differing points of view, please refrain from behavior that is disruptive to the meeting such as making loud noises, clapping, shouting, booing, or any other activity that disrupts the orderly conduct of the meeting. Abusive language will not be tolerated.***
4. PRESENTATION
  - a. McMinnville Annual Historic Preservation Awards
  - b. Visit McMinnville Contract and Annual Work Plan
5. ADVICE/ INFORMATION ITEMS
  - a. Reports from Councilors on Committee & Board Assignments
  - b. Department Head Reports
    1. Ending Fund Balance and Reserve Follow Up Memo (Jennifer Cuellar)
    2. Report and Recommendation from Gary Eastlund, Hagan Hamilton to approve the 2020 – 2021 Property, Liability, Workers Compensation, and Auto Insurance Coverages. (Jennifer Cuellar)
  - c. December 2019 and January 2020 Cash and Investment Reports (in packet)
6. CONSENT AGENDA
  - a. Consider **Resolution No. 2020-35**: A Resolution providing for and approving a form of contract by and between the City of McMinnville, Oregon and the McMinnville Rural Fire Protection District.
  - b. Consider **Resolution No. 2020-37**: A Resolution declaring the City’s election to receive certain state shared revenues.
  - c. Consider **Resolution No. 2020-38**: A Resolution certifying provision of municipal services by the City of McMinnville as required by ORS 221.760.
  - d. Consider **Resolution No. 2020-39**: A Resolution extending the City of McMinnville’s workers compensation coverage to the City of McMinnville volunteers.
  - e. Consider **Resolution No. 2020-43**: A Resolution for City of McMinnville, Oregon Extending the City’s Declaration of State of Emergency Expressed in Resolution 2020-18 and Resolution 2020-28.
7. RESOLUTION
  - a. Consider **Resolution No. 2020-36**: A Resolution providing for certain increases to the Fire Department fee schedule that allows the Fire Department to recover costs for fire and EMS

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services allowed within City ordinance, and the International Fire Code as adopted by the State of Oregon.

- b. Consider **Resolution No. 2020-40**: A Resolution making supplemental budget contingency transfer of appropriation authority for fiscal year 2019-2020 (*Airport Maintenance Fund*).
- c. Consider **Resolution No. 2020-41**: A Resolution making supplemental budget contingency transfer of appropriation authority for fiscal year 2019-2020 (*Transient Lodging Tax Fund*).
- d. Consider **Resolution No. 2020-42**: A Resolution adopting the budget for fiscal year beginning July 1, 2020; making the appropriations; imposing the property taxes; and categorizing the property taxes.

## 8. ADJOURNMENT



# PROCLAMATION

## Designation of July as Park and Recreation Month

**WHEREAS**, McMinnville's parks and recreation programs enhance and improve the social, economic and **ENVIRONMENTAL** fabric of our community; and

**WHEREAS**, our parks and recreation programs are important to making McMinnville a **SUPER COOL** place to live; and

**WHEREAS**, parks and recreation programs make people want to **LIVE** here; and

**WHEREAS**, parks and recreation areas help the environment and give us fresh air to **BREATHE**; and

**WHEREAS**, our parks and natural recreation areas make for **FUN** places for kids and adults to go outside and **PLAY**; and

**WHEREAS**, the City of McMinnville recognizes the benefits of **AWESOME** parks and recreation resources.

**NOW, THEREFORE**, I, Scott Hill, Mayor of McMinnville, do hereby extend the spirit of **FUN** to the residents of McMinnville in recognizing the month of July as:

## National Park and Recreation Month.

**IN WITNESS WHEREOF**, I have hereunto set my hand, this twenty-third day of June, in the year two thousand twenty.

---

Scott A. Hill, Mayor



# Parks and Recreation Month

*McMinnville Parks and Recreation*



*July is Parks and Recreation Month*

**WE ARE  
PARKS AND  
RECREATION**





Whereas McMinnville's parks and recreation programs enhance and improve the social, economic and ENVIRONMENTAL fabric of our community







*Whereas our parks and recreation programs are important to making McMinnville a SUPER COOL place to live*





*Whereas parks and recreation programs make people want to LIVE here*





Whereas parks and recreation areas help the environment  
and give us fresh air to BREATHE





*Whereas our parks and natural recreation areas make for FUN places for kids and adults to go outside and PLAY*







Whereas the City of McMinnville recognizes the benefits of  
AWESOME parks and recreation resources



# WE ARE PARKS AND RECREATION STAFF

MONTH OF PARKS AND RECREATION  
JULY  
2020



*Now, therefore I, Scott Hill, Mayor of McMinnville, do hereby extend  
the spirit of FUN to the residents of McMinnville  
in recognizing the month of July  
As National Park and Recreation Month!*



Stop the Dump Coalition  
P.O. Box 1744  
McMinnville, OR 97128  
June 21, 2020

ENTERED INTO THE RECORD  
DATE RECEIVED: 6/23/2020  
SUBMITTED BY: Margaret Cross  
SUBJECT: Agenda Item 3 - Citizens  
for Public Comment

McMinnville City Council and Mayor  
City Hall  
230 NE 2<sup>nd</sup> Street  
McMinnville, OR 97128

Dear Councilors and Mayor:

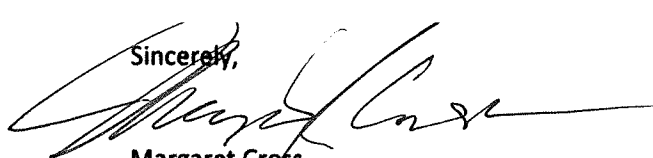
On July 9<sup>th</sup>, the Yamhill County Board of Commissioners will be taking up the LUBA remand that resulted from the Oregon Supreme Court decision overturning the County's approval of expansion of the Riverbend landfill (see attachment). This rather dry statement does not reflect the years of litigation at LUBA, the Court of Appeals, the Oregon Supreme Court, LUBA (again), the Court of Appeals (again), and LUBA (again) to determine that the expansion application was defective. The exhaustive evidentiary record considered by the courts did not support Riverbend's claims that litter from the landfill would not force a significant change in accepted farm practices on the McPhillips farm. The only "relevant, credible and substantial evidence" (Court of Appeals, 2019) was found to be submitted by Mr. McPhillips. And yet, we now have another hearing to accept "new evidence." Whatever "new evidence" is introduced at this late date can only be hypothetical, not probative, which does not satisfy the evidentiary burden required by the courts of the applicant. Years of additional litigation loom, which doesn't bother Riverbend and Waste Management at all but places an intolerable burden on the citizens.

We are writing to you today to request that you submit a letter to the Board of Commissioners reiterating McMinnville's opposition to an expanded landfill at the edge of a city that is known for and relies on the quality of its farm products, restaurants, wineries and tourism. The McMinnville City Council has been very supportive of the efforts to close the landfill in the past and we need your help again.

Alternatives exist and the majority of Riverbend's former customers have responsibly chosen to promote recycling, lower consumption, and send trash to more environmentally suitable sites. There is no need to keep inflicting a mountain of garbage on our community with the corresponding road and bridge damage caused by garbage haulers and leachate trucks. There is no need to keep fearing leaks and spills into the S. Yamhill River. There is no need to live with the terrible stench that afflicts the western side of town in the winter months. There is no need to threaten the livelihoods of farmers who have owned their land for generations. There is no need for endless legal battles that exhaust the spirit and pocketbooks of local farmers and residents who have undertaken to try to protect their community from a global garbage giant.

Your help several years ago was instrumental in Metro's decision to stop sending Portland's garbage to Riverbend. Your decision to have McMinnville's garbage go to a different site further helped move the needle in public opinion about the appropriateness of having a leaking landfill next to a river on the edge of town. Please take up this matter and vote to tell the County Commissioners that McMinnville does not support continued efforts to expand Riverbend and would like to see closure begin as originally scheduled.

The deadline is very soon (please refer to the Notice) so we hope that you can expedite your decision on this important issue. The letter need only express your opposition to an expanded dump on the edge of town. This will be the last time landfill issues will be voted on by the current Board of Commissioners. Your help in this matter is greatly appreciated.

Sincerely,  
  
Margaret Cross  
Board Member  
Stop the Dump Coalition

**Attachments: Public Hearing Notice**

Letter to BCC opposing Riverbend January 27, 2014

Letter to BCC opposing Riverbend September 21, 2015

# Yamhill County

## DEPARTMENT OF PLANNING AND DEVELOPMENT

525 NE FOURTH STREET, McMinnville, Oregon 97128-4523

Phone:(503) 434-7516 Fax:(503)434-7544 TTY: (800) 735-2900 Web: <http://www.co.yamhill.or.us/planning>

### NOTICE OF PUBLIC HEARING TO REOPEN THE RECORD ON REMAND OF BOARD ORDER 16-66 FOR RECEIPT OF WRITTEN TESTIMONY AND EVIDENCE ONLY

July 9, 2020, 10:00 a.m.

Yamhill County Courthouse, Room 32  
535 E. Fifth Street  
McMinnville, Oregon

The YAMHILL COUNTY BOARD OF COMMISSIONERS will meet at the above time and place to reopen the record on remand by the Land Use Board of Appeals (LUBA No. 2016-026), of Board Order 16-66. Board Order 16-66 approved Site Design and Floodplain permits to allow a limited expansion of Riverbend Landfill. The matter may be heard later than the time indicated, depending on the agenda schedule. Interested parties are invited to send written or electronic comment within the scope of the remand described below to the Planning Department prior to the hearing, or may deliver written comments to the Board for submittal into the record, at the hearing. The Board will not be taking live/oral testimony on this matter. The address of the Planning Department is 525 NE Fourth Street, McMinnville, Oregon 97128, or comments may be submitted to [fridayk@co.yamhill.or.us](mailto:fridayk@co.yamhill.or.us). Comments submitted the day of the hearing will not be accepted via e-mail or fax but must be submitted in writing (9 copies) at the hearing. Following its opening of the record and its receipt of written testimony and evidence on July 9, the Board may keep the record open for the receipt of written rebuttal testimony, and will continue the matter to a later date to deliberate and make a decision regarding the remand.

All issues and concerns within the scope of the remand must be raised in writing before the hearing or prior to the close of the hearing on July 9, 2020. Failure to raise an issue regarding the remand, by submittal of written testimony prior to or at the hearing or failure to provide statements or evidence sufficient to allow an opportunity to respond to the issue, precludes an affected party's appeal of the decision to the Land Use Board of Appeals on that issue.

The application, all documents, and evidence submitted by or on behalf of the applicant and other parties, as well as the applicable criteria, are available for inspection, and copies may be purchased at a reasonable cost. A staff report will be available for inspection at no cost seven days prior to the hearing, and copies will be available for purchase at a reasonable cost. The location of the hearing is accessible to persons with disabilities. Please call the Board of Commissioner's office (503) 434-7501, if you will need any special accommodations to attend or participate in the meeting. For further information, contact Ken Friday at the Yamhill County Department of Planning and Development, 525 N.E. Fourth Street, McMinnville, 97128, or at (503) 434-7516.

**DOCKET NO.:** SDR-16-14/FP-03-14 (remand)

**REQUEST:** Consideration on remand of an expansion of Riverbend Landfill. The original application was for a site design review for the development of 37 acres proposed for landfill expansion and ancillary facilities. The expansion of the landfill is permitted within the existing zone under Subsection 402.02(V) of the Yamhill County Zoning Ordinance. The request includes a floodplain development permit to allow for the placement of an earthen berm, a portion of which is in the floodplain. The Land Use Board of Appeals remanded the County's decision approving the request (with conditions), as set forth in Board Order 15-115, for the express purpose of addressing issues relating to ORS 215.296.

**APPLICANT:** Riverbend Landfill Co.

**TAX LOTS:** 5501-101, -200, -400 and -401

**LOCATION:** 13469 SW Highway 18, McMinnville, Oregon  
13475 SW Highway 18, McMinnville, Oregon  
13965 SW Highway 18, McMinnville, Oregon  
14325 SW Highway 18, McMinnville, Oregon

**CRITERIA:** Section 402.02(V) of the Yamhill County Zoning Ordinance (YCZO); Oregon Revised Statute 215.296(1)(a) and (b).

**SCOPE OF HEARING:** The limitations on this page apply to this limited remand proceeding.

The hearing will be limited to accepting written or electronic argument only on the following issues and no new evidence will be accepted on the following issue:

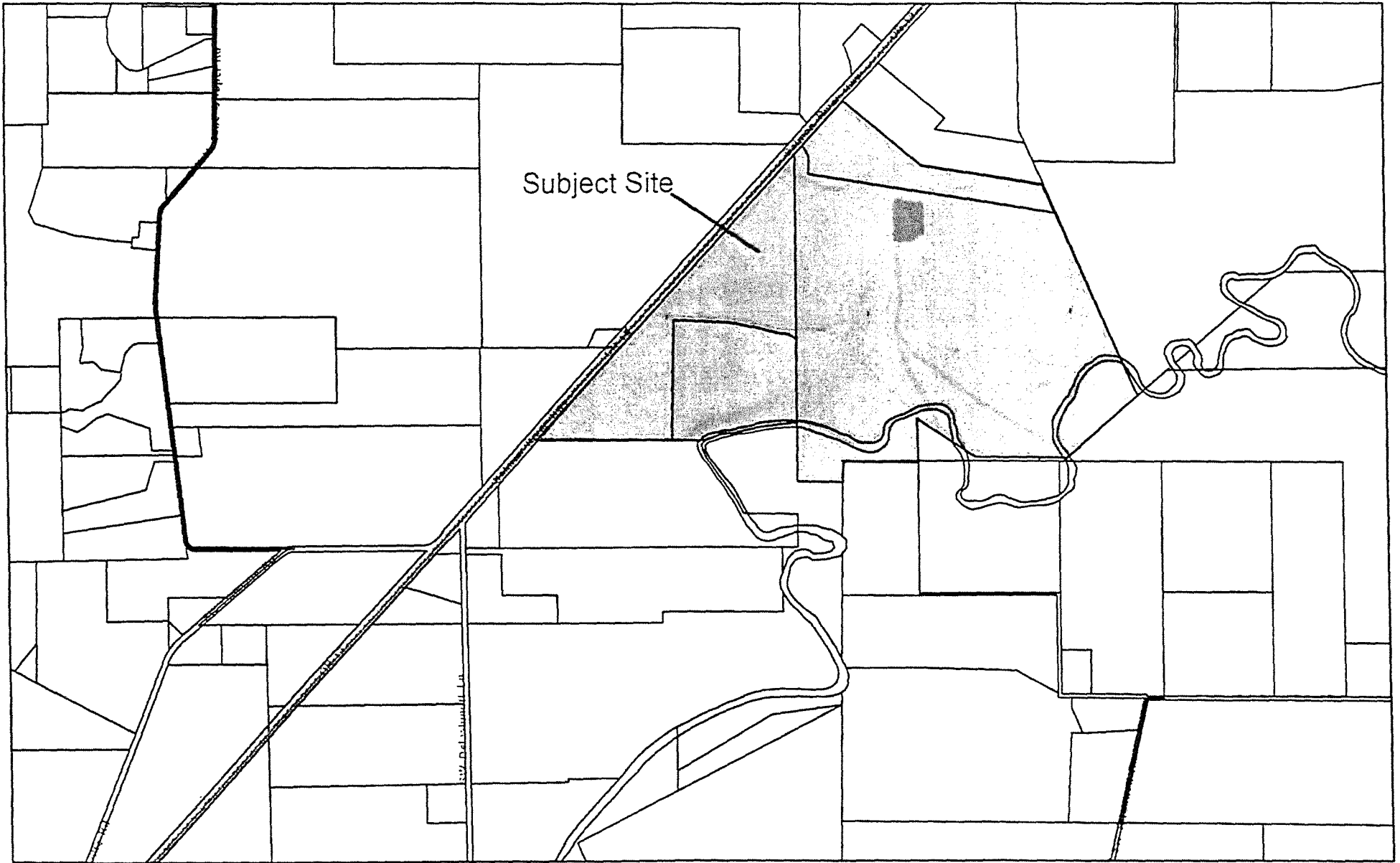
- (1) Whether evidence in the record, demonstrates the presence or absence of significant cumulative impacts to accepted farm practices (including the costs of those practices) from the existing landfill and the proposed expansion area.

The hearing will be limited to accepting new written or electronic evidence and written or electronic argument on the following issue:

- (1) Whether litter generated by the existing landfill, or expected to be generated by the proposed expanded landfill, will force a significant change in accepted farm practices (including the costs of those practices) on the McPhillips hay farm, located east of the landfill at 13351 McPhillips Road, McMinnville.

**NOTICE TO MORTGAGEE, LIENHOLDER, VENDOR, OR SELLERS:** ORS Chapter 215 requires that if you receive this notice, it must be promptly forwarded to the purchaser.

# SDR-16-14/FP-03-14

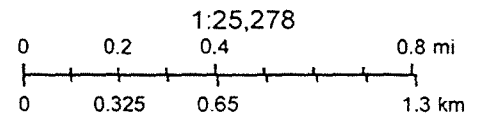


Subject Site

1327 DeLisle Blvd

November 6, 2014

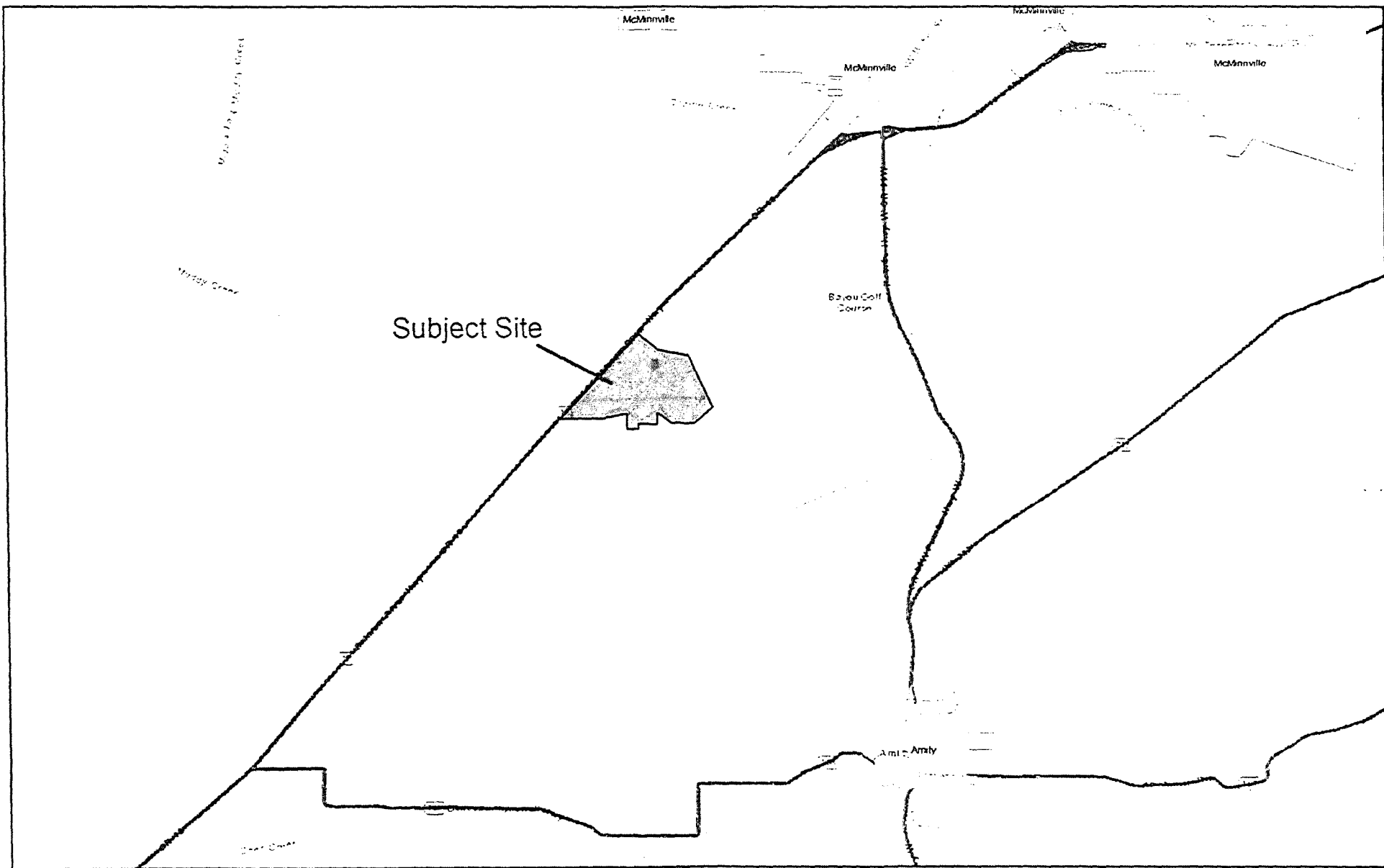
- SL
- County Roads
- City Boundary
- Taxlots
- County



Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), 24

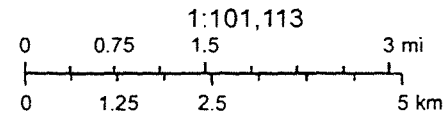


# SDR-16-14/FP-03-14



November 6, 2014

- |  |         |  |           |  |             |  |           |  |              |
|--|---------|--|-----------|--|-------------|--|-----------|--|--------------|
|  | Amity   |  | Dundee    |  | McMinnville |  | Willamina |  | County Roads |
|  | Carlton |  | Gaston    |  | Newberg     |  | Yamhill   |  |              |
|  | Dayton  |  | Lafayette |  | Sheridan    |  | County    |  |              |



Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand)



230 NE Second Street • McMinnville, Oregon 97128-4831 • [www.ci.mcminnville.or.us](http://www.ci.mcminnville.or.us)

January 27, 2014

Yamhill County Board of Commissioners  
434 NE Evans Street  
McMinnville OR 97128

RE: Riverbend Landfill

Dear Chair Stern and Commissioners:

I am writing on behalf of the McMinnville City Council. First, we would like to recognize the very difficult position you are in with regard to decision-making on landfill issues like that involving Riverbend Landfill. The voices from both sides of the issue are many and come from very organized fronts and developed positions on the matter. The McMinnville City Council recognizes that the legally required task of applying relevant land-use criteria to a land-use decision and the testimony you hear is a very real challenge.

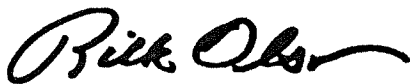
Given that the County Planning Commission voted to recommend against the zone change proposed by Waste Management, Inc. and the County Planning Director's neutral statement that there was sufficient evidence and testimony presented to support either approval or denial, we had hoped to see a vote for denial of the zone change. We are pleased that there is a condition attached that requires some form of green technology facility to be initiated at the site within seven years. We look forward to hearing more of what the details are to this condition and hope that implementation of such technology will begin sooner than later and the implementation and startup will be within the seven-year period.

Over the past several years the McMinnville City Council has grown increasingly concerned that continued operation and growth of the Riverbend Landfill are contrary to sustaining a high quality of life for the current and future citizens and children of McMinnville. The concerns and objections that we have increasingly heard from a range of our constituents can be summarized as follows:

area. As the need for additional landfill disposal continues to increase in areas outside of Yamhill County, it is a concern that the anticipated 20 years of additional capacity that expansion would bring would be recognized in a much shorter period of time. Although the Council recognizes that there may be trade-offs in garbage rates for less volume, parties on both sides of the issue have difficulty stating exactly what that rate would be if Riverbend is not expanded.

In summary, the City Council does not envision Riverbend Landfill being part of our vision for a vibrant McMinnville and Yamhill County for the long term. As we move forward together, it is our hope that: implementation and construction of a viable green technology alternative takes place as soon as is possible; that Waste Management significantly reduces the amount of garbage that is imported to the landfill from outside of Yamhill County; that proactive steps to abate the odor and litter problems be put on a fast track; that the County and the Riverbend operator support increased efforts to reduce the amount of local solid waste entering the waste stream in the first place. And, finally, with regard to the last item, we hope County solid waste revenues will be allocated to help develop and administer this waste reduction effort and that Waste Management, Inc. will support it, working with other local partners such as Recology.

Sincerely,



Richard J. ("Rick") Olson  
Mayor



September 21, 2015

Metro  
Roy Brower, Solid Waste Compliance Manager  
600 NE Grand Avenue  
Portland OR 97232-2736

ATTN: Solid Waste Compliance and Cleanup Manager

RE: Non-System License Renewal Applications to Transport Metro-Area Solid Waste to Riverbend Landfill

Thank you again for the opportunity to comment on the proposed renewal of various Metro-issued Non-System Licenses for Riverbend Landfill located on Highway 18 west of McMinnville. I would like to restate that METRO's renewal of the NSL's involving hauling of solid waste to Riverbend Landfill is inconsistent with the City of McMinnville's position on the future of Riverbend Landfill.

In January of 2014, on behalf of the McMinnville City Council, I sent a letter to the Yamhill County Board of Commissioners, in which the City stated its concerns over Riverbend Landfill, including the importation of solid waste. The letter states that the City does not see continued operation of Riverbend Landfill as being in the best interests of the community or vicinity for the long term and is opposed to the expansion of the Landfill. A copy of that letter is attached.

In September of 2014, our then City Manager, Kent Taylor, forwarded a letter to Metro restating the McMinnville City Council's objection to any expansion of the Riverbend Landfill. A copy of that letter is also attached.

The City of McMinnville acting through its City Council understands that it has no jurisdiction over any decision that is made by the Yamhill County Board of Commissioners or proceedings and decisions made by Metro regarding the importation of solid waste to Riverbend Landfill and is providing this follow-up as part of the public testimony to be received.

Sincerely,

Richard L. 'Rick' Olson  
Mayor



**City of McMinnville**  
**Planning Department**  
231 NE Fifth Street  
McMinnville, OR 97128  
(503) 434-7311  
[www.mcminnvilleoregon.gov](http://www.mcminnvilleoregon.gov)

## STAFF REPORT

**DATE:** June 23, 2020  
**TO:** Mayor and City Councilors  
**FROM:** Chuck Darnell, Senior Planner  
**SUBJECT:** Historic Preservation Awards  
**STRATEGIC PRIORITY & GOAL:**



### **GROWTH & DEVELOPMENT CHARACTER**

Guide growth & development strategically, responsively & responsibly to enhance our unique character.

**OBJECTIVE/S:** Strategically plan for short and long-term growth and development that will create enduring value for the community

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#### **Report in Brief:**

This is a presentation to announce the recipients of the 2018 Historic Preservation Awards.

#### **Background:**

The Historic Landmarks Committee, as part of Historic Preservation Month in May, decided to re-establish the City's Historic Preservation Award program. Historic Preservation Awards were provided by the City twice in the past, in 2012 and 2018. The purpose of the Historic Preservation Awards is to acknowledge and honor outstanding historic preservation efforts that have been undertaken in the City of McMinnville.

The Planning Department announced the Historic Preservation Awards program in May, and requested nominations for projects or people that community members felt were eligible for an award. The program was designed to allow for awards to be provided to property owners that completed historic preservation projects (such as remodeling, restoration, or reconstruction), but also for awards to be provided to individuals that are particularly committed to or involved in historic preservation efforts in the community. Once the nomination period closed, the Historic Landmarks Committee reviewed the nominations received, and selected two nominated projects to receive Historic Preservation Awards.

#### **Discussion:**

The following projects were selected to receive Historic Preservation Awards:

1) Taylor Dale

Property Address: 608 NE Third Street  
Current Owners: Historic Third & Ford, LLC

Historic Landmark: "Distinctive" classification on Historic Resources Inventory (A866)  
Historic Name: Jameson Hardware Building

Work Completed: Interior and exterior rehabilitation  
Description: This historic resource was rehabilitated on both the interior and exterior. Exterior work included preservation and repointing of the historic brick façade, repaired storefront windows and entrances, and replacement of damaged upper story windows (replicated to match exact dimensions and detailing of original windows). A new awning was added to the exterior over the Third Street entrance to the upper story. Interior work was extensive, including a full seismic upgrade, repair of drainage issues in the basement, complete replacement of HVAC and plumbing systems, installation of automatic sprinkler system, an elevator making all three levels accessible, and finishes for a restaurant on the ground floor and lodging units on the upper story. Historic features of the interior were also preserved, including the major structural beams and the exposed brick on the interior walls throughout the ground floor.

