

CITY OF McMinnville  
MINUTES OF REGULAR MEETING  
of the McMinnville City Council  
Held at the Kent L. Taylor Civic Hall on Gormley Plaza  
McMinnville, Oregon

Tuesday, August 28, 2018 at 7:00 p.m.

Presiding: Scott Hill, Mayor

Recording Secretary: Melissa Grace

Councilors: Present  
Remy Drabkin  
Adam Garvin  
Kellie Menke, Council President  
Sal Peralta  
Alan Ruden  
Wendy Stassens

Also present were Human Resources Manager Kylie Bayer-Fertterer, Community Development Director Mike Bisset, City Attorney David Koch, Planning Director Heather Richards, Police Chief Matt Scales, City Manager Jeff Towery, and members of the news media Tom Henderson, *News Register* and Dave Adams, KLYC Radio.

AGENDA ITEM

1. CALL TO ORDER: Mayor Hill called the meeting to order at 7:00 p.m. and welcomed all in attendance.
2. PLEDGE OF ALLEGIANCE  
Councilor Drabkin led the Pledge of Allegiance.
3. PRESENTATION
- 3.a. Donation of 4 KIDS Bags from Willamette Valley Victory Riders

Brandon Smith and other members from the Willamette Valley Victory Riders Club presented. He explained that in 2017 his Club hosted the Kaiser Irish Festival Motorcycle Poker Run and proceeds went towards a veterans suicide prevention organization. In 2018 the proceeds from the Poker Run would go to the 4 KIDS project who assisted in the well-being and comfort of children through stressful situations. The bags were filled with things children needed to know that someone cared.

Mayor Hill thanked the Club for their time and efforts.

4. INVITATION TO CITIZENS FOR PUBLIC COMMENT: Mayor Hill invited the public to comment.

There were no public comments on non-agenda items.

5. CONSENT AGENDA

- a. Consider OLCC limited on-premises license request from Tiger Wok McMinnville LLC located at 913 N Highway 99W.
- b. **Resolution No. 2018-45**: A Resolution Approving Three Exemptions to Public Contracting Rules for the Water Reclamation Facility Tertiary Treatment Expansion Project, pursuant to ORS 279C.345.

Councilor Ruden asked for the Resolution to be taken off the consent agenda.

Council President Menke MOVED to adopt the consent agenda as amended; SECONDED by Councilor Peralta. Motion PASSED unanimously.

6. RESOLUTIONS

- 6.a. **Resolution No. 2018-45**: A Resolution Approving Three Exemptions to Public Contracting Rules for the Water Reclamation Facility Tertiary Treatment Expansion Project, pursuant to ORS 279C.345.

Community Development Director Bisset explained that there were exemptions to the competitive bidding process and Staff was recommending to sole source specific equipment related to the expansion project. That equipment would be specified in contract documents that would be advertised for public bidding and would receive competitive quotes for the construction. This had to do with the ultra violet disinfection system that would be upgraded. It was determined that Trojan Technologies was the preferred vendor to supply the new system. It would fit within the channels and modifications were not needed to accommodate the updated equipment. They also had to modify the tertiary filters at the treatment plant and those filters would be retrofitted with an Eco Wash system. Staff recommended specifying that vendor as it fit within the existing filter package. There were specific valves involved in the tertiary treatment system and for consistency with other valves at the plant, Staff was asking to specify Rotork in order to have the same gate actuators. The resolution and exemption forms would allow them to specify the equipment and proceed with the bidding in October.

The exemption attachments were not included in the packet so City Attorney Koch recommended that Council wait to take any action on the resolution until the next meeting.

Councilor Ruden asked about the bidding process. Community Development Director Bisset said the construction contract would go through the bidding process. This resolution would allow staff to specify a specific brand for specific equipment associated with the construction work. The construction would be competitively bid.

- 6.b. **Resolution No. 2018-46**: A Resolution approving the donation of a temporary easement to the Oregon Department of Transportation for the Three Mile Lane Bridge replacement project.

Mayor Hill noted that the Council had received an email from the pastor at Community Church regarding this agenda item.

