

CITY OF MCMINNVILLE
MINUTES OF DINNER MEETING of the McMinnville City Council
Held at the Civic Hall on Gormley Plaza
McMinnville, Oregon

Tuesday, October 22, 2013, at 6:00 p.m.

Presiding: Rick Olson, Mayor

Recording: Kent L. Taylor, City Manager

Councilors: Present

Scott Hill	Kellie Menke
Kevin Jeffries	Alan Ruden
Paul May	Larry Yoder

Also present were City Attorney Candace A. Haines, Planning Director Doug Montgomery, and a member of the news media, Nicole Montesano of the *News Register*.

DINNER

CALL TO ORDER: Mayor Olson called the Dinner Meeting to order at 6:35 p.m., and reviewed the agenda.

PLANNING COMMISSION CANDIDATE INTERVIEW: In response to a question from Councilor Jeffries, Planning Director Montgomery reviewed the process for seeking Planning Commission candidates, and noted that potential questions were in writing at each Councilor's place.

Mr. Montgomery also gave a progress report on both the Economic Opportunities Analysis report and the development of next steps in the Urban Renewal District process.

ADJOURNMENT: Mayor Olson adjourned the Dinner Meeting at 6:45 p.m.

Kent L. Taylor, City Manager

CITY OF McMinnville
MINUTES OF REGULAR MEETING of the McMinnville City Council
Held at the Civic Hall on Gormley Plaza
McMinnville, Oregon

Tuesday, October 22, 2013, at 7:00 p.m.

Presiding: Rick Olson, Mayor
Recording: Kent L. Taylor, City Manager
Councilors: Present

Scott Hill Kellie Menke
Kevin Jeffries Alan Ruden
Paul May Larry Yoder

Also present were City Attorney Candace A. Haines, Planning Director Doug Montgomery, Police Captain Matt Scales, and a member of the news media, Nicole Montesano of the *News Register*.

AGENDA ITEM

CALL TO ORDER: Mayor Olson called the meeting to order at 7:00 p.m. and welcomed those in attendance.

PLEDGE OF ALLEGIANCE: Councilor Hill led in the recitation of the Pledge of Allegiance.

CONSIDER MINUTES: Councilor Ruden MOVED to approve the minutes of the October 8, 2013 Dinner and Regular meetings; SECONDED by Councilor May. Motion PASSED unanimously.

1. PROCLAMATION: Hands and Words Are Not for Hurting: Mayor Olson read a Proclamation in support of the 'Hands and Words Are Not for Hurting Project.' Gretchen Olson, representing the Project, discussed the project's history and achievements. She recognized the City for their support and other local organizations, including the McMinnville School District and the Soroptimist Club. She introduced the project's new Bear mascot which makes appearances in schools and other events.

2. PLANNING COMMISSION INTERVIEW: The Council interviewed Planning Commission candidate Erica Thomas. She discussed her background that included obtaining a degree from Linfield College and residing in McMinnville for 20 years.

During the question and answer period with the Council, Ms. Thomas stated that she felt that effective planning was one of the backbones of the City and that the top three Planning Commission issues were: planning for industry and jobs; looking at areas of town that need revitalizing; and balancing the needs of residents and existing businesses with the goal of becoming a destination for visitors.

She stated that her 20-year vision for the City included retention of McMinnville's small town feel, job creation, and making the community where everyone felt comfortable and welcome.

Ms. Thomas stated that she felt she was capable of objectivity and making difficult decisions and that what is best for the community in the long run should govern decision-making.

She stated that the role of the Planning Commission member was to help decide the future direction of the City and to make effective and informed decisions. She noted her love of reading and information gathering.

She noted that the strengths of McMinnville were its strong sense of community and its friendly and welcoming atmosphere. Things that she felt needed strengthening included: more jobs with better pay and that some areas need revitalizing and have too high a density of apartments. Common ground needed to be found so all areas of the City felt welcoming and accessible to people of different interests.