Historic Photo:

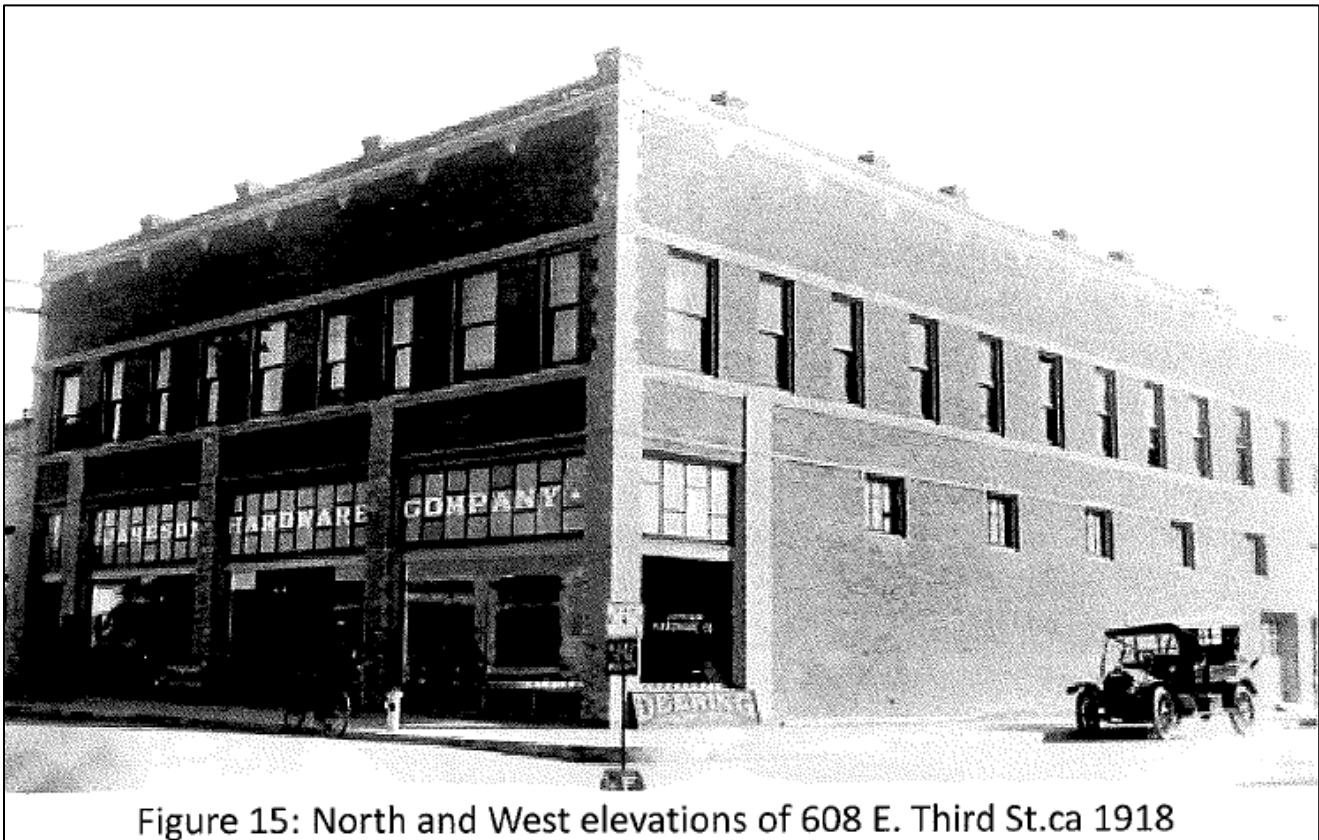


Figure 15: North and West elevations of 608 E. Third St.ca 1918



Exterior Before:





Exterior After:







## 2) Primisys Building

Property Address: 331 NE Baker Street  
Current Owners: Larry & Christine Cummings

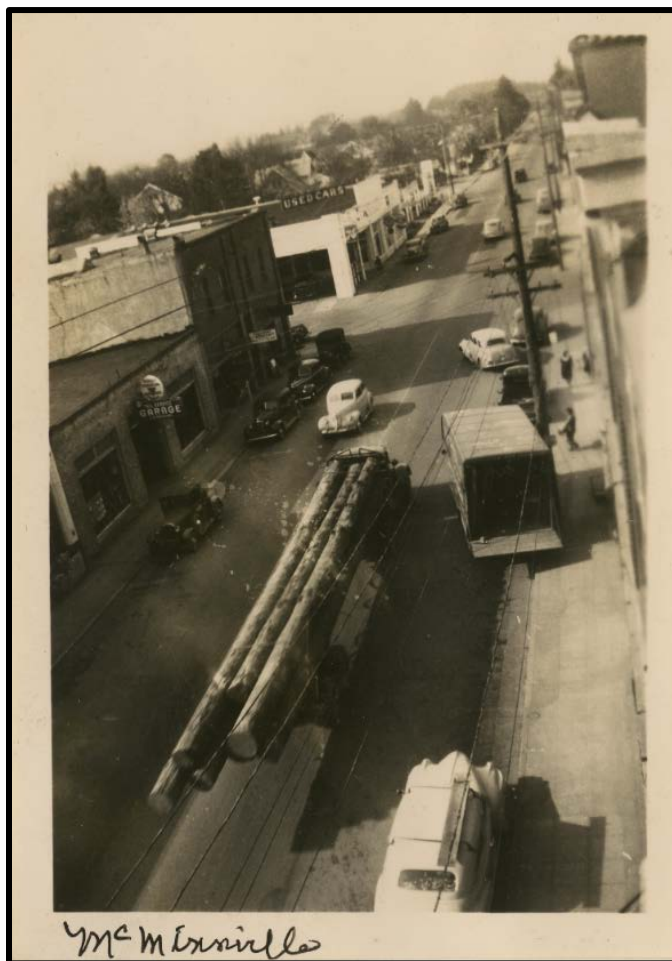
Historic Landmark: Primary Significant Contributing Structure in the McMinnville Downtown Historic District listed on the National Register of Historic Places

Historic Name: None

Work Completed: Reconstruction

Description: The work on the building included the complete reconstruction of the public facing building façade. The building was severely damaged by a traffic accident on April 22, 2018, when a passenger vehicle drove through the front wall destroying the painted brick veneer and damaging the structure supporting the veneer. The damage was severe enough and impacted structural components of the building, which required demolition of the façade for safety reasons. The owners needed to reconstruct the façade. Based on its location in the McMinnville Downtown Historic District, the new façade was designed to replicate the building as it existed historically. The building that was damaged in 2018 had undergone many alterations over time, some of which were not consistent with the historic architectural features of the building. Using some historic photos that were available at the time, the new building façade was designed and reconstructed to more closely match the original building façade.

Historic Photos:



Exterior Before:



Exterior After Damages:



Exterior After:



**Attachments:**

None.

**Fiscal Impact:**

None.

**Recommendation:**

Staff recommends that the Mayor acknowledge the recipients of the 2020 Historic Preservation Awards and present them with their individual plaques.

# HISTORIC PRESERVATION AWARDS

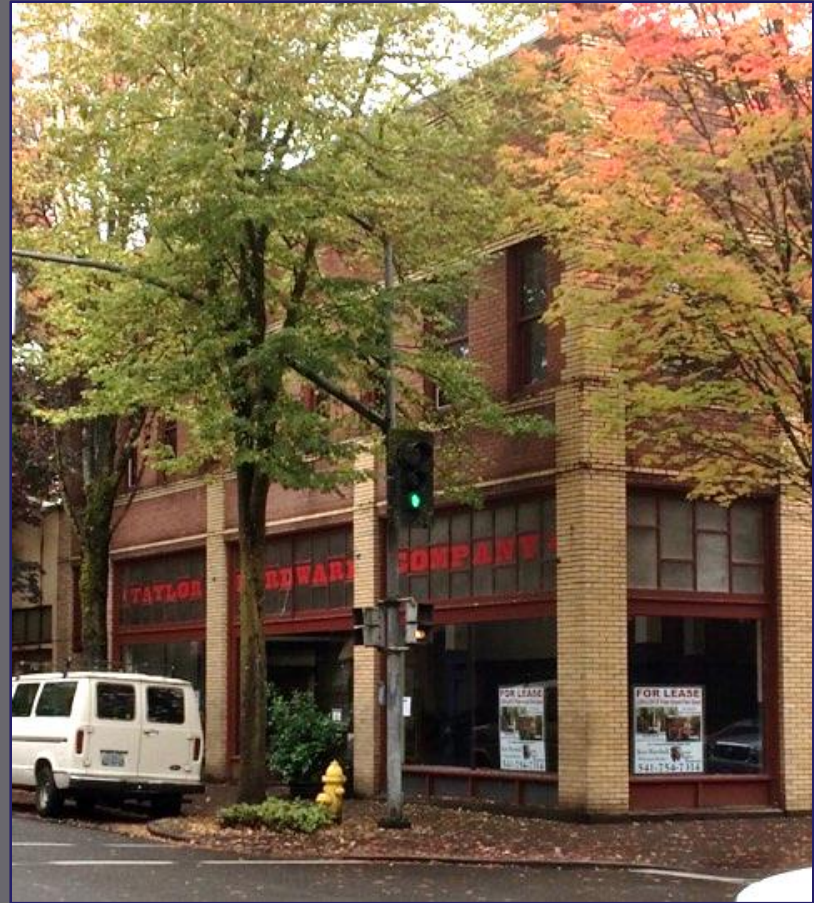


CITY COUNCIL. 06.23.20



# HP AWARDS

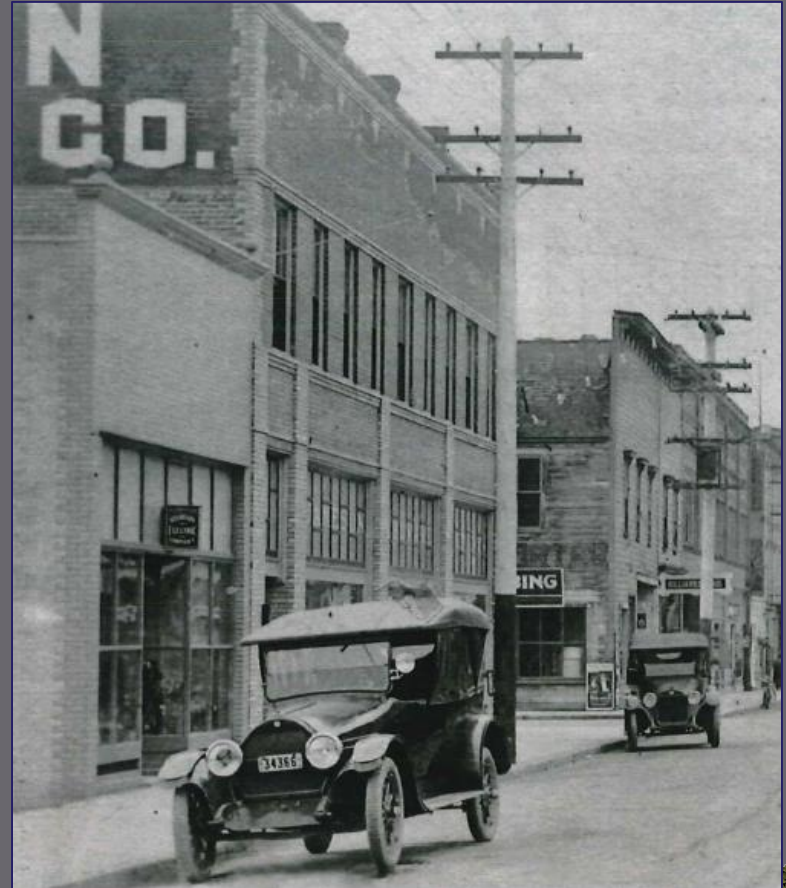
- Purpose: Acknowledge and honor outstanding historic preservation efforts that have been undertaken in McMinnville
- Nominations reviewed & selected by HLC



CITY COUNCIL. 06.23.20

# JAMESON / TAYLOR DALE BUILDING

- ❑ Address: 608 NE Third Street
- ❑ Owners: Historic Third & Ford, LLC
- ❑ Type of Project: Rehabilitation – interior & exterior
- ❑ Architect: Ernie Munch

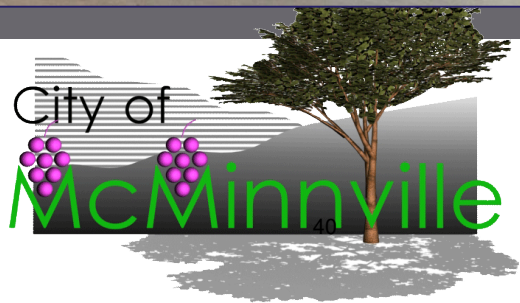


CITY COUNCIL. 06.23.20

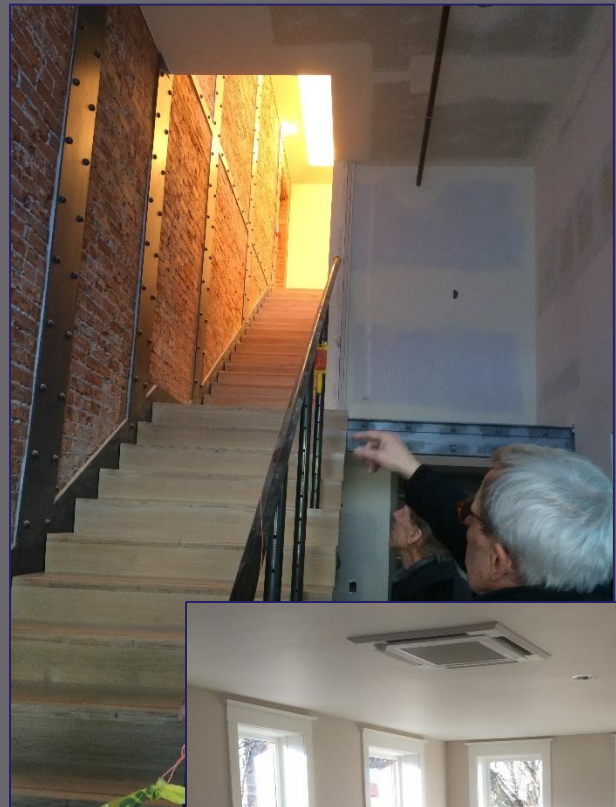




**CITY COUNCIL. 06.23.20**







**CITY COUNCIL. 06.23.20**





**CITY COUNCIL. 06.23.20**



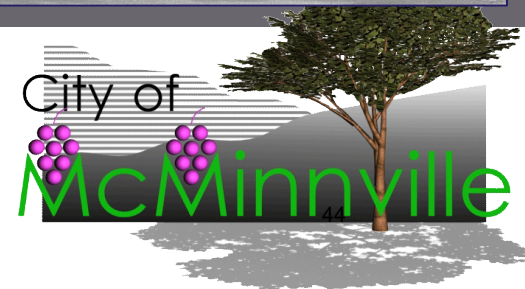


**CITY COUNCIL. 06.23.20**





**CITY COUNCIL. 06.23.20**





**CITY COUNCIL. 06.23.20**



# PRIMISYS BUILDING

- ❑ Address: 331 NE Baker Street
- ❑ Owners: Larry & Christine Cummings
- ❑ Type of Project: Reconstruction – complete reconstruction of damaged façade
- ❑ Architect: Linda Cameron



CITY COUNCIL. 06.23.20



**CITY COUNCIL. 06.23.20**





*McMinnville*



**CITY COUNCIL. 06.23.20**







**CITY COUNCIL. 06.23.20**





CITY COUNCIL. 06.23.20





**City of McMinnville  
Administration**  
230 NE Second Street  
McMinnville, OR 97128  
(503) 435-5702  
[www.mcminnvilleoregon.gov](http://www.mcminnvilleoregon.gov)

## STAFF REPORT

**DATE:** June 18, 2020  
**TO:** Mayor and City Councilors  
**FROM:** Walt Gowell, Interim City Attorney  
**SUBJECT:** Visit McMinnville Contract  
**STRATEGIC PRIORITY & GOAL:**



### **ECONOMIC PROSPERITY**

Provide economic opportunity for all residents through sustainable growth across a balanced array of traditional and innovative industry sectors.

**OBJECTIVE/S:** Be a leader in hospitality and place-based tourism

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#### **Report in Brief:**

Visit McMinnville will present their work plan after staff present the contract overview.

#### **Discussion:**

In conjunction with the Council's consideration of the Visit McMinnville, Inc. 2020-2021 Business Plan, staff has undertaken over several months, the negotiation of a new five-year contract between the City and Visit McMinnville, Inc. which is presented for City Council discussion and possible action. The new agreement uses the original five-year agreement as a template and makes the following changes:

1. The definitions in Section 1 of the Agreement are tied to any amended changes to the legislative definitions in ORS Chapter 320.300. The purpose of this change is automatically incorporate into the Agreement any definitional amendments to the enabling legislation for the TLT tax program.
2. Section 2(a) of the agreement incorporates a covenant for cooperation and coordination between Visit McMinnville and the Chamber, the MDA, the Yamhill County Tourism Partnership, MEDP and Economic Viability Leadership Council.
3. A new Section 2 (c) has been added to the Agreement requiring, during the term of the contract, at a mutually agreeable time, that a project be undertaken to explore the best tourist related economic development outcomes for the City using TLT dollars, looking specifically at any newly authorized legislative uses, eligible tourism facilities, tourist destination development, and tourist business recruitment in addition to marketing efforts.

4. Section 3 (c) of the Agreement has been revised to provide for a three year period of 70% of TLT revenues being utilized by Visit McMinnville for its approved Business Plan, and thereafter not less than fifty percent nor more than 70% of TLT revenues will be devoted to the Approved Business Plan.
5. Section 3 (d) of the Agreement has been revised to require the replenishment of the required three month fixed operating reserve fund if it is tapped during the term of the contract.
6. Section 3(e) of the Agreement has been revised to provide that if TLT revenues for a fiscal year exceed the anticipated Business Plan revenues by more than ten percent, that Visit McMinnville will present a revised Business Plan proposing the use of such surplus revenues for City Council Approval. The City Council may approve the revised Business Plan or elect to use the surplus proceeds for other authorized TLT purposes.
7. A new Section 3(f) of the Agreement has been added to address legislative changes to the permitted used of TLT revenues. In the event the Legislature allows new or additional permitted uses for TLT dollars, prior to approving a Business Plan using less than 70% of anticipated TLT revenues, the City will advise Visit McMinnville that it wishes to use (not more than 20% of) TLT dollars for newly authorized purposes, and will invite Visit McMinnville to include such purposes in its upcoming Business Plan if applicable. Visit McMinnville can choose to do so, or decline to do so.
8. Section 5 of the Agreement has been clarified to provide that TLT funding is subject to City compliance with the Local Budget Law and actual receipt of TLT dollars by the City.
9. Section 7 of the Agreement has been modified to provide that upon termination of the agreement, any unexpended TLT funds for which payment obligations have not accrued will be returned to the City TLT fund.
10. Section 11 relating to the term of the Agreement has been re-written to provide for a five-year term, with two automatic two-year extensions taking effect unless either party gives at least six months prior notice of non-renewal.
11. Section 22 has been modified to provide that Visit Oregon will comply with all applicable Oregon laws and regulations required for public contracts for services.

The Contract has been approved for signature as presented by Visit McMinnville.

**Attachments:**

Resolution Number 2020-44

**Fiscal Impact:**

The Contract and Work Plan will continue to provide VM with TLT resources to conduct marketing, promotion and other visitor related services on behalf of the City.

**Recommendation:**

1. Approve the resolution as presented.
2. Approve the Business plan by motion.

**RESOLUTION NO. 2020 -44**

A Resolution Approving A Contract With Visit McMinnville INC. For Transient Lodging Tax Services.

**RECITALS:**

WHEREAS, Visit McMinnville Inc. has successfully provided services to the City of McMinnville for the expenditure of Transient Lodging Tax (“TLT”) revenues; and

WHEREAS, The City and Visit McMinnville, Inc. desire to revise and extend their existing contract for such services;

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF McMINNVILLE, OREGON, as follows:**

1. The form of Agreement between the City and Visit McMinnville, Inc. presented for City Council Consideration is hereby approved.
2. The City Manager is authorized to sign the Agreement on behalf of the City.
3. This Resolution will take effect immediately upon passage and shall continue in full force and effect until revoked or replaced.

Adopted by the Common Council of the City of McMinnville at a regular meeting held the 23<sup>rd</sup> day of June 2020 by the following votes:

Ayes: \_\_\_\_\_

Nayes: \_\_\_\_\_

Abstain: \_\_\_\_\_

Approved this 23<sup>rd</sup> day of June 2020.

\_\_\_\_\_  
MAYOR

Approved as to form:

Attest:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
City Recorder

**Visit  
McMinnville**

# Tourism Matters to McMinnville



Visitation, travel spending, employment, and tax revenue have increased every year since 2015



There were 257,000 overnight person trips to McMinnville in 2019



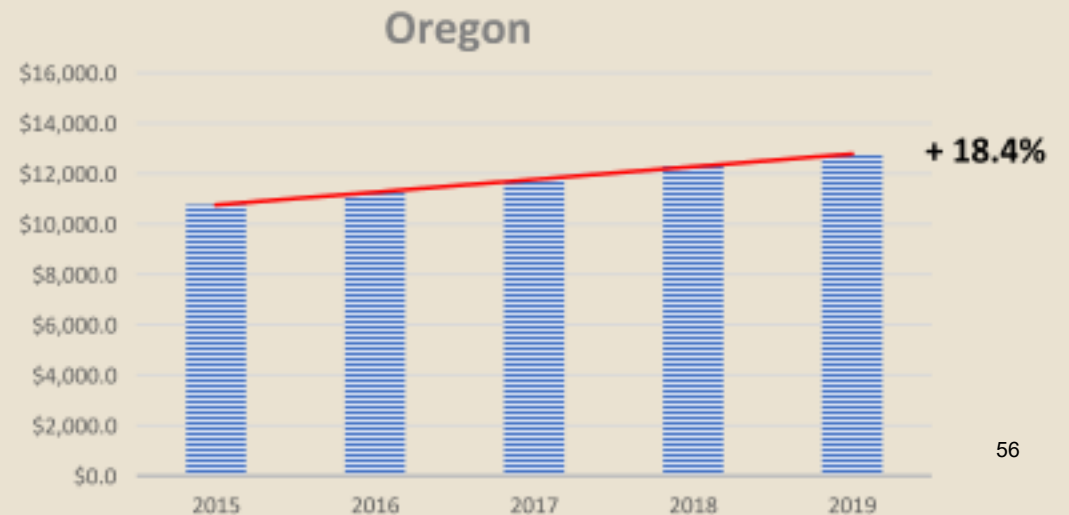
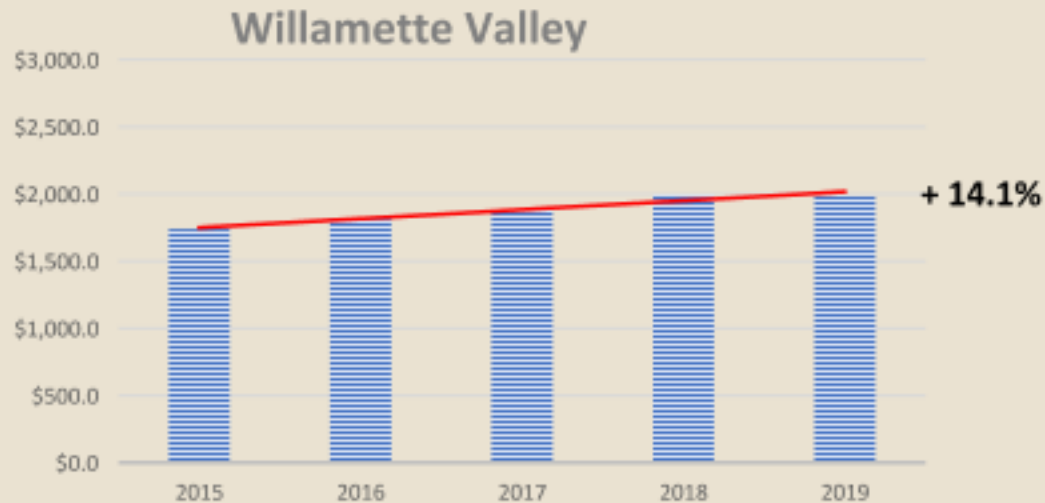
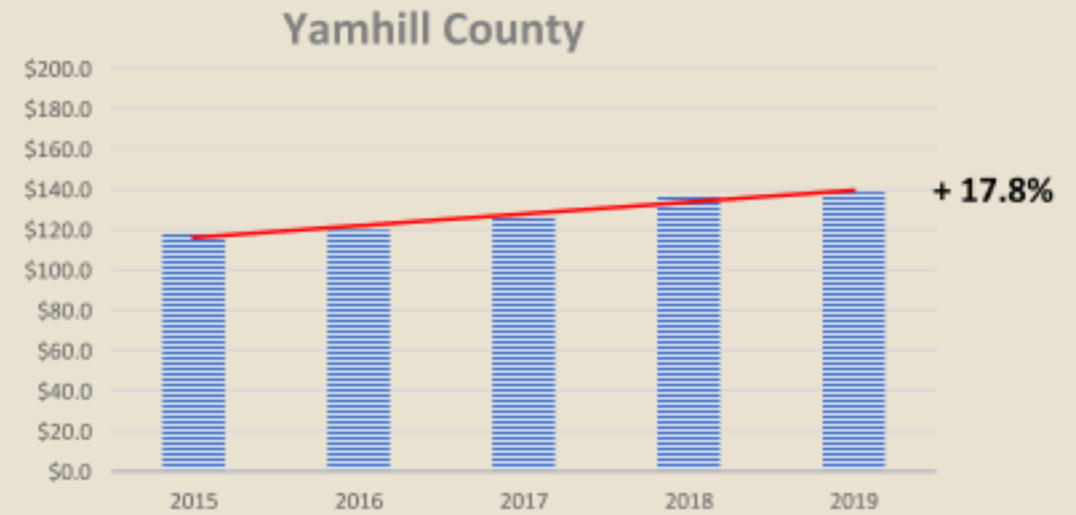
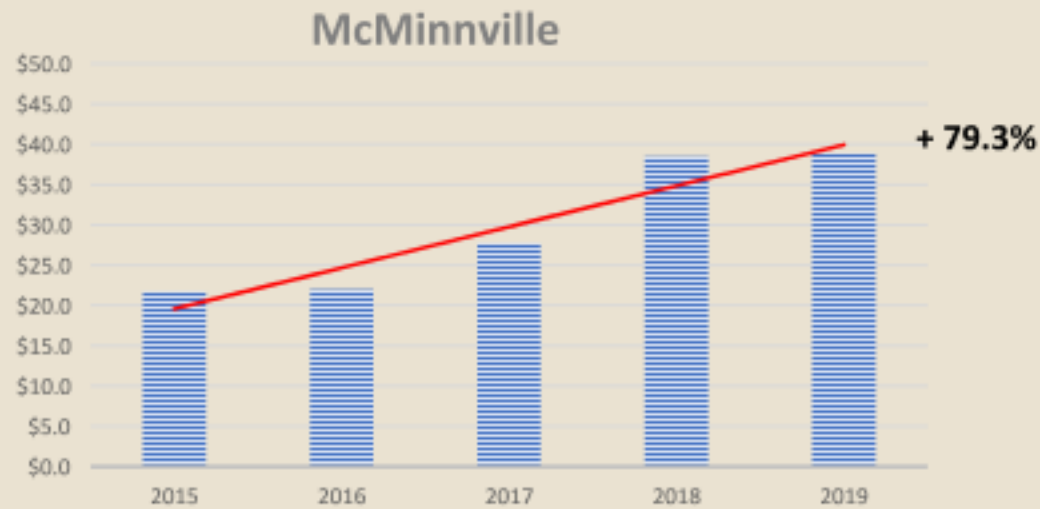
Travel spending in McMinnville in 2019 was \$38.9 million



Leisure & Hospitality is the 4<sup>th</sup> largest employment sector in Yamhill County

