

ENTERED INTO THE RECORD
DATE RECEIVED: 05/13/2022
SUBMITTED BY: Vicki Williams
SUBJECT: FY2022-2023 Budget
Meetings

From: [VICKI WILLIAMS](#)
To: [Claudia Cisneros](#)
Subject: City funding
Date: Friday, May 13, 2022 5:19:54 PM

This message originated outside of the City of McMinnville.

Good afternoon:

I urge the City Council to vote for revenue that supports city services. The City must have sustainable funding sources to fund a realistic, appropriate and forward-looking operating budget.

Thank you the the work you do.

Vicki Williams

DATE RECEIVED: 05/17/2022

SUBMITTED BY: Erin Butler

SUBJECT: FY2022-2023 Budget
Meetings

From: [Erin A Butler](#)
To: [Claudia Cisneros](#)
Subject: Votes for Revenue
Date: Monday, May 16, 2022 6:38:15 PM

This message originated outside of the City of McMinnville.

Dear McMinnville City Council,

Please continue to find the votes for revenue that support the city services. The Library has always had a special place in my heart, so this letter is not just about the services the library provides. Without a robust HR, Finance, IS, Police, etc., we are a less vibrant and thriving town. After participating in the wonderful Alien Parade at the UFO Festival this weekend, I am just filled to the brim with affection and also concern for its well being. We need revenue that funds all city services: we live in a fantastic city and we need fuel the fires that make it so amazing.

Thank you for all the hard work you do on behalf of all our citizens.

Kind regards and be well,

Erin Butler
Ward #1
545 SW Drumwood Ave
McMinnville, OR 97128

From: [Meredith Maxfield](#)
To: [Scott Hill](#); [Claudia Cisneros](#)
Subject: Fwd: Maybe this will save you some time (Email 1 of 2)
Date: Tuesday, May 17, 2022 2:13:13 PM

This message originated outside of the City of McMinnville.

Here Claudia,

Sorry about the mistep. It was after hours but I wanted to get it out ASAP. Sorry.

Meredith

----- Forwarded message -----

From: **Meredith Maxfield** <meredithmaxfield@gmail.com>
Date: Mon, May 16, 2022, 8:28 PM
Subject: Maybe this will save you some time (Email 1 of 2)
To: Jennifer Cuellar <Jennifer.Cuellar@mcminnvilleoregon.gov>, Jeff Towery <Jeff.Towery@mcminnvilleoregon.gov>, <Scott.Hill@mcminnvilleoregon.gov>, <Remy.Drabkin@mcminnvilleoregon.gov>, <Sal.Peralta@mcminnvilleoregon.gov>, <Kellie.Menke@mcminnvilleoregon.gov>, Zack Geary <Zack.Geary@mcminnvilleoregon.gov>, <Adam.Garvin@mcminnvilleoregon.gov>, <Chris.Chenoweth@mcminnvilleoregon.gov>, Cherry Haas <cherryreb@msn.com>, Jerry Hart <jerryhart54@gmail.com>, Alison Seiler <alisonseiler@gmail.com>, Wendy Phoenix <Phoenix.wendy1@gmail.com>, Debbie Harmon Ferry <dharmon@linfield.edu>

Hey Budget Committee,

I spent some time today going through the Budget Update 5.13.22 (it is part of the Budget Message Amendment) and found each line item in my original binder of the budget. I wanted to have the correct numbers in my binder. But I also wrote the corresponding page numbers from the binder on my Budget Update. In case you want to easily flip back and forth here are the copies of my Budget Update. Hopefully you can understand my chicken scratch!

I don't have the contact for the new Budget Committee Member, Virginia Ernst, so hopefully someone can forward this on.

If this is confusing, just ignore it and I will see you tomorrow night!