Community Development Director Bisset stated this was a request from ODOT for temporary construction easements from City park property to facilitate the bridge replacement project. The City proposed to donate those easements to ODOT through an Intergovernmental Agreement. In that agreement there would be restoration requirements for the easements. Staff had clarified the exhibits for the pastor of Community Church and cleared up the confusion regarding the parcels. ODOT had mislabeled the church's property, and he confirmed it was not the same as parcel 2 in the description of the easement.

Councilor Ruden asked if the easements would revert back to the City. Community Development Director Bisset stated that these were temporary easements for the five year duration of the project.

Councilor Ruden MOVED to adopt Resolution No. 2018-46; approving the donation of a temporary easement to the Oregon Department of Transportation for the Three Mile Lane Bridge replacement project; SECONDED by Council President Menke. Motion PASSED unanimously.

- 6.c. **Resolution No. 2018-47**: A Resolution approving an Intergovernmental Agreement between the City of McMinnville and McMinnville Water & Light related to the condition assessment of City and McMinnville Water & Light facilities

Community Development Director Bisset stated that the City initiated a Request for Qualifications to perform a condition assessment on 57 City owned building and structures. McMinnville Water and Light asked about including 4 of their buildings in the assessment. An Intergovernmental Agreement with McMinnville Water and Light was approved by the Water

and Light Commission. It was noted that this was part of the strategic planning process to identify the conditions of the City's facilities and the maintenance needs.

Councilor Garvin MOVED to adopt Resolution No. 2018-47; approving an Intergovernmental Agreement between the City of McMinnville and McMinnville Water & Light related to the condition assessment of City and McMinnville Water & Light facilities; SECONDED by Councilor Stassens. Motion PASSED unanimously.

6.d.

**Resolution No. 2018-48:** A Resolution awarding the Personal Services Contract for the comprehensive, professional condition assessment of City and McMinnville Water & Light facilities.

Community Development Director Bisset stated there were 57 buildings on 25 different sites owned by the City that would be assessed, totaling 370,000 square feet of building space. There were four buildings on one site totaling 42,000 square feet owned by McMinnville Water and Light. The work included a detailed facility assessment and an inventory of assets within those facilities specifically related to building equipment. It also included the development of preventative maintenance plans for those facilities and a seismic analysis of the Water and Light facilities as well as the Community Center, Wastewater Administration building, and Oregon State Police building at the airport. The condition assessments were detailed. Each facility would be analyzed for the condition, capital needs, and maintenance needs. It would provide a good snapshot of our unfunded capital and maintenance needs. Five responses to the RFP were received. Proposals were scored and EMG was the highest ranked proposer. The contract included \$104,000 for the work for the City and \$23,000 for the work for McMinnville Water and Light. The work was expected to be completed before the end of the calendar year so that the budget process for next year could be informed.

Mayor Hill commented that they had waited a long time to do such an assessment.

Councilor Ruden asked if this was a mandated action. Community Development Director Bisset explained that this was a long overdue prudent action, but not mandated. It would allow for discussions around maintenance levels and better facility planning.

Councilor Drabkin asked how long the project would take. Community Development Director Bisset stated that the contractor stated the project would be completed in 45 days. December 31<sup>st</sup> was the completion date.

Councilor Drabkin asked if there were any sites that were City owned that were not being looked at. Community Development Director Bisset stated that this included everything the City owned.

Councilor Garvin asked why only three buildings were included in the seismic evaluation. Community Development Director Bisset explained that the newer facilities were designed with the seismic requirements and an upgrade was done at the library. The Community Center houses the backbone of the City's data network, the Wastewater Administration building is an alternate emergency operations center, and the Oregon State Police building is a critical facility. It also had to do with what the City could afford. City Manager Towery added that there were state grant funds available to reimburse the City for seismic assessment for fire departments, and the City would be pursuing a seismic review of the Fire Department separately. Some of the buildings are old enough that they might be faced with the decision of whether or not to invest in them further.

Councilor Garvin asked how detailed they expect the work to be. Community Development Director Bisset answered each department would be getting a detailed report and he expected it to be quite informed. That data could be entered into a computerized maintenance management system that would help them move forward with an automated maintenance plan for each facility.