# Visitor Spending Across Regions, 2015-2019

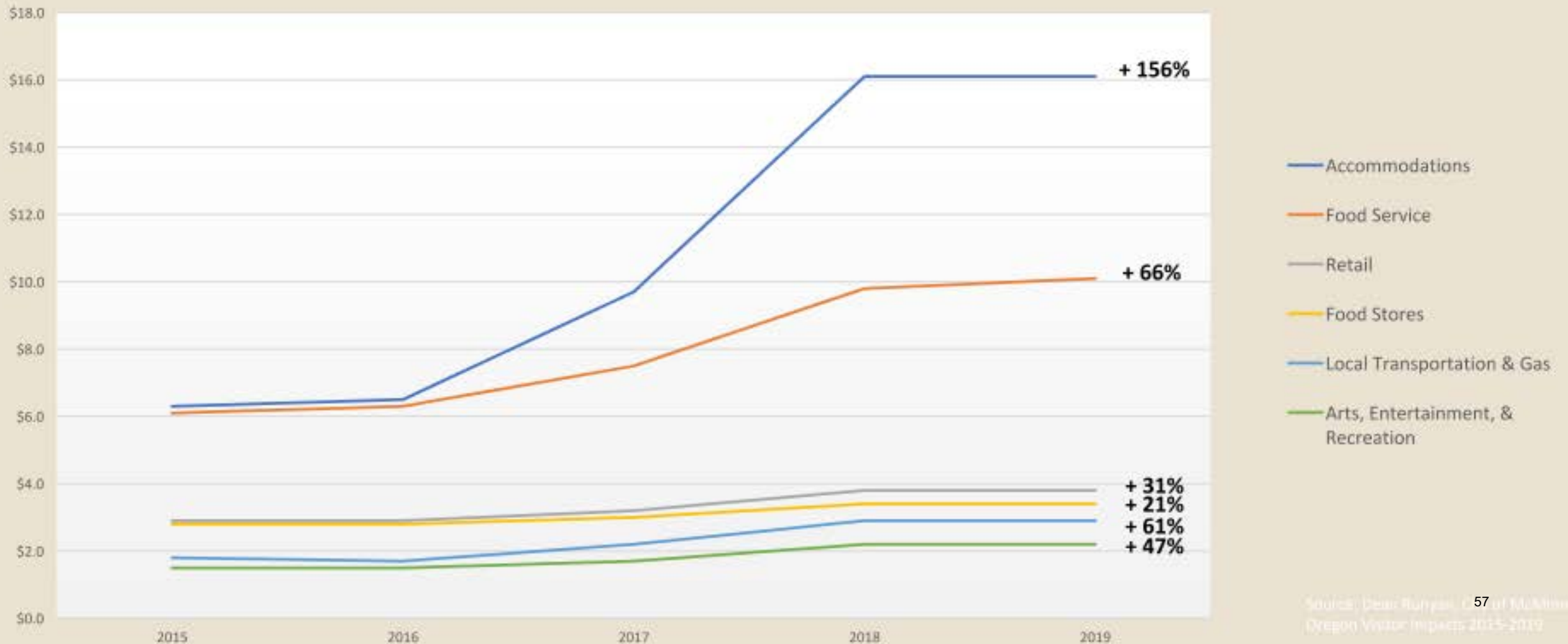
(\$Million)



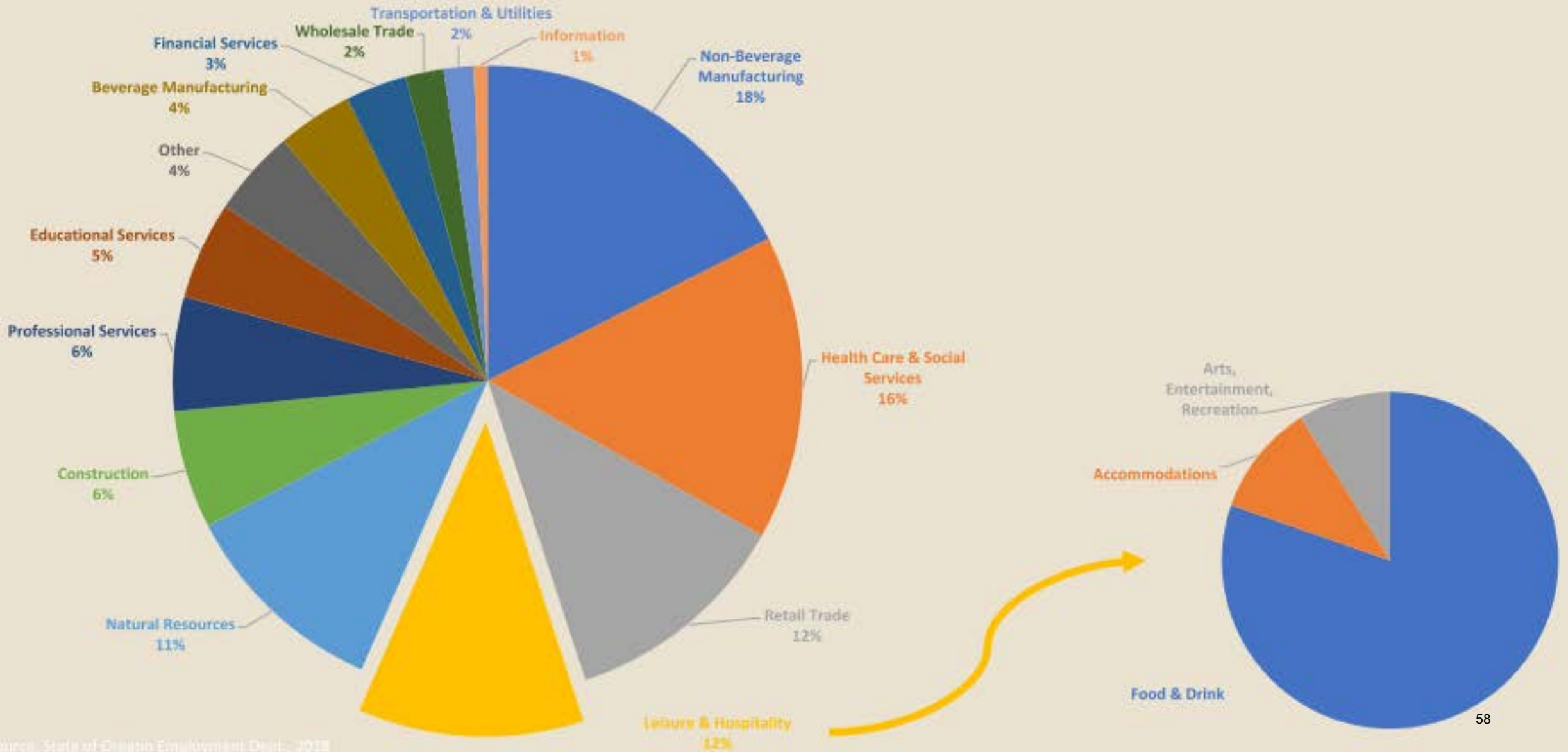


# McMinnville Visitor Spending by Industry, 2015-2019

(\$Million)

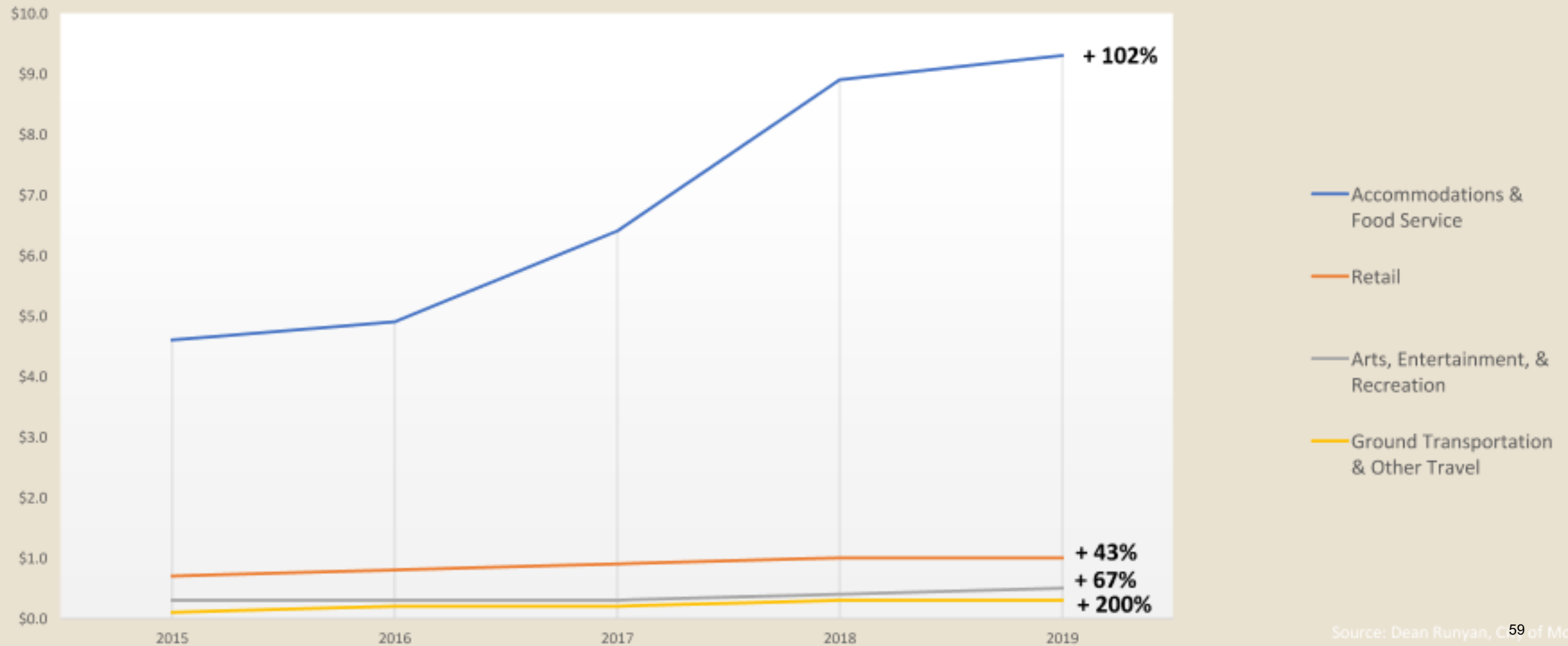


# Yamhill County Employment by Industry



# McMinnville Earnings Generated by Travel Spending, 2015-2019

(\$Million)







# McMinnville Local Tax Revenue, 2015-2019

(\$Million)





Source: David Ruppel, City of McMinnville, Oregon Visitor Impacts 2015-2019


# FY21 Budget & Plan Assumptions

-  Flexibility of Plan (Monthly & Quarterly Review)
-  Serious Decrease in Revenue
-  More Work, Not Less Work
-  Loss of Marketing Dollars & Support from Key Partners

# Income Forecast Estimates

 August: \$81,000 (\$0 April & May + 50% June 2019 +\$30k from Q1)

 November: \$136,000 (60% decrease over 2019)

 February: \$98,000 (50% decrease over 2019)

 May: \$163,244 (0% increase over 2019)

**FY21 Total Projected Income: \$476,000**

# Proposed Budget

## Marketing - \$348,600

Incl 75% Staff 1 + 100% Staff 2  
\$217K in non-staff related marketing expenses

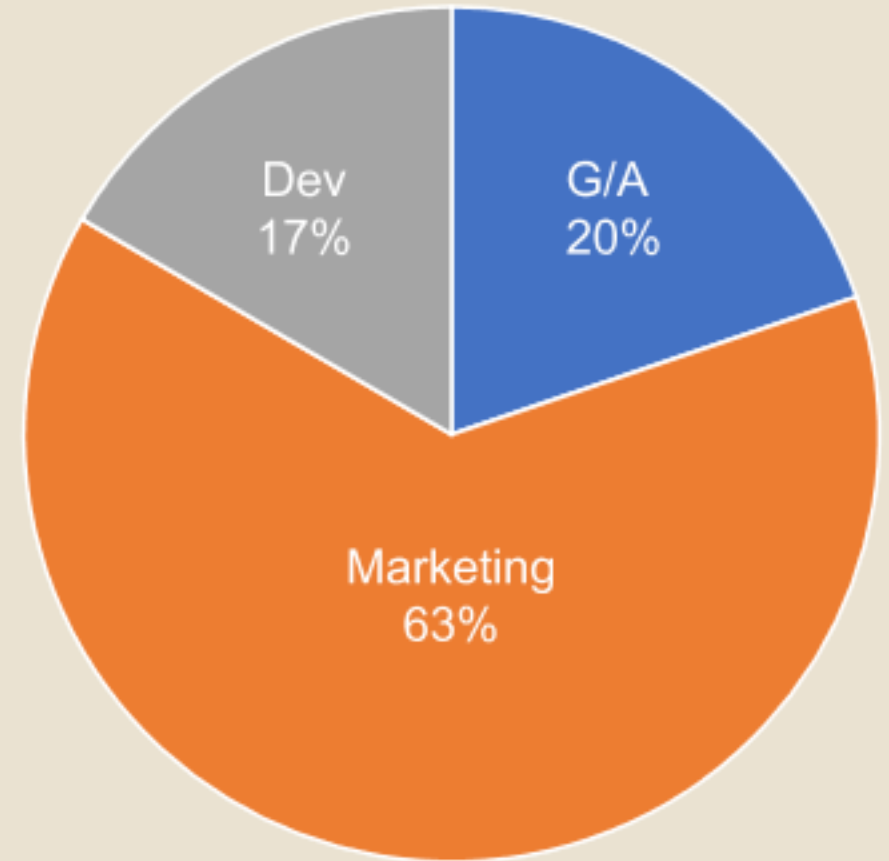
## Destination Development – \$91,041

Incl 75% Staff 3

## General Admin - \$108,449

Incl 25% Staff 1 + 3

## Total Projected Expenses - \$548,090



*Average \$16k per month budgeted discretionary marketing expenses*

## Economic Development

- Assist local businesses with a safe and timely economic recovery.
- Seek out, synthesize, and share data with community leaders and stakeholders.
- Foster strong partnerships with the City of McMinnville, Stable Table, Yamhill County, and other regional/state organizations to leverage resources and amplify efforts.

## Destination Development

- Improve McMinnville as a destination and citizens' quality of life through:
  - Business Recruitment
  - Outdoor Recreation
  - Agritourism
  - Arts and Culture

## Destination Marketing

- Leverage media relations so trusted voices share key McMinnville messages.
- Maximize social media to tell our stories to both visitors and local audiences.
- Maintain and improve our website to deliver engaging, relevant content.



CITY OF MCMINNVILLE - CASH AND INVESTMENT BY FUND  
December 2019

FUND #	FUND NAME	GENERAL OPERATING		
		CASH IN BANK	INVESTMENT	TOTAL
01	General	\$498,627.03	\$12,201,720.32	\$12,700,347.35
05	Special Assessment	\$86.23	\$144,618.82	\$144,705.05
07	Transient Lodging Tax	\$412.43	\$4,000.00	\$4,412.43
10	Telecommunications	\$888.97	\$1,030.00	\$1,918.97
15	Emergency Communications	\$52.87	(\$81,905.19)	(\$81,852.32)
20	Street (State Tax)	\$383.44	\$1,801,803.15	\$1,802,186.59
25	Airport Maintenance	\$153.93	\$30,749.03	\$30,902.96
45	Transportation	\$986.24	\$5,936,379.92	\$5,937,366.16
50	Park Development	\$946.79	\$1,222,640.01	\$1,223,586.80
58	Urban Renewal	\$249.31	\$212,113.94	\$212,363.25
59	Urban Renewal Debt Service	\$517.47	\$425,116.52	\$425,633.99
60	Debt Service	\$100.89	\$3,611,692.28	\$3,611,793.17
70	Building	\$70.73	\$1,438,500.00	\$1,438,570.73
75	Wastewater Services	\$239.52	\$1,847,074.59	\$1,847,314.11
77	Wastewater Capital	\$396.75	\$30,849,103.65	\$30,849,500.40
79	Ambulance	\$186.15	(\$966,164.72)	(\$965,978.57)
80	Information Systems & Services	\$358.06	\$217,713.61	\$218,071.67
85	Insurance Reserve	\$947.51	\$1,609,290.54	\$1,610,238.05
CITY TOTALS		505,604.32	60,505,476.47	61,011,080.79

MATURITY			INTEREST	
DATE	INSTITUTION	TYPE OF INVESTMENT	RATE	CASH VALUE
N/A	Key Bank of Oregon	Checking & Repurchase Sweep Account	0.20%	\$ 505,604.32
N/A	Key Bank of Oregon	Money Market Savings Account	0.02%	14,530,405.37
N/A	State of Oregon	Local Government Investment Pool (LGIP)	2.45%	42,256,499.41
N/A	State of Oregon	Park Improvement Bonds (LGIP)	2.45%	403,018.25
N/A	State of Oregon	Transportation Bond (LGIP)	2.45%	2,344,165.50
N/A	State of Oregon	Urban Renewal Loan Proceeds (LGIP)	2.45%	265,291.68
N/A	MassMutual Financial Group	Group Annuity	3.00%	706,096.26
				<u>\$ 61,011,080.79</u>

\$ -

CITY OF MCMINNVILLE - CASH AND INVESTMENT BY FUND  
January 2020

FUND #	FUND NAME	GENERAL OPERATING		
		CASH IN BANK	INVESTMENT	TOTAL
01	General	\$1,147,082.34	\$10,426,223.67	\$11,573,306.01
05	Special Assessment	\$17.20	\$144,618.82	\$144,636.02
07	Transient Lodging Tax	\$742.21	\$132,000.00	\$132,742.21
10	Telecommunications	\$891.65	\$1,030.00	\$1,921.65
15	Emergency Communications	\$433.74	(\$87,905.19)	(\$87,471.45)
20	Street (State Tax)	\$665.24	\$1,819,643.38	\$1,820,308.62
25	Airport Maintenance	\$222.48	(\$16,250.97)	(\$16,028.49)
45	Transportation	\$950.76	\$5,992,847.01	\$5,993,797.77
50	Park Development	\$91.71	\$1,263,408.01	\$1,263,499.72
58	Urban Renewal	\$249.31	\$212,619.49	\$212,868.80
59	Urban Renewal Debt Service	\$401.81	\$425,754.56	\$426,156.37
60	Debt Service	\$78.81	\$1,094,757.44	\$1,094,836.25
70	Building	\$308.87	\$1,456,500.00	\$1,456,808.87
75	Wastewater Services	\$111.03	\$1,867,410.84	\$1,867,521.87
77	Wastewater Capital	\$277.61	\$31,284,103.65	\$31,284,381.26
79	Ambulance	\$793.19	(\$961,164.72)	(\$960,371.53)
80	Information Systems & Services	\$538.75	\$218,886.68	\$219,425.43
85	Insurance Reserve	\$220.00	\$1,580,290.54	\$1,580,510.54
CITY TOTALS		1,154,076.71	56,854,773.21	58,008,849.92

MATURITY DATE	INSTITUTION	TYPE OF INVESTMENT	INTEREST RATE	CASH VALUE
N/A	Key Bank of Oregon	Checking & Repurchase Sweep Account	0.20%	\$ 1,154,076.71
N/A	Key Bank of Oregon	Money Market Savings Account	0.02%	10,532,845.15
N/A	State of Oregon	Local Government Investment Pool (LGIP)	2.25%	42,595,845.72
N/A	State of Oregon	Park Improvement Bonds (LGIP)	2.25%	403,786.25
N/A	State of Oregon	Transportation Bond (LGIP)	2.25%	2,348,632.59
N/A	State of Oregon	Urban Renewal Loan Proceeds (LGIP)	2.25%	265,797.23
N/A	MassMutual Financial Group	Group Annuity	3.00%	707,866.27
				<u>\$ 58,008,849.92</u>
				\$ -



**City of McMinnville**  
**Finance Department**  
230 NE Second Street  
McMinnville, OR 97128  
(503) 434-2350  
[www.mcminnvilleoregon.gov](http://www.mcminnvilleoregon.gov)

## Memo

**DATE:** June 23, 2020  
**TO:** Jeff Towery, City Manager  
**FROM:** Jennifer Cuellar, Finance Director  
**SUBJECT:** Ending Fund Balance and Reserve Follow up

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### STRATEGIC PRIORITY & GOAL:



#### CITY GOVERNMENT CAPACITY

Strengthen the City's ability to prioritize & deliver municipal services with discipline and focus.

One theme that has emerged from this year's budget cycle is the importance of taking an in depth look at the City's reserve policy.

Between the uncertainty associated with the public health emergency and its economic impacts and the fact that this year is a learning year for me, it is clear that a review of our current reserve policy and related financial planning and management reporting practices is a high priority and should be conducted as a precursor to the mid-year budget discussions already planned for this fiscal year.

The City has key resources which it can draw upon to support this review, namely the Audit Committee and our municipal advisor, PFM Financial Advisors. Guidance from the Government Finance Officers Association and similar sources of municipal financial practice expertise can round out our analysis of best practice.

I propose working on this project during the summer in order to bring the Council recommendations for options, ideally in September.



June 9, 2020

McMinnville City Councilors  
Scott Hill, Mayor  
Jeff Towery, City Manager

**hagan hamilton**  
INSURANCE SOLUTIONS

Re: Insurance Programs Stewardship Report  
July 1, 2020 – June 30, 2021

I would like to thank you for your continued support of Hagan Hamilton as your Agent of Record for the City insurance programs. I have reviewed the renewal proposals and my recommendation to the Council is to accept the renewal offers from CityCounty Insurance Services (CIS) for:

- PROPERTY/LIABILITY
- AUTO
- MECHANICAL BREAKDOWN
- WORKERS COMPENSATION

The proposed annual contribution for the CIS Package, not including the workers compensation, is \$584,596. This represents a 9% increase over the prior year contribution of \$529,335, which is less than the projected average member increase of 15%. The increase represents a 3% increase of property values.

The CIS workers compensation renewal has decreased slightly. The City experience modification factor dropped from .89 to .85 which is reflected in your deposit premium of \$176,893, slightly less than last year's deposit of \$177,893.

Regarding the Airport Liability Insurance I recommend acceptance of the renewal proposal from Old Republic Insurance Company for Airport Owners Liability. The proposed renewal premium for the Airport Liability policy is \$7,942 as compared to the expiring policy at \$7,354. If the city proceeds with the Oregon Air Show this fall, we will need to endorse coverage for that event onto this policy. Last year this additional premium was \$500.

We have proposed a Cyber Security policy with the City management team receiving tentative approval to bind a \$3,000,000 policy with HDI Global Insurance Company for an annual premium of \$6,053, to be effective July 1, 2020.

CIS continues to be the best option for cities, counties, and other qualified government entities in Oregon. They have worked hard to improve their risk management and legal services while maintaining competitive pricing. Thank you again for your support of me and Hagan Hamilton Insurance.

Respectfully,

  
Gary E. Eastlund, CIC ARM CRM  
Risk Management Consultant





**City of McMinnville  
Fire Department**  
175 NE 1<sup>st</sup> Street  
McMinnville, OR 97128  
(503) 435-5800  
[www.mcminnvilleoregon.gov](http://www.mcminnvilleoregon.gov)

## STAFF REPORT

**DATE:** May 18, 2020  
**TO:** Jeff Towery, City Manager  
**FROM:** Rich Leipfert, Fire Chief  
**SUBJECT:** Contract with McMinnville Rural Fire Protection District  
**STRATEGIC PRIORITY & GOAL:**



### **CITY GOVERNMENT CAPACITY**

Strengthen the City's ability to prioritize & deliver municipal services with discipline and focus.

**OBJECTIVE/S:** Develop and foster local and regional partnerships

---

#### **Report in Brief:**

This action is a resolution for the City of McMinnville to renew the Intergovernmental Agreement (IGA) with the McMinnville Rural Fire Protection District for Fire services

#### **Background:**

This contract includes a 3 percent increase from last year's contract. The contract allows for the City of McMinnville to provide fire protection and prevention services to the McMinnville Rural Fire Protection District in exchange for monetary compensation.

#### **Discussion:**

The City currently provides Fire Protection and Prevention services to 90 square mile area surrounding the City of McMinnville.

#### **Attachments:**

1. Resolution No. 2020-35
2. IGA

#### **Fiscal Impact:**

The total remuneration for services outlined in the 2020 – 2021 contract are \$398,493.

#### **Recommendation:**

Staff recommends that the City Council approve the Resolution authorizing the City to renew the IGA with the McMinnville Rural Fire District.

RESOLUTION NO. 2020 - 35

A Resolution providing for and approving a form of contract by and between the City of McMinnville, Oregon and the McMinnville Rural Fire Protection District.

**RECITALS:**

The present contract between the City of McMinnville and the McMinnville Rural Fire Protection District (MRFPD) expires June 30, 2020, and it is necessary that a new contract be executed. The new contract will be in full force and effect for a period up to and including June 30, 2021.

The City of McMinnville and the McMinnville Rural Fire Protection District have mutually agreed to the renewal of the fire protection service contract. This year we have agreed to a five percent increase.

The City of McMinnville has the necessary equipment to furnish rural fire protection to the area surrounding and adjacent to the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF McMINNVILLE, OREGON, as follows:**

1. That a contract prepared by the City Attorney, and submitted to the Council of the City of McMinnville on the 23rd day of June 2020, be entered into by and between the City of McMinnville and the McMinnville Rural Fire Protection District for the period July 1, 2020 through June 30, 2021. The contract provides that the City shall furnish fire protection to the District and the inhabitants of the District. The contract, in the amount of \$398,493.00, is hereby approved and accepted as submitted. Payment shall be made as follows:

\$199,247.00 by December 15, 2020  
 \$ 99,623.00 by March 15, 2021  
 \$ 99,623.00 by June 15, 2021

2. The Mayor is hereby authorized and directed to execute the contract in duplicate and to deliver one executed copy thereof to the McMinnville Rural Fire Protection District and to retain one executed copy thereof to be kept on file in the office of the City Recorder.
3. This Resolution shall take effect immediately upon passage and shall continue in full force and effect until revoked or replaced.

Adopted by the Common Council of the City of McMinnville at a regular meeting held the 23<sup>rd</sup> day of June 2020 by the following votes:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Approved this 23<sup>rd</sup> day of June 2020.

\_\_\_\_\_  
MAYOR

Approved as to form:

Attest:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
City Recorder

## INTERGOVERNMENTAL AGREEMENT

THIS AGREEMENT, authorized by ORS 190.010, is made this 23rd day of June, 2020, by and between the CITY OF MCMINNVILLE, an Oregon municipal corporation, hereinafter referred to as “CITY”, and the MCMINNVILLE RURAL FIRE PROTECTION DISTRICT (MRFPD), an Oregon municipal corporation, hereinafter referred to as “DISTRICT”, the promises and agreements of each being in consideration of the promises and agreements of the other.

The parties agree as follows:

1. **Term:** The term of this Agreement is one (1) year, beginning on the 1<sup>st</sup> day of July, 2020 and ending on the 30<sup>th</sup> day of June, 2021.
2. **Scope of Services:**
  - A. The CITY agrees to provide fire protection throughout the DISTRICT, as required. In providing fire protection throughout the DISTRICT, the CITY, through its Fire Department, shall:
    1. Provide fire suppression throughout the DISTRICT.
    2. Provide the use of available pumpers, tenders and ladder equipment, and all other necessary equipment, as well as sufficient personnel to operate said apparatus, subject to the condition that reasonably sufficient apparatus and personnel shall remain within the CITY to assure adequate fire protection to the CITY. If the demands of the DISTRICT exceed the available apparatus and personnel which the CITY can provide, the CITY agrees to invoke then current mutual aid agreements as may be necessary to supplement the CITY’S apparatus and personnel.
    3. Review building and construction plans within the DISTRICT.
      - a. Request that Yamhill County submit all plans for new developments/construction in the DISTRICT requiring a “fire-and-life-safety” plan check to CITY for review. Plans will be reviewed for fire access, fire-flow, built-in-fire protection, road grades, and other fire code issues.
      - b. Perform field inspections to ensure new development and construction is accomplished in accordance with reviewed plans as regards those items listed in (3)(a) above.
    4. Investigate all fires within the DISTRICT to determine cause.
    5. Initiate and sustain a program of study, reasonably calculated to result in the formulation and necessary revision of operating procedures necessary to maintain a high level of fire protection within the DISTRICT.
    6. Review and propose fire codes and ordinances for adoption by the DISTRICT.

7. Investigate all fire code complaints; perform on-site inspection to determine validity of complaint.
8. Perform inspections as required by a priority plan adopted by the DISTRICT and agreed to by the CITY. Conduct home fire-safety inspections upon request.
9. Enforce codes, ordinances, and regulations adopted by the DISTRICT, including the assessment and collection of fees in accordance with Code Enforcement Fee Schedule adopted by DISTRICT.
10. Maintain, for the DISTRICT, adequate records of activity as may be required by the Insurance Services Office and the Oregon State Fire Marshal.
11. Participate in mutual aid agreements with the fire protection districts which are contiguous with the MRFPD and establish and maintain an automatic aid agreement in areas in which service might be improved by such an agreement, so long as it is in the best interests of all parties to do so.
12. Subject to the provisions of Section 2A of this agreement, the CITY shall maintain and operate an adequate fire protection service in the DISTRICT. CITY shall use due diligence to maintain continuous and uninterrupted service. Under no circumstances is the CITY liable to the DISTRICT for interruption or failure of service caused by acts of nature, unavoidable accident, or other circumstances beyond the control of the CITY through no fault of its own.
13. The CITY shall operate the fire protection program authorized by this Agreement twenty-four (24) hours per day, seven (7) days per week.
14. The CITY shall take all reasonable steps to maintain all of its trucks, equipment and the entire system in a good state of repair, and shall at all times conduct its operation under this Agreement in a safe and professional manner so as not to present a danger to the public or DISTRICT.
15. The CITY shall consider the needs of the DISTRICT when designing and purchasing fire apparatus, with specific regard to hill climbing ability, maneuverability, foam production and compatibility with rural fire applications.
16. The DISTRICT shall have the right to use the CITY Fire Department conference room for the DISTRICT'S regularly scheduled meetings, as well as specially scheduled meetings, given sufficient advance notice.
17. The CITY shall assist the Board of the DISTRICT in recommending the site for and development of future station needs as may be required in the DISTRICT.
18. The CITY shall provide public education as follows:
  - a. Conduct a Fire Prevention Open House each October, with announcement flyers sent to all students in all schools in the MRFPD area, including private schools.
  - b. Solicit opportunities to give fire safety education programs to all DISTRICT neighborhood associations on an annual basis.



