

Mark Davis, McMinnville resident, commented on the increased use of Work Sessions for covering Council business. He was particularly concerned about the UGB Work Sessions where they were talking about decision points. The public needed to have the opportunity to address these issues.

Chris Chenoweth, McMinnville resident, discussed the perception that there was rubber stamping going on. As they went through the Level 10 process, he encouraged the Council to recognize that view existed and discuss how to counteract that view. There could be a potential transition with the elections and whatever was decided in the next month might not be implemented. He suggested including potential candidates in the discussions to get buy in.

4. PRESENTATION

4.a. McMinnville Downtown Association (MDA) Annual Update

Heather Miller, MDA Board, said the last time they presented to Council was August 2019. At that time they had successfully executed their summer event season without an Executive Director. Following the summer season, the Board refocused on the internal structure of MDA and did a program evaluation. She explained the results of the evaluation including positives, priorities for improvement, creating MDA values, returning to the four pillars of Main Street, and hiring an Executive Director. She discussed the 2020 MDA Annual Dinner.

Dave Rucklos, MDA Executive Director, discussed how they reacted to the Covid-19 pandemic including daily communication with stakeholders, survey to quantify the pandemic's financial and social impact, creating a safe environment, Farmer's Market, and dine outside program. He explained the 2020 membership and current initiatives including façade improvement grants, twinkle light maintenance, and downtown banner revival.

There was discussion regarding priority projects for improving downtown, wayfinding effort, appreciation for Mr. Rucklos, stability and clarity in the MDA mission, work on communication and transparency for the organization, suggestion for a membership meeting with the Building Official, other programs to help businesses, appreciation for Library Director Berg's help, and appreciation for Ms. Miller.

5. ADVICE/ INFORMATION ITEMS

5.a. Reports from Councilors on Committee & Board Assignments

Councilor Geary reported on Landscape Review Committee, MacPac, and McMinnville Community Media meetings.

Council President Menke reported on Visit McMinnville projects and YCAP meeting.

Councilor Garvin reported on YCOM Board and Airport Commission meetings.

Councilor Peralta reported on the Council of Governments meetings.

Councilor Drabkin reported on the Affordable Housing Task Force meeting.

Councilor Stassens shared the items on the Level 10 master issues list. They would start with the ones that got the most votes and then take new votes as they went along.

Councilor Geary MOVED to adopt the City Council Level 10 master issues list as presented; SECONDED by Council President Menke. Motion PASSED unanimously.

Mayor Hill reported on meetings with the new owners of the Evergreen Aviation Museum, Mr. Rucklos and the MDA, MEDP, YCAP, and Bypass Committee. They were ready to move forward with Phase 2 of the Bypass.

5.b. Department Head Reports

Planning Director Richards said they were extending the application deadline for the emergency business assistance grants to this Friday.

Human Resources Manager Bayer gave an update on the new DEI initiatives including creating an advisory committee.

City Manager Towery would be attending the ICMA virtual conference for the rest of the week. He discussed hazardous air conditions due to area fires.

6. CONSENT AGENDA

- a. Consider the Minutes of the January 22, 2020 City Council Work Session.
- b. Consider the Minutes of the January 28, 2020 City Council Regular Meeting.
- c. Consider **Resolution No. 2020-59**: A Resolution for City of McMinnville, Oregon Extending the City's Declaration of State of Emergency Expressed in Resolution 2020-18.

Council President Menke MOVED to adopt the consent agenda as presented; SECONDED by Councilor Stassens. Motion PASSED unanimously.

7. RESOLUTION

- 7.a. Consider **Resolution No. 2020-58**: A Resolution awarding the contract for the Apron & Taxilane Rehabilitation Project, Project 2017-10.

Community Development Director Bisset said the bids for this project were opened in May and had been held since that time while they were waiting for confirmation on a construction grant from the FFA. The City was notified that they received the grant and it was ready to be signed. K&E Excavating was the lowest responsive bidder with a bid amount of \$1,272,382.00. Staff recommended awarding the bid as presented.

There was discussion regarding the bid amount and confirming the bid price through the end of September.

Councilor Garvin MOVED to approve Resolution No. 2020-58, awarding the contract for the Apron & Taxilane Rehabilitation Project, Project 2017-10; SECONDED by Councilor Geary. Motion PASSED 6-0 by the following vote:

Aye – Councilors Drabkin, Geary, Garvin, Stassens, Peralta, and Menke

8. ADJOURNMENT: Mayor Hill adjourned the meeting at 8:37 p.m.



Claudia Cisneros, City Recorder