



**City Council Meeting Agenda**  
**Tuesday, August 27, 2024**  
**6:00 p.m. – Work Session Meeting**  
**7:00 p.m. – City Council Regular Meeting**

Welcome! The public is strongly encouraged to participate remotely but there is seating at Civic Hall for those who are not able to participate remotely. However, if you are not feeling well, please stay home and take care of yourself.

The public is strongly encouraged to relay concerns and comments to the Council in one of four ways:

- Attend in person and fill out a public comment card
- Email at any time up to **noon on Monday, August 26th** to [CityRecorderTeam@mcminnvilleoregon.gov](mailto:CityRecorderTeam@mcminnvilleoregon.gov)
- If appearing via telephone only please sign up prior by **noon on Monday, August 26th** by emailing the City Recorder at [CityRecorderTeam@mcminnvilleoregon.gov](mailto:CityRecorderTeam@mcminnvilleoregon.gov) as the chat function is not available when calling in Zoom;
- Join the Zoom meeting use the raise hand feature in Zoom to request to speak, once your turn is up we will announce your name and unmute your mic. **You will need to provide the City Recorder with your First and Last name, Address, and contact information (email or phone) for a public comment card.**

You can live broadcast the City Council Meeting on cable channels Xfinity 11 and 331, Frontier 29 or webstream here:

[mcm11.org/live](http://mcm11.org/live)

Download the "Cablecast" app on iOS, Android, Roku, Apple TV or Amazon Firestick and watch McMinnville City Council on all your devices.

**CITY COUNCIL WORK SESSION & REGULAR MEETING:**

You may join online via Zoom Meeting:

<https://mcminnvilleoregon.zoom.us/j/84267425409?pwd=Y477CiNq1cmHwDqQCmt0CITDrIPwDo.1>

Zoom ID: 842 6742 5409

Zoom Password: 769047

Or you can call in and listen via Zoom: 1-253- 215- 8782

ID: 842 6742 5409

**6:00 PM – WORK SESSION MEETING – VIA ZOOM AND SEATING AT CIVIC HALL**

1. CALL TO ORDER
2. CULTURE, PARKS AND RECREATION PROJECT UPDATE
3. ADJOURNMENT OF WORK SESSION

**7:00 PM – REGULAR COUNCIL MEETING – VIA ZOOM AND SEATING AT CIVIC HALL**

1. CALL TO ORDER & ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. PROCLAMATION
  - a. Howie Harkema Day Proclamation

4. INVITATION TO COMMUNITY MEMBERS FOR PUBLIC COMMENT –

*The Mayor will announce that interested audience members are invited to provide comments. Anyone may speak on any topic other than: a matter in litigation, a quasi-judicial land use matter; or a matter scheduled for public hearing at some future date. The Mayor may limit comments to 3 minutes per person for a total of 30 minutes. The Mayor will read comments emailed to City Recorded and then any citizen participating via Zoom.*

5. PRESENTATION

- a. Municipal Court Annual Presentation

6. ADVICE/ INFORMATION ITEMS

- a. Reports from Councilors on Committee & Board Assignments
- b. Department Head Reports

7. CONSENT AGENDA

- a. Consider **Resolution No. 2024-47**: A Resolution of the City of McMinnville Authorizing the City Manager to Execute a Fourth Amendment to Personal Services Contract with Erskine Law Practice, LLC, to Provide City Prosecutorial Services.
- b. Consider **Resolution No. 2024-48**: A Resolution of the City of McMinnville appointing Eli Brown Judge Pro Tempore of the McMinnville Municipal Court.

8. ORDINANCES

- a. Consider the first reading with a possible second reading of **Ordinance No. 5147**: An Ordinance Amending McMinnville Municipal Code Chapter 12.04 to Modernize City Practices with Regard to Engineering Fees and Coordinate with Adopted Engineering Fee Schedule.

9. ADJOURNMENT OF REGULAR MEETING