- c. Post updated information for rural district residents containing pertinent fire safety information on the City Fire Department Web Site.
- 19. The CITY shall provide fire suppression training and provide for fire suppression preparedness as follows;
  - a. Equip all operations personnel with wild land firefighting apparel.
  - b. Conduct training for all personnel in wild land fire behavior and urban/forest interface strategy and tactics prior to fire season.
  - c. Identify locations throughout the DISTRICT where water supply might be established or improved.
  - d. Train on rural water supply operations, with surrounding rural districts, to reduce turnaround time and improve water supply procedures in rural area.
  - e. Maintain a supply of forestry type fire suppression foam.
  - f. Develop a countywide major fire event plan to be implemented as a component of the City's and County's disaster plan.
  - g. Maintain nominal staffing (call back) and situation status management plan to ensure adequate fire defense resources in the event of simultaneous responses which may deplete on-duty resources.
- B. The DISTRICT agrees that the CITY shall not be required to duplicate those efforts or services regularly provided by other governmental agencies; nor shall the CITY be required to provide any services which are, by law, reserved for another government agency.
- C. The CITY agrees to provide the DISTRICT with regular reports based on the fire protection services provided in Section 2A (see above) of this Agreement. Also, a copy of the annual audit of the City of McMinnville shall be provided to the DISTRICT. The DISTRICT agrees to provide a copy of the annual audit of the DISTRICT to the CITY.
- D. The CITY shall keep the DISTRICT informed of all new developments, issues or concerns affecting the fire operations of the CITY as they may relate to the DISTRICT. The CITY shall endeavor to notify the DISTRICT in advance of any public announcement concerning this Agreement that is to be made. The DISTRICT shall endeavor to notify the CITY of any developments or uses concerning the Agreement in advance of any public announcement on the subject.
- E. At all times during the term of this Agreement, the CITY and DISTRICT shall comply with all applicable laws, ordinances, rules and regulations of the United States of America and the State of Oregon, including all agencies and subdivisions thereof.
- F. The City agrees to support and defend the MRFPD where the MRFPD has taken action to implement rules and or ordinances at the request of, or when benefit accrues to, the City.

3. **Compensation:** The DISTRICT agrees to pay the CITY during the term of this Agreement the sum of \$398,493.00 for fire protection during fiscal year 2020-2021. In addition, as additional compensation, the CITY shall retain all fees collected by the CITY related to the Code Enforcement Fee Schedule adopted by DISTRICT.

A. The CITY and DISTRICT shall retain the right to renegotiate the service level and/or service cost as of the 30<sup>th</sup> day of June, 2020, by giving 180 days' prior written notice to the other party (see Sections 4 and 5).

B. The DISTRICT agrees to make payments to the CITY according to the following schedule unless these funds are not made available by the county tax collector.

<u>Payment #</u>	<u>Due Date</u>	<u>Amount</u>
1	Dec. 15	\$ 199,247
2	Mar. 15	\$ 99,623
3	June 15	\$ 99,623

C. The DISTRICT agrees that it will levy taxes during the term of this Agreement sufficient to provide the payments required to be made to the CITY during this Agreement.

D. It is understood and agreed by the parties that no director, officer or other representative of the DISTRICT shall be individually liable for any payments due to the CITY.

E. If, as a result of the tax limitation, the CITY is unable to provide the level of service described in Section 2 above, or the DISTRICT is unable to pay for the current level of services, then the parties agree to renegotiate in good faith the amount of compensation to be paid to the CITY for the services provided.

F. It is understood that while this agreement is in place that the City will not bill for motor vehicle accident "Fire Fees" to residents of the McMinnville Rural Fire Protection District.

4. **Future Fee Increases:** The CITY and DISTRICT agree that the fee for each future year will be increased three percent per annum. The parties agree to enter into negotiations regarding a change in the three percent increase or any other change in the fee when requested by either party so long as said request to negotiate is given not less than 180 days prior to the expiration of the Agreement. In the event negotiations have not been completed by June 30, 2021, the CITY may decline to provide the services described in Section 2 of this Agreement.

5. **Renegotiation/Termination/Renewal:** This Agreement shall be renewed unless CITY or DISTRICT gives written notice to the other party 180 days prior to the expiration of this Agreement, informing the other party that the notice-giving party wishes to renegotiate the terms of the Agreement or to terminate the Agreement.

- A. If notification of the intent to renegotiate this Agreement has been given, the parties agree that, prior to June 30, 2021, they will negotiate in good faith concerning the terms of this Agreement.
- B. If the DISTRICT has notified the CITY of its intent to renegotiate this Agreement and a successful renegotiation has not been completed before June 30, 2021, this Agreement shall be automatically extended for 90 days to allow continuing negotiations. This Agreement may be extended further by mutual agreement for additional increments of up to 90 days each.
- C. If notification of the intent to terminate this Agreement has been given, the Agreement shall terminate on the 30<sup>th</sup> day of June 2021. If both parties agree in writing, a termination pursuant to this section may be effective at an earlier date.

6. **Rules of Construction/Interpretation:**

- A. Unless otherwise specifically prescribed in this Agreement , the following provisions shall govern its interpretation and construction:
  - 1. When not inconsistent with the context, words used in the present tense include the future, words in the plural number include the singular number, and words in the singular number include the plural number.
  - 2. Time is of the essence of this Agreement. Neither the CITY nor the DISTRICT shall be relieved of its obligation to comply promptly with any provisions of this Agreement by any failure of the other party to enforce prompt compliance with any of its provisions.
  - 3. Every duty and every act to be performed by either party imposes an obligation of good faith on the party to perform such.
- B. All notices, reports or demands required to be given in writing under this Agreement shall be deemed to be given a) when delivered personally to the person designated below, or b) when three (3) days have elapsed after it is deposited in the United States mail in a sealed envelope, registered or certified mail, postage prepaid, or c) on the next business day when sent by express mail, all addressed to the party to whom the notice is being given:

Fire Chief Rich Leipfert,  
City of McMinnville,  
175 NE First St,  
McMinnville, Oregon 97128

Steve Leonard  
Chairman, McMinnville Rural Fire Protection District,  
175 NE First St,  
McMinnville, Oregon 97128

- C. Neither the CITY nor the DISTRICT shall be relieved of its obligation to comply with any of the provisions of this Agreement by reason of any failure of the other party to enforce prompt compliance.
  - D. The paragraph captions and headings in this Agreement are for convenience and reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.
  - E. For purposes of determining time of performance, time shall be computed so as to exclude the first and include the last day of the prescribed period of time. When the last day of the period falls on Saturday, Sunday or a legal holiday, the next working day shall be construed to be the last day of the prescribed period.
  - F. None of the provisions of this Agreement shall be construed to create in the DISTRICT any right, interest or ownership in any real or personal property used by the CITY for the performance of this Agreement.
7. **Hold Harmless:** The parties agree that neither the CITY nor any of the CITY'S officers, agents, representatives, employees or volunteers shall be liable to the DISTRICT, or any owner within the DISTRICT, or any other person, for any claim for injury or damage or any loss or expense growing out of or resulting directly or indirectly from the performance of this Agreement, including but not limited to, a claim for alleged failure to provide firefighting or fire protection apparatus or services, or for court costs and attorneys' fees (including an appeal filed in connection with any legal proceedings arising out of this Agreement).
8. **Discrimination:** The parties agree not to discriminate on the basis of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation or source of income in the performance of this Agreement.
9. **Waiver of Breach:** A waiver of any breach of any provision of this Agreement by either party shall not operate as a waiver of any subsequent breach of the same or any other provision of this Agreement.

City of McMinnville  
 an Oregon Municipal  
 Corporation

McMinnville Rural Fire  
 Protection District, an  
 Oregon Municipal Corporation

By: \_\_\_\_\_  
 Scott Hill, Mayor

By: \_\_\_\_\_  
 Steve Leonard, Chairman

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
 Walt Gowell, City Attorney



**City of McMinnville**  
**Finance Department**  
230 NE Second Street  
McMinnville, OR 97128  
(503) 434-2350

[www.mcminnvilleoregon.gov](http://www.mcminnvilleoregon.gov)

## STAFF REPORT

**DATE:** June 23, 2020  
**TO:** Jeff Towery, City Manager  
**FROM:** Jennifer Cuellar, Finance Director  
**SUBJECT:** A Resolution declaring the City's election to receive certain state shared revenues  
**MANDATE:** ORS 221.770(1)

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### STRATEGIC PRIORITY & GOAL:



#### CITY GOVERNMENT CAPACITY

Strengthen the City's ability to prioritize & deliver municipal services with discipline and focus.

**OBJECTIVES: Identify and focus on the City's core services**

#### Discussion:

Oregon Revised Statute (ORS) 221.770(1) designates that a share of certain revenues of the state of Oregon shall be apportioned among and distributed to the cities of the state for general purposes as provided for in the ORS. The City shall not be included in apportionments or receive distributions of state shared revenues unless the city:

- Elects to receive distributions for the fiscal year by enactment of a resolution expressing that election and filing a copy of the resolution with the Oregon Department of Administrative Services not later than July 31 of the fiscal year
- Holds at least one public hearing, after adequate public notice, at which citizens have the opportunity to provide comment to the authority responsible for approving the proposed budget for the fiscal year on the possible uses of the State distributions and certifies its compliance as required by ORS 221.770(1)(b)
- Holds at least one public hearing, after adequate public notice, at which citizens have the opportunity to provide comment to, and ask questions of, the authority responsible for adopting the city budget on the proposed use of distributions in relation to the entire budget of the city for the fiscal year and certifies its compliance as required by ORS 221.770(1)(c)

- Levied a property tax for the year preceding the year in which revenue sharing is due under ORS 471.810 (Distribution of available moneys in Oregon Liquor Control Commission Account)

The City of McMinnville has complied with the requirements to hold public hearings, after adequate public notice, and has levied a property tax for the year preceding the year in which revenue sharing is due.

The attached Resolution satisfies the requirement of 221.770(1)(a) which requires the City to elect to receive distribution of State shared funds by adopting such resolution. Upon Council adoption, City staff will file the Resolution with the Department of Administrative Services no later than July 31, 2020.

**Recommendation:**

Approve the Resolution.

**Attachments:**

Resolution 2020-37

**RESOLUTION NO. 2020-37**

A Resolution declaring the City's election to receive certain state shared revenues.

**BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF McMinnville, OREGON, as follows:**

1. Pursuant to ORS 221.770, the City hereby elects to receive state shared revenues for fiscal year 2020 – 2021.

Adopted by the Common Council of the City of McMinnville at a regular meeting held the 23<sup>rd</sup> day of June, 2020 by the following votes:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Approved this 23<sup>rd</sup> day of June 2020.

\_\_\_\_\_  
MAYOR

Approved as to form:

Attest:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
City Recorder

I certify that a public hearing before the Budget Committee was held on May 18, 2020 and a public hearing before the City Council was held on June 9, 2020, giving citizens an opportunity to comment on use of State Revenue Sharing.

---

CITY RECORDER



**City of McMinnville**  
**City's Possible Uses of State Revenue Sharing**  
**2020 - 2021 Approved Budget**

**Revenue - State Revenue Sharing** **\$ 563,000**

**Expenditures - State Revenue Sharing**

**Administration**

- Civic Hall - dimming panel, security cameras, projector 24,570
- Downtown Public Art Program 12,000

**Engineering**

- Hansen software upgrade 5,000

**Planning**

- Natural Resources Study 30,000
- Hazard Mitigation Plan 25,000

**Police**

- Replacement MDT's for patrol cars 36,000
- Patrol car leases/internal borrowing payments (FY18, FY19, FY20) 114,355
- Computer equipment 17,900

**Fire**

- Fire Department Sustainability Consultant and Survey 32,000
- Replacement MDT's for Ambulances 7,000
- Repairs and Maintenance: building and vehicles 160,000

**Parks & Recreation**

- Recreation buildings master plan - Phase III 50,000
- Senior Center sprinkler head replacements 23,000

**Parks Maintenance**

- Hansen software upgrade 5,000

**Library**

- Computer equipment 21,175

**Total Proposed Expenditures** **\$ 563,000**



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## STAFF REPORT

**DATE:** June 23, 2020  
**TO:** Jeff Towery, City Manager  
**FROM:** Jennifer Cuellar, Finance Director  
**SUBJECT:** A Resolution certifying provision of municipal services by the City of McMinnville  
**MANDATE:** ORS 221.760

---

### STRATEGIC PRIORITY & GOAL:



#### CITY GOVERNMENT CAPACITY

Strengthen the City's ability to prioritize & deliver municipal services with discipline and focus.

**OBJECTIVES: Identify and focus on the City's core services**

#### **Discussion:**

Oregon Revised Statute (ORS) 221.760(1) designates certain prerequisites for cities in a county of over 100,000 population to receive State shared revenues from cigarette, gas, and liquor taxes. The ORS states that the officer responsible for disbursing such funds to cities shall disburse such funds, in the case of a city located within a county having more than 100,000 inhabitants, only if the officer reasonably is satisfied that the city provides four or more of the following municipal services:

- a) Police protection
- b) Fire protection
- c) Street construction, maintenance and lighting
- d) Sanitary sewers
- e) Storm sewers
- f) Planning, zoning and subdivision control
- g) One or more utility services

The attached Resolution certifies that the City meets the prerequisites for receiving cigarette, gas and liquor taxes.

#### **Recommendation:**

Approve the Resolution.

#### **Attachments:**

Resolution 2020-38

## RESOLUTION NO. 2020-38

A Resolution certifying provision of municipal services by the City of McMinnville as required by ORS 221.760.

### RECITALS:

ORS 221.760 provides that a city located within a county that has more than 100,000 inhabitants according to the most recent federal decennial census must provide four or more municipal services in order to qualify to receive revenues from cigarette, gas, and liquor taxes (Shared Revenues). These revenues are provided for in ORS 323.455, 366.785 to 366.820, and 471.805.

The services to be considered are:

- 1) Police protection
- 2) Fire protection
- 3) Street construction, maintenance, lighting
- 4) Sanitary sewer
- 5) Storm sewer
- 6) Planning, zoning, subdivision control
- 7) One or more utility services

To assist the state officer responsible for determining the eligibility of the City to receive these revenues in accordance with ORS 221.760, the City may certify its eligibility.

### **NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF McMINNVILLE, OREGON as follows:**

1. The City certifies that it provides the following municipal services as enumerated in ORS 221.760(1):
  - 1) Police protection—Yes
  - 2) Fire protection—Yes
  - 3) Street construction, maintenance, lighting—McMinnville Water and Light provides lighting
  - 4) Sanitary sewer—Yes
  - 5) Storm sewer—Yes
  - 6) Planning, zoning, subdivision control—Yes

2. This Resolution will take effect immediately upon passage and shall continue in full force and effect until revoked or replaced.

Adopted by the Common Council of the City of McMinnville at a regular meeting held the 23<sup>rd</sup> day of June, 2020 by the following votes:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Approved this 23<sup>rd</sup> day of June 2020.

\_\_\_\_\_  
MAYOR

Approved as to form:

Attest:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
City Recorder



**City of McMinnville**  
**Finance Department**  
230 NE Second Street  
McMinnville, OR 97128  
(503) 434-2350

[www.mcminnvilleoregon.gov](http://www.mcminnvilleoregon.gov)

## STAFF REPORT

**DATE:** June 23, 2020  
**TO:** Jeff Towery, City Manager  
**FROM:** Jennifer Cuellar, Finance Director  
**SUBJECT:** A Resolution extending workers' compensation coverage to City of McMinnville volunteers  
**MANDATE:** ORS 656.031

---

### STRATEGIC PRIORITY & GOAL:



#### CITY GOVERNMENT CAPACITY

Strengthen the City's ability to prioritize & deliver municipal services with discipline and focus.

**OBJECTIVES: Identify and focus on the City's core services**

#### Discussion:

For purposes of workers compensation coverage, Oregon Revised Statute (ORS) 656.031 defines municipal personnel, other than those employed full-time or part-time, as volunteer personnel. A city utilizing volunteer personnel may elect to have such personnel covered by workers compensation insurance by filing a written application with the city's insurer. The city must also submit a resolution to the insurer declaring its intent to cover volunteer personnel and provide a description of the work to be performed by such personnel.

The City annually submits a written application to City County Insurance Services (CIS) electing to cover volunteer personnel under its workers compensation insurance plan. The attached Resolution extends workers' compensation coverage to City of McMinnville volunteers and meets ORS and CIS requirements.

#### Recommendation:

Approve the Resolution.

#### Attachments:

Resolution 2020-39  
Attachment A

**RESOLUTION NO. 2020-39**

A Resolution extending workers' compensation coverage to City of McMinnville volunteers.

**RECITALS:**

The City of McMinnville's insurance provider is CityCounty Insurance Services (CIS). CIS provides coverage to City volunteers under certain circumstances. Adoption of a resolution setting out the information below is a prerequisite to coverage.

**NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF McMINNVILLE, OREGON as follows:**

Pursuant to ORS 656.031, workers' compensation coverage will be provided to the classes of volunteers listed in this resolution, noted on CIS payroll schedule, and verified at audit:

**1. Public safety volunteers**

An assumed monthly wage of \$1600 per month will be used for public safety volunteers in the following volunteer positions:

- Police reserve
- Firefighter

**2. Police and Fire non-public safety volunteers**

The assumed monthly wage for the following Police and Fire volunteers is as specified for each:

- Parking and code enforcement - \$800 per month
- Police chaplains – minimum wage
- Fire and Life Safety – minimum wage

**3. Volunteer boards, commissions and councils for the performance of administrative duties.**

An aggregate assumed annual wage of \$2,500 will be used per each volunteer board, commission, or council for the performance of administrative duties. The covered bodies are specified on Attachment A, attached to and incorporated into this Resolution by this reference.

#### **4. Non-public safety volunteers**

All non-public safety volunteers listed below will track their hours and Oregon minimum wage will serve as assumed wage for both premium and benefits calculations. CIS will assign the appropriate classification code according to the type of volunteer work being performed.

- Parks and Recreation, including Kids on the Block (KOB)
- Senior Center
- Public Works
- Library
- Park Watch

#### **5. Public Events**

Volunteers at the following public events will be covered under workers' compensation coverage using verified hourly Oregon minimum wage as basis for premium and/or benefit calculation:

- City sponsored community events

#### **6. Community Service Volunteers/Inmates**

Pursuant to ORS 656.041, workers' compensation coverage will be provided to community service volunteers commuting their sentences by performing work authorized by McMinnville Municipal Court.

Oregon minimum wage tracked hourly will be used for both premium and benefit calculations, verifiable by providing a copy of the roster and/or sentencing agreement from the court.

#### **7. Other volunteers**

Volunteer exposures not addressed here will have workers' compensation coverage if, prior to the onset of the work:

- a. City provides advance written notice to CIS underwriting requesting the coverage,
- b. CIS approves the coverage and date of coverage, and
- c. CIS provides written confirmation of coverage.

**8. Rosters**

The City will maintain verifiable rosters for all volunteers including volunteer name, date of service, and hours of service and will make the rosters available at the time of a claim or audit to verify coverage.

Adopted by the Common Council of the City of McMinnville at a regular meeting held the 23<sup>rd</sup> day of June, 2020 by the following votes:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Approved this 23<sup>rd</sup> day of June 2020.

\_\_\_\_\_  
MAYOR

Approved as to form:

Attest:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
City Recorder



**Workers' Compensation Renewal  
Boards, Commissions, Councils, and Committee NCII Code #8742V  
2020 - 2021**

**WC Volunteer Resolution Attachment A**

Type of City Organization	Assumed Wage	Totals
<b>City Council</b>		
Mayor		
City Councilor Ward # 1		
City Councilor Ward # 1		
City Councilor Ward # 2		
City Councilor Ward # 2		
City Councilor Ward # 3		
City Councilor Ward # 3	2,500	2,500
<b>Airport Commission</b>	2,500	2,500
<b>Audit Committee</b>	2,500	2,500
<b>Board of Appeals</b>	2,500	2,500
<b>Budget Committee</b>	2,500	2,500
<b>Advisory Board - Building Code</b>	2,500	2,500
<b>Citizen's Advisory Committee</b>	2,500	2,500
<b>Economic Vitality Leadership Council</b>	2,500	2,500
<b>Historic Landmarks Committee</b>	2,500	2,500
<b>Landscape Review Committee</b>	2,500	2,500
<b>McMinnville Urban Area Mgt Commission</b>	2,500	2,500
<b>McMinnville Urban Renewal Advisory Committee</b>	2,500	2,500
<b>MacPac</b>	2,500	2,500
<b>Planning Commission</b>	2,500	2,500
<b>Affordable Housing Task Force</b>	2,500	2,500
<b>Total</b>		<b>\$ 37,500</b>



**City of McMinnville  
Fire Department**  
175 NE 1<sup>st</sup> Street  
McMinnville, OR 97128  
(503) 435-5800  
[www.mcminnvilleoregon.gov](http://www.mcminnvilleoregon.gov)

## STAFF REPORT

**DATE:** June 16, 2020  
**TO:** Mayor and City Councilors  
**FROM:** Rich Leipfert, Fire Chief  
**SUBJECT:** A Resolution to extend Resolution No. 2020-18 Declaring Local State of Emergency for City of McMinnville  
**STRATEGIC PRIORITY & GOAL:**



### COMMUNITY SAFETY & RESILIENCY

Proactively plan for & responsively maintain a safe & resilient community.

**OBJECTIVE/S:** Lead and plan for emergency preparedness

---

**Report in Brief:** This action is the consideration of a new resolution to extend Resolution No. 2020-18, Declaring Local State of Emergency for City of McMinnville.

**Background:** On March 16<sup>th</sup>, 2020, Mayor Hill declared a State of Emergency for the City of McMinnville due to the COVID-19 Virus and its impact on the City of McMinnville. This action is allowed by City Emergency Operations Plan adopted by City Council in 2009, and ORS 401. Resolution No. 2020-18 was ratified before City Council at the March 24<sup>th</sup>, 2020 Regular City Council Meeting and set to expire on May 1, 2020.

**Discussion:** Resolution No. 2020-18 was scheduled to expire on May 1, but may be extended as necessary of the Common Council. COVID-19 continues to present a high potential public health threat to public health and safety, the duration of which is still unknown. The declaration of emergency is still needed to address the City's ability to respond and recover from this emergency and therefore asking for Resolution No. 2020-43 to extend the state of emergency to July 31, 2020, but may be extended again as necessary of the Common Council.

**Attachments:**

Resolution Number 2020-43  
Resolution Number 2020-28  
Resolution Number 2020-18  
Signed Declaration of State of Emergency

**Fiscal Impact:** No changes

**Recommendation:** Council to adopt Resolution No. 2020-43 extending the duration of a State of Emergency for the City of McMinnville.

**RESOLUTION NO. 2020-43**

A Resolution for City of McMinnville, Oregon Extending the City’s Declaration of State of Emergency Expressed in Resolution 2020-18.

**RECITALS:**

**WHEREAS**, The Mayor of the City of McMinnville signed a Declaration of State of Emergency on March 16, 2020; and

**WHEREAS**, McMinnville City Council ratified Resolution No. 2020-18 effective March 24, 2020 declaring a state of emergency for the entire City of McMinnville in response to the COVID-19 pandemic; and

**WHEREAS**, Resolution No. 2020-18 was scheduled to remain in effect until at least May 1, 2020, but was extended to June 27, 2020 by Resolution No. 2020-28 by the Common Council on April 28, 2020; and

**WHEREAS**, COVID-19 continues to present a high potential public health threat to public health and safety, the duration of which is still unknown.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF McMINNVILLE, OREGON, as follows:**

1. The declaration of emergency is still needed to address the City’s ability to respond and recover from this emergency.
2. The Emergency Declaration was established in Resolution 2020-18 (March 24, 2020) the resolution was extended to June 27, 2020 in Resolution 2020-28 (April 28, 2020) shall be extended to July 31, 2020.
3. This resolution is effective immediately and shall remain in effect until July 31, 2020, but may be extended as necessary by the Common Council.

Adopted by the Common Council of the City of McMinnville at a meeting held the 23<sup>rd</sup> day of June 2020 by the following votes:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Approved this 23<sup>rd</sup> day of June 2020.

\_\_\_\_\_  
MAYOR

Approved as to form:

Attest:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
City Recorder

**RESOLUTION NO. 2020-28**

A Resolution for City of McMinnville, Oregon Extending the City’s Declaration of State of Emergency Expressed in Resolution 2020-18.

**RECITALS:**

**WHEREAS,** The Mayor of the City of McMinnville signed a Declaration of State of Emergency on March 16, 2020; and

**WHEREAS,** McMinnville City Council ratified Resolution No. 2020-18 effective March 24, 2020 declaring a state of emergency for the entire City of McMinnville in response to the COVID-19 pandemic; and

**WHEREAS,** Resolution No. 2020-18 was scheduled to remain in effect until at least May 1, 2020, but may be extended as necessary by the Common Council; and

**WHEREAS,** COVID-19 continues to present a high potential public health threat to public health and safety, the duration of which is still unknown.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF McMINNVILLE, OREGON, as follows:**

1. The declaration of emergency is still needed to address the City’s ability to respond and recover from this emergency.
2. The Emergency Declaration established in Resolution 2020-18 (March 24, 2020) shall be extended to June 27, 2020.
3. This resolution is effective immediately and shall remain in effect until June 27, 2020, but may be extended as necessary by the Common Council.

Adopted by the Common Council of the City of McMinnville at a meeting held the 28<sup>th</sup> day of April 2020 by the following votes:

Ayes: Drabkin, Garvin, Geary, Menke, Peralta, Stassens

Nays: \_\_\_\_\_

Approved this 28<sup>th</sup> day of April 2020.

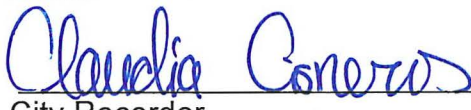


\_\_\_\_\_  
MAYOR

Approved as to form:

  
\_\_\_\_\_  
City Attorney

Attest:

  
\_\_\_\_\_  
City Recorder

## RESOLUTION NO. 2020-18

A Resolution for City of McMinnville, Oregon Ratifying the Declaration of State of Emergency signed by Mayor Scott Hill on March 16, 2020.

### RECITALS:

**WHEREAS**, Governor Kate Brown, on March 8, 2020 declared a state of emergency due to the COVID-19 virus, finding that COVID-19 has created a threat to public health and safety, and constitutes a statewide emergency under ORS 401.025(1); and

**WHEREAS**, The World Health Organization, on March 11, 2020 declared COVID-19 to be a pandemic threat that causes respiratory distress with the potential to cause serious illness and loss of life; and

**WHEREAS**, The City of McMinnville may require significant resources to provide for the health and safety of residents; and

**WHEREAS**, The State of Oregon, pursuant to ORS 401.309(1); authorizes the governing body of Oregon cities and counties to declare a local state of emergency; and

**WHEREAS**, The City of McMinnville, pursuant to the Emergency Operation Plan authorized the Mayor to declare a local state of emergency; and

**WHEREAS**, The Mayor of the City of McMinnville finds that conditions require a local state of emergency; and

**WHEREAS**, The Mayor of the City of McMinnville signed a Declaration of State of Emergency on March 16, 2020;

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MCMINNVILLE OREGON, HEREBY RATIFY THE DECLARATION OF STATE OF EMERGENCY SIGNED BY MAYOR SCOTT HILL ON MARCH 16,2020 AND AUTHORIZES THE FOLLOWING:**

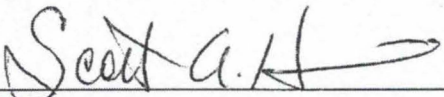
1. City Manager of the City of McMinnville, as the Emergency Manager as indicated in the Emergency Operation Plan, may take any and all necessary steps authorized by law to coordinate a response to this emergency; and
2. The state of emergency declaration provides the City Manager of the City of McMinnville is authorized to reallocate any city funds for emergency use; and
3. City Manager of the City of McMinnville is authorized to coordinate an effective response by redirecting funding for emergency use as needed and suspending standard procurement procedures; and
4. This resolution is effective immediately and shall remain in effect until at least May 1, 2020, but may be extended as necessary.

