



City of McMinnville
Public Works Department
231 NE 5th Street
McMinnville, OR 97128
503.434.7312
www.mcminnvilleoregon.gov

**Airport Commission Meeting
Tuesday, March 5, 2024**

City Council Chambers, Civic Hall, 200 NE 2nd Street or Zoom

3:00 pm Regular Meeting:

You may join online via Zoom Meeting:

<https://mcminnvilleoregon.zoom.us/j/83125796646>

Meeting ID: 831 2579 6646

Passcode: None

Or you can call in and listen via zoom: 1- 253 215 8782

MEETING MINUTES

***Note – Minutes are abbreviated. See video link for full meeting.**

Video:

https://mcminnvilleoregon.zoom.us/rec/share/OdgkD8byzpqG3Ox_6wBn8ZWH-4fuzbPsWleu-VTyMGpO9SFHij7a63HubBS7NASE.B0Bm_Q6wArQ-NH1M?startTime=1709679215000

**Chairman: John Stanislaw
Vice-Chairman: Michael Griffiths**

**City Councilor Adam Garvin
Commissioner Richard Martinez
Commissioner Grayson Barrows**

**Commissioner Mark Fowle
Commissioner **Vacant****

Public Participation:

Public Comments: If you wish to address the Airport Commission on any item not on the agenda, you may respond as the Airport Commission Chair calls for "Invitation to Citizens for Public Comment."

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AGENDA

1. **CALL TO ORDER** (Chairman Barrows)

2. **CONSIDER MINUTES OF THE March 5, 2024 COMMISSION MEETING**

- Commission Action Required: **By MOTION and VOTE, the Commission shall approve the minutes from the March 5, 2024 meeting.**

Meeting Minutes approved unanimously.

3. **INVITATION FOR PUBLIC COMMENT**

This section of the agenda allows for the public to address the Airport Commission regarding any issue not on the agenda. The Chair will also invite airport users and business owners to report on current activities at the airport. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up at a future meeting.

Mr Mollohan provided a variety of comments related to the airport. Review the meeting video for additional information.

4. **AIRPORT COMMISSION REPORT AND COMMENTS** (Chairman Stanislaw & Commissioners)

No Comments

5. **DISCUSSION ITMES**

Airport Budget General budget and process information provided	Airport Administrator
Airport Master Plan General update was provided	Airport Administrator
Environmental for Fence General update was provided	Airport Administrator
Airport Commission Vacancy Patty Herzog (present, and welcomed) was selected and waiting for City Council appointment.	Airport Administrator

6. **AIRPORT MANAGER COMMENTS** (Potcake Aviation, Dehner)

Mr. Dehner provided a variety of comments. Review the meeting video for additional information.

7. **AIRPORT ADMINISTRATOR COMMENTS** (Airport Administrator, Williamson)

Mr. Williamson provided a variety of comments. Review the meeting video for additional information.

8. **ADJOURNMENT** (Chairman Stanislaw)

NOTE: The next regularly scheduled Airport Commission meeting is tentatively set for **Tuesday, May 7, 2024 @ 3:00 pm**. Information regarding the meeting will be posted on the City's website.