Councilor Ruden asked about the next steps after the assessment. Community Development Director Bisset stated that the first thing to do would be to determine what the needs were and balance the needs with what they could afford. There would be decision points and a plan would be developed to address those needs.

Council President Menke MOVED to adopt Resolution No. 2018-48; awarding the Personal Services Contract for the comprehensive, professional condition assessment of City and McMinnville Water & Light facilities; SECONDED by Councilor Garvin. Motion PASSED unanimously.

6.e. **Resolution 2018-49**: A Resolution authorizing the release of an existing power line easement, located in the City of McMinnville, Yamhill County, Oregon.

Community Development Director Bisset said this was a release of an unneeded power line easement that was encumbering McMinnville Plaza. The easement was created as part of a vacation Ordinance related to the vacation of 27<sup>th</sup> Street. The overhead power lines had been removed and the applicant had worked with Water and Light to release the power

easement. The Council had approved the easement, and had to approve the release of the easement. The resolution included a legal description and map describing the release. There was also a note from Water and Light indicating that they were accepting of the release.

Councilor Peralta asked if this would be a trigger for enforcement of the sign Ordinance. Planning Director Richards said it would not.

Councilor Drabkin MOVED to adopt Resolution No. 2018-49; authorizing the release of an existing power line easement, located in the City of McMinnville, Yamhill County, Oregon; SECONDED by Councilor Garvin. Motion PASSED unanimously.

6.f.

Resolution 2018-50: A Resolution authorizing the release of an existing public walkway easement, located in the City of McMinnville, Yamhill County, Oregon.

Community Development Director Bisset stated a portion of an existing walkway easement was being requested to be released. It was in the vacated Newbee Street right-of-way. As part of the vacation process a 10 foot wide public walkway easement was retained with the intention of creating a walkway between the end of 2<sup>nd</sup> Court and 1<sup>st</sup> Street. The walkway was never developed. The property owner was concerned about the liability of a public easement on her property for an undeveloped walkway and asked that the City release it. The neighborhood was notified of this action and testimony from Eric Vandyke was submitted. He indicated he used that space to access 1<sup>st</sup> Street and to drive a truck to haul tree and bush trimmings. The walkway easement was never intended to be a vehicle easement. He displayed photos of the site showing the very narrow unimproved walkway and properties adjacent to the walkway. Public Comments – Shelly Schilhanick, applicant, stated she bought the property less than a year ago and had a survey done of the property. The neighbor was the only one who probably used this walkway area. She was concerned that she might be financially liable if someone got hurt. She was willing to work with her neighbor for continued access, but she did not want it to be a public easement.

Councilor Stassens asked if the City had maintained the easement area. Community Development Director Bisset stated that the City had not maintained the easement.

Councilor Garvin asked about the process for vacating easements. Community Development Director Bisset stated that as the caretaker of the public easement, the Council could determine whether or not to release this easement. The adjacent property owners were notified but in order to release a public easement the City Council must take action.

Councilor Peralta asked if there was any other access to the property. It was noted that there was not.

Council President Menke MOVED to adopt Resolution No. 2018-50; authorizing the release of an existing public walkway easement, located in the City of McMinnville, Yamhill County, Oregon; SECONDED by Councilor Ruden. Motion PASSED 5-1 with Councilor Garvin opposed.

7. ORDINANCE

7.a. Consider **Ordinance No. 5057**: An Ordinance Relating to Camping within the City of McMinnville; establishing MMC Chapter 8.36.

No Councilor present requested that the Ordinance be read in full.

City Attorney Koch read by title only Ordinance No. 5057 relating to camping within the City of McMinnville; establishing MMC Chapter 8.36.

Planning Director Richards said the proposed Ordinance would allow temporary camping on private/public property in McMinnville with provisions to mitigate negative impact to surrounding property owners. The intention was to provide a system for private and public property owners to step up and provide a safe place for homeless people and their families to camp while in transition.