Adopted by the Common Council of the City of McMinnville at a meeting held the 24<sup>th</sup> day of March 2020 by the following votes:

Ayes: ~~Drabkin~~, Garvin, Geary, Menke, Peralta, Stassens

Nays: \_\_\_\_\_

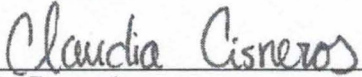
Approved this 24<sup>th</sup> day of March 2020.

  
\_\_\_\_\_  
MAYOR

Approved as to form:

  
\_\_\_\_\_  
City Attorney

Attest:

  
\_\_\_\_\_  
City Recorder



## DECLARATION OF STATE OF EMERGENCY

To: Brian Young, Yamhill County Emergency Manager,  
Yamhill County Office of Emergency Management

From: Mayor Scott Hill,  
City of McMinnville, Oregon

At 3/16/2020 (time) on 1:20pm (date),

The COVID -19 Pandemic is spreading within the State of Oregon, Yamhill County

The current situation and conditions are:

Taking this action allows City staff greater flexibility to address hazards posed by the COVID-19 by facilitating more expedient coordination with public agencies and quicker deployment of resources and staffing to safeguard the community. It also provides for the ability to modify work schedules of emergency responders to meet reduced staffing or increased emergency responses due to the COVID-19.

The state of emergency declaration provides the City Manager with the latitude to coordinate an effective response by redirecting funding for emergency use as needed and suspending standard procurement procedures.

City Manager of the City of McMinnville, as the Emergency Manager, may take any and all necessary steps authorized by law to coordinate a response to this emergency.

City Manager of the City of McMinnville is authorized to initiate emergency request for aid from Yamhill County, the State of Oregon, and the Federal Emergency Management Agency as necessary.

The Common Council of the City of McMinnville will ratify the Declaration of State of Emergency with Resolution No. 2020-18 on March 24, 2020.

Additionally, the designation aides the City's efforts when requesting assistance and/or reimbursement for expenditures related to COVID -19 response.

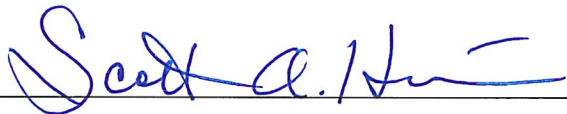
The declaration, set to expire on May 1, 2020 may be renewed if necessary

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The geographic boundaries of the emergency are:  
The City Limits of McMinnville, OR 97128

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WE DO HEREBY DECLARE THAT A STATE OF EMERGENCY NOW EXISTS IN THE CITY OF MCMINNVILLE AND THAT THE CITY HAS EXPENDED OR WILL SHORTLY EXPEND ITS NECESSARY AND AVAILABLE RESOURCES. WE RESPECTFULLY REQUEST THAT THE COUNTY PROVIDE ASSISTANCE, CONSIDER THE CITY AN "EMERGENCY AREA" AS PROVIDED FOR IN ORS 401, AND, AS APPROPRIATE, REQUEST SUPPORT FROM STATE AGENCIES AND/OR THE FEDERAL GOVERNMENT.

Signed: 

Title: Mayor Scott Hill

Date & Time: 3/16/2020 1:20pm

*This request may be passed to the County via radio, telephone, or fax. The original signed document must be sent to the County Emergency Management Office, with a copy placed in the final incident package.*





**City of McMinnville  
Fire Department**  
175 NE 1<sup>st</sup> Street  
McMinnville, OR 97128  
(503) 435-5800  
[www.mcminnvilleoregon.gov](http://www.mcminnvilleoregon.gov)

## STAFF REPORT

**DATE:** June 8, 2020  
**TO:** Mayor and City Councilors  
**FROM:** Rich Leipfert, Fire Chief  
**SUBJECT:** Resolution No. 2020-36 Amending the Fire and EMS FEE Schedule  
**STRATEGIC PRIORITY & GOAL:**



### **COMMUNITY SAFETY & RESILIENCY**

Proactively plan for & responsively maintain a safe & resilient community.

**OBJECTIVE/S:** Provide exceptional police, municipal court, fire, emergency medical services (EMS), utility services and public works

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#### **Report in Brief:**

The Fire Department is authorized to charge fees to recover costs for Fire and EMS services authorized by City Ordinance and the International Fire Code as adopted by the State of Oregon.

#### **Background:**

The increases recommended to the EMS service charges are based on a 1.75% CPI.

The fee schedule has been redesigned and formatted by category. We have restructured the Fire Code Violations section and tied the penalties to the City municipal code violation fee structure. There are some additional permits as allowed by fire code. Some examples of the new additions include (motor fuel dispensing, marijuana processing, food carts, etc). In addition, the fees around care home licensing and misuse of EMS have been removed.

#### **Discussion:**

The revision of the Fee Schedule is designed to keep pace with the cost of increasing EMS supplies and services. In addition it is designed to move the prevention division into providing more oversight on businesses with high hazard operations within McMinnville and recover expenses for time spent in those high hazard facilities.

#### **Attachments:**

Resolution No. 2020- 36 (repeal and replace resolution 2019-48)

**Fiscal Impact:**

Expected Gross revenue after the Fee adjustments for ambulance will be 25,000  
Expected permit fee increase will be estimated at \$5,000 annually.

**Recommendation:**

Suggest Council adopt resolution No. 2020-36.

RESOLUTION NO. 2020 - 36

A Resolution providing for certain increases to the Fire Department fee schedule that allows the Fire Department to recover costs for fire and EMS services allowed within City ordinance, and the International Fire Code as adopted by the State of Oregon.

**RECITALS:**

Whereas, the City of McMinnville has adopted Fire Codes as amended by the State of Oregon in accordance with Chapter 15.04 of the McMinnville Municipal Code; and

Whereas, the current Fire Code as adopted by the State of Oregon provides for fees under Section 113 of the Fire Code; and

Whereas, the City of McMinnville has established the Fire Prevention Division under Section 15.08 under the McMinnville Municipal Code for the enforcement of the Fire Code, and

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF McMINNVILLE, OREGON, as follows:**

1. The City of McMinnville adopts the attached fee schedule (Exhibit "A").
2. This Resolution shall take effect immediately upon passage and shall continue in full force and effect until revoked or replaced.
3. Resolution 2019-48 is repealed.

Adopted by the Common Council of the City of McMinnville at a regular meeting held the 23rd day of June 2020 by the following votes:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Approved this 23<sup>rd</sup> day of June 2020.

\_\_\_\_\_  
MAYOR

Approved as to form:

Attest:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
City Recorder

Exhibit "A"

MCMINNVILLE FIRE DEPARTMENT FEE SCHEDULE

**ADMIN FEES:**

Fire Reports	\$20.00
Photos	\$50.00
Environmental Reports	\$50.00

**CODE ENFORCEMENT**

**Fire Inspection Fees**

First Fire Inspection	No Charge
First Re-inspection	No Charge
2rd Re-inspections	\$100.00
3rd Re-inspection	\$200.00
4th Re-inspection	\$400.00
Failure to Comply - compounds weekly until hazards are abated	Class 3 Code Violation
After Hours and Weekend Inspections	\$150.00

**STATE OR FEDERAL REQUIRED INSPECTIONS FOR LICENCING**

0-3,000 sq ft	\$50.00
3,001-10,000	\$125.00
10,000-20,000	\$200.00
Over 20,000	\$250.00

**REQUESTED INSPECTIONS**

Per Building Per Request	\$100.00
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**VIOLATION FEES:**

<b>Illegal Burn - Fire suppression response</b>	Full Reimbursement
Fee is tied to Oregon State Conflagration rates for vehicles and crew	

**Fire Code Violations**

Failure to obtain a required permit- issued to contractor performing work	Class 5 Code Violation
Work commencing before a permit issuance - issued to contractor performing work	Class 5 Code Violation
Failure to adhere to permit conditions - issued to contractor performing work	Class 5 Code Violation
Burning in violation of fire code	Class 6 Code Violation
Blocked/locked required exits	Class 5 Code Violation
Life Safety System out of service (sprinklers, alarms, hood suppression, etc.)	Class 5 Code Violation
Life Safety System not serviced (sprinklers, alarms, hood suppression, etc.)	Class 6 Code Violation
Unauthorized use of a premises contrary to occupancy classification	Class 4 Violation, per occurrence
Failure to maintain required fire access	Class 6 Violation, per occurrence

**FALSE ALARM RESPONSE:**

Each False Fire Alarm after 3 in a six month period	\$300.00
Each False Medical Alarm after 3 in a six month period	\$150.00

**SPECIAL EVENT/OCCUPANCY PERMIT:**

*Festivals, Celebrations, Special Events*

For areas up to/including 50,000 Sq. Ft	\$150.00
For areas over 50,000 Sq. Ft	\$250.00
Additional Event charge: cooking vendors	\$20.00 per vendor, per event
Pyrotechnics/Flaming Art Performance/Special Effects	\$100.00
Haunted Houses	\$50.00
<b>Failure to Obtain Special Event Permit</b>	Class 4 Code Violation

**FIREWORKS PERMITS:**

Fire Works Public Display	\$200.00
Retail or storage (structure)	\$50.00
Retail or storage (tent)	\$50.00

**OPERATIONAL PERMITS:**

Aircraft Refueling - Annual	\$250.00
Motor fuel-dispensing facilities - Annual	\$250.00
Hazardous Materials Operations - Annual	\$250.00
Marijuana Processing - Annual	\$500.00

Food Carts - Annual	\$50.00
Food Carts- 3 day event	\$25.00
Places of Assembly (A-2 occupancy) Food and beverage, night club, etc.	\$100.00

**CONSTRUCTION PERMITS:**

Above and Underground Tank Installation/Removal	\$200.00
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**FIRE SERVICE FEES:**

<b>Fire and Rescue Standby</b>	Full Reimbursement
Fee is tied to Oregon State Conflagration rates for and crew costs	
<b>Hazardous Material Response Costs</b>	Full Reimbursement
Fee is tied to Oregon State Conflagration rates for vehicles and crew	
<b>Vehicle Accident Non-resident</b>	Full Reimbursement
Fee is tied to Oregon State Conflagration Rates	

**EMS FEES:**

<b>Ambulance Standby</b>	\$250.00
Per hour or fraction thereof	
<b>Advance Life Support</b>	\$1,942.00
Base Rate In City	
<b>Advanced Life Support</b>	\$2,187.00
Base Rate Outside of City	
<b>Basic Life Support</b>	\$1,861.00
Base Rate In City	
<b>Basic Life Support</b>	\$2,094.00
Base Rate Outside of City	
<b>Specialty Care Transport</b>	\$2,602.00
Medical Aid	\$548.00
Mileage	\$27.50
Waiting Time -Per hour or fraction thereof	\$100.00
<b>Fire Med Subscription</b> -Per family within 97128 zip code	\$75.00
<b>Fire Med Subscription</b> - Per family outside 97128 zip code	\$95.00



**City of McMinnville**  
**Finance Department**  
230 NE Second Street  
McMinnville, OR 97128  
(503) 434-2350  
[www.mcminnvilleoregon.gov](http://www.mcminnvilleoregon.gov)

## STAFF REPORT

**DATE:** June 23, 2020  
**TO:** Jeff Towery, City Manager  
**FROM:** Jennifer Cuellar, Finance Director  
**SUBJECT:** FY2019-20 Contingency Transfer Budget Amendments for the Airport Maintenance and Transient Lodging Tax (TLT) Funds

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### STRATEGIC PRIORITY & GOAL:



#### CITY GOVERNMENT CAPACITY

Strengthen the City's ability to prioritize & deliver municipal services with discipline and focus.

### OBJECTIVE/S: Identify and focus on the City's core services

#### Discussion:

Oregon Revised Statute (ORS) 294.463(2) allows a governing body to authorize a transfer of appropriation authority after a budget has been adopted by passing a resolution or ordinance. Transfers may be made from an operating contingency appropriation to the appropriation category from which it will be expended. Because the two contingency transfers do not exceed 15% of their respective total appropriations, this contingency transfer may be carried out through a resolution.

#### Airport Maintenance Fund

A contingency transfer is needed because of a timing issue. In the prior fiscal year ending June 30, 2019, a planned capital project was not completed and the expenditures were recorded in the current FY2019-20 year. Moving \$80,000 from the fund's contingency into the capital outlay category of its Airport Maintenance and Operations program appropriations will address this timing issue. No net change is made in the fund's overall budget appropriation.

#### Transient Lodging Tax Fund

A contingency transfer is needed in order to carry out a change in accounting and budgeting practice. Previously, an estimate of the fourth quarterly distribution of tourism promotion fees was budgeted in contingency and accounted for as a first quarter transaction in the next year. Because the City does now consistently receive the fourth quarter taxes within sixty days of the close of the fiscal year and is able to disburse it within this timeframe as well, this payment is more properly accounted for as a materials and services outlay for the year that visitors to the City paid the lodging tax. This resolution will move \$225,000 from contingency into the materials and services category, tourism and promotion program appropriation category.

**Recommendation:** Staff recommends adoption of these two FY2019-20 budget amendments.

**Documents:**

- Resolution No. 2020-40 A Resolution making supplemental budget contingency transfer of appropriation authority for fiscal year 2019-2020 (Airport Maintenance Fund).
- Resolution No. 2020-41 A Resolution making supplemental budget contingency transfer of appropriation authority for fiscal year 2019-2020 (Transient Lodging Tax Fund).



**RESOLUTION NO. 2020 - 40**

A Resolution making supplemental budget contingency transfer of appropriation authority for fiscal year 2019-2020 (Airport Maintenance Fund).

**RECITAL:**

This resolution transfers appropriations from the Airport Maintenance Fund contingency to that fund's capital outlay category. A contingency transfer is necessary because activities planned to be completed in the prior FY2018-19 year were actually carried out in the current FY2019-20 budget period. Capital expenditures within the Airport Maintenance and Operations program appropriation are increased by a total of \$80,000.

Oregon Revised Statute (ORS) 294.463(2) allows a governing body to authorize a transfer of appropriation authority after a budget has been adopted by passing a resolution or ordinance. Transfers may be made from an operating contingency appropriation to the appropriation category from which it will be expended. Because the contingency transfer does not exceed 15%, this contingency transfer may be carried out through a resolution.

This resolution transfers appropriation authority of \$80,000 from contingency to the capital outlay category, Airport Maintenance and Operations program account.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF McMinnville, OREGON** that the following transfer of appropriation authority under the fiscal year 2019-2020 City of McMinnville Amended Budget is hereby made, to wit:

<u><b>Airport Maintenance Fund:</b></u>	<u><b>Adopted B udget</b></u>	<u><b>Budget Adj ustment</b></u>	<u><b>Amended Budget</b></u>
<b>Requirements:</b>			
Airport Maintenance and Operations	\$ 423,278	80,000	503,278
Transfers Out	164,938	-	164,938
Contingencies	<u>300,000</u>	<u>(80,000) -</u>	<u>220,000</u>
Total Requirements	<u><b>\$ 888,216</b></u>	<u><b>0</b></u>	<u><b>\$ 888,216</b></u>

Adopted by the Common Council of the City of McMinnville at a regular meeting held the 23rd day of June 2020 by the following votes:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Approved this 23<sup>rd</sup> day of June 2020.

\_\_\_\_\_  
MAYOR

Approved as to form:

Attest:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
City Recorder

**RESOLUTION NO. 2020 - 41**

A Resolution making supplemental budget contingency transfer of appropriation authority for fiscal year 2019-2020 (Transient Lodging Tax Fund).

**RECITAL:**

This resolution transfers appropriations from Transient Lodging Tax (TLT) Fund contingency to the TLT Fund materials and services category. A contingency transfer is necessary due to a change in budgeting and accounting practice this fiscal year. All current year revenues starting in FY2019-20 will flow through the fund's accounts as a current year outlay. Specifically, instead of budgeting the disbursement to Visit McMinnville for its 70% of the final quarter's receipts as a contingency, it will be budgeted as a current year expense.

Oregon Revised Statute (ORS) 294.463(2) allows a governing body to authorize a transfer of appropriation authority after a budget has been adopted by passing a resolution or ordinance. Transfers may be made from an operating contingency appropriation to the appropriation category from which it will be expended. Because the contingency transfer does not exceed 15%, this contingency transfer may be carried out through a resolution.

This resolution transfers appropriation authority of \$225,000 from contingency to the materials and services category, tourism promotion and programs account.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF McMinnville, OREGON** that the following transfer of appropriation authority under the fiscal year 2019-2020 City of McMinnville Amended Budget is hereby made, to wit:

<u>TLT Fund:</u>	<u>Adopted Budget</u>	<u>Budget Adj ustment</u>	<u>Amended Budget</u>
<b>Requirements:</b>			
Tourism Promotion and Programs	860,033	225,000	1,085,033
Transfers Out to Other Funds	402,001		402,001
Contingency	248,232	(225,000)	23,232
Total Requirements	<u>\$1,510,266</u>	-----	<u>\$1,510,266</u>

This Resolution will take effect immediately upon passage and shall continue in full force and effect until revoked or replaced.

Adopted by the Common Council of the City of McMinnville at a regular meeting held the 23rd day of June 2020 by the following votes:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Approved this 23<sup>rd</sup> day of June 2020.

\_\_\_\_\_  
MAYOR

Approved as to form:

Attest:

\_\_\_\_\_  
City Attorney  
Resolution No. 2020-41  
Effective Date: June 23, 2020  
Page 1 of 1

\_\_\_\_\_  
City Recorder



**City of McMinnville**  
**Finance Department**  
230 NE Second Street  
McMinnville, OR 97128  
(503) 434-2350

[www.mcminnvilleoregon.gov](http://www.mcminnvilleoregon.gov)

## STAFF REPORT

**DATE:** June 23, 2020  
**TO:** Jeff Towery, City Manager  
**FROM:** Jennifer Cuellar, Finance Director  
**SUBJECT:** A Resolution adopting the budget for fiscal year beginning July 1, 2020; making the appropriations; imposing the property taxes; and categorizing the property taxes.  
**MANDATE:** ORS 294.456

---

### STRATEGIC PRIORITY & GOAL:



#### CITY GOVERNMENT CAPACITY

Strengthen the City's ability to prioritize & deliver municipal services with discipline and focus.

**OBJECTIVES: Identify and focus on the City's core services**

#### Report in Brief:

Oregon Revised Statute (ORS) 294.456 requires the City to enact a resolution to adopt the City's budget for the fiscal year. Resolution 2020-42 adopts the FY2020-21 budget for the fiscal year beginning July 1, 2020, makes appropriations, imposes property taxes, and categorizes the property taxes, as required by the ORS.

ORS 294.456 also allows the City Council to make changes to the budget that was approved by the Budget Committee. If a change increases expenditures by more than 10 percent, the City must publish a revised financial summary and hold a second budget hearing before the adjusted budget can be adopted. The changes do not require an additional hearing.

#### Discussion of Changes in Budget Appropriation Levels:

A handful of changes to the 2020-21 Budget approved by the Budget Committee on May 18, 2020, are included in the Budget that is being presented to the Council for adoption. The attached schedule shows the difference for each fund between the approved and appropriation budget by appropriation category. The notated reason for the changes are as follows:

1. **All funds with payroll** show a small reduction in program cost because the health insurance actual rates came in a hair under the 3.6% increase estimate
2. **Across all funds with transfers for support services** the slightly lower medical cost means transfers out to reimburse the General Fund and IS for support services decreased as well
3. Covid-19 small business support program timing moved to FY2020-21
4. Projects in Planning Department (\$40,000), Fire Department (\$137,375) and Library (\$50,000) previously scheduled in FY2019-20 will take place in FY2020-21. This increase results in no net

change on the City's financial position as the projects were removed from the FY2019-20 estimates (causing beginning fund balance in FY2020-21 to rise) and added as FY2020-21 appropriations for the same amount.

5. The collective bargaining agreement with the McMinnville Police Department was ratified on May 5, 2020. The fiscal impact on the FY2020-21 budget was calculated and included in the appropriation resolution.
6. In reviewing the approved budget's numbers for any needed updates, an error by Finance was uncovered in the Parks and Recreation Department budget. Professional services funds (\$89,000) in the FY2019-20 budget were identified in February as needing to be shifted to the FY2020-21 budget due to Covid-19 related project delays; the funds were taken out of the prior year estimates but were not added to the upcoming budget year's proposed appropriation. Gold stars to the Parks and Recreation Department for noticing this discrepancy!
7. A potential Library grant (\$40,000) was included in the FY2020-21 approved budget; we have since received word that the grant was not awarded so the revenue and grant funded part time staffing cost were removed from the appropriation resolution.
8. The Transient Lodging Tax forecast was updated, resulting in a \$110,000 decline in revenue and the related expense

The net impact of the budget updates made since May 18, 2020, resulted in small additions to FY2020-21 unappropriated ending fund balance across the city, though the General Fund saw only a \$656 increase (see page 4 of the attached schedule).

**Recommendation:**

Approve the Resolution

**Attachments:**

- FY21 Budget Appropriation compared to Approved
- Resolution 2020-42, A resolution adopting the budget for fiscal year beginning July 1, 2020; making the appropriations; imposing the property taxes; and categorizing the property taxes.

# City of McMinnville

## FY21 Budget Appropriation compared to Approved

<u>Fund, Dept and Budget Category</u>	<u>Approved May 18</u>	<u>Changes</u>	<u>Appropriation</u>
<b>General Fund</b>			
Administration	1,408,392	99,430	1,507,822 <sup>1, 3</sup>
Finance	692,972	(2,170)	690,802 <sup>1</sup>
Engineering	1,099,466	(1,229)	1,098,237 <sup>1</sup>
Planning	1,689,304	39,196	1,728,500 <sup>1, 4</sup>
Police	9,297,862	32,828	9,330,690 <sup>1, 5</sup>
Muni Court	552,290	(405)	551,885 <sup>1</sup>
Fire	9,152,778	133,534	9,286,312 <sup>1, 4</sup>
Park+Rec	3,474,822	88,199	3,563,021 <sup>1, 6</sup>
Park Maint	1,406,558	(906)	1,405,652 <sup>1</sup>
Library	1,903,035	19,361	1,922,396 <sup>1, 4, 7</sup>
Debt	735,626	0	735,626
Transfers	1,407,989	(368)	1,407,621 <sup>1</sup>
Contingency	1,900,000	0	1,900,000
<b>General Fund Total</b>	<b>34,721,094</b>	<b>407,470</b>	<b>35,128,564</b>
<b>Special Assessment Fund</b>			
Program	510,000	0	510,000
Transfers	6,982	(5)	6,977 <sup>1</sup>
Contingency	35,000	0	35,000
<b>Special Assessment Total</b>	<b>551,982</b>	<b>(5)</b>	<b>551,977</b>
<b>Transient Lodging Fund</b>			
Program	791,644	(76,973)	714,671 <sup>8</sup>
Transfers	372,956	(33,027)	339,929 <sup>8</sup>
<b>Transient Lodging Fund Total</b>	<b>1,164,600</b>	<b>(110,000)</b>	<b>1,054,600</b>
<b>Telecommunications Fund</b>			
Program	244,250	0	244,250
Contingency	1,500	0	1,500
<b>Telecommunications Fund Total</b>	<b>245,750</b>	<b>0</b>	<b>245,750</b>

<u>Fund, Dept and Budget Category</u>	<u>Approved May 18</u>	<u>Changes</u>	<u>Appropriation</u>
<b>Emergency Communications Fund</b>			
Program	930,551	0	930,551
Debt	37,173	0	37,173
Contingency	45,000	0	45,000
<b>Emergency Comms Fund Total</b>	<b>1,012,724</b>	<b>0</b>	<b>1,012,724</b>
<b>Street Fund</b>			
Program	2,114,780	(1,029)	2,113,751 <sup>1</sup>
Transfers	917,392	(1,180)	916,212 <sup>2</sup>
Contingency	500,000	0	500,000
<b>Street Fund Total</b>	<b>3,532,172</b>	<b>(2,209)</b>	<b>3,529,963</b>
<b>Airport Maintenance Fund</b>			
Program	423,150	0	423,150
Transfers	98,560	(370)	98,190 <sup>2</sup>
Contingency	300,000	0	300,000
<b>Airport Maintenance Fund Total</b>	<b>821,710</b>	<b>(370)</b>	<b>821,340</b>
<b>Transportation Fund</b>			
Program	5,217,900	0	5,217,900
Debt	201,249	0	201,249
Transfers	144,825	(572)	144,253 <sup>2</sup>
Contingency	750,000	0	750,000
<b>Transportation Fund Total</b>	<b>6,313,974</b>	<b>(572)</b>	<b>6,313,402</b>
<b>Park Development Fund</b>			
Program	502,500	0	502,500
Transfers	58,131	(12)	58,119 <sup>2</sup>
Contingency	500,000	0	500,000
<b>Park Development Fund Total</b>	<b>1,060,631</b>	<b>(12)</b>	<b>1,060,619</b>
<b>Debt Service Fund</b>			
Debt	3,734,950	0	3,734,950
<b>Debt Service Total</b>	<b>3,734,950</b>	<b>0</b>	<b>3,734,950</b>

<u>Fund, Dept and Budget Category</u>	<u>Approved May 18</u>	<u>Changes</u>	<u>Appropriation</u>
<b>Building Fund</b>			
Program	729,368	(486)	728,882 <sup>1</sup>
Transfers	27,975	(23)	27,952 <sup>2</sup>
Contingency	75,000	0	75,000
<b>Building Fund Total</b>	<b>832,343</b>	<b>(509)</b>	<b>831,834</b>
<b>Wastewater Services Fund</b>			
Program	4,865,376	(2,200)	4,863,176 <sup>1</sup>
Transfers	6,591,613	(1,372)	6,590,241 <sup>2</sup>
Contingency	900,000	0	900,000
<b>WW Services Fund Total</b>	<b>12,356,989</b>	<b>(3,572)</b>	<b>12,353,417</b>
<b>Wastewater Capital Fund</b>			
Program	9,910,500	0	9,910,500
Transfers	943,899	(623)	943,276 <sup>2</sup>
Contingency	1,500,000	0	1,500,000
<b>Wastewater Capital Fund Total</b>	<b>12,354,399</b>	<b>(623)</b>	<b>12,353,776</b>
<b>Information Services Fund</b>			
Program	1,330,041	(439)	1,329,602 <sup>1</sup>
Contingency	75,000	0	75,000
<b>Information Services Fund Total</b>	<b>1,405,041</b>	<b>(439)</b>	<b>1,404,602</b>
<b>Insurance Services Fund</b>			
Program	1,240,750	0	1,240,750
Transfers	694,467	(41)	694,426 <sup>2</sup>
Contingency	150,000	0	150,000
<b>Insurance Services Total</b>	<b>2,085,217</b>	<b>(41)</b>	<b>2,085,176</b>

<b>Fund, Dept and Budget Category</b>	<b>Approved May 18</b>	<b>Changes</b>	<b>Appropriation</b>
<b>Total City of McMinnville</b>			
Program	59,488,289	326,711	59,815,000
Debt	4,708,998	0	4,708,998
Transfers	11,264,789	(37,593)	11,227,196
Contingency	6,731,500	0	6,731,500
<b>City of McMinnville</b>	<b>82,193,576</b>	<b>289,118</b>	<b>82,482,694</b>
<b>Unappropriated Ending Fund Balance</b>			
General Fund	618,714	656	619,370
Wastewater Services + Capital	28,034,093	34,195	28,068,288
Transportation Fund	1,506,337	572	1,506,909
Debt Service Fund	1,182,147	0	1,182,147
Building Fund	1,047,088	659	1,047,747
Internal Service Funds	954,792	19,904	974,696
Street Fund	699,584	39,209	738,793
Park Development Fund	611,086	12	611,098
Other Funds	335,918	375	336,293
<b>Unappropriated End Fund Bal Total</b>	<b>34,989,759</b>	<b>95,582</b>	<b>35,085,341</b>
<b>Total City of McMinnville Budget</b>	<b>117,183,335</b>	<b>384,700</b>	<b>117,568,035</b>



RESOLUTION NO. 2020 - 42

A Resolution adopting the budget for the fiscal year beginning July 1, 2020; making the appropriations; imposing the property taxes; and categorizing the property taxes.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF McMinnville, OREGON, as follows:

**1. Adopting the Budget:** The City Council for the City of McMinnville hereby adopts the budget for 2020 - 2021, now on file at City Hall, 230 NE Second Street, McMinnville, Oregon, as approved by the Budget Committee and amended by the City Council, in the sum of **117,568,035**

**2. Making Appropriations:** The amounts for the fiscal year beginning July 1, 2020 are for the purposes shown below and are hereby appropriated as follows:

**General Fund**

Administration	1,507,822
Finance	690,802
Engineering	1,098,237
Planning	1,728,500
Police	9,330,690
Municipal Court	551,885
Fire	9,286,312
Parks & Recreation	3,563,021
Park Maintenance	1,405,652
Library	1,922,396
Not Allocated to Organizational Unit or Program:	
Debt Service	735,626
Transfers Out To Other Funds	1,407,621
Operating Contingencies	1,900,000
<b>Total General Fund Appropriation</b>	<b>\$ 35,128,564</b>

**Special Assessment Fund**

Community Assessments	510,000
Transfers Out To Other Funds	6,977
Operating Contingencies	35,000
<b>Total Special Assessment Fund Appropriation</b>	<b>\$ 551,977</b>

**Transient Lodging Tax Fund**

Tourism Promotion and Programs	714,671
Transfers out to Other Funds	339,929
<b>Total Transient Lodging Tax Fund Appropriation</b>	<b>\$ 1,054,600</b>

**Telecommunications Fund**

Public Education Access	244,250
Operating Contingencies	1,500
<b>Total Telecommunications Fund Appropriation</b>	<b>\$ 245,750</b>

**Emergency Communications Fund**

911 Emergency Communications	930,551
Debt Service	37,173
Operating Contingencies	45,000

**Total Emergency Communications Fund Appropriation \$ 1,012,724**

**Street (State Gas Tax) Fund**

Street Maintenance and Improvements	2,113,751
Transfers Out To Other Funds	916,212
Operating Contingencies	500,000

**Total Street (State Gas Tax) Fund Appropriation \$ 3,529,963**

**Airport Maintenance Fund**

Airport Maintenance and Operations	423,150
Transfers Out To Other Funds	98,190
Operating Contingencies	300,000

**Total Airport Maintenance Fund Appropriation \$ 821,340**

**Transportation Fund**

Street Capital Improvements	5,217,900
Debt Service	201,249
Transfers Out To Other Funds	144,253
Project Contingencies	750,000

**Total Transportation Fund Appropriation \$ 6,313,402**

**Park Development Fund**

Park Acquisition and Improvements	502,500
Transfers Out To Other Funds	58,119
Project Contingencies	500,000

**Total Park Development Fund Appropriation \$ 1,060,619**

**Debt Service Fund**

General Obligation Bond Debt Service	3,734,950
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**Total Debt Service Fund Appropriation \$ 3,734,950**

**Building Fund**

Building Plan Review and Inspection	728,882
Transfers Out To Other Funds	27,952
Operating Contingencies	75,000

**Total Building Fund Appropriation \$ 831,834**

**Wastewater Services Fund**

Wastewater Services Program	4,863,176
Transfers Out To Other Funds	6,590,241
Operating Contingencies	900,000

**Total Wastewater Services Fund Appropriation \$ 12,353,417**

**Wastewater Capital Fund**

Sewer Capital Improvements	9,910,500
Transfers Out To Other Funds	943,276
Project Contingencies	1,500,000

**Total Wastewater Capital Fund Appropriation \$ 12,353,776**

**Information Systems & Services Fund**

Information Technology Services	1,329,602
Operating Contingencies	75,000

**Total Information Systems & Services Fund Appropriation \$ 1,404,602**

**Insurance Services Fund**

Property, Liability and Workers Compensation Insurance	1,240,750
Transfers Out To Other Funds	694,426
Operating Contingencies	150,000

**Total Insurance Services Fund Appropriation \$ 2,085,176**

**Total Appropriations, All Funds \$ 82,482,694**

Total Unappropriated and Reserved Amounts, All Funds 35,085,341

**Total Adopted Budget 117,568,035**

**3. Imposing & Categorizing Property Taxes:** The City Council for the City of McMinnville hereby imposes the property taxes provided for in the Adopted Budget at the rate of \$5.0200 per \$1,000 of assessed value for general operations and in the amount of \$3,791,459 for general obligation bond debt service; and that these taxes are hereby imposed and categorized for tax year 2020 - 2021 upon the assessed value of all taxable property within the City.