Meredith

City of McMinnville
FY2022-23 Proposed Budget Update Line Item Detail

Line Item Detail	Proposed Budget Book	Changes	Updated Proposal	Notes
Fund 01 - General				
REVENUE				
<u>Beginning Fund Balance</u>				
* 4001-01 Designated Begin FB-General Fd Grants	0	1,000,000	1,000,000	ARPA from FY22 for general operating
<u>01-01-003 City Hall & City Property</u>				
p. 73 4546 American Rescue Plan	0	15,000	15,000	DEI is ARPA funded
<u>01-15-079 Ambulance</u>				
p. 209 5700 Transport Fees	3,375,000	161,000	3,536,000	Updated estimate
<u>01-99 Non-departmental Licenses and Permits</u>				
p. 324 4205-04 Franchise Fees McMinnville Water & Light-Water	805,000	(805,000)	0	No water franchise fee
↓ 4205-05 Franchise Fees McMinnville Water & Light	4,281,000	(1,995,000)	2,286,000	Phased Pilot to 6%, not 10%
↓ 4205-30 Franchise Fees McMinnville Wastewater Services	1,078,000	(434,000)	644,000	Wastewater fee 8%, not 10%
<u>01-99 Non-departmental Intergovernmental Revenue</u>				
p. 325 4546 American Rescue Plan	0	800,000	800,000	ARPA balance for general operating
<u>01-99 Non-departmental Transfers In</u>				
* 6900-08 Transfers In Affordable Housing	0	180,000	180,000	Aff. Housing Construction Excise Tax for general operating
p. 326 6900-20 Transfers In Street	342,826	(5,310)	337,516	Lower transfers no HR Analyst, lower engineering with no capital replacements
↓ 6900-25 Transfers In Airport	103,972	(698)	103,274	Lower engineering transfer with no capital replacements
↓ 6900-45 Transfers In Transportation	120,949	(730)	120,219	Lower engineering transfer with no capital replacements
p. 327 6900-70 Transfers In Building	26,758	(1,387)	25,371	Lower transfers no HR Analyst
↓ 6900-75 Transfers In Wastewater Services	446,247	(10,020)	436,227	Lower transfers no HR Analyst, lower engineering with no capital replacements
↓ 6900-77 Transfers In Wastewater Capital	230,978	(1,740)	229,238	Lower engineering transfer with no capital replacements
↓ 6900-85 Transfers In Insurance Services	212,351	(3,467)	208,884	Lower transfers no HR Analyst
↓ 6901-77 Transfers In - Interfund Debt Wastewater Capital	672,300	(672,300)	0	No capital replacements funded by interfund debt
General Fund Revenue Total Change		(1,773,652)		

Line Item Detail	Proposed Budget Book	Changes	Updated Proposal	Notes
Fund 01 - General				
EXPENSE				
01-01-002 City Manager's Office				
P.72 8750 Capital Outlay Computer Charges	1,080	(1,080)	0	No tech capital investments
01-01-003 City Hall & City Property				
P.74 7600-04 Utilities Water	220,000	(220,000)	0	No water franchise fee
7720-08 Repairs & Maintenance Building Repairs	44,000	(34,000)	10,000	
7720-34 Repairs & Maintenance Parking Structure & Lots	61,020	(40,000)	21,020	
P.75 7740-05 Rental Property Repair & Maint Building	17,280	(15,500)	1,780	Remove capital investments and facilities maintenance
7750 Professional Services	7,500	(7,500)	0	
8800 Building Improvements	47,000	(47,000)	0	
01-01-005 Mayor and City Council				
8750 Capital Outlay Computer Charges	3,860	(3,860)	0	No tech capital investments
01-01-008 Legal				
P.77 8750 Capital Outlay Computer Charges	926	(926)	0	No tech capital investments
01-01-012 Human Resources				
P.83 7000-05 Salaries & Wages Regular Full Time	192,366	(40,260)	152,106	
7300-05 Fringe Benefits FICA - Social Security	11,928	(2,436)	9,492	
7300-06 Fringe Benefits FICA - Medicare	2,859	(584)	2,275	
7300-15 Fringe Benefits PERS - OPSRP - IAP	56,423	(11,696)	44,727	
7300-20 Fringe Benefits Medical Insurance	50,366	(11,196)	39,170	
7300-22 Fringe Benefits VEBA Plan	6,500	(3,000)	3,500	No HR Analyst (Q3 original hire estimate)
7300-25 Fringe Benefits Life Insurance	150	(30)	120	
7300-30 Fringe Benefits Long Term Disability	332	(96)	236	
7300-35 Fringe Benefits Workers' Compensation Insurance	237	(48)	189	
7300-37 Fringe Benefits Workers' Benefit Fund	84	(11)	73	
P.84 8750 Capital Outlay Computer Charges	926	(926)	0	No tech capital investments
01-03-013 Finance				
P.92 8750 Capital Outlay Computer Charges	2,160	(2,160)	0	No tech capital investments
01-05 Engineering				
P.100 7720-08 Repairs & Maintenance Building Repairs	13,300	(11,400)	1,900	No HVAC replacement in CDC Building
P.101 8750 Capital Outlay Computer Charges	3,088	(3,088)	0	No tech capital investments
8850 Vehicles	35,000	(35,000)	0	No vehicle replacement
01-07-001 Planning - Administration				
P.119 7720-08 Repairs & Maintenance Building Repairs	12,950	(11,100)	1,850	No HVAC replacement in CDC Building
8750 Capital Outlay Computer Charges	386	(386)	0	No tech capital investments
01-07-025 Planning - Current				
P.122 8750 Capital Outlay Computer Charges	1,081	(1,081)	0	No tech capital investments
01-07-028 Planning - Long Range				
P.125 8750 Capital Outlay Computer Charges	618	(618)	0	No tech capital investments
01-07-031 Planning - Code Compliance				
P.128 8750 Capital Outlay Computer Charges	618	(618)	0	No tech capital investments
01-11-040-589 Police - Chief's Office IS				
P.146 8750 Capital Outlay Computer Charges	19,451	(19,451)	0	No tech capital investments
8750-20 Capital Outlay Computer Charges Police	70,000	(70,000)	0	
01-11-043-553 Police - Field Operations - Patrol				
P.154 8850 Vehicles	126,000	(126,000)	0	No vehicle replacements
01-11-046-568 Police - Investigations				
P.165 8850 Vehicles	46,000	(46,000)	0	No vehicle replacements

