

**City Council Meeting Agenda
Tuesday, November 12th, 2024
6:00 p.m. – Work Session Meeting
7:00 p.m. – City Council Regular Meeting**

REVISED 11/07/2024

Welcome! The public is strongly encouraged to participate remotely but there is seating at Civic Hall for those who are not able to participate remotely. However, if you are not feeling well, please stay home and take care of yourself.

The public is strongly encouraged to relay concerns and comments to the Council in one of four ways:

- *Attend in person and fill out a public comment card.*
- *Email at any time up to **noon on Monday, November 11th** to CityRecorderTeam@mcminnvilleoregon.gov*
- *If appearing via telephone only please sign up prior by **noon on Monday, November 11th** by emailing the City Recorder at CityRecorderTeam@mcminnvilleoregon.gov as the chat function is not available when calling in Zoom;*
- *Join the Zoom meeting and use the raise hand feature in Zoom to request to speak; once your turn is up, we will announce your name and unmute your mic. **You will need to provide the City Recorder with your First and Last name, Address, and contact information (email or phone) for a public comment card.***

*You can live broadcast the City Council Meeting on cable channels Xfinity 11 and 331,
Frontier 29 or webstream here:*

mcm11.org/live

*Download the "Cablecast" app on iOS, Android, Roku, Apple TV or
Amazon Firestick and watch McMinnville City Council on all your devices.*

CITY COUNCIL WORK SESSION & REGULAR MEETING:

You may join online via Zoom Meeting:

<https://mcminnvilleoregon.zoom.us/j/87634518353?pwd=jnj5gwj4laxzf82cpRa4ftzQcWNZAD.1>

Meeting ID: 876 3451 8353

Password: 394872

Or you can call in and listen via Zoom: 1-253- 215- 8782

ID: 876 3451 8353

6:00 PM – WORK SESSION MEETING – VIA ZOOM AND SEATING AT CIVIC HALL

1. CALL TO ORDER
2. CULTURE, PARKS AND RECREATION PROJECT – ESTIMATED OPERATING COSTS FOR PROPOSED NEW RECREATION CENTER/POOL
3. ADJOURNMENT OF WORK SESSION

7:00 PM – REGULAR COUNCIL MEETING – VIA ZOOM AND SEATING AT CIVIC HALL

1. CALL TO ORDER & ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. PROCLAMATIONS
 - a. Small Business Saturday Proclamation

4. INVITATION TO COMMUNITY MEMBERS FOR PUBLIC COMMENT –

The Mayor will announce that any interested audience members are invited to provide comments. Anyone may speak on any topic other than: a matter in litigation, a quasi-judicial land use matter; or a matter scheduled for public hearing at some future date. The Mayor may limit comments to 3 minutes per person for a total of 30 minutes. The Mayor will read comments emailed to City Recorded and then any citizen participating via Zoom.

5. ADVICE/ INFORMATION ITEMS

- a. Reports from Councilors on Committee & Board Assignments
- b. Department Head Reports
 - 1. City Services Charge Status, Annual Review Memo (in packet)
- c. July 2024 Cash and Investment Report (in packet)
- d. August 2024 Cash and Investment Report (in packet)

6. CONSENT AGENDA

- a. Consider **Resolution No. 2024-49**: A Resolution approving a new three-year lease with MTS Traffic Management, LLC for the City-owned building located at 4025 Nimbus Loop (former Comcast).
- b. Consider **Resolution No. 2024-56**: A Resolution adopting the City's Mercury Total Maximum Daily Load (TMDL) Implementation Plan.
- c. Consider **Resolution No. 2024-57**: A Resolution Approving the 1st amendment to the professional services contract with Jacobs Engineering Group Inc. for the Public Works Water Reclamation Facility (WRF) and Conveyance System Master Plan Update, Project 2022-5 to include Supervisory Control and Data Acquisition (SCADA) System work.
- d. Consider **Resolution No. 2024-58**: A Resolution approving a two-year extension on Jerry Trimble Helicopters Amendment to Lease for the placement of a Modular Building, which is located at the McMinnville Municipal Airport.

7. RESOLUTION

- a. Consider **Resolution No. 2024-59**: A Resolution approving entering into a contract with Euna for a budget and financial transparency software subscription. **(Revised on 11.07.2024)**
- b. Consider **Resolution No 2024-60**: A Resolution authorizing the City Manager to enter into a Professional Services Agreement with Piper Sandler & Co. for Municipal Advisor Services.

8. ORDINANCES

- a. Consider the first reading with a possible second reading of **Ordinance No. 5150**: An Ordinance Amending McMinnville Municipal Code Title 13 (Public Utilities) to Make Changes to the Local Limits and Defective Private Sewer Lateral Program.
- b. Consider the first reading with a possible second reading of **Ordinance No. 5151**: An Ordinance Approving the Cable Franchise between the City of McMinnville and Comcast of Oregon II, Inc.
- c. Consider the first reading with a possible second reading of **Ordinance No. 5152**: An Ordinance Amending McMinnville Municipal Code Section 3.18.530 to Clarify Applicability of Telecommunications Infrastructure Requirements to Cable Operators.

9. ADJOURNMENT OF REGULAR MEETING