	<b>Subject to General Government Limitation</b>	<b>Excluded from General Government Limitation</b>
<b>General Fund</b>	\$5.0200 / \$1,000	
<b>General Obligation Bond Debt Service Fund</b>		3,791,459
<b>Category Totals</b>	<b>\$5.0200 / \$1,000</b>	<b>3,791,459</b>

This resolution shall take effect immediately upon passage and shall continue in full force and effect until revoked or replaced.

Adopted by the Common Council of the City of McMinnville at a regular meeting held the 23rd day of June 2020 by the following votes:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Approved this 23rd day of June 2020.

\_\_\_\_\_  
MAYOR

Approved as to form:

Attest:

\_\_\_\_\_  
CITY ATTORNEY

\_\_\_\_\_  
CITY RECORDER

**From:** [Chris Chenoweth](#)  
**To:** [Chris Chenoweth](#); [Scott Hill](#); [Sal Peralta](#); [Wendy Stassens](#); [Kellie Menke](#); [Zack Geary](#); [Remy Drabkin](#); [Adam Garvin](#); [Claudia Cisneros](#)  
**Subject:** Thoughts  
**Date:** Wednesday, June 10, 2020 3:46:17 PM

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**This message originated outside of the City of McMinnville.**

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Mayor Hill and members of the Council,

I want you all to know I appreciate the efforts and energy you are all expending on behalf of the city. We are in trying times to say the least.

I also want you to know I am pleased to see both the peaceful articulating of ideas and the thoughtful response to them from our cities leaders.

I appreciated seeing all the faces and hearing all the voices that were relatively new to the process last night. We need civic involvement. However, I have to say I left the meeting feeling a little uneasy at some of the direction the comments of the Councilors were taking toward the end. While there was a strong presence yesterday, it was one that predominantly only representing one point of view.

As you move forward I think it important to realize that it is not a majority that view "defunding" as a solution for this community. There are many, many people in this community who adamantly oppose "defunding" the police. There are many differing views on this event and the possible solutions to it. There are many who believe it inappropriate to convict police departments across the country for the behavior of the very, very few officers in very, very few police departments.

Most I speak to would rather see a thorough investigation completed, a court case had, an investigation by the Minneapolis Police Department into whether or not Mr. Chauvin was acting within guidelines (He better not have been), and some thoughtful analysis on prevention before action is taken by any department. The vast majority do not believe that convicting the McMinnville Police Department based on the actions of 1-4 officers in the Minneapolis Police Department is appropriate. Yet "defunding" is doing exactly that. It is assuming that the McMinnville Police Department, in its current form, is incapable of doing its job.

A reasoned and careful approach is always better than reacting. The press and the dividers do enough reacting, our leaders need to avoid it.

While based on all the facts we know the death of Mr. Floyd is beyond comprehension, it does not follow that we need to rethink everything in the wake of it. I think there are some key facts we know that cannot get lost in the emotionalism of a senseless death.

Here is what it does mean:

1. Mr. Chauvin and those who assisted in this need to face a court with a jury of their peers to

determine culpability.

2. The family of Mr. Floyd need a day in civil court to determine the cities, and officers involved, financial culpability.
3. A determination needs to be made as to whether Mr. Chauvin was acting within the framework provided by The Minneapolis Police Department to its officers.
4. If it was within the framework, that framework needs to be thoroughly reviewed to ensure this never happens again.

Here is what it does not mean:

1. It does not mean racism definitively played a role. It might have, it might not have, but reacting as if it definitively did is an emotional reaction not backed by the facts.
2. It does not mean all police are problems and we need to redesign all police departments throughout the country to limit their size, scope and power.
3. It does not justify the looting, property destruction, violence and murder that came in its wake.

I am asking you not to defund our police department. We all know that realistically our police departments are underfunded, undermanned and are asked to do more than they possibly can, due to what we call "limited resources". Further cutting the number of police officers is not a viable solution. Most of the social services recommended by those pushing for "defunding" are already provided by the county and it would just be redundant and thus a waste of resources to hamstring the police by further cuts.

I understand the genuine concern and pain some feel. I understand the perception that race played a role. I understand the need to find a solution to the problems inner city police departments face in trying to address crime and not become biased and jaded toward a subset of our population. I understand the need to address both the racism and perceived racism that continues to plague our society. These are all legitimate emotions and feelings.

I do not understand the desire to cut the police department when they already are not able to follow up, arrest and prosecute many crimes to include most residential property crimes. Please do not fall into the trap of needing to do "something" that political leaders often do. Please do not react. Please do not allow the emotion of the moment to get you out in front of your skis. The result will be not only devastating to you, but also for the rest of us.

Chris Chenoweth

From: [Scott Hill](#)  
To: [Claudia Cisneros](#)  
Subject: Fwd: 2020-2021 City Budget  
Date: Tuesday, June 9, 2020 5:36:53 PM

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Sent from my iPad

Begin forwarded message:

**From:** alisha Bernard <hiimalisha@gmail.com>  
**Date:** June 9, 2020 at 5:11:45 PM PDT  
**To:** Scott Hill <Scott.Hill@mcminnvilleoregon.gov>  
**Cc:** Sal Peralta <Sal.Peralta@mcminnvilleoregon.gov>, Wendy Stassens <Wendy.Stassens@mcminnvilleoregon.gov>, Kellie Menke <Kellie.Menke@mcminnvilleoregon.gov>, Zack Geary <Zack.Geary@mcminnvilleoregon.gov>, Remy Drabkin <Remy.Drabkin@mcminnvilleoregon.gov>, Adam Garvin <Adam.Garvin@mcminnvilleoregon.gov>  
**Subject:** 2020-2021 City Budget

**This message originated outside of the City of McMinnville.**

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Hello,

My name is Alisha McMullen and I am a resident of McMinnville, OR. In the wake of the racist police murder of George Floyd and the subsequent protests being met with horrible acts of police brutality across the nation, I believe it is in the best interest for communities nationwide to defund their police forces. It is my understanding that you will be voting on the proposed 2020-2021 City Budget this month. Although the budget proposal already in motion includes a \$35,458 decrease in Police funding, it seems to me that the \$9,361,656 proposal, (almost a third of our city's budget,) is too much. I must urge you to propose a further decrease in funding of the police department.

Policing plays a strong role in McMinnville enforcing racism and social control of communities of color and other historically oppressed groups through disempowerment, displacement, and repression. Maintaining over-funding to the department directly perpetuates the racial and financial inequality in our community that grows more diverse by the day. The COVID-19 crisis has already put a strain on city resources and the financial and physical wellness of the community. During a time of great need for Oregonians, a new budget proposal reallocating funds from the police budget to other departments and programs across the board would be greatly beneficial, and could also tie into all 5 points of the Mac-Town 2032 Strategic Plan.

Through this reallocation of funds, childcare programs such as KOB and

the STARS summer camp could become much more affordable, if not free. Students and children involved in these programs could also be provided access to many more resources such as meals to take home or available wellness counselors. Healthcare, including access to public restrooms in order to maintain basic hygiene, regular meals, and other resources could be provided to our under-privileged citizens. Extra funding to many other departments and programs throughout the city would serve to benefit community safety and resiliency, economic prosperity, city-wide engagement and inclusion, the growth and development of the community's character, and would help further the capacity of the city government.

While the need for systemic change in how the city approaches the care and safety for its increasingly diverse population does not end here, proposing a city budget decrease to the McMinnville Police Department is one of many steps in the right direction. I hope that you will take these requests seriously and do the right thing at the budget hearings this month.

Thank you,  
Alisha McMullen



**From:** [Scott Hill](#)  
**To:** [Claudia Cisneros](#)  
**Subject:** Fwd: McMinnville PD Budget  
**Date:** Tuesday, June 9, 2020 5:37:13 PM

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Sent from my iPad

Begin forwarded message:

**From:** Lilia Hinds <liliahinds@gmail.com>  
**Date:** June 9, 2020 at 4:58:25 PM PDT  
**To:** Scott Hill <Scott.Hill@mcminnvilleoregon.gov>  
**Subject:** McMinnville PD Budget

**This message originated outside of the City of McMinnville.**

---

Hello,

My name is Lilia Hinds and I grew up in McMinnville, OR. In the wake of the racist police murder of George Floyd and the subsequent protests being met with horrible acts of police brutality across the nation, I believe it is in the best interest for communities nationwide to defund their police forces. It is my understanding that you will be voting on the proposed 2020-2021 City Budget this month. Although the budget proposal already in motion includes a \$35,458 decrease in Police funding, it seems to me that the \$9,361,656 proposal, (almost a third of our city's budget,) is too much. I must urge you to propose a further decrease in funding of the police department.

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community safety and resiliency, economic prosperity, city-wide engagement and inclusion, the growth and development of the community's character, and would help further the capacity of the city government.

While the need for systemic change in how the city approaches the care and safety for its increasingly diverse population does not end here, proposing a city budget decrease to the McMinnville Police Department is one of many steps in the right direction. I hope that you will take these requests seriously and do the right thing at the budget hearings this month.

Thank you,  
Lilia H.

Sent from my iPhone

From: [Scott Hill](#)  
To: [Claudia Cisneros](#)  
Subject: Fwd: Defund MPD  
Date: Tuesday, June 9, 2020 9:44:30 PM

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Sent from my iPad

Begin forwarded message:

**From:** Anna Cinnamon <annacinnamon@outlook.com>  
**Date:** June 9, 2020 at 6:54:48 PM PDT  
**To:** Scott Hill <Scott.Hill@mcminnvilleoregon.gov>, Wendy Stassens <Wendy.Stassens@mcminnvilleoregon.gov>, Kellie Menke <Kellie.Menke@mcminnvilleoregon.gov>, Zack Geary <Zack.Geary@mcminnvilleoregon.gov>, Remy Drabkin <Remy.Drabkin@mcminnvilleoregon.gov>, Adam Garvin <Adam.Garvin@mcminnvilleoregon.gov>, Sal Peralta <Sal.Peralta@mcminnvilleoregon.gov>  
**Subject:** Defund MPD

**This message originated outside of the City of McMinnville.**

---

Hello,

My name is Anna Cinnamon and I am a resident of McMinnville, OR. In the wake of the racist police murder of George Floyd and the subsequent protests being met with horrible acts of police brutality across the nation, I believe it is in the best interest for communities nationwide to defund their police forces. It is my understanding that you will be voting on the proposed 2020-2021 City Budget this month. Although the budget proposal already in motion includes a \$35,458 decrease in Police funding, it seems to me that the \$9,361,656 proposal, (almost a third of our city's budget,) is too much. I must urge you to propose a further decrease in funding of the police department.

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access to many more resources such as meals to take home or available wellness counselors. Healthcare, including access to public restrooms in order to maintain basic hygiene, regular meals, and other resources could be provided to our under-privileged citizens. Extra funding to many other departments and programs throughout the city would serve to benefit community safety and resiliency, economic prosperity, city-wide engagement and inclusion, the growth and development of the community's character, and would help further the capacity of the city government.

While the need for systemic change in how the city approaches the care and safety for its increasingly diverse population does not end here, proposing a city budget decrease to the McMinnville Police Department is one of many steps in the right direction. I hope that you will take these requests seriously and do the right thing at the budget hearings this month.

Thank you,  
Anna Cinnamon

**From:** [Scott Hill](#)  
**To:** [Claudia Cisneros](#)  
**Subject:** Fwd: 2020-2021 City Budget  
**Date:** Tuesday, June 9, 2020 9:44:54 PM

---

Sent from my iPad

Begin forwarded message:

**From:** Tracy Reilly <tracy.reilly@gmail.com>  
**Date:** June 9, 2020 at 6:30:43 PM PDT  
**To:** Scott Hill <Scott.Hill@mcminnvilleoregon.gov>, Sal Peralta <Sal.Peralta@mcminnvilleoregon.gov>, Wendy Stassens <Wendy.Stassens@mcminnvilleoregon.gov>, Kellie Menke <Kellie.Menke@mcminnvilleoregon.gov>, Zack Geary <Zack.Geary@mcminnvilleoregon.gov>, Remy Drabkin <Remy.Drabkin@mcminnvilleoregon.gov>, Adam Garvin <Adam.Garvin@mcminnvilleoregon.gov>  
**Subject:** 2020-2021 City Budget

**This message originated outside of the City of McMinnville.**

---

Hello,

My name is Tracy Reilly and I am a resident of McMinnville, OR. In the wake of the racist police murder of George Floyd and the subsequent protests being met with horrible acts of police brutality across the nation, I believe it is in the best interest for communities nationwide to defund their police forces. It is my understanding that you will be voting on the proposed 2020-2021 City Budget this month. Although the budget proposal already in motion includes a \$35,458 decrease in Police funding, it seems to me that the \$9,361,656 proposal, (almost a third of our city's budget,) is too much. I must urge you to propose a further decrease in funding of the police department.

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proposal reallocating funds from the police budget to other departments and programs across the board would be greatly beneficial, and could also tie into all 5 points of the Mac-Town 2032 Strategic Plan.

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While the need for systemic change in how the city approaches the care and safety for its increasingly diverse population does not end here, proposing a city budget decrease to the McMinnville Police Department is one of many steps in the right direction. I hope that you will take these requests seriously and do the right thing at the budget hearings this month.

Thank you,

## Tracy Reilly

Tracy Reilly  
637 NW 11th St  
tracy.reilly@gmail.com  
360.393.0501

Sent from my iPhone

**From:** [Scott Hill](#)  
**To:** [Claudia Cisneros](#)  
**Subject:** Fwd: Police budget cuts  
**Date:** Wednesday, June 10, 2020 7:58:49 AM

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Sent from my iPad

Begin forwarded message:

**From:** Sammy Arciga <naveenarciga@gmail.com>  
**Date:** June 10, 2020 at 2:26:25 AM PDT  
**To:** Scott Hill <Scott.Hill@mcminnvilleoregon.gov>, "sal.peralta@mcminnville.gov" <sal.peralta@mcminnville.gov>, Kellie Menke <Kellie.Menke@mcminnvilleoregon.gov>, "zack.geary@mcminnvilleoregon.gov" <zack.geary@mcminnvilleoregon.gov>, Remy Drabkin <Remy.Drabkin@mcminnvilleoregon.gov>  
**Subject:** Police budget cuts

**This message originated outside of the City of McMinnville.**

---

Hello,

My name is Samantha Arciga Mendoza and I am a resident of McMinnville, OR. I am A proud Hispanic America 22 year old, I was born and raised in McMinnville. My mother is a US citizen and my father a permanent resident. My family and myself have paid taxes to our community and work hard within our county. In the wake of the racist police murder of George Floyd and the subsequent protests being met with horrible acts of police brutality across the nation, I believe it is in the best interest for communities nationwide to defund their police forces. It is my understanding that you will be voting on the proposed 2020-2021 City Budget this month. Although the budget proposal already in motion includes a \$35,458 decrease in Police funding, it seems to me that the \$9,361,656 proposal, (almost a third of our city's budget,) is too much. I must urge you to propose a further decrease in funding of the police department.

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While the need for systemic change in how the city approaches the care and safety for its increasingly diverse population does not end here, proposing a city budget decrease to the McMinnville Police Department is one of many steps in the right direction. I hope that you will take these requests seriously and do the right thing at the budget hearings this month. We the people have spoken and ask you do what's right and hear our voice.

Thank you,  
Samantha Arciga Mendoza



**From:** [Scott Hill](#)  
**To:** [Claudia Cisneros](#)  
**Subject:** Fwd: City Budget Proposal  
**Date:** Wednesday, June 10, 2020 7:59:10 AM

---

Sent from my iPad

Begin forwarded message:

**From:** Benjamin Sparrow <[bsparrow2020@gmail.com](mailto:bsparrow2020@gmail.com)>  
**Date:** June 9, 2020 at 6:00:19 PM PDT  
**To:** Scott Hill <[Scott.Hill@mcminnvilleoregon.gov](mailto:Scott.Hill@mcminnvilleoregon.gov)>  
**Subject:** **City Budget Proposal**

This message originated outside of the City of McMinnville.

Hello Mayor Scott Hill,

My name is Benjamin Sparrow and I am a resident of McMinnville, OR. In the wake of the racist police murder of George Floyd and the subsequent protests being met with horrible acts of police brutality across the nation, I believe it is in the best interest for communities nationwide to defund their police forces. It is my understanding that you will be voting on the proposed 2020-2021 City Budget this month. Although the budget proposal already in motion includes a \$35,458 decrease in Police funding, it seems to me that the \$9,361,656 proposal, (almost a third of our city's budget,) is too much. I must urge you to propose a further decrease in funding of the police department.

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the city government.

While the need for systemic change in how the city approaches the care and safety for its increasingly diverse population does not end here, proposing a city budget decrease to the McMinnville Police Department is one of many steps in the right direction. I hope that you will take these requests seriously and do the right thing at the budget hearings this month.

Thank you,  
Benjamin Sparrow  
1443 NE Grandhaven Dr  
bsparrow2020@gmail.com  
971-901-2573

**From:** [Scott Hill](#)  
**To:** [Claudia Cisneros](#)  
**Subject:** Fwd:  
**Date:** Wednesday, June 10, 2020 7:59:28 AM

---

Sent from my iPad

Begin forwarded message:

**From:** Ariana Grimaldo <arianagrimaldo75@gmail.com>  
**Date:** June 9, 2020 at 5:41:10 PM PDT  
**To:** Kellie Menke <Kellie.Menke@mcminnvilleoregon.gov>, Scott Hill <Scott.Hill@mcminnvilleoregon.gov>, Wendy Stassens <Wendy.Stassens@mcminnvilleoregon.gov>, Zack Geary <Zack.Geary@mcminnvilleoregon.gov>

**This message originated outside of the City of McMinnville.**

---

Hello,

My name is Ariana Grimaldo, and I am a resident of McMinnville, OR. In the wake of the racist police murder of George Floyd and the subsequent protests being met with horrible acts of police brutality across the nation, I believe it is in the best interest for communities nationwide to defund their police forces. It is my understanding that you will be voting on the proposed 2020-2021 City Budget this month. Although the budget proposal already in motion includes a \$35,458 decrease in Police funding, it seems to me that the \$9,361,656 proposal, (almost a third of our city's budget,) is too much. I must urge you to propose a further decrease in funding of the police department.

Policing plays a strong role in McMinnville enforcing racism and social control of communities of color and other historically oppressed groups through disempowerment, displacement, and repression. Maintaining over-funding to the department directly perpetuates the racial and financial inequality in our community that grows more diverse by the day. The COVID-19 crisis has already put a strain on city resources and the financial and physical wellness of the community. During a time of great need for Oregonians, a new budget proposal reallocating funds from the police budget to other departments and programs across the board would be greatly beneficial, and could also tie into all 5 points of the Mac-Town 2032 Strategic Plan.

Through this reallocation of funds, childcare programs such as KOB and the STARS summer camp could become much more affordable, if not free. Students and children involved in these programs could also be provided access to many more resources such as meals to take home or available wellness counselors. Healthcare, including access to public restrooms in order

to maintain basic hygiene, regular meals, and other resources could be provided to our under-privileged citizens. Extra funding to many other departments and programs throughout the city would serve to benefit community safety and resiliency, economic prosperity, city-wide engagement and inclusion, the growth and development of the community's character, and would help further the capacity of the city government.

While the need for systemic change in how the city approaches the care and safety for its increasingly diverse population does not end here, proposing a city budget decrease to the McMinnville Police Department is one of many steps in the right direction. I hope that you will take these requests seriously and do the right thing at the budget hearings this month.

Thank you,  
Ariana Grimaldo

**From:** [Scott Hill](#)  
**To:** [Claudia Cisneros](#)  
**Subject:** Fwd: Defunding Police  
**Date:** Wednesday, June 10, 2020 11:58:23 AM

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Sent from my iPhone

Begin forwarded message:

**From:** Charlotte Stuart <charlottestuart14@gmail.com>  
**Date:** June 10, 2020 at 11:15:20 AM PDT  
**To:** Sal Peralta <Sal.Peralta@mcminnvilleoregon.gov>, Wendy Stassens <Wendy.Stassens@mcminnvilleoregon.gov>, Kellie Menke <Kellie.Menke@mcminnvilleoregon.gov>, Zack Geary <Zack.Geary@mcminnvilleoregon.gov>, Remy Drabkin <Remy.Drabkin@mcminnvilleoregon.gov>, Adam Garvin <Adam.Garvin@mcminnvilleoregon.gov>, Scott Hill <Scott.Hill@mcminnvilleoregon.gov>  
**Subject:** Defunding Police

**This message originated outside of the City of McMinnville.**

---

Hello,

My name is Charlotte Stuart and I am a resident of McMinnville, OR. In the wake of the racist police murder of George Floyd and the subsequent protests being met with horrible acts of police brutality across the nation, I believe it is in the best interest for communities nationwide to defund their police forces. It is my understanding that you will be voting on the proposed 2020-2021 City Budget this month. Although the budget proposal already in motion includes a \$35,458 decrease in Police funding, it seems to me that the \$9,361,656 proposal, (almost a third of our city's budget,) is too much. I must urge you to propose a further decrease in funding of the police department.

Policing plays a strong role in McMinnville enforcing racism and social control of communities of color and other historically oppressed groups through disempowerment, displacement, and repression. Maintaining over-funding to the department directly perpetuates the racial and financial inequality in our community that grows more diverse by the day. The COVID-19 crisis has already put a strain on city resources and the financial and physical wellness of the community. During a time of great need for Oregonians, a new budget proposal reallocating funds from the police budget to other departments and programs across the board would be greatly beneficial, and could also tie into all 5 points of the Mac-Town 2032 Strategic Plan.

Through this reallocation of funds, childcare programs such as KOB and the STARS summer camp could become much more affordable, if not free.

Students and children involved in these programs could also be provided access to many more resources such as meals to take home or available wellness counselors. Healthcare, including access to public restrooms in order to maintain basic hygiene, regular meals, and other resources could be provided to our under-privileged citizens. Extra funding to many other departments and programs throughout the city would serve to benefit community safety and resiliency, economic prosperity, city-wide engagement and inclusion, the growth and development of the community's character, and would help further the capacity of the city government.

While the need for systemic change in how the city approaches the care and safety for its increasingly diverse population does not end here, proposing a city budget decrease to the McMinnville Police Department is one of many steps in the right direction. I hope that you will take these requests seriously and do the right thing at the budget hearings this month.

Thank you,  
Charlotte Stuart

**From:** [Scott Hill](#)  
**To:** [Claudia Cisneros](#)  
**Subject:** Fwd: Police defunding  
**Date:** Wednesday, June 10, 2020 11:58:39 AM

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Sent from my iPhone

Begin forwarded message:

**From:** rodney scholl <superrodne1@hotmail.com>  
**Date:** June 10, 2020 at 10:43:56 AM PDT  
**To:** Scott Hill <Scott.Hill@mcminnvilleoregon.gov>  
**Subject:** Police defunding

**This message originated outside of the City of McMinnville.**

---

Hello,

My name is Rodney Scholl and I am a resident of McMinnville, OR. In the wake of the racist police murder of George Floyd and the subsequent protests being met with horrible acts of police brutality across the nation, I believe it is in the best interest for communities nationwide to defund their police forces. It is my understanding that you will be voting on the proposed 2020-2021 City Budget this month. Although the budget proposal already in motion includes a \$35,458 decrease in Police funding, it seems to me that the \$9,361,656 proposal, (almost a third of our city's budget,) is too much. I must urge you to propose a further decrease in funding of the police department.

Policing plays a strong role in McMinnville enforcing racism and social control of communities of color and other historically oppressed groups through disempowerment, displacement, and repression. Maintaining over-funding to the department directly perpetuates the racial and financial inequality in our community that grows more diverse by the day. The COVID-19 crisis has already put a strain on city resources and the financial and physical wellness of the community. During a time of great need for Oregonians, a new budget proposal reallocating funds from the police budget to other departments and programs across the board would be greatly beneficial, and could also tie into all 5 points of the Mac-Town 2032 Strategic Plan.

Through this reallocation of funds, childcare programs such as KOB and the STARS summer camp could become much more affordable, if not free. Students and children involved in these programs could also be provided access to many more resources such as meals to take home or available wellness counselors. Healthcare, including access to public restrooms in order to maintain basic hygiene, regular meals, and other resources could be provided to our under-privileged citizens. Extra funding to many other

departments and programs throughout the city would serve to benefit community safety and resiliency, economic prosperity, city-wide engagement and inclusion, the growth and development of the community's character, and would help further the capacity of the city government.

While the need for systemic change in how the city approaches the care and safety for its increasingly diverse population does not end here, proposing a city budget decrease to the McMinnville Police Department is one of many steps in the right direction. I hope that you will take these requests seriously and do the right thing at the budget hearings this month.