Line Item Detail		Proposed Budget Book	Changes	Updated Proposal	Notes
Fund 01 - General					
EXPENSE					
<u>01-13-060 Municipal Court</u>					
p. 183	8750	Capital Outlay Computer Charges	2,470	(2,470)	0 No tech capital investments
<u>01-15-070 Fire - Fire Admin and Operations</u>					
p. 199	7000-05	Salaries & Wages Regular Full Time	1,620,634	(28,723)	1,591,911
	7300-05	Fringe Benefits FICA - Social Security	114,345	(1,737)	112,608
	7300-06	Fringe Benefits FICA - Medicare	27,502	(415)	27,087
	7300-15	Fringe Benefits PERS - OPSRP - IAP	609,056	(9,593)	599,463
	7300-20	Fringe Benefits Medical Insurance	320,816	3,176	323,992
	7300-22	Fringe Benefits VEBA Plan	64,800	700	65,500
	7300-30	Fringe Benefits Long Term Disability	3,114	182	3,296
	7300-35	Fringe Benefits Workers' Compensation Insurance	67,891	(1,124)	66,767
					Savings due to lower ambulance staff certification level
p. 203	8750	Capital Outlay Computer Charges	10,189	(10,189)	0 No tech capital investments
	8800	Building Improvements	20,000	(20,000)	0 No facility maintenance investments
	8850	Vehicles	55,000	(55,000)	0 No vehicle replacements
<u>01-15-079 Fire - Ambulance Operations</u>					
p. 210	7000-05	Salaries & Wages Regular Full Time	2,475,495	(53,345)	2,422,150
	7300-05	Fringe Benefits FICA - Social Security	173,427	(3,230)	170,197
	7300-06	Fringe Benefits FICA - Medicare	41,595	(776)	40,819
	7300-15	Fringe Benefits PERS - OPSRP - IAP	948,886	(17,818)	931,068
	7300-20	Fringe Benefits Medical Insurance	509,240	5,892	515,132
	7300-22	Fringe Benefits VEBA Plan	104,700	1,300	106,000
	7300-30	Fringe Benefits Long Term Disability	4,607	341	4,948
	7300-35	Fringe Benefits Workers' Compensation Insurance	109,603	(2,089)	107,514
					Savings due to lower ambulance staff certification level
p. 213	8710	Equipment	95,000	(95,000)	0 No capital replacements (though refurbished ambulance stayed in)
	8750	Capital Outlay Computer Charges	6,793	(6,793)	0 No tech capital investments
	8750-95	Capital Outlay Computer Charges Ambulance	24,000	(24,000)	0
<u>01-17-001 Park and Recreation - Administration</u>					
p. 227	7750	Professional Services	135,000	(110,000)	25,000 No MacPac facilities continuity work
	8750	Capital Outlay Computer Charges	309	(309)	0 No tech capital investments
<u>01-17-087-501 Park and Recreation - Aquatic Center - Administration</u>					
p. 233	8710	Equipment	10,000	(10,000)	0 No capital investment
	8750	Capital Outlay Computer Charges	1,544	(1,544)	0 No tech capital investments
<u>01-17-090-501 Park and Recreation - Community Center - Administration</u>					
p. 245	8710	Equipment	35,000	(35,000)	0 No capital investment
	8750	Capital Outlay Computer Charges	1,544	(1,544)	0 No tech capital investments
<u>01-17-090-635 Park and Recreation - Community Center - Classes and Programs</u>					
p. 248	8130	Recreation Program Expenses	40,000	(15,000)	25,000 No Summer Fun reduce barriers activities
<u>01-17-096-501 Park and Recreation - Recreational Sports - Administration</u>					
p. 262	8750	Capital Outlay Computer Charges	309	(309)	0 No tech capital investments
<u>01-17-099-501 Park and Recreation - Senior Center - Administration</u>					
p. 277	8750	Capital Outlay Computer Charges	926	(926)	0 No tech capital investments
	8800	Building Improvements	89,000	(89,000)	0 No capital investments

