



**City of McMinnville**  
**Public Works Department**  
231 NE 5<sup>th</sup> Street  
McMinnville, OR 97128  
503.434.7312  
[www.mcminnvilleoregon.gov](http://www.mcminnvilleoregon.gov)

**Airport Commission Meeting**  
**Tuesday, January 3, 2023**

*City Council Chambers, Civic Hall, 200 NE 2<sup>nd</sup> Street or Zoom*

**3:00 pm Regular Meeting:**

*You may join online via Zoom Meeting:*

<https://mcminnvilleoregon.zoom.us/j/83891318549>

Meeting ID: 838 9131 8549

Passcode: None

*Or you can call in and listen via zoom: 1- 253 215 8782*

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**Chair**  
**Vice-Chair Grayson Barrows**

**City Councilor Adam Garvin**  
**Commissioner Daniel Hickox**  
**Commissioner John Stanislaw**

**Commissioner Richard Martinez**  
**Commissioner Michael Griffiths**  
**Commissioner Mark Fowle**

*Public Participation:*

*Public Comments: If you wish to address the Airport Commission on any item not on the agenda, you may respond as the Airport Commission Chair calls for "Invitation to Citizens for Public Comment."*

**----- MEETING AGENDA ON NEXT PAGE -----**

## AGENDA

1. **CALL TO ORDER** (Vice Chair Barrows)

2. **CONSIDER MINUTES OF THE November 1, 2022 COMMISSION MEETING**

- Commission Action Required: **By MOTION and VOTE, the Commission shall approve the minutes from the November 1, 2022 meeting.**

3. **INVITATION FOR PUBLIC COMMENT**

- *This section of the agenda allows for the public to address the Airport Commission regarding any issue not on the agenda. The Chair will also invite airport users and business owners to report on current activities at the airport. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up at a future meeting.*

4. **ITEMS FROM STAFF**

Airport Commission Election for Chair and Vice-Chair	Vice-Chair Barrows to lead
New Airport Commissioners - Welcome Aboard	Chair & Commissioners, Willy Williamson, City of McMinnville
Public Records and Meetings Law	Willy Williamson, City of McMinnville
Airport Master Plan	Willy Williamson, City of McMinnville
Hangar Compliance and Fire Inspection	Willy Williamson, City of McMinnville
Airport Manager's Report	Rob Dehner, Potcake Aviation
Airport Administrator's Report	Willy Williamson, City of McMinnville

5. **ITEMS FROM COMMISSIONERS** (Commissioners)

6. **ADJOURNMENT**

NOTE: The next regularly scheduled Airport Commission meeting will be on **Tuesday, March 7, 2023 @ 3:00 pm**. Information regarding the meeting will be posted on the City's website.