Thank you,  
Rodney Scholl



**From:** [Scott Hill](#)  
**To:** [Claudia Cisneros](#)  
**Subject:** Fwd: defund MPD  
**Date:** Thursday, June 11, 2020 6:49:17 AM

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Sent from my iPhone

Begin forwarded message:

**From:** Grace Peak <[soccerstar.grace@gmail.com](mailto:soccerstar.grace@gmail.com)>  
**Date:** June 11, 2020 at 12:25:19 AM PDT  
**To:** Sal Peralta <[Sal.Peralta@mcminnvilleoregon.gov](mailto:Sal.Peralta@mcminnvilleoregon.gov)>, Wendy Stassens <[Wendy.Stassens@mcminnvilleoregon.gov](mailto:Wendy.Stassens@mcminnvilleoregon.gov)>, Kellie Menke <[Kellie.Menke@mcminnvilleoregon.gov](mailto:Kellie.Menke@mcminnvilleoregon.gov)>, Zack Geary <[Zack.Geary@mcminnvilleoregon.gov](mailto:Zack.Geary@mcminnvilleoregon.gov)>, Remy Drabkin <[Remy.Drabkin@mcminnvilleoregon.gov](mailto:Remy.Drabkin@mcminnvilleoregon.gov)>, Adam Garvin <[Adam.Garvin@mcminnvilleoregon.gov](mailto:Adam.Garvin@mcminnvilleoregon.gov)>, Scott Hill <[Scott.Hill@mcminnvilleoregon.gov](mailto:Scott.Hill@mcminnvilleoregon.gov)>  
**Subject:** defund MPD

**This message originated outside of the City of McMinnville.**

---

Hello,

My name is Grace Peak and I am a resident of McMinnville, OR. In the wake of the racist police murder of George Floyd and the subsequent protests being met with horrible acts of police brutality across the nation, I believe it is in the best interest for communities nationwide to defund their police forces. It is my understanding that you will be voting on the proposed 2020-2021 City Budget this month. Although the budget proposal already in motion includes a \$35,458 decrease in Police funding, it seems to me that the \$9,361,656 proposal, (almost a third of our city's budget,) is too much. I must urge you to propose a further decrease in funding of the police department.

Policing plays a strong role in McMinnville enforcing racism and social control of communities of color and other historically oppressed groups through disempowerment, displacement, and repression. Maintaining over-funding to the department directly perpetuates the racial and financial inequality in our community that grows more diverse by the day. The COVID-19 crisis has already put a strain on city resources and the financial and physical wellness of the community. During a time of great need for Oregonians, a new budget proposal reallocating funds from the police budget to other departments and programs across the board would be greatly beneficial, and could also tie into all 5 points of the Mac-Town 2032 Strategic Plan.

Through this reallocation of funds, childcare programs such as KOB and

the STARS summer camp could become much more affordable, if not free. Students and children involved in these programs could also be provided access to many more resources such as meals to take home or available wellness counselors. Healthcare, including access to public restrooms in order to maintain basic hygiene, regular meals, and other resources could be provided to our under-privileged citizens. Extra funding to many other departments and programs throughout the city would serve to benefit community safety and resiliency, economic prosperity, city-wide engagement and inclusion, the growth and development of the community's character, and would help further the capacity of the city government.

While the need for systemic change in how the city approaches the care and safety for its increasingly diverse population does not end here, proposing a city budget decrease to the McMinnville Police Department is one of many steps in the right direction. I hope that you will take these requests seriously and do the right thing at the budget hearings this month.

Thank you,  
Grace Peak

**From:** [Scott Hill](#)  
**To:** [Claudia Cisneros](#)  
**Subject:** Fwd: McMinnville budget 2020-2021  
**Date:** Thursday, June 11, 2020 6:25:31 PM

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Sent from my iPad

Begin forwarded message:

**From:** Ella king <gabriellaking@gmail.com>  
**Date:** June 11, 2020 at 4:10:10 PM PDT  
**To:** Scott Hill <Scott.Hill@mcminnvilleoregon.gov>, Sal Peralta <Sal.Peralta@mcminnvilleoregon.gov>, Wendy Stassens <Wendy.Stassens@mcminnvilleoregon.gov>, Kellie Menke <Kellie.Menke@mcminnvilleoregon.gov>, Zack Geary <Zack.Geary@mcminnvilleoregon.gov>, Remy Drabkin <Remy.Drabkin@mcminnvilleoregon.gov>, Adam Garvin <Adam.Garvin@mcminnvilleoregon.gov>  
**Subject:** McMinnville budget 2020-2021

**This message originated outside of the City of McMinnville.**

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Dear Mayor Hill and McMinnville City Council members,

My name is Gabriella King and I am a resident of McMinnville, OR. As McMinnville City Council finalizes the 2020-21 citywide budget, I want to express a concern for the amount of funding that is currently being allocated to the McMinnville Police Department. Although the current budget proposal includes a \$35,458 (0.38 percent) decrease in Police funding, the Police Department is still set to receive almost a third of our city's budget, and \$1.5 million more than their budget in 2017-2018. The police have historically been the single largest expenditure in the city budget. How we spend our public funds expresses our values as a city, and I do not believe that our city should continue to over-invest scarce resources in the McMinnville Police Department.

Especially at this time of unprecedented crisis, we must invest our scarce resources in the health and well-being of our communities. Funding toward life-affirming resources such as those related to housing, access to health care, and food security, must be prioritized. We must direct resources towards

dignified temporary and permanent housing and rent relief, towards food assistance programs for people having trouble making ends meet, and to services provided by the library and Parks and Recreation. In particular, I am concerned about the police presence offered by School Resource Officers. I suggest that SROs be cut from the city budget, [following Portland's lead](#), as police can make non-White students feel unsafe in school. We must also use resources already allocated to the Police Department to invest in police accountability measures. A new budget proposal reallocating funds from the police budget to other departments and programs across the board could tie into all 5 points of the Mac-Town 2032 Strategic Plan.

The economic impact of COVID-19 requires a complete reimagining of how we allocate county resources, and makes clear the necessity for prioritizing investments in communities' health and well-being. The systems of policing and incarceration have no role in public health or safety; prisons and jails are vectors for the spread of COVID-19 and have always been antithetical to public health. Existing racial and economic disparities will only worsen in the wake of this ongoing crisis. We know that this virus is disproportionately affecting Black and brown communities & that this disparity is caused by racist systems that affect how and when people receive care.

This moment of reckoning with our nation's history of racist policing practices is an opportunity to rethink public safety in this city and reinvest in services that more effectively benefit our residents. We know that meeting the basic needs of our communities is the only way to ensure their health and safety.

Thank you,

Gabriella King  
213 NE 6th St  
[gabriellaking@gmail.com](mailto:gabriellaking@gmail.com)  
971-281-4453

**From:** [Scott Hill](#)  
**To:** [Claudia Cisneros](#)  
**Subject:** Fwd: Reallocate Police Funding  
**Date:** Thursday, June 11, 2020 6:26:11 PM

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Sent from my iPad

Begin forwarded message:

**From:** Supriya Patel <supriyapatel7000@gmail.com>  
**Date:** June 11, 2020 at 4:43:03 PM PDT  
**To:** Scott Hill <Scott.Hill@mcminnvilleoregon.gov>, Sal Peralta <Sal.Peralta@mcminnvilleoregon.gov>, Wendy Stassens <Wendy.Stassens@mcminnvilleoregon.gov>, Kellie Menke <Kellie.Menke@mcminnvilleoregon.gov>, Zack Geary <Zack.Geary@mcminnvilleoregon.gov>, Remy Drabkin <Remy.Drabkin@mcminnvilleoregon.gov>, Adam Garvin <Adam.Garvin@mcminnvilleoregon.gov>  
**Subject:** **Reallocate Police Funding**

This message originated outside of the City of McMinnville.

Dear Mayor Hill and McMinnville City Council members,

My name is Supriya and I am a resident of McMinnville, OR. As McMinnville City Council finalizes the 2020-21 citywide budget, I want to express a concern for the amount of funding that is currently being allocated to the McMinnville Police Department. Although the current budget proposal includes a \$35,458 (0.38 percent) decrease in Police funding, the Police Department is still set to receive almost a third of our city's General Fund budget, and \$1.5 million more than their budget in 2017-2018. The police have historically been the single largest expenditure in the city budget. How we spend our public funds expresses our values as a city, and I do not believe that our city should continue to over-invest scarce resources in the McMinnville Police Department.

Especially at this time of unprecedented crisis, we must invest our scarce resources in the health and well-being of our communities. Funding toward life-affirming resources such as those related to housing, access to health care, and food security, must be prioritized. We must direct resources towards dignified temporary and permanent housing and rent relief, towards food assistance programs for people having trouble making ends meet, and to services provided by the library and Parks and Recreation. In particular, I am concerned about the police presence offered by School Resource Officers. I suggest that SROs be cut from the city budget, following Portland's lead, as police can make non-White students feel unsafe in school. We must also use resources already allocated to the Police Department to invest in police accountability measures. A new budget proposal reallocating funds from the police budget to other departments and

programs across the board could tie into all 5 points of the Mac-Town 2032 Strategic Plan.

The economic impact of COVID-19 requires a complete reimagining of how we allocate county resources, and makes clear the necessity for prioritizing investments in communities' health and well-being. The systems of policing and incarceration have no role in public health or safety; prisons and jails are vectors for the spread of COVID-19 and have always been antithetical to public health. Existing racial and economic disparities will only worsen in the wake of this ongoing crisis. We know that this virus is disproportionately affecting Black and Brown communities & that this disparity is caused by racist systems that affect how and when people receive care.

This moment of reckoning with our nation's history of racist policing practices is an opportunity to rethink public safety in this city and reinvest in services that more effectively benefit our residents. We know that meeting the basic needs of our communities is the only way to ensure their health and safety.

Thank you,  
Supriya Patel

**From:** [Scott Hill](#)  
**To:** [Claudia Cisneros](#)  
**Subject:** Fwd: 2020-2021 Budget Concerns: Health and Safety  
**Date:** Thursday, June 11, 2020 6:27:02 PM

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Sent from my iPad

Begin forwarded message:

**From:** "DeYoung, Megan" <deyo2303@pacificu.edu>  
**Date:** June 11, 2020 at 5:25:33 PM PDT  
**To:** Scott Hill <Scott.Hill@mcminnvilleoregon.gov>, Sal Peralta <Sal.Peralta@mcminnvilleoregon.gov>, Wendy Stassens <Wendy.Stassens@mcminnvilleoregon.gov>, Kellie Menke <Kellie.Menke@mcminnvilleoregon.gov>, Zack Geary <Zack.Geary@mcminnvilleoregon.gov>, Remy Drabkin <Remy.Drabkin@mcminnvilleoregon.gov>, Adam Garvin <Adam.Garvin@mcminnvilleoregon.gov>  
**Subject:** **2020-2021 Budget Concerns: Health and Safety**

**This message originated outside of the City of McMinnville.**

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Dear Mayor Hill and McMinnville City Council members,

My name is Megan DeYoung and I am a resident of McMinnville, OR. As McMinnville City Council finalizes the 2020-21 citywide budget, I want to express a concern for the amount of funding that is currently being allocated to the McMinnville Police Department. Although the current budget proposal includes a \$35,458 (0.38 percent) decrease in Police funding, the Police Department is still set to receive almost a third of our city's budget, and \$1.5 million more than their budget in 2017-2018. The police have historically been the single largest expenditure in the city budget. How we spend our public funds expresses our values as a city, and I do not believe that our city should continue to over-invest scarce resources in the McMinnville Police Department.

Especially at this time of unprecedented crisis, we must invest our scarce resources in the health and well-being of our communities. Funding toward life-affirming resources such as those related to housing, access to health care, and food security, must be prioritized. We must direct resources towards

dignified temporary and permanent housing and rent relief, towards food assistance programs for people having trouble making ends meet, and to services provided by the library and Parks and Recreation. In particular, I am concerned about the police presence offered by School Resource Officers. I suggest that SROs be cut from the city budget, [following Portland's lead](#), as police can make non-White students feel unsafe in school. We must also use resources already allocated to the Police Department to invest in police accountability measures. A new budget proposal reallocating funds from the police budget to other departments and programs across the board could tie into all 5 points of the Mac-Town 2032 Strategic Plan.

The economic impact of COVID-19 requires a complete reimagining of how we allocate county resources, and makes clear the necessity for prioritizing investments in communities' health and well-being. The systems of policing and incarceration have no role in public health or safety; prisons and jails are vectors for the spread of COVID-19 and have always been antithetical to public health. Existing racial and economic disparities will only worsen in the wake of this ongoing crisis. We know that this virus is disproportionately affecting Black and brown communities & that this disparity is caused by racist systems that affect how and when people receive care.

This moment of reckoning with our nation's history of racist policing practices is an opportunity to rethink public safety in this city and reinvest in services that more effectively benefit our residents. We know that meeting the basic needs of our communities is the only way to ensure their health and safety.

Thank you,  
Megan DeYoung  
2480 NW Alice Kelley St.  
McMinnville, OR 97128  
[deyo2303@pacificu.edu](mailto:deyo2303@pacificu.edu)  
9712376722

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Megan DeYoung  
Pacific University '21  
Computer Science Major  
Phi Lambda Omicron Webmaster  
WICS Treasurer '19



**From:** [Scott Hill](#)  
**To:** [Claudia Cisneros](#)  
**Subject:** Fwd:  
**Date:** Friday, June 12, 2020 3:51:14 PM

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Sent from my iPad

Begin forwarded message:

**From:** pamela stevens <pamelastevens9999@gmail.com>  
**Date:** June 12, 2020 at 3:46:37 PM PDT  
**To:** Scott Hill <Scott.Hill@mcminnvilleoregon.gov>, Remy Drabkin  
<Remy.Drabkin@mcminnvilleoregon.gov>

**This message originated outside of the City of McMinnville.**

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Hello, My name is Pamela Stevens and I am a long time resident of McMinnville. I know you already heard public comments on this topic, but I was not able to attend. I believe we need to defund our police force and put that money to invest in other programs that can help keep us safe. We need more mental health professionals responding to mental health crises. We also need unarmed people to respond to homeless people and their needs. Take these requests seriously and do the right thing for McMinnville.

Thank you,  
Pamela Stevens

**From:** [Scott Hill](#)  
**To:** [Claudia Cisneros](#)  
**Subject:** Fwd: Defunding the Police  
**Date:** Monday, June 15, 2020 11:03:56 PM

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Sent from my iPad

Begin forwarded message:

**From:** Jamie Reeves <jamie.j.reeves@aol.com>  
**Date:** June 15, 2020 at 11:01:02 PM PDT  
**To:** Scott Hill <Scott.Hill@mcminnvilleoregon.gov>, Sal Peralta <Sal.Peralta@mcminnvilleoregon.gov>, Wendy Stassens <Wendy.Stassens@mcminnvilleoregon.gov>, Kellie Menke <Kellie.Menke@mcminnvilleoregon.gov>, Zack Geary <Zack.Geary@mcminnvilleoregon.gov>, Remy Drabkin <Remy.Drabkin@mcminnvilleoregon.gov>, Adam Garvin <Adam.Garvin@mcminnvilleoregon.gov>  
**Subject:** Defunding the Police

This message originated outside of the City of McMinnville.

Hello Mr. Mayor and McMinnville City Council,

I am writing you tonight to advocate for the defunding of the police. I do not feel comfortable with my taxpayer dollars going to a service that makes my Black neighbors feel unsafe.

Instead of funding the police department, I would like to see this sizable chunk of funds reallocated to community services: things that can better our community and help reduce crime in the first place.

I want to see a version of public safety that does not use police. They don't work for us anymore. We have recognized their faults and no longer will accept their violence. Defund the police.

Signed,  
Jamie Reeves

**From:** [Scott Hill](#)  
**To:** [Claudia Cisneros](#)  
**Subject:** Fwd: Rethink Police Budget  
**Date:** Monday, June 15, 2020 8:17:59 AM

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Sent from my iPhone

Begin forwarded message:

**From:** Jamie Reeves <jamie.j.reeves@aol.com>  
**Date:** June 14, 2020 at 11:53:52 PM PDT  
**To:** Scott Hill <Scott.Hill@mcminnvilleoregon.gov>, Sal Peralta <Sal.Peralta@mcminnvilleoregon.gov>, Wendy Stassens <Wendy.Stassens@mcminnvilleoregon.gov>, Kellie Menke <Kellie.Menke@mcminnvilleoregon.gov>, Zack Geary <Zack.Geary@mcminnvilleoregon.gov>, Remy Drabkin <Remy.Drabkin@mcminnvilleoregon.gov>, Adam Garvin <Adam.Garvin@mcminnvilleoregon.gov>  
**Subject:** **Rethink Police Budget**

This message originated outside of the City of McMinnville.

Hello Local Officials,

I am asking for the complete and total defunding of the police. I am asking for you to halt using taxpayer dollars, provided by me and my neighbors, to sponsor a force that makes my Black neighbors live in fear.

I want our city to adopt a new model of public safety- one that serves not only our white populations, but our black and POC communities as well. Please care for our Black communities, and do your part! Speak up! Make change! Do anything!

Signed,  
Jamie Reeves

**From:** [Scott Hill](#)  
**To:** [Claudia Cisneros](#)  
**Subject:** Fwd: Police Concerns  
**Date:** Friday, June 12, 2020 12:55:53 PM

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Sent from my iPhone

Begin forwarded message:

**From:** Jamie Reeves <jamie.j.reeves@aol.com>  
**Date:** June 12, 2020 at 11:16:29 AM PDT  
**To:** Scott Hill <Scott.Hill@mcminnvilleoregon.gov>, Sal Peralta <Sal.Peralta@mcminnvilleoregon.gov>, Wendy Stassens <Wendy.Stassens@mcminnvilleoregon.gov>, Kellie Menke <Kellie.Menke@mcminnvilleoregon.gov>, Zack Geary <Zack.Geary@mcminnvilleoregon.gov>, Remy Drabkin <Remy.Drabkin@mcminnvilleoregon.gov>, Adam Garvin <Adam.Garvin@mcminnvilleoregon.gov>  
**Subject:** Police Concerns

This message originated outside of the City of McMinnville.

Hello Mayor and McMinnville City Council,

I am calling for the defunding of the police.

Defunding the Police > Police Reform

The way to reduce police violence is to reduce the scope, size, and role of police in our communities.

Why would we continue to throw money away at something we already know is not working?

We need those resources in schools, toward our health, and for our futures.

Signed,  
Jamie Reeves

**From:** [Scott Hill](#)  
**To:** [Claudia Cisneros](#)  
**Subject:** Fwd: It is crucial that we defund the police now.  
**Date:** Friday, June 12, 2020 8:02:59 PM

---

Sent from my iPhone

Begin forwarded message:

**From:** Stella Lago Jones <lago@bravespacellc.com>  
**Date:** June 12, 2020 at 7:24:27 PM PDT  
**To:** Scott Hill <Scott.Hill@mcminnvilleoregon.gov>, Sal Peralta <Sal.Peralta@mcminnvilleoregon.gov>, Wendy Stassens <Wendy.Stassens@mcminnvilleoregon.gov>, Kellie Menke <Kellie.Menke@mcminnvilleoregon.gov>, Zack Geary <Zack.Geary@mcminnvilleoregon.gov>, Remy Drabkin <Remy.Drabkin@mcminnvilleoregon.gov>, Adam Garvin <Adam.Garvin@mcminnvilleoregon.gov>  
**Subject:** **It is crucial that we defund the police now.**

This message originated outside of the City of McMinnville.

Dear Mayor Hill and McMinnville City Council members,

My name is Stella and I am a resident of Portland, OR. As McMinnville City Council finalizes the 2020-21 citywide budget, I want to express a concern for the amount of funding that is currently being allocated to the McMinnville Police Department. Although the current budget proposal includes a \$35,458 (0.38 percent) decrease in Police funding, the Police Department is still set to receive almost a third of our city's General Fund budget, and \$1.5 million more than their budget in 2017-2018. The police have historically been the single largest expenditure in the city budget. How we spend our public funds expresses our values as a city, and I do not believe that our city should continue to over-invest scarce resources in the McMinnville Police Department.

Especially at this time of unprecedented crisis, we must invest our scarce resources in the health and well-being of our communities. Funding toward life-affirming resources such as those related to housing, access to health care, and food security, must be prioritized. We must direct resources towards dignified temporary and permanent housing and rent relief, towards food assistance programs for people having trouble making ends meet, and to services provided by the library and Parks and Recreation. In particular, I am concerned about the police presence offered by School Resource Officers. I suggest that SROs be cut from the city budget, following Portland's lead, as police can make non-White students feel unsafe in school. We must also use resources already allocated to the Police Department to invest in police accountability measures. A new budget proposal reallocating funds from the police budget to other departments and

programs across the board could tie into all 5 points of the Mac-Town 2032 Strategic Plan.

The economic impact of COVID-19 requires a complete reimagining of how we allocate county resources, and makes clear the necessity for prioritizing investments in communities' health and well-being. The systems of policing and incarceration have no role in public health or safety; prisons and jails are vectors for the spread of COVID-19 and have always been antithetical to public health. Existing racial and economic disparities will only worsen in the wake of this ongoing crisis. We know that this virus is disproportionately affecting Black and Brown communities & that this disparity is caused by racist systems that affect how and when people receive care.

This moment of reckoning with our nation's history of racist policing practices is an opportunity to rethink public safety in this city and reinvest in services that more effectively benefit our residents. We know that meeting the basic needs of our communities is the only way to ensure their health and safety.

Thank you,

Stella "Lago" Jones  
They/them or She/her  
Couple, Family, Individual Therapist  
Brave Space, LLC  
<https://protect-us.mimecast.com/s/v207CgJGXQtwXQRUN3aIy>  
front desk phone: 503-486-8936  
direct line: 503-389-5892  
fax: 503-894-6020

“Action on behalf of life transforms. Because the relationship between self and the world is reciprocal, it is not a question of first getting enlightened or saved and then acting. As we work to heal the earth, the earth heals us.” - Robin Wall Kimmerer, Braiding Sweetgrass

The confidentiality of electronic communications cannot be guaranteed. This email may contain Protected Health Information (PHI). PHI is personal and sensitive information related to a person's health care. It is being sent to you after appropriate authorization from the patient or under circumstances that do not require patient authorization. You, the recipient, are obligated to maintain it in a safe, secure and confidential manner. Re-disclosure without additional patient consent or as permitted by law is prohibited. Unauthorized disclosure or failure to maintain confidentiality could subject you to penalties described in federal and state laws. This transmission is intended only for those to which it is addressed and may contain information that is privileged, confidential, or protected by law. All others are hereby notified that receipt of this message does not waive any applicable privilege or exemption from disclosure and that any dissemination, distribution or copying of this communication is prohibited. If you have received this communication in error, please notify us immediately and shred this documentation.



**From:** [Scott Hill](#)  
**To:** [Claudia Cisneros](#)  
**Subject:** Fwd: As a native Oregonian, I know it's time to change  
**Date:** Friday, June 12, 2020 8:03:20 PM

---

Sent from my iPhone

Begin forwarded message:

**From:** skontny Kontny <samkontny@gmail.com>  
**Date:** June 12, 2020 at 7:40:18 PM PDT  
**To:** Scott Hill <Scott.Hill@mcminnvilleoregon.gov>, Sal Peralta <Sal.Peralta@mcminnvilleoregon.gov>, Wendy Stassens <Wendy.Stassens@mcminnvilleoregon.gov>, Kellie Menke <Kellie.Menke@mcminnvilleoregon.gov>, Zack Geary <Zack.Geary@mcminnvilleoregon.gov>, Remy Drabkin <Remy.Drabkin@mcminnvilleoregon.gov>, Adam Garvin <Adam.Garvin@mcminnvilleoregon.gov>  
**Subject:** As a native Oregonian, I know it's time to change

This message originated outside of the City of McMinnville.

Dear Mayor Hill and McMinnville City Council members,

My name is Samuel Kontny and I am a resident of Oregon. As McMinnville City Council finalizes the 2020-21 citywide budget, I want to express a concern for the amount of funding that is currently being allocated to the McMinnville Police Department. Although the current budget proposal includes a \$35,458 (0.38 percent) decrease in Police funding, the Police Department is still set to receive almost a third of our city's General Fund budget, and \$1.5 million more than their budget in 2017-2018. The police have historically been the single largest expenditure in the city budget. How we spend our public funds expresses our values as a city, and I do not believe that our city should continue to over-invest scarce resources in the McMinnville Police Department.

Especially at this time of unprecedented crisis, we must invest our scarce resources in the health and well-being of our communities. Funding toward life-affirming resources such as those related to housing, access to health care, and food security, must be prioritized. We must direct resources towards dignified temporary and permanent housing and rent relief, towards food assistance programs for people having trouble making ends meet, and to services provided by the library and Parks and Recreation. In particular, I am concerned about the police presence offered by School Resource Officers. I suggest that SROs be cut from the city budget, following Portland's lead, as police can make non-White students feel unsafe in school. We must also use resources already allocated to the Police Department to invest in police accountability measures. A new budget proposal reallocating funds from the police budget to other departments and



programs across the board could tie into all 5 points of the Mac-Town 2032 Strategic Plan.

The economic impact of COVID-19 requires a complete reimagining of how we allocate county resources, and makes clear the necessity for prioritizing investments in communities' health and well-being. The systems of policing and incarceration have no role in public health or safety; prisons and jails are vectors for the spread of COVID-19 and have always been antithetical to public health. Existing racial and economic disparities will only worsen in the wake of this ongoing crisis. We know that this virus is disproportionately affecting Black and Brown communities & that this disparity is caused by racist systems that affect how and when people receive care.

This moment of reckoning with our nation's history of racist policing practices is an opportunity to rethink public safety in this city and reinvest in services that more effectively benefit our residents. We know that meeting the basic needs of our communities is the only way to ensure their health and safety.

Thank you,

Samuel Kontny  
Bar Manager | EEM | Portland, OR  
(C) 617-699-4204  
(ig) @tikisamkontny

**From:** [Scott Hill](#)  
**To:** [Claudia Cisneros](#)  
**Subject:** Fwd: Request to Lower the PD Budget and Invest in Education and Community Livelihood  
**Date:** Sunday, June 14, 2020 12:35:00 AM

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Sent from my iPad

Begin forwarded message:

**From:** Nathan Barone <nmbarone@icloud.com>  
**Date:** June 13, 2020 at 11:45:19 PM PDT  
**To:** Scott Hill <Scott.Hill@mcminnvilleoregon.gov>, Sal Peralta <Sal.Peralta@mcminnvilleoregon.gov>, Wendy Stassens <Wendy.Stassens@mcminnvilleoregon.gov>, Kellie Menke <Kellie.Menke@mcminnvilleoregon.gov>, Zack Geary <Zack.Geary@mcminnvilleoregon.gov>, Remy Drabkin <Remy.Drabkin@mcminnvilleoregon.gov>, Adam Garvin <Adam.Garvin@mcminnvilleoregon.gov>  
**Subject: Request to Lower the PD Budget and Invest in Education and Community Livelihood**

This message originated outside of the City of McMinnville.

Dear Mayor Hill and McMinnville City Council members,

My name is Nathan Barone and I am a resident of McMinnville, OR. As McMinnville City Council finalizes the 2020-21 citywide budget, I want to express a concern for the amount of funding that is currently being allocated to the McMinnville Police Department. Although the current budget proposal includes a \$35,458 (0.38 percent) decrease in Police funding, the Police Department is still set to receive almost a third of our city's General Fund budget, and \$1.5 million more than their budget in 2017-2018. The police have historically been the single largest expenditure in the city budget. How we spend our public funds expresses our values as a city, and I do not believe that our city should continue to over-invest scarce resources in the McMinnville Police Department.

Especially at this time of unprecedented crisis, we must invest our scarce resources in the health and well-being of our communities. Funding toward life-affirming resources such as those related to housing, access to health care, and food security, must be prioritized. We must direct resources towards dignified temporary and permanent housing and rent relief, towards food assistance programs for people having trouble making ends meet, and to services provided by the library and Parks and Recreation. In particular, I am concerned about the police presence offered by School Resource Officers. I suggest that SROs be cut from the city budget, following Portland's lead, as police can make non-White students feel unsafe in school. We must also use resources already allocated to the

Police Department to invest in police accountability measures. A new budget proposal reallocating funds from the police budget to other departments and programs across the board could tie into all 5 points of the Mac-Town 2032 Strategic Plan.

The economic impact of COVID-19 requires a complete reimagining of how we allocate county resources, and makes clear the necessity for prioritizing investments in communities' health and well-being. The systems of policing and incarceration have no role in public health or safety; prisons and jails are vectors for the spread of COVID-19 and have always been antithetical to public health. Existing racial and economic disparities will only worsen in the wake of this ongoing crisis. We know that this virus is disproportionately affecting Black and Brown communities & that this disparity is caused by racist systems that affect how and when people receive care.