From: [Meredith Maxfield](#)
To: [Claudia Cisneros](#); [Scott Hill](#)
Subject: Fwd: Maybe this will save you some time (Email 2 of 2)
Date: Tuesday, May 17, 2022 2:16:55 PM

This message originated outside of the City of McMinnville.

----- Forwarded message -----

From: **Meredith Maxfield** <meredithmaxfield@gmail.com>
Date: Mon, May 16, 2022, 8:29 PM
Subject: Re: Maybe this will save you some time (Email 1 of 2)
To: Jennifer Cuellar <Jennifer.Cuellar@mcminnvilleoregon.gov>, Jeff Towery <Jeff.Towery@mcminnvilleoregon.gov>, <Scott.Hill@mcminnvilleoregon.gov>, <Remy.Drabkin@mcminnvilleoregon.gov>, <Sal.Peralta@mcminnvilleoregon.gov>, <Kellie.Menke@mcminnvilleoregon.gov>, Zack Geary <Zack.Geary@mcminnvilleoregon.gov>, <Adam.Garvin@mcminnvilleoregon.gov>, <Chris.Chenoweth@mcminnvilleoregon.gov>, Cherry Haas <cherryreb@msn.com>, Jerry Hart <jerryhart54@gmail.com>, Alison Seiler <alisonseiler@gmail.com>, Wendy Phoenix <Phoenix.wendy1@gmail.com>, Debbie Harmon Ferry <dharmon@linfield.edu>

Email 2/2

On Mon, May 16, 2022 at 8:28 PM Meredith Maxfield <meredithmaxfield@gmail.com> wrote:

Hey Budget Committee,

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I don't have the contact for the new Budget Committee Member, Virginia Ernst, so hopefully someone can forward this on.

If this is confusing, just ignore it and I will see you tomorrow night!

