

CITY OF McMinnville  
MINUTES OF CITY COUNCIL MEETING  
Held via Zoom Video Conference and at the Kent L. Taylor Civic Hall on Gormley Plaza  
McMinnville, Oregon

Wednesday, May 26, 2020 at 7:00 p.m.

Presiding: Scott Hill, Mayor

Recording Secretary: Claudia Cisneros

|             |                                 |               |
|-------------|---------------------------------|---------------|
| Councilors: | <u>Present</u>                  | <u>Absent</u> |
|             | Adam Garvin joined at 7:09 p.m. | Sal Peralta   |
|             | Remy Drabkin                    |               |
|             | Kellie Menke, Council President |               |
|             | Wendy Stassens                  |               |
|             | Zack Geary                      |               |

Also present were City Manager Jeff Towery, City Attorney Walt Gowell, City Recorder Claudia Cisneros, Planning Director Heather Richards, Fire Chief Rich Leipfert, Community Development Director Mike Bisset, Police Chief Matt Scales, Human Resources Director Kylie Bayer, Finance Director Jennifer Cuellar, and member of the News Media –and Jerry Eichten, McMinnville Community Media.

1. CALL TO ORDER: Mayor Hill called the meeting to order at 7:07 p.m. and welcomed all in attendance in person and via zoom.

2. INVITATION TO CITIZENS FOR PUBLIC COMMENT: Mayor Hill invited the public to comment.

Brittney Ruiz, McMinnville resident, discussed the increase in the McMinnville Water & Light bill. She thought there needed to be more citizen engagement on social media for items such as this. She also discussed drug use in public bathrooms, senior living facility fine, and having a DEQ air quality check in town.

3. ADVICE/ INFORMATION ITEMS

3.a. Reports from Councilors on Committees & Board Assignments

Councilor Geary suggested they schedule a meeting with the School Board and City Council regarding the Kids on the Block program.

Council President Menke reported on the YCAP meeting where funding and hiring were discussed. She asked Jeff Knapp to give an update on Visit McMinnville.

Jeff Knapp, Executive Director of Visit McMinnville, said they were working on their contract and annual business plan that would be presented to Council next month. They were also strategizing Phase 2 reopening communications to make sure they were following state guidelines.

Councilor Drabkin reported on the reopening of fraternal organizations and restaurants. The Sheridan Fire Department had received a \$2 million grant for fire house restoration. Business Oregon had funding for PPE. Two more households had been housed through the hoteling program. The biggest struggle YCAP was facing was acquiring documents and paperwork for housing people. Another barrier was finding housing within certain price ranges. Everyone who was participating in the hoteling program was following the quarantine rules. YCAP's Emergency Board received Covid rental assistance funds. State representatives were looking at conflicting information about Covid regulations for industries. She encouraged everyone to support local businesses. There would be a PPE agriculture specific distribution at the Fairgrounds tomorrow. She noted the infrastructure package could be used to complete the Bypass. However, the issue was getting a recommendation from ODOT.

Councilor Garvin reported YCOM would approve a standard 3% rate increase when they approved the budget at their next meeting. He was in support of a joint meeting with the School Board.

Mayor Hill discussed the weekly LOC calls, Heroes Act, McMinnville Water & Light work schedule, hospital capacity, Landscape Review Committee meeting, housing for agricultural workers in light of Covid restrictions, and moving to Phase 2 reopening.

4.b.

#### Department Head Reports

Police Chief Scales said there had been no issues with the Phase 1 reopening. There would be discussions with the School District regarding funding the School Resource Officers. Four officers would be promoted to Corporals. They had tremendous success in stopping burglaries.

Finance Director Cuellar discussed CARES Act funding that the City would receive and virtual Court. There would be budget hearings at the next Council meeting.

Planning Director Richards discussed building permit activity levels which were trending well.

Human Resources Manager Bayer said the Council would receive a presentation from the consultants on the classification and compensation study in June. They were working on the promotional process in the Police Department.

City Manager Towery gave an update on the status of the contract negotiations with Visit McMinnville.

4. CONSENT AGENDA

a. Consider Minutes of the October 16, 2019 City Council Work Session Meeting.

b. Consider Minutes of the October 22, 2019 City Council Work Session and Regular Meeting

*Councilor Drabkin MOVED to adopt the consent agenda as presented; SECONDED by Council President Menke. Motion PASSED unanimously.*

5. RESOLUTION

5.a. Consider Resolution No. 2020-32: A Resolution accepting the CARES Act airport grant offer and authorizing the City Manager to execute an agreement with the Federal Aviation Administration (FAA).

Community Development Director Bisset said McMinnville's allocation of this funding was \$69,000. The funds could be used for any operational airport purpose.

*Councilor Geary MOVED to adopt Resolution No. 2020-32, accepting the CARES Act airport grant offer and authorizing the City Manager to execute an agreement with the Federal Aviation Administration (FAA); SECONDED by Councilor Stassens. Motion PASSED 5-0 by the following vote:*

*Aye – Councilors Drabkin, Garvin, Geary, Stassens, and Menke  
Nay – None*

6. ADJOURNMENT: Mayor Hill adjourned the meeting at 7:51 p.m.

  
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Claudia Cisneros, City Recorder