This moment of reckoning with our nation's history of racist policing practices is an opportunity to rethink public safety in this city and reinvest in services that more effectively benefit our residents. We know that meeting the basic needs of our communities is the only way to ensure their health and safety.

Thank you,

Nathan Barone

**From:** [Scott Hill](#)  
**To:** [Claudia Cisneros](#)  
**Subject:** Fwd: Reallocation of Budget  
**Date:** Sunday, June 14, 2020 11:12:11 PM

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Sent from my iPad

Begin forwarded message:

**From:** ", Raeonaire" <barrottj@oregonstate.edu>  
**Date:** June 14, 2020 at 4:35:44 PM PDT  
**To:** Scott Hill <Scott.Hill@mcminnvilleoregon.gov>, Sal Peralta <Sal.Peralta@mcminnvilleoregon.gov>, Wendy Stassens <Wendy.Stassens@mcminnvilleoregon.gov>, Kellie Menke <Kellie.Menke@mcminnvilleoregon.gov>, Zack Geary <Zack.Geary@mcminnvilleoregon.gov>, Remy Drabkin <Remy.Drabkin@mcminnvilleoregon.gov>, Adam Garvin <Adam.Garvin@mcminnvilleoregon.gov>  
**Subject:** Reallocation of Budget

**This message originated outside of the City of McMinnville.**

---

Dear Mayor Hill and McMinnville City Council members,

As McMinnville City Council finalizes the 2020-21 citywide budget, I want to express a concern for the amount of funding that is currently being allocated to the McMinnville Police Department. Although the current budget proposal includes a \$35,458 (0.38 percent) decrease in Police funding, the Police Department is still set to receive almost a third of our city's General Fund budget, and \$1.5 million more than their budget in 2017-2018. The police have historically been the single largest expenditure in the city budget. How we spend our public funds expresses our values as a city, and I do not believe that our city should continue to over-invest scarce resources in the McMinnville Police Department.

Especially at this time of unprecedented crisis, we must invest our scarce resources in the health and well-being of our communities. Funding toward life-affirming resources such as those related to housing, access to health care, and food security, must be prioritized. We must direct resources towards dignified temporary and permanent housing and rent relief, towards food assistance programs for people having trouble making ends meet, and to services provided by the library and Parks and Recreation. In particular, I am concerned about the police presence offered by School Resource Officers. I suggest that SROs be cut from the city budget, following Portland's lead, as police can make non-White

students feel unsafe in school. We must also use resources already allocated to the Police Department to invest in police accountability measures. A new budget proposal reallocating funds from the police budget to other departments and programs across the board could tie into all 5 points of the Mac-Town 2032 Strategic Plan.

The economic impact of COVID-19 requires a complete reimagining of how we allocate county resources, and makes clear the necessity for prioritizing investments in communities' health and well-being. The systems of policing and incarceration have no role in public health or safety; prisons and jails are vectors for the spread of COVID-19 and have always been antithetical to public health. Existing racial and economic disparities will only worsen in the wake of this ongoing crisis. We know that this virus is disproportionately affecting Black and Brown communities & that this disparity is caused by racist systems that affect how and when people receive care.

This moment of reckoning with our nation's history of racist policing practices is an opportunity to rethink public safety in this city and reinvest in services that more effectively benefit our residents. We know that meeting the basic needs of our communities is the only way to ensure their health and safety.

Thank you.

**From:** [Scott Hill](#)  
**To:** [Claudia Cisneros](#)  
**Subject:** Fwd: Please Reduce the PD Budget and Invest In Education and Community Services  
**Date:** Sunday, June 14, 2020 11:12:38 PM

---

Sent from my iPad

Begin forwarded message:

**From:** James Davidson <jdavidson23455@gmail.com>  
**Date:** June 14, 2020 at 8:26:25 PM PDT  
**To:** Scott Hill <Scott.Hill@mcminnvilleoregon.gov>, Sal Peralta <Sal.Peralta@mcminnvilleoregon.gov>, Wendy Stassens <Wendy.Stassens@mcminnvilleoregon.gov>, Kellie Menke <Kellie.Menke@mcminnvilleoregon.gov>, Zack Geary <Zack.Geary@mcminnvilleoregon.gov>, Remy Drabkin <Remy.Drabkin@mcminnvilleoregon.gov>, Adam Garvin <Adam.Garvin@mcminnvilleoregon.gov>  
**Subject: Please Reduce the PD Budget and Invest In Education and Community Services**

**This message originated outside of the City of McMinnville.**

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Dear Mayor Hill and McMinnville City Council members,

My name is Jim Davidson and I am a resident of McMinnville, OR. As McMinnville City Council finalizes the 2020-21 citywide budget, I want to express a concern for the amount of funding that is currently being allocated to the McMinnville Police Department. Although the current budget proposal includes a \$35,458 (0.38 percent) decrease in Police funding, the Police Department is still set to receive almost a third of our city's General Fund budget, and \$1.5 million more than their budget in 2017-2018. The police have historically been the single largest expenditure in the city budget. How we spend our public funds expresses our values as a city, and I do not believe that our city should continue to over-invest scarce resources in the McMinnville Police Department.

Especially at this time of unprecedented crisis, we must invest our scarce resources in the health and well-being of our communities. Funding toward life-affirming resources such as those related to housing, access to health care, and food security, must be prioritized. We must direct resources towards dignified temporary and permanent housing and rent relief, towards food assistance programs for people having trouble making ends meet, and to services provided by the library and Parks and Recreation. In particular, I am concerned about the police presence offered by School Resource Officers. I suggest that SROs be cut from the city budget, following Portland's lead, as police can make non-White students feel unsafe in school. We must also use resources already allocated to the Police Department to invest in police accountability measures. A new budget proposal reallocating funds from the police budget to other departments and programs across the board could tie into all 5 points of the Mac-Town 2032 Strategic Plan.

The economic impact of COVID-19 requires a complete reimagining of how we allocate county resources, and makes clear the necessity for prioritizing investments in communities' health and well-being. The systems of policing and incarceration have no role in public health or safety; prisons and jails are vectors for the spread of COVID-19 and have always been antithetical to public health. Existing racial and economic disparities will only worsen in the wake of this ongoing crisis. We know that this virus is disproportionately affecting Black and Brown communities & that this disparity is caused by racist systems that affect how and when people receive care.

This moment of reckoning with our nation's history of racist policing practices is an opportunity to rethink public safety in this city and reinvest in services that more effectively benefit our residents. We know that meeting the basic needs of our communities is the only way to ensure their health and safety.

Thank you,

Jim Davidson

**From:** [Scott Hill](#)  
**To:** [Claudia Cisneros](#)  
**Subject:** Fwd: Plea to Redirect PD Money to Education and Social Services  
**Date:** Sunday, June 14, 2020 11:12:54 PM

Sent from my iPad

Begin forwarded message:

**From:** Paul Schmidt <paulschmidt2083@yahoo.com>  
**Date:** June 14, 2020 at 7:56:37 PM PDT  
**To:** Scott Hill <Scott.Hill@mcminnvilleoregon.gov>, Sal Peralta <Sal.Peralta@mcminnvilleoregon.gov>, Wendy Stassens <Wendy.Stassens@mcminnvilleoregon.gov>, Kellie Menke <Kellie.Menke@mcminnvilleoregon.gov>, Zack Geary <Zack.Geary@mcminnvilleoregon.gov>, Remy Drabkin <Remy.Drabkin@mcminnvilleoregon.gov>, Adam Garvin <Adam.Garvin@mcminnvilleoregon.gov>  
**Subject:** Plea to Redirect PD Money to Education and Social Services

**This message originated outside of the City of McMinnville.**

Dear Mayor Hill and McMinnville City Council members,

My name is Paul Schmidt and I am a resident of McMinnville, OR. As McMinnville City Council finalizes the 2020-21 citywide budget, I want to express a concern for the amount of funding that is currently being allocated to the McMinnville Police Department. Although the current budget proposal includes a \$35,458 (0.38 percent) decrease in Police funding, the Police Department is still set to receive almost a third of our city's General Fund budget, and \$1.5 million more than their budget in 2017-2018. The police have historically been the single largest expenditure in the city budget. How we spend our public funds expresses our values as a city, and I do not believe that our city should continue to over-invest scarce resources in the McMinnville Police Department.

Especially at this time of unprecedented crisis, we must invest our scarce resources in the health and well-being of our communities. Funding toward life-affirming resources such as those related to housing, access to health care, and food security, must be prioritized. We must direct resources towards dignified temporary and permanent housing and rent relief, towards food assistance programs for people having trouble making ends meet, and to services provided by the library and Parks and Recreation. In particular, I am concerned about the police presence offered by School Resource Officers. I suggest that SROs be cut from the city budget, following Portland's lead, as police can make non-White students feel unsafe in school. We must also use resources already allocated to the Police Department to invest in police accountability measures. A new budget proposal reallocating funds from the police budget to other departments and programs across the board could tie into all 5 points of the Mac-Town 2032 Strategic Plan.

The economic impact of COVID-19 requires a complete reimagining of how we allocate county



resources, and makes clear the necessity for prioritizing investments in communities' health and well-being. The systems of policing and incarceration have no role in public health or safety; prisons and jails are vectors for the spread of COVID-19 and have always been antithetical to public health. Existing racial and economic disparities will only worsen in the wake of this ongoing crisis. We know that this virus is disproportionately affecting Black and Brown communities & that this disparity is caused by racist systems that affect how and when people receive care.

This moment of reckoning with our nation's history of racist policing practices is an opportunity to rethink public safety in this city and reinvest in services that more effectively benefit our residents. We know that meeting the basic needs of our communities is the only way to ensure their health and safety.

Thank you,

Paul Schmidt

**From:** [Scott Hill](#)  
**To:** [Claudia Cisneros](#)  
**Subject:** Fwd: Please consider fund reallocations for life-affirming resources  
**Date:** Monday, June 15, 2020 10:46:04 PM

---

Sent from my iPhone

Begin forwarded message:

**From:** Katie Searle-Williams <ksearlewilliams@gmail.com>  
**Date:** June 15, 2020 at 8:42:52 PM PDT  
**To:** Adam Garvin <Adam.Garvin@mcminnvilleoregon.gov>, Remy Drabkin <Remy.Drabkin@mcminnvilleoregon.gov>, Kellie Menke <Kellie.Menke@mcminnvilleoregon.gov>, Sal Peralta <Sal.Peralta@mcminnvilleoregon.gov>, Scott Hill <Scott.Hill@mcminnvilleoregon.gov>, Wendy Stassens <Wendy.Stassens@mcminnvilleoregon.gov>, Zack Geary <Zack.Geary@mcminnvilleoregon.gov>  
**Subject:** **Please consider fund reallocations for life-affirming resources**

**This message originated outside of the City of McMinnville.**

---

Dear Mayor Hill and McMinnville City Council members,

My name is Catherine Searle, and I am a resident of McMinnville, OR. As McMinnville City Council finalizes the 2020-21 citywide budget, I want to express a concern for the amount of funding that is currently being allocated to the McMinnville Police Department. Although the current budget proposal includes a \$35,458 (0.38 percent) decrease in Police funding, the Police Department is still set to receive almost a third of our city's General Fund budget, and \$1.5 million more than their budget in 2017-2018. The police have historically been the single largest expenditure in the city budget. How we spend our public funds expresses our values as a city, and I do not believe that our city should continue to over-invest scarce resources in the McMinnville Police Department.

Especially at this time of unprecedented crisis, we must invest our scarce resources in the health and well-being of our communities. Funding toward life-affirming resources such as those related to housing, access to health care, and food security, must be prioritized. We must direct resources towards dignified temporary and permanent housing and rent relief, towards food assistance programs for people having trouble making ends meet, and to services provided by the library and Parks and Recreation.

In particular, I am concerned about the police presence offered by School Resource Officers. I suggest that SROs be cut from the city budget, following Portland's lead, as police can make non-White students feel unsafe in school. We must also use resources already allocated to the Police Department to invest in police accountability measures. A new budget proposal reallocating funds from the police budget to other departments and programs across the board could tie into all 5 points of the Mac-Town 2032 Strategic Plan.

The economic impact of COVID-19 requires a complete reimagining of how we allocate county resources, and makes clear the necessity for prioritizing investments in communities' health and well-being. The systems of policing and incarceration have no role in public health or safety; prisons and jails are vectors for the spread of COVID-19 and have always been antithetical to public health. Existing racial and economic disparities will only worsen in the wake of this ongoing crisis. We know that this virus is disproportionately affecting Black and Brown communities & that this disparity is caused by racist systems that affect how and when people receive care.

This moment of reckoning with our nation's history of racist policing practices is an opportunity to rethink public safety in this city and reinvest in services that more effectively benefit our residents. We know that meeting the basic needs of our communities is the only way to ensure their health and safety.

Thank you,

Catherine Searle,  
431 NW 13th St. McMinnville,  
971-241-3709,  
[ksearlewilliams@gmail.com](mailto:ksearlewilliams@gmail.com)

--

Katie Searle-Williams

Mobile (971) 241-3709  
Email [ksearlewilliams@gmail.com](mailto:ksearlewilliams@gmail.com)

**From:** [Scott Hill](#)  
**To:** [Claudia Cisneros](#)  
**Subject:** Fwd: Change needed NOW in McMinnville  
**Date:** Monday, June 15, 2020 10:48:26 PM

---

Sent from my iPhone

Begin forwarded message:

**From:** Carmen <crmmllr3@gmail.com>  
**Date:** June 15, 2020 at 12:18:39 PM PDT  
**To:** Scott Hill <Scott.Hill@mcminnvilleoregon.gov>, Sal Peralta <Sal.Peralta@mcminnvilleoregon.gov>, Wendy Stassens <Wendy.Stassens@mcminnvilleoregon.gov>, Kellie Menke <Kellie.Menke@mcminnvilleoregon.gov>, Zack Geary <Zack.Geary@mcminnvilleoregon.gov>, Remy Drabkin <Remy.Drabkin@mcminnvilleoregon.gov>, Adam Garvin <Adam.Garvin@mcminnvilleoregon.gov>  
**Subject:** Change needed NOW in McMinnville

**This message originated outside of the City of McMinnville.**

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Dear Mayor Hill and McMinnville City Council members,

My name is Maricarmen Miller and I am a resident of McMinnville, OR. I grew up in this community and graduated in 2005 from Mac High. As someone who recently returned to McMinnville, I have deep concerns about our community in regard to the funding allocated to the Police Department. As McMinnville City Council finalizes the 2020-21 citywide budget, I want to express a concern for the amount of funding that is currently being allocated to the McMinnville Police Department. Although the current budget proposal includes a \$35,458 (0.38 percent) decrease in Police funding, the Police Department is still set to receive almost a third of our city's General Fund budget, and \$1.5 million more than their budget in 2017-2018. The police have historically been the single largest expenditure in the city budget. How we spend our public funds expresses our values as a city, and I do not believe that our city should continue to over-invest scarce resources in the McMinnville Police Department.

Especially at this time of unprecedented crisis, we must invest our scarce resources in the health and well-being of our communities. Funding toward life-affirming resources such as those related to housing, access to health care, and food security, must be prioritized. We must direct resources towards dignified temporary and permanent housing and rent relief, towards food assistance programs for people having trouble making ends meet, and to services provided

by the library and Parks and Recreation. In particular, I am concerned about the police presence offered by School Resource Officers. I suggest that SROs be cut from the city budget, following Portland's lead, as police can make non-White students feel unsafe in school. There are alternatives to this option, and I strongly urge you to pursue those. We must also use resources already allocated to the Police Department to invest in police accountability measures. A new budget proposal reallocating funds from the police budget to other departments and programs across the board could tie into all 5 points of the Mac-Town 2032 Strategic Plan.

The economic impact of COVID-19 requires a complete reimagining of how we allocate county resources, and makes clear the necessity for prioritizing investments in communities' health and well-being. The systems of policing and incarceration have no role in public health or safety; prisons and jails are vectors for the spread of COVID-19 and have always been antithetical to public health. Existing racial and economic disparities will only worsen in the wake of this ongoing crisis. We know that this virus is disproportionately affecting Black and Brown communities & that this disparity is caused by racist systems that affect how and when people receive care.

This moment of reckoning with our nation's history of racist policing practices is an opportunity to rethink public safety in this city and reinvest in services that more effectively benefit our residents. It's time to make change happen for people of color in this city. We know that meeting the basic needs of our communities is the only way to ensure their health and safety.

Thank you,

Maricarmen Miller  
1206 NE Evans Street, McMinnville OR, 97128  
971.241.3999, [s crnmllr3@gmail.com](mailto:crnmllr3@gmail.com)

**From:** [Scott Hill](#)  
**To:** [Claudia Cisneros](#)  
**Subject:** Fwd: Again, we ask for the defunding of the police.  
**Date:** Monday, June 15, 2020 10:49:09 PM

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Sent from my iPhone

Begin forwarded message:

**From:** "Sophie N." <sophie13202nay@gmail.com>  
**Date:** June 15, 2020 at 10:50:46 AM PDT  
**To:** Scott Hill <Scott.Hill@mcminnvilleoregon.gov>, Sal Peralta <Sal.Peralta@mcminnvilleoregon.gov>, Wendy Stassens <Wendy.Stassens@mcminnvilleoregon.gov>, Kellie Menke <Kellie.Menke@mcminnvilleoregon.gov>, Zack Geary <Zack.Geary@mcminnvilleoregon.gov>, Remy Drabkin <Remy.Drabkin@mcminnvilleoregon.gov>, Adam Garvin <Adam.Garvin@mcminnvilleoregon.gov>  
**Subject:** Again, we ask for the defunding of the police.

**This message originated outside of the City of McMinnville.**

---

Dear Mayor Hill and McMinnville City Council members,

My name is Sophie Nay and I am a resident of McMinnville, OR. As McMinnville City Council finalizes the 2020-21 citywide budget, I want to express a concern for the amount of funding that is currently being allocated to the McMinnville Police Department. Although the current budget proposal includes a \$35,458 (0.38 percent) decrease in Police funding, the Police Department is still set to receive almost a third of our city's General Fund budget, and \$1.5 million more than their budget in 2017-2018. The police have historically been the single largest expenditure in the city budget. How we spend our public funds expresses our values as a city, and I do not believe that our city should continue to over-invest scarce resources in the McMinnville Police Department.

Especially at this time of unprecedented crisis, we must invest our scarce resources in the health and well-being of our communities. Funding toward life-affirming resources such as those related to housing, access to health care, and food security, must be prioritized. We must direct resources towards dignified temporary and permanent housing and rent relief, towards food assistance programs for people having trouble making ends meet, and to services provided by the library and Parks and Recreation. In particular, I am concerned about the police presence offered by School Resource Officers. I suggest that SROs be cut

from the city budget, following Portland's lead, as police can make non-White students feel unsafe in school. We must also use resources already allocated to the Police Department to invest in police accountability measures. A new budget proposal reallocating funds from the police budget to other departments and programs across the board could tie into all 5 points of the Mac-Town 2032 Strategic Plan.

The economic impact of COVID-19 requires a complete reimagining of how we allocate county resources, and makes clear the necessity for prioritizing investments in communities' health and well-being. The systems of policing and incarceration have no role in public health or safety; prisons and jails are vectors for the spread of COVID-19 and have always been antithetical to public health. Existing racial and economic disparities will only worsen in the wake of this ongoing crisis. We know that this virus is disproportionately affecting Black and Brown communities & that this disparity is caused by racist systems that affect how and when people receive care.

This moment of reckoning with our nation's history of racist policing practices is an opportunity to rethink public safety in this city and reinvest in services that more effectively benefit our residents. We know that meeting the basic needs of our communities is the only way to ensure their health and safety.

Thank you,

SOPHIE NAY  
2163 s. Woodhill Street  
385-529-6629  
[sophie13202nay@gmail.com](mailto:sophie13202nay@gmail.com)

**From:** [Scott Hill](#)  
**To:** [Claudia Cisneros](#)  
**Subject:** Fwd: please defund the police now  
**Date:** Monday, June 15, 2020 10:49:23 PM

---

Sent from my iPhone

Begin forwarded message:

**From:** Caitlin White <caitlin cristin@icloud.com>  
**Date:** June 15, 2020 at 9:49:42 AM PDT  
**To:** Scott Hill <Scott.Hill@mcminnvilleoregon.gov>, Sal Peralta <Sal.Peralta@mcminnvilleoregon.gov>, Wendy Stassens <Wendy.Stassens@mcminnvilleoregon.gov>, Kellie Menke <Kellie.Menke@mcminnvilleoregon.gov>, Zack Geary <Zack.Geary@mcminnvilleoregon.gov>, Remy Drabkin <Remy.Drabkin@mcminnvilleoregon.gov>, Adam Garvin <Adam.Garvin@mcminnvilleoregon.gov>  
**Subject:** please defund the police now

This message originated outside of the City of McMinnville.

Dear Mayor Hill and McMinnville City Council members,

My name is Caitlin White and I am a resident of McMinnville, OR. As McMinnville City Council finalizes the 2020-21 citywide budget, I want to express a concern for the amount of funding that is currently being allocated to the McMinnville Police Department. Although the current budget proposal includes a \$35,458 (0.38 percent) decrease in Police funding, the Police Department is still set to receive almost a third of our city's General Fund budget, and \$1.5 million more than their budget in 2017-2018. The police have historically been the single largest expenditure in the city budget. How we spend our public funds expresses our values as a city, and I do not believe that our city should continue to over-invest scarce resources in the McMinnville Police Department.

Especially at this time of unprecedented crisis, we must invest our scarce resources in the health and well-being of our communities. Funding toward life-affirming resources such as those related to housing, access to health care, and food security, must be prioritized. We must direct resources towards dignified temporary and permanent housing and rent relief, towards food assistance programs for people having trouble making ends meet, and to services provided by the library and Parks and Recreation. In particular, I am concerned about the police presence offered by School Resource Officers. I suggest that SROs be cut from the city budget, following Portland's lead, as police can make non-White students feel unsafe in school. We must also use resources already allocated to the Police Department to invest in police accountability measures. A new budget



proposal reallocating funds from the police budget to other departments and programs across the board could tie into all 5 points of the Mac-Town 2032 Strategic Plan.

The economic impact of COVID-19 requires a complete reimagining of how we allocate county resources, and makes clear the necessity for prioritizing investments in communities' health and well-being. The systems of policing and incarceration have no role in public health or safety; prisons and jails are vectors for the spread of COVID-19 and have always been antithetical to public health. Existing racial and economic disparities will only worsen in the wake of this ongoing crisis. We know that this virus is disproportionately affecting Black and Brown communities & that this disparity is caused by racist systems that affect how and when people receive care.

This moment of reckoning with our nation's history of racist policing practices is an opportunity to rethink public safety in this city and reinvest in services that more effectively benefit our residents. We know that meeting the basic needs of our communities is the only way to ensure their health and safety.

Thank you,

Caitlin White  
2015 NE Gibbs Circle  
McMinnville, OR 97128  
971.237.6387  
caitlincristin@gmail.com

Sent from my iPhone

**From:** [Scott Hill](#)  
**To:** [Claudia Cisneros](#)  
**Subject:** Fwd: Defund the Police Department  
**Date:** Tuesday, June 16, 2020 9:38:41 AM

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Sent from my iPhone

Begin forwarded message:

**From:** Paul Searle <paulsearle@me.com>  
**Date:** June 16, 2020 at 9:28:23 AM PDT  
**To:** Scott Hill <Scott.Hill@mcminnvilleoregon.gov>, Sal Peralta <Sal.Peralta@mcminnvilleoregon.gov>, Wendy Stassens <Wendy.Stassens@mcminnvilleoregon.gov>, Kellie Menke <Kellie.Menke@mcminnvilleoregon.gov>, Zack Geary <Zack.Geary@mcminnvilleoregon.gov>, Remy Drabkin <Remy.Drabkin@mcminnvilleoregon.gov>, Adam Garvin <Adam.Garvin@mcminnvilleoregon.gov>  
**Subject:** Defund the Police Department

**This message originated outside of the City of McMinnville.**

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Dear Mayor Hill and McMinnville City Council members,

My name is Paul Searle and I am a resident of McMinnville, OR. As McMinnville City Council finalizes the 2020-21 citywide budget, I want to express a concern for the amount of funding that is currently being allocated to the McMinnville Police Department. Although the current budget proposal includes a \$35,458 (0.38 percent) decrease in Police funding, the Police Department is still set to receive almost a third of our city's General Fund budget, and \$1.5 million more than their budget in 2017-2018. The police have historically been the single largest expenditure in the city budget. How we spend our public funds expresses our values as a city, and I do not believe that our city should continue to over-invest scarce resources in the McMinnville Police Department.

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students feel unsafe in school. We must also use resources already allocated to the Police Department to invest in police accountability measures. A new budget proposal reallocating funds from the police budget to other departments and programs across the board could tie into all 5 points of the Mac-Town 2032 Strategic Plan.

The economic impact of COVID-19 requires a complete reimagining of how we allocate county resources, and makes clear the necessity for prioritizing investments in communities' health and well-being. The systems of policing and incarceration have no role in public health or safety; prisons and jails are vectors for the spread of COVID-19 and have always been antithetical to public health. Existing racial and economic disparities will only worsen in the wake of this ongoing crisis. We know that this virus is disproportionately affecting Black and Brown communities & that this disparity is caused by racist systems that affect how and when people receive care.

This moment of reckoning with our nation's history of racist policing practices is an opportunity to rethink public safety in this city and reinvest in services that more effectively benefit our residents. We know that meeting the basic needs of our communities is the only way to ensure their health and safety.

Thank you,

Paul Searle  
1720 NE Galloway St, McMinnville, OR 97128  
312-608-0418  
paulsearle@me.com

**From:** [Scott Hill](#)  
**To:** [Claudia Cisneros](#)  
**Subject:** Fwd: Justice must be served  
**Date:** Tuesday, June 16, 2020 9:39:00 AM

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Sent from my iPhone

Begin forwarded message:

**From:** MallSoft 95 <arcolistro@gmail.com>  
**Date:** June 16, 2020 at 5:20:32 AM PDT  
**To:** Scott Hill <Scott.Hill@mcminnvilleoregon.gov>, Sal Peralta <Sal.Peralta@mcminnvilleoregon.gov>, Wendy Stassens <Wendy.Stassens@mcminnvilleoregon.gov>, Kellie Menke <Kellie.Menke@mcminnvilleoregon.gov>, Zack Geary <Zack.Geary@mcminnvilleoregon.gov>, Remy Drabkin <Remy.Drabkin@mcminnvilleoregon.gov>, Adam Garvin <Adam.Garvin@mcminnvilleoregon.gov>  
**Subject:** Justice must be served

**This message originated outside of the City of McMinnville.**

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Dear Mayor Hill and McMinnville City Council members,  
My name is Alyssa Colistro and I am a resident of McMinnville, OR. As McMinnville City Council finalizes the 2020-21 citywide budget, I want to express a concern for the amount of funding that is currently being allocated to the McMinnville Police Department. Although the current budget proposal includes a \$35,458 (0.38 percent) decrease in Police funding, the Police Department is still set to receive almost a third of our city's General Fund budget, and \$1.5 million more than their budget in 2017-2018. The police have historically been the single largest expenditure in the city budget. How we spend our public funds expresses our values as a city, and I do not believe that our city should continue to over-invest scarce resources in the McMinnville Police Department. Especially at this time of unprecedented crisis, we must invest our scarce resources in the health and well-being of our communities. Funding toward life-affirming resources such as those related to housing, access to health care, and food security, must be prioritized. We must direct resources towards dignified temporary and permanent housing and rent relief, towards food assistance programs for people having trouble making ends meet, and to services provided by the library and Parks and Recreation. In particular, I am concerned about the police presence offered by School Resource Officers. I suggest that SROs be cut from the city budget, following Portland's lead, as police can make non-White students feel unsafe in school. We must also use resources already allocated to the Police Department to invest in police accountability measures. A new budget

proposal reallocating funds from the police budget to other departments and programs across the board could tie into all 5 points of the Mac-Town 2032 Strategic Plan. The economic impact of COVID-19 requires a complete reimagining of how we allocate county resources, and makes clear the necessity for prioritizing investments in communities' health and well-being. The systems of policing and incarceration have no role in public health or safety; prisons and jails are vectors for the spread of COVID-19 and have always been antithetical to public health. Existing racial and economic disparities will only worsen in the wake of this ongoing crisis. We know that this virus is disproportionately affecting Black and Brown communities & that this disparity is caused by racist systems that affect how and when people receive care. This moment of reckoning with our nation's history of racist policing practices is an opportunity to rethink public safety in this city and reinvest in services that more effectively benefit our residents. We know that meeting the basic needs of our communities is the only way to ensure their health and safety.

Thank you,  
Alyssa Colistro