Meredith

Line Item Detail		Proposed Budget Book	Changes	Updated Proposal	Notes
Fund 01 - General					
EXPENSE					
<u>01-19 Park Maintenance</u>					
p. 299	7000-05 Salaries & Wages Regular Full Time	655,058	(42,513)	612,545	
	7000-15 Salaries & Wages Temporary	58,330	(24,726)	33,604	
	7300-05 Fringe Benefits FICA - Social Security	43,668	(4,068)	39,600	
	7300-06 Fringe Benefits FICA - Medicare	10,466	(975)	9,491	
	7300-15 Fringe Benefits PERS - OPSRP - IAP	213,371	(15,132)	198,239	
	7300-20 Fringe Benefits Medical Insurance	142,933	(16,684)	126,249	No Park Maint staff increase to move from below base to base service level (Q2 original hire estimate)
	7300-22 Fringe Benefits VEBA Plan	21,500	(8,000)	15,500	
	7300-25 Fringe Benefits Life Insurance	612	(45)	567	
	7300-30 Fringe Benefits Long Term Disability	1,490	(104)	1,386	
	7300-35 Fringe Benefits Workers' Compensation Insurance	23,697	(2,105)	21,592	
	7300-37 Fringe Benefits Workers' Benefit Fund	299	(34)	265	
p. 300	7720-26 Repairs & Maintenance Park Maintenance	175,000	(60,000)	115,000	No move from below base to base level park maintenance activity
	7780-15 Contract Services Park Maintenance	237,500	(132,500)	105,000	
p. 301	8750 Capital Outlay Computer Charges	1,081	(1,081)	0	No tech capital investments
	8800 Building Improvements	35,000	(35,000)	0	No capital investments
<u>01-21 Library</u>					
p. 312	7000-10 Salaries & Wages Regular Part Time	255,008	(83,595)	171,413	
	7300-05 Fringe Benefits FICA - Social Security	77,540	(5,055)	72,485	
	7300-06 Fringe Benefits FICA - Medicare	18,582	(1,213)	17,369	
	7300-15 Fringe Benefits PERS - OPSRP - IAP	402,798	(24,282)	378,516	
	7300-20 Fringe Benefits Medical Insurance	212,928	(7,692)	205,236	No staffing investment to expand library programming and hours
	7300-22 Fringe Benefits VEBA Plan	33,000	(2,000)	31,000	
	7300-25 Fringe Benefits Life Insurance	1,200	(60)	1,140	
	7300-30 Fringe Benefits Long Term Disability	2,276	(118)	2,158	
	7300-35 Fringe Benefits Workers' Compensation Insurance	1,538	(101)	1,437	
	7300-37 Fringe Benefits Workers' Benefit Fund	420	(32)	388	
p. 316	8750 Capital Outlay Computer Charges	18,218	(18,218)	0	No tech capital investments
	8800 Building Improvements	166,000	(16,000)	150,000	No non-ARPA capital investments
<u>01-99 Non-departmental</u>					
p. 329	9700-15 Transfers Out Emergency Communications	819,372	(116,600)	702,772	Lower YCOM transfer out required
p. 330	9999 Unappropriated Ending Fd Balance	2,713,253	193,675	2,906,928	Net impact of \$1.8 million in ARPA used for general operations and budget adjustments. This is 1.37 months worth of operating expense in reserve, slightly higher than 1.25 month target for FY23
General Fund Expense Total Change			(1,773,652)		

Line Item Detail	Proposed Budget Book	Changes	Updated Proposal	Notes
Fund 05 - Grants and Special Assessments				
REVENUE				
p. 337 4005-01 Designated Begin Fd Balance - ARPA + Opioid	3,962,869	(1,306,500)	2,656,369	\$1.2M was moved to new Housing fund; Opioid settlement added; ARPA amount corrected
4546 American Rescue Plan	3,478,300	(2,753,304)	724,996	
* 6105 Opioid Settlement	0	400,000	400,000	New information regarding amount of opioid settlement funds
Grants and Special Assessments Fund Revenue Total Change		(3,659,804)		
EXPENSE				
* 7660-07 Materials & Supplies Opioid Settlement	0	400,000	400,000	New information regarding amount of opioid settlement funds
p. 339 7710 Materials & Supplies - Grants	4,000,000	(2,000,000)	2,000,000	ARPA amount corrected
7710-17 Materials & Supplies - Grants Navigation Center	1,200,000	(1,200,000)	0	Moved to new Affordable Housing fund
9905-01 Designated Ending Fund Balance - Grants & Specia	2,241,169	(859,804)	1,381,365	Updated grant year end funds for FY24
Grants and Special Assessments Fund Expense Total Change		(3,659,804)		
* Fund 08 - Affordable Housing				
REVENUE				
4008-01 Designated Begin Fd Balance - Affordable Housing	0	1,200,000	1,200,000	
4208 Construction Excise Tax	0	600,000	600,000	
4546 American Rescue Plan	0	800,000	800,000	
4776-05 OR Dept of Administrative Svcs Navigation Center (0	1,500,000	1,500,000	
Affordable Housing Fund Revenue Total Change		4,100,000		
EXPENSE				
7520 Public Notices & Printing	0	2,500	2,500	New Fund added due to approval of CET; affordable housing related grants were moved to new fund as well
7660 Materials & Supplies	0	2,500	2,500	
7750 Professional Services	0	127,000	127,000	
8016 Affordable Housing	0	1,088,000	1,088,000	
8800 Building Improvements	0	2,700,000	2,700,000	
9700-01 Transfers Out General Fund	0	180,000	180,000	
Affordable Housing Fund Expense Total Change		4,100,000		
Fund 15 - Emergency Communications				
REVENUE				
p. 361 6900-01 Transfers In General Fund	819,372	(116,600)	702,772	Lower YCOM charge so lower transfer in required to fund costs
Emergency Communications Fund Revenue Total Change		(116,600)		
EXPENSE				
p. 362 8180-05 YCOM Other Governmental Services	805,573	(139,973)	665,600	Lower YCOM cost and error correction
p. 363 9999 Unappropriated Ending Fd Balance	62,917	23,373	86,290	Correction amount
Emergency Communications Fund Expense Total Change		(116,600)		
Fund 20 - Street				
EXPENSE				
p. 380 8750 Capital Outlay Computer Charges	2,007	(2,007)	0	No tech capital investments
9700-01 Transfers Out General Fund	342,826	(5,310)	337,516	Lower HR and engineering costs mean lower transfer out requirement
9999 Unappropriated Ending Fd Balance	1,416,494	7,317	1,423,811	Net impact of updates on ending fund bal
Street Fund Expense Total Change		0		
Fund 25 - Airport Maintenance				
EXPENSE				
p. 392 9700-01 Transfers Out General Fund	103,972	(698)	103,274	Lower engineering costs mean lower transfer out requirement
9999 Unappropriated Ending Fd Balance	169,309	698	170,007	Net impact of updates on ending fund bal
Airport Fund Expense Total Change		0		