It was a community recommendation that developed in the Housing for Homeless subcommittee comprised of community volunteers and stakeholders who were meeting regularly to try and help provide solutions for housing the homeless. The Housing for Homeless was a subcommittee of the Affordable Housing Task Force appointed by the City Council in 2016. The committee was striving for solutions to homelessness. The committee worked to understand what resources were and were not available, who played what role and had what authorities, and that there were different populations of homeless people and different needs. They talked about looking at targeted and responsive solutions, developing a program that was manageable so that it was safe and successful, and finding a balance. Everything had been solutions based and finding somewhere for vehicular homeless populations to camp that was safe with the limited resources available and how to make impactful changes. The intention was not a permanent residential solution, but a safe place to stay for a period of time to advance towards shelter. There would be discrete installations throughout the community.

Planning Director Richards stated they looked at the State Laws (ORS 203.082) that said any political subdivision may allow churches to offer overnight camping space for homeless persons living in vehicles. It

limited camping space to three or fewer vehicles at the same time and they would have to provide campers with access to sanitary facilities. She stated that they looked at the current City code and found it did not allow for camping in parks without the permission of the Director. The Zoning Ordinance did not allow campgrounds on private property. In the discussion, the City recognized that its role was to establish policies and procedures that enabled the program. The policies and procedures should focus on program success and mitigation of negative impact to neighboring properties.

The proposed Ordinance enabled a temporary camping program, described where it was allowed and where it was not allowed, and established provisions to mitigate negative impact on neighboring property owners. It was modeled after a program in Eugene who had a successful program for 20 years. Staff and volunteers from McMinnville and Eugene had been collaborating about this program for over six months. The Ordinance established a temporary camping program. Section 8.36.020 stated for commercial/ industrial property and religious institutions three vehicles or less would be allowed and they needed to be on a parking lot with a structure. Three vehicles or less could be on vacant property, but they needed to register with the City and be part of a supervised program. For residences, one family in the backyard (tent) or driveway (motor vehicle) was allowed.

One of the things learned from Eugene was that there should be the following provisions:

- Dedicated sanitary facilities.
- Dedicated Garbage Disposal Services.
- Storage Area for Personal Items.
- Tent or camping shelter in a backyard must be five feet away from the property line.
- Not require payment of any fee, rent, or other monetary charge for overnight sleeping. Needs to register with the City and be part of a supervised program.

It was a voluntary program. The property owner rights and responsibilities included: the property owner may revoke permission at any time and for any reason, and any person who had received permission to use the property shall leave the property within four hours. The City may impose administrative civil penalties on property owners who fail to comply with the Ordinance.

Other provisions included:

- City Manager may prohibit overnight sleeping if the city finds that the activity is incompatible with adjacent properties or constitutes a nuisance.



- City can adopt administrative rules to implement this section.
- City Manager may authorize overnight sleeping associated with a special event.

There was a statement that nothing in the Code created any duty on the City or its agents to ensure the protection of persons or property with regard to the permitted overnight sleeping.

There was a section that talked about prohibited camping. The City Manager or designee may temporarily authorize camping on City property by written order that specified the time and location.

There were two suggested amendments to the Ordinance; deleting 8.36.010 (J) as there was no need for a definition of prohibited campsite and amending 8.36.040 (C) to say the City Manager or designee may adopt administrative rules to implement this section.

In summary, the Ordinance:

- Is a good intentioned solution to create a program whereby property owners can create a safe place for homeless families to camp in a temporary manner as they transition to permanent housing;
- Tries to mitigate negative impacts to surrounding property owners by addressing garbage, sanitation and debris concerns;
- Is not resource intensive and is community minded;
- Is modeled after a successful program in Eugene; and
- Developed by the McMinnville Housing for Homeless Subcommittee and recommended by the McMinnville Affordable Housing Task Force.

Planning Director Richards stated that the partners they had so far were:

- Recology who had agreed to provide garbage disposal services for sites.
- Alan Ruden Inc. who had agreed to fund the sanitation facilities for two sites for a year.
- The Champion Team who had agreed to provide site management for property owners up to six sites.
- Properties: no property owners have agreed to step up as partners but they were in dialogue with several at the moment.

