



Kent Taylor Civic Hall
200 NE Second Street
McMinnville, OR 97128

City Council Meeting Agenda

Tuesday, June 23, 2020

6:00 p.m. – LEVEL 10 CANCELED

6:30 p.m. – EXECUTIVE SESSION (CLOSED TO THE PUBLIC)

7:00 p.m. – Regular Council Meeting

Welcome! The public is welcome to attend, however if you are not feeling well, please stay home and take care of yourself. In accordance with Governor Kate Brown's Executive Order 2020-12 we are limiting the amount of people at Civic Hall and if we meet capacity we may ask you to leave.

The public is strongly encouraged to relay concerns and comments to the Council in one of three ways:

- *Email at any time up to 12 p.m. the day of the meeting to Claudia.Cisneros@mcminnvilleoregon.gov;*
- *If appearing via telephone only please sign up prior to the meeting by emailing the City Recorder at Claudia.Cisneros@mcminnvilleoregon.gov as the chat function is not available when calling in zoom;*
- *Join the zoom meeting; send a chat directly to City Recorder, Claudia Cisneros, to request to speak and use the raise hand feature in zoom to request to speak, once your turn is up we will announce your name and unmute your mic.*

*You can live broadcasts the City Council Meeting on cable channels Xfinity 11 and 331,
Frontier 29 or webstream here:*

www.mcm11.org/live

CITY COUNCIL REGULAR MEETING:

You may join online via Zoom Meeting:

<https://mcminnvilleoregon.zoom.us/j/99151783830?pwd=OUZRQ2JmK09RR09NYXBtQUIEajZFQT09>

Zoom ID: 991-5178-3830

Zoom Password: 391738

Or you can call in and listen via zoom: 1-253- 215- 8782

ID: 991-5178-3830

6:00 PM – LEVEL 10 MEETING – CANCELED

6:00 PM – EXECUTIVE SESSION – VIA ZOOM (NOT OPEN TO THE PUBLIC)

1. CALL TO ORDER
2. **Executive Session pursuant to ORS 192.660(2)(a):** To consider the possible employment of a new City Attorney, per ORS 192.660(7)(d)(C)).
3. ADJOURNMENT

Kent Taylor Civic Hall is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made a least 48 hours before the meeting to the City Recorder (503) 435-5702 or Claudia.Cisneros@mcminnvilleoregon.gov.

7:00 PM – REGULAR COUNCIL MEETING – VIA ZOOM & COUNCIL CHAMBERS

1. CALL TO ORDER & ROLL CALL
2. PROCLAMATION
 - a. Park and Recreation Month
3. INVITATION TO CITIZENS FOR PUBLIC COMMENT – *The Mayor will announce that any interested audience members are invited to provide comments. Anyone may speak on any topic other than: a matter in litigation, a quasi-judicial land use matter; or a matter scheduled for public hearing at some future date. The Mayor may limit comments to 3 minutes per person for a total of 30 minutes. The Mayor will read comments emailed to City Recorded and then any citizen participating via Zoom. **In order to encourage an environment of openness, courtesy and respect for differing points of view, please refrain from behavior that is disruptive to the meeting such as making loud noises, clapping, shouting, booing, or any other activity that disrupts the orderly conduct of the meeting. Abusive language will not be tolerated.***
4. PRESENTATION
 - a. McMinnville Annual Historic Preservation Awards
 - b. Visit McMinnville Contract and Annual Work Plan
5. ADVICE/ INFORMATION ITEMS
 - a. Reports from Councilors on Committee & Board Assignments
 - b. Department Head Reports
 1. Ending Fund Balance and Reserve Follow Up Memo (Jennifer Cuellar)
 2. Report and Recommendation from Gary Eastlund, Hagan Hamilton to approve the 2020 – 2021 Property, Liability, Workers Compensation, and Auto Insurance Coverages. (Jennifer Cuellar)
 - c. December 2019 and January 2020 Cash and Investment Reports (in packet)
6. CONSENT AGENDA
 - a. Consider **Resolution No. 2020-35**: A Resolution providing for and approving a form of contract by and between the City of McMinnville, Oregon and the McMinnville Rural Fire Protection District.
 - b. Consider **Resolution No. 2020-37**: A Resolution declaring the City’s election to receive certain state shared revenues.
 - c. Consider **Resolution No. 2020-38**: A Resolution certifying provision of municipal services by the City of McMinnville as required by ORS 221.760.
 - d. Consider **Resolution No. 2020-39**: A Resolution extending the City of McMinnville’s workers compensation coverage to the City of McMinnville volunteers.
 - e. Consider **Resolution No. 2020-43**: A Resolution for City of McMinnville, Oregon Extending the City’s Declaration of State of Emergency Expressed in Resolution 2020-18 and Resolution 2020-28.
7. RESOLUTION
 - a. Consider **Resolution No. 2020-36**: A Resolution providing for certain increases to the Fire Department fee schedule that allows the Fire Department to recover costs for fire and EMS

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services allowed within City ordinance, and the International Fire Code as adopted by the State of Oregon.

- b. Consider **Resolution No. 2020-40**: A Resolution making supplemental budget contingency transfer of appropriation authority for fiscal year 2019-2020 (*Airport Maintenance Fund*).
- c. Consider **Resolution No. 2020-41**: A Resolution making supplemental budget contingency transfer of appropriation authority for fiscal year 2019-2020 (*Transient Lodging Tax Fund*).
- d. Consider **Resolution No. 2020-42**: A Resolution adopting the budget for fiscal year beginning July 1, 2020; making the appropriations; imposing the property taxes; and categorizing the property taxes.

8. ADJOURNMENT