Line Item Detail	Proposed Budget Book	Changes	Updated Proposal	Notes
Fund 45 - Transportation				
EXPENSE				
p.405 9700-01 Transfers Out General Fund	120,949	(730)	120,219	Lower engineering costs mean lower transfer out requirement
9999 Unappropriated Ending Fd Balance	2,451,861	730	2,452,591	Net impact of updates on ending fund bal
Transportation Fund Expense Total Change		0		
Fund 70 - Building				
EXPENSE				
p.441 7720-08 Repairs & Maintenance Building Repairs	8,800	(7,500)	1,300	No HVAC replacement in CDC Building
p.442 8750 Capital Outlay Computer Charges	1,930	(1,930)	0	No tech capital investments
9700-01 Transfers Out General Fund	26,758	(1,387)	25,371	Lower HR costs mean lower transfer out requirement
9999 Unappropriated Ending Fd Balance	1,218,897	10,817	1,229,714	Net impact of updates on ending fund bal
Building Fund Expense Total Change		0		
Fund 75 - Wastewater Services				
EXPENSE				
p.460 01-8750 Capital Outlay Computer Charges	6,484	(6,484)	0	No tech capital investments
p.473 99-8227 Franchise Fee expense	1,078,000	(434,000)	644,000	Wastewater fee 6%, not 10%
99-9700-01 Transfers Out General Fund	446,247	(10,020)	436,227	Lower HR and engineering costs mean lower transfer out requirement
p.474 9999 Unappropriated Ending Fd Balance	1,468,259	450,504	1,918,763	Net impact of updates on ending fund bal
Wastewater Services Fund Expense Total Change		0		
Fund 77 - Wastewater Capital				
EXPENSE				
p.484 9700-01 Transfers Out General Fund	230,978	(1,740)	229,238	Lower engineering costs mean lower transfer out requirement
9701-01 Transfers Out - Interfund Debt General Fund	672,300	(672,300)	0	No capital replacements funded by interfund debt
p.485 9999 Unappropriated Ending Fd Balance	32,728,719	674,040	33,402,759	Net impact of updates on ending fund bal
Wastewater Capital Fund Expense Total Change		0		
Fund 80 - Information Systems & Services				
REVENUE				
p.503 6000-01 Charges for Equipment & Services General Fund	911,970	(171,579)	740,391	
6000-20 Charges for Equipment & Services Street Fund	27,473	(2,007)	25,466	No tech capital investments
6000-70 Charges for Equipment & Services Building Fund	15,329	(1,930)	13,399	
6000-75 Charges for Equipment & Services Wastewater Ser	78,808	(6,484)	72,324	
Information Systems Fund Revenue Total Change		(182,000)		
EXPENSE				
p.514 8730-05 Equipment - Computers Hardware	88,000	(88,000)	0	
p.515 8750-20 Capital Outlay Computer Charges Police	70,000	(70,000)	0	No tech capital investments
8750-95 Capital Outlay Computer Charges Ambulance	24,000	(24,000)	0	
Information Systems Fund Expense Total Change		(182,000)		
Fund 85 - Insurance Services				
REVENUE				
p.522 6070 Workers' Compensation Insurance	508,270	(5,467)	502,803	Lower gross payroll means lower workers comp insurance charges to funds
Insurance Services Fund Revenue Total Change		(5,467)		
EXPENSE				
p.524 9700-01 Transfers Out General Fund	212,351	(3,467)	208,884	Lower HR costs mean lower transfer out requirement
p.525 9999 Unappropriated Ending Fd Balance	230,800	(2,000)	228,800	Net impact of updates on ending fund bal
Insurance Services Fund Expense Total Change		(5,467)		