Councilor Ruden asked about indemnifying the property owners. City Attorney Koch stated they were not establishing a landlord/tenant relationship as receipt of any payment was prohibited. It was ultimately up to the property owner to decide if they wanted to take on the risks and liabilities to participate.

Councilor Ruden asked about using City property for this program. Planning Director Richards explained that there was the opportunity for the City to talk about the properties they would want included in the program.

Councilor Stassens acknowledged all of the work that went into the process and stated it was a great product. She asked if they had discussions about issues that happened outside of the program. Planning Director Richards stated that this Ordinance was an almost verbatim version of Eugene's program. Eugene had a non-profit to help manage the sites and in McMinnville the Champion Team was volunteering to do the same. They hadn't had many concerns from neighbors about the residential camping because the provisions were set up in such a way that there wasn't much impact on the neighboring properties.

Councilor Stassens asked about the volunteer time from the Champion Team. Planning Director Richards stated that they could dedicate 15 hours per week to this program. They could increase those hours if they got a permanent funding stream, and were actively seeking additional funds so that they could grow the program. The program would start small and as success was demonstrated it would grow.

Councilor Drabkin asked about a fake document that was circulating on social media. Planning Director Richards stated that there was concern that this effort would not help but hinder. Everyone wanted to help and that was where the heart was. Currently camping was prohibited and this removed those barriers.

Councilor Peralta asked if the City had identified potential partners for the program. Planning Director Richards stated that the Affordable Housing Task Force did identify properties and had been asking if the property owners were interested. She noted that this was the enabling piece of the program.

Councilor Peralta stated that he had spoken with some churches and they expressed concerns with sanitation and property storage on site. Since there was already sanitation and locker space downtown, could a neighboring property use those for their resources? Planning Director Richards explained that only three families would be using the sanitation facilities at one time. City Attorney Koch stated the requirement was that the property owner must provide or make available sanitary facilities. The Ordinance was vague about how sanitation would be provided to ensure that there was a flexible program and to be able to adapt to the conditions on each site.

Councilor Peralta stated that his impression was that there was a lack of a dedicated revenue stream for homelessness. He asked if this was one of the biggest challenges. Planning Director Richards stated that this was a complex issue and that the City did not have a dedicated revenue stream for this. There were programs that would help with funding, but no one had enough resources to build the amount of housing needed to solve the problem. There were other partners in the community that had raised funds to build such facilities as the Gospel Rescue Mission shelter.

Councilor Peralta stated that this was something that could be done now as most of the solutions could take years because they needed a dedicated revenue stream. Planning Director Richards agreed that those programs needing such funding would take time to establish. This was a community with compassion that wanted to help and find solutions. This program allowed people to partner in the solution in a time where there were not hard dollars to build a project.

Councilor Drabkin stated that the City could lead by contributing a site for this program. She was in support of the Ordinance and appreciated Planning Director Richards. She hoped that the City could review the 57 City owned sites and find a site so that the program could be launched. Councilor Ruden stated that this was not meant to be permanent. Those who wanted to live a camping lifestyle would not qualify. It was for those looking to upgrade their lives.

Mayor Hill thanked the McMinnville Affordable Housing Task Force, staff, Council, and citizens for their work.

Mandy Gawf, supported the intention for the program, but had some concerns. She supported opening some sanctioned camping spots, however given the safety and liability concerns property owners opened themselves up to, the cost of personal finances on property owners, and lack of incentives given by the City to participate, it was not reasonable to assume that the temporary camping program would have enough participation for all homeless campers. The vast majority of homeless would need to continue to use City property locations and she did not think they should be prohibited from doing so. She asked that the language in Section A, no person shall camp in or upon city property, be removed from the Ordinance as the vast majority of campers would still have no other options. She also asked that under the Penalties and Enforcement section, that the Council clarify Part A and that they clarify and explicitly state that no homeless camper whether on the street or in a vehicle would be ticketed, fined, or given a Class C violation for simply existing on City property to meet their life sustaining activities.

Arron Orta said people wanted a quick fix that looked nice, not an actual solution to the problem. This appeared to be a quick fix and in turn would create more difficulties. He did not think this would solve anything. It only gave a false belief that something had changed. They should ask if the end state they wanted to achieve was to bring about a true change for those experiencing homelessness or was it to make it so they were not seen.