Mayor Olson thanked Erica Thomas for her application. The Mayor and each Councilor complemented Ms. Thomas on her responses and expressed their support for her candidacy. A motion by Councilor Menke to appoint Erica Thomas to the open position on the Planning Commission was seconded by Councilor May and unanimously approved.

3. OLD BUSINESS

- 3.a. INFORMATIONAL UPDATE ON ISSUES RELATED TO THE RIVERBEND LANDFILL: Yamhill County Planning Director Mike Brandt provided the Council with an overview of land use issues related to the Riverbend Landfill. The major event has been the filing last month by Waste Management of a Plan Amendment and Zone Change application with Yamhill County. He referred to a copy of the application that had been distributed to the Mayor and Council. He provided a hard copy to Planning Director Doug Montgomery and asked the City to comment on the application by the end of next week. The Yamhill County Planning Commission will hold a public hearing on the application on November 7, 2013, at 7:00 p.m. in the McMinnville Civic Hall. Mr. Brandt noted that approval of the application would not be approval of an expansion of the landfill, as that would take a separate decision-making and approval process. He also noted that approval of the current application would make it easier to obtain approval of a landfill expansion.

During a question and answer period with the Council, Mr. Brandt reviewed the history of land use decisions related to the landfill and relevant state law. He discussed that existing reserve funds from landfill revenues were allocated to future post-closure costs at the Newberg,

Whiteson, and Riverbend landfill sites. A small portion of annual revenues are for solid waste program administrative costs. Approximately \$400,000 was transferred to the County's General Fund for discretionary spending by the Board of Commissioners. He noted that the County's recent contribution to the "rails to trails" project was an example of such spending.

Councilor May thanked Mr. Brandt for his presentation. Councilor May expressed his concern about the future of the landfill, indicating it may well be an exercise in trying to make "a silk purse out of sow's ear." He expressed support for the implementation of some form of "waste to energy" alternative technology in the future.

Mr. Brandt indicated that the existing RV park, within the boundary of the proposed zone change, could continue to operate within the proposed new zoning designation until such time there may be an expansion of the landfill operation.

4. RESOLUTION

- 4.a. ESTABLISHING THE TRANSIENT LODGING TAX ADVISORY COMMITTEE TO ADVISE THE CITY COUNCIL REGARDING THE ALLOCATION AND APPROPRIATION OF THE PORTION OF THE TRANSIENT LODGING TAX REVENUES THAT ARE DEDICATED TO TOURISM PROMOTION AND TOURISM RELATED FACILITIES: City Manager Taylor reviewed the proposed resolution, establishing a Transient Lodging Tax Advisory Committee.

Councilor Hill MOVED to adopt Resolution No. 2013-27 establishing the Transient Lodging Tax Advisory Committee to advise the City Council regarding the allocation and appropriation of the portion of Transient Lodging Tax revenues that are dedicated to tourism promotion and tourism related facilities; SECONDED by Councilor Menke. Motion PASSED unanimously.

5. ADVICE / INFORMATION ITEMS

- 5.a. REPORTS FROM COUNCILORS ON COMMITTEE AND BOARD ASSIGNMENTS: Mayor Olson indicated that he was working on committee assignments and would get back to the Councilors in the near future.

Councilor Menke reported on the Parkway Committee. Councilor Jeffries reviewed two Council of Governments (COG) items. First, changes to the Federal Flood Insurance Program would be making insurance coverage more and more expensive and may have some future impact on McMinnville. Secondly he noted that the COG had received a \$1.7 million economic development grant to operate a program called "Make It in the Willamette Valley." Councilor May noted that the YCOM Board would be reviewing recommendations from its advisory committee and that he would be attending a webinar on FirstNet, a high-speed emergency communications

network. Councilor Ruden reported that the Community Choices Committee was continuing its review of potential ways to implement elements of the Master Transportation Plan. Mayor Olson noted that McMinnville has an opportunity to possibly host the 2015 Summer Conference of the Oregon Mayors' Association.

6. ADJOURNMENT: Mayor Olson adjourned the meeting at 8:30 p.m.

Kent L. Taylor, City Manager