From: [Scott Hill](#)
To: [Claudia Cisneros](#)
Subject: Fwd: Maybe this will save you some time (Email 1 of 2)
Date: Tuesday, May 17, 2022 10:07:32 AM

I did not get the information the Meredith provided. Mayor Hill

Begin forwarded message:

From: Kellie Menke <Kellie.Menke@mcminnvilleoregon.gov>
Subject: Re: Maybe this will save you some time (Email 1 of 2)
Date: May 17, 2022 at 12:20:04 AM PDT
To: Meredith Maxfield <meredithmaxfield@gmail.com>, Jennifer Cuellar <Jennifer.Cuellar@mcminnvilleoregon.gov>, Jeff Towery <Jeff.Towery@mcminnvilleoregon.gov>, Scott Hill <Scott.Hill@mcminnvilleoregon.gov>, Remy Drabkin <Remy.Drabkin@mcminnvilleoregon.gov>, Sal Peralta <Sal.Peralta@mcminnvilleoregon.gov>, Zack Geary <Zack.Geary@mcminnvilleoregon.gov>, Adam Garvin <Adam.Garvin@mcminnvilleoregon.gov>, Chris Chenoweth <Chris.Chenoweth@mcminnvilleoregon.gov>, Cherry Haas <cherryreb@msn.com>, Jerry Hart <jerryhart54@gmail.com>, Alison Seiler <alisonseiler@gmail.com>, Wendy Phoenix <Phoenix.wendy1@gmail.com>, Debbie Harmon Ferry <dharmon@linfield.edu>

Great ideas Meredith. You are going to be great on the budget committee and eventually as a Councilor!
Kellie

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From: Meredith Maxfield <meredithmaxfield@gmail.com>
Sent: Monday, May 16, 2022 8:28:05 PM
To: Jennifer Cuellar <Jennifer.Cuellar@mcminnvilleoregon.gov>; Jeff Towery <Jeff.Towery@mcminnvilleoregon.gov>; Scott Hill <Scott.Hill@mcminnvilleoregon.gov>; Remy Drabkin <Remy.Drabkin@mcminnvilleoregon.gov>; Sal Peralta <Sal.Peralta@mcminnvilleoregon.gov>; Kellie Menke <Kellie.Menke@mcminnvilleoregon.gov>; Zack Geary <Zack.Geary@mcminnvilleoregon.gov>; Adam Garvin <Adam.Garvin@mcminnvilleoregon.gov>; Chris Chenoweth <Chris.Chenoweth@mcminnvilleoregon.gov>; Cherry Haas <cherryreb@msn.com>; Jerry Hart <jerryhart54@gmail.com>; Alison Seiler <alisonseiler@gmail.com>; Wendy Phoenix <Phoenix.wendy1@gmail.com>; Debbie Harmon Ferry <dharmon@linfield.edu>
Subject: Maybe this will save you some time (Email 1 of 2)

This message originated outside of the City of McMinnville.

Hey Budget Committee,

I spent some time today going through the Budget Update 5.13.22 (it is part of the Budget Message Amendment) and found each line item in my original binder of the budget. I wanted to have the correct numbers in my binder. But I also wrote the corresponding page numbers from the binder on my Budget Update. In case you want to easily flip back and forth here are the copies of my Budget Update. Hopefully you can understand my chicken scratch!

I don't have the contact for the new Budget Committee Member, Virginia Ernst, so hopefully someone can forward this on.

If this is confusing, just ignore it and I will see you tomorrow night!

Meredith