Sherian Wallace stated that she was a volunteer with Project ABLE. People were turning to the parks where they were safer. A lot of these people only had a blanket and a tarp. Many did not have a car or a tent. Those that had cars would have a place to go with a bathroom, but those sleeping with their tarp or blanket were being told that they did not matter. She thought they needed to provide a shelter that could be used by all. She asked the Council to think about the person with the blanket and make room for them too.

Valerie Miller thought the Ordinance was a dead end. There was no funding, no help, and no property. There was not enough housing for all of the homeless here. The program was not really offering anything to homeless people. She had watched people get hit by cars, have trash thrown at them, and slandered. This was how the community saw people. She did not think anyone would stand up and help. She stated that it criminalizing homelessness.

Jacob Miller stated that the issue was the blanket prohibition. He thought they would make people's rights void with their Ordinances taking it so far as outlawing personal property used to sustain life. This Ordinance was designed to persecute and oppress the most vulnerable and criminalize poverty. He asked who they were to attack the freedoms given by the Creator and guaranteed by the Constitution.

Catherine Martain stated that she was not sure what the answer was to homelessness. She was glad that the City was doing something and commended them for starting somewhere but felt it didn't allow room for those who were not fortunate enough to have a vehicle or the person getting out of jail. She added that the resources in this town were limited. She thanked Planning Director Richards for her work and offered her assistance as a volunteer.

Jamie Schwack was concerned about people being misconstrued as camping when they had a blanket on a City bench. She didn't think there should be a blanket ban as she did not want to see someone die from exhaustion and cold. She was also concerned about the limit of three families and if properties had a large enough space for more she thought this limit should be increased. The efforts were understood but she was concerned for her fellow citizens.

Caroline O'Brien, stated that this was very well detailed and thought it would improve the livability for everyone. She felt they needed to look to legislation that would help prevent homelessness, such as rent control. She would like to do something to help people avoid crisis.

Barry Lilly, McMinnville resident, thought that this was a good start, but this was not a solution to the problem. They needed to find housing. He stated that the porta potty had been removed from the First Baptist Church parking lot. He asked if the Ordinance included a blanket and sleeping bag ban.

Liz Marlia, stated two months ago the Compass Center project had folded. This was unfortunate because that seemed to be a solution.

Councilor Drabkin stated that there was nothing in the Ordinance that prohibited people from having warmth. In no way was this particular program meant to address every need. The Homeless Subcommittee looked at the micro populations in the homeless community to try to meet the different needs through different programs. This was being viewed as a transitional housing program. It was specific to those who were living in their vehicles. The first time that the idea came up in the subcommittee it originated from a committee member who was formerly homeless. The hope was that this Ordinance would remove barriers so that they could start to offer some transitional housing. It would be a place where someone could safely have their vehicle while they were working on moving into a better situation. They needed to get more community partners and more people to step up. She stated that this had been an intentional thought-out program and she hoped the Council would approve it.

Council President Menke stated that this provided an opportunity for people to step up and help. She hoped that would happen. Councilor Ruden stated that without Step A, they could not get to Step B. This was a start and he was in support. He hoped more people would get involved as well.

Councilor Peralta stated that this was a heartbreaking issue to take up. Oregon was fourth in the country for the number of unsheltered homeless and were among the worst at sheltering homeless veterans and families with children. This was not a final solution but a first step that they could take now. Every member of the Council was doing work to identify revenue for permanent and transitional housing. They were working in a good faith manner to address this challenging problem. They needed the community's help in caring for those who were the most vulnerable. This was just a first step and they knew that the problem was still growing.

They were trying to line up the resources to deal with the housing crisis in the region. He appreciated the passion and commitment to this issue. He hoped they could work together to address it.

Councilor Garvin agreed that homelessness was a growing issue. He was apprehensive about the program initially, but he appreciated all of the work that Councilor Drabkin and Planning Director Richards had done as well as the Affordable Housing Task Force. He was in support.

