

CITY OF McMinnville  
MINUTES OF CITY COUNCIL MEETING  
Held via Zoom Video Conference and at the Kent L. Taylor Civic Hall on Gormley Plaza  
McMinnville, Oregon

Tuesday, October 27, 2020 at 7:00 p.m.

Presiding: Scott Hill, Mayor

Recording Secretary: Claudia Cisneros

Councilors:	<u>Present</u>	<u>Absent</u>
	Remy Drabkin	
	Adam Garvin	
	Kellie Menke, Council President	
	Zack Geary	
	Wendy Stassens	
	Sal Peralta	

Also present were City Manager Jeff Towery, City Attorney Amanda Guile-Hinman, City Recorder Claudia Cisneros, Police Chief Matt Scales, Finance Director Jennifer Cuellar, Parks and Recreation Director Susan Muir, Parks and Recreation Manager Anne Lane, Information Technology Director Scott Burke, Library Director Jenny Berg, Human Resources Manager Kylie Bayer, Fire Chief Rich Leipfert, Jerry Eichten, McMinnville Community Media, and Dora Totoian, News Register.

1. CALL TO ORDER: Mayor Hill called the meeting to order at 7:02 p.m. and welcomed all in attendance.
  
2. CEREMONIES AND PROCLAMATIONS
  - 2.a. Meritorious Service Award

Police Chief Scales discussed the accomplishments of Officer Justin James and Corporal Brett Rudolph. He presented each officer with a Meritorious Service Award for their work.
  
  - 2.b. League of Oregon Cities Safety Award

Mayor Hill announced the City received the Silver Safety Award for an injury frequency rate of 0.6 in Fiscal Year 2019-20.
  
  - 2.c. Extra Mile Day Proclamation

Mayor Hill read the proclamation declaring November 1, 2020 as Extra Mile Day.

3. INVITATION TO CITIZENS FOR PUBLIC COMMENT: Mayor Hill invited the public to comment.

Tynan Pierce, McMinnville resident, spoke about White Bird Clinic's success as an alternative for dealing with mental health issues. He discussed funding options to bring the model to McMinnville.

Brittany Ruiz, McMinnville resident, was concerned about the vote that had taken place at the last Mac Pac meeting to move the McMinnville library. It was not on the agenda and no one was allowed to give public comment at the meeting. She thought it should have been more transparent.

4. PRESENTATION

- 4.a. McMinnville Economic Development Partnership (MEDP) Annual Update

Scott Cooper, Executive Director of MEDP, discussed MEDP's strategic goals, business highlights around town, MEDP highlights, Oregon Works program, Startup Bootcamp program, sparking inspiration, and 2020 MEDP award recipients. He then discussed what they planned for the year ahead.

There was discussion regarding concerns about Covid recovery, barriers to businesses coming to McMinnville, need for better infrastructure, airport needs to be a better attractor, utilizing the Strategic Plan in guiding MEDP's work, and setting measurable goals.

5. ADVICE/ INFORMATION ITEMS

- 5.a. Reports from Councilors on Committee & Board Assignments

Councilor Drabkin reported on the Affordable Housing Task Force and need for more members.

Councilor Geary reported on the Landscape Review Committee applications and the initial meeting of the Climate Friendly and Equitable Communities Rulemaking Advisory Council. He clarified the charge of Mac Pac's work and public engagement for public facilities and the recommendation for the library.

It was clarified that the library was on the Mac Pac meeting agenda.

Council President Menke reported on Visit McMinnville where kiosks and murals were discussed. She also reported on YCAP's financial aid and hotel program.

Councilor Garvin said there had been a discussion on minimum standards for the airport last week. There were openings on the Airport Commission.

- 7.
- 7.a.

RESOLUTION

Consider **Resolution No. 2020-61**: A Resolution of the City of McMinnville Authorizing the City Manager to Execute a Second Amendment to the Personal Services Agreement with Ballard\*King & Associates, Ltd. to continue the Facilities and Recreation Master Plan and Feasibility Study Project.

Parks and Recreation Manager Lane said they were requesting an amendment to an existing agreement to continue the work of Mac Pac and replacement of existing facilities.

There was discussion regarding the budget and what was included in the project.

*Councilor Geary MOVED to approve Resolution No. 2020-61, authorizing the City Manager to execute a second amendment to the personal services agreement with Ballard\*King & Associates, Ltd. to continue the Facilities and Recreation Master Plan and Feasibility Study Project; SECONDED by Councilor Peralta. Motion PASSED 6-0 by the following vote:*

*Aye – Councilors Drabkin, Geary, Garvin, Stassens, Peralta, and Menke*

- 8. ADJOURNMENT: Mayor Hill adjourned the meeting at 8:34 p.m.

  
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Claudia Cisneros, City Recorder