Councilor Stassens stated they knew how deep this issue was and shared the concerns. There was no intention for this to be a roadblock. It had been well researched and based on a successful program in another community that had similar problems. She encouraged people to continue to have good dialogue with open ears and respect. She would be voting in support of the Ordinance. There would be other steps and no one person or entity could do this alone.

Mayor Hill stated that they represented a dynamic community and one that had much history and vision. They did not do things haphazardly, but looked at the long-term. This issue had been looked at in a deeper, complete, and exhaustive way than any other issue that had come before the City. He shared that this had been a transparent process. There was no one solution to homelessness. They had a community that wanted to help people and they were following a program that had success. He thought they were making headway and were listening to all sides and coming up with processes to bring vision and success to the community.

Councilor Drabkin MOVED to pass Ordinance No. 5057 to a second reading; SECONDED by Councilor Ruden. Motion PASSED unanimously.

City Attorney Koch read by title only for a second time Ordinance No. 5057.

Council President Menke MOVED to approve Ordinance No. 5057 relating to camping within the City of McMinnville; establishing MMC Chapter 8.36; SECONDED by Councilor Ruden. Ordinance No. 5057 PASSED by a unanimous roll-call vote.

A brief recess was called at 9:15 p.m. The meeting reconvened at 9:20 p.m.

Mayor Hill asked the City Attorney for an update about those who had been ticketed but not paid their fines. City Attorney Koch stated that at the next City Council meeting, parking enforcement would be discussed during the Work Session. There was a provision on the books that authorized the City to impound vehicles if they were parked illegally and

had four or more unpaid parking tickets. In no one's memory had that code been enforced. There was not a good system of communicating between the officer out on the street writing the tickets and the court staff that collected payments for fines. As of Monday, there were less than 50 vehicles on the list that had four or more unpaid parking tickets and less than 30 who had recent ticket activity. There was an even split between recreational vehicles and motor vehicles. A discussion needed to happen about enforcement in these circumstances. There was a concern about the cost of towing, storing, and disposing of recreational vehicles by towing companies.

Council President Menke stated that there had been two amnesties in accounts receivable regarding parking fines. She agreed it was something they should take a look at.

Mayor Hill stated that if they were not enforcing it, it did not carry much weight. He received a formal letter from YCAP sharing their concerns. McMinnville Water and Light was also putting together a letter with their concerns. Mayor Hill stated that the next piece of the camping Ordinance needed to be looked at. All of the communities around them had a fee structure.

8. ADVICE/INFORMATION ITEMS

8.a. Reports from Councilors on Committee and Board Assignments.

Councilor Peralta had a lot of conversations with state policy makers regarding housing affordability and homelessness. There was an education committee dealing with stability and identifying funding for permanent and transitional housing.

Council President Menke stated that the Affordable Housing Task Force was reconstituting the group with new members. They would meet again in October. She had also spent time looking for money and land for subsidized housing. She recently helped with a fundraiser for the soup kitchen that had raised \$30,000.

Councilor Drabkin had continued to meet with potential future partners for the Ordinance. It was important at this time as a community and a body to figure out where the City could put in a pilot project. It would show great leadership to launch a pilot project. All of the conversations that she had the people stated that it was a great thing but wouldn't work on their property.

Councilor Ruden discussed a potential buyer for one of the airport hangers.

Mayor Hill attended the Landscape Review Committee meeting. The developer of an apartment complex was there and gave kudos to the Planning Department.

8.b. Department Head Reports

City Manager Towery introduced Kylie Bayer-Fertterer, the City's first Human Resources Manager.

Police Chief Scales stated that the Park Ranger Program had been successful. More police officers were coming on board and patrolling. With the work of the City Manager, City Attorney, and police staff, a second School Resource Officer would be brought on. Greg Park would be the new Middle School Resource Officer.

City Manager Towery stated staff would be bringing back a status report on the Strategic Plan on September 11<sup>th</sup>. He shared that the Executive Team had been brainstorming action items related to the goals and objectives of the Plan.

9. ADJOURNMENT: Mayor Hill adjourned the Regular City Council Meeting at 9:45 p.m.

s/s Melissa Grace  
City Recorder