



**City of McMinnville**  
**Public Works Department**  
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**Airport Commission Work Session**  
**Wednesday August 17, 2022**

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**MEETING MINUTES**

**\*Note – Minutes are abbreviated. See video link for full meeting.**

**Video:**

[https://mcminnvilleoregon.zoom.us/rec/play/xs0aze7rXJaWw5gJh1lljnu0lgns5G4--gkBA00ykS\\_Szg7AD0mTrKloAAqKN1LNAk1euw1F0M1jIFA.YMEAs\\_Yv45nLv6dc?startTime=1660771586000&x\\_zm\\_rtaid=8aEsRkC\\_REiZOwPR\\_XRmZg.1661799387854.9cacddd1904a40c4a18f8899baa0cc82&x\\_zm\\_rhtaid=237](https://mcminnvilleoregon.zoom.us/rec/play/xs0aze7rXJaWw5gJh1lljnu0lgns5G4--gkBA00ykS_Szg7AD0mTrKloAAqKN1LNAk1euw1F0M1jIFA.YMEAs_Yv45nLv6dc?startTime=1660771586000&x_zm_rtaid=8aEsRkC_REiZOwPR_XRmZg.1661799387854.9cacddd1904a40c4a18f8899baa0cc82&x_zm_rhtaid=237)

**Chair Mark Fowle**  
**Vice-Chair Grayson Barrows**

**Commissioner Andy Benedict**

**Commissioner John Stanislaw**

**City Councilor Adam Garvin**

**Not present:**

**Commissioner Richard Martinez**

**Staff Present:**

**Anne Pagano**

**Willy Williamson**

*Public Participation:*

*Public Comments: If you wish to address the Airport Commission on any item not on the agenda, you may respond as the Airport Commission Chair calls for "Invitation to Citizens for Public Comment."*

**----- MEETING AGENDA ON NEXT PAGE -----**

## AGENDA

1. **CALL TO ORDER** (Chair Fowle)
  
2. **INVITATION FOR PUBLIC COMMENT**
  - *This section of the agenda allows for the public to address the Airport Commission regarding any issue not on the agenda. The Chair will also invite airport users and business owners to report on current activities at the airport. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up at a future meeting.*
  
  - **There were no Public Comments**
  
3. **REVIEW REVISIONS TO THE AIRPORT MINIMUM STANDARDS** (Airport Administrator)

**THE FIRST PORTION OF THE MEETING VIDEO WAS CORUPTED AND ONLY THE LAST 20 MINUTES IS AVAILABLE FOR VIEWING.**

  - During the initial part of the meeting, which is not available on video, the Airport Commission participated with City Staff in discussing and reviewing comments that were made since the last Airport Commission meeting held on 7/5/2022.
  - A change was made, during the meeting, in Section 5.6.2 Fuel, that ensures availability of 100 LL Avgas and provides the option for all vendors to sell both Avgas and Jet fuel.
  - This review focused on additions, deletions, and comments made since the July 5, 2022 regular Airport Commission Meeting
  - New addition Section 7.2.1.1 for Mobile Service Maintenance Provider was discussed with no changes required
  - Significant modification to Section 9, Appeals was discussed with no additional changes required.
  
  - **Motion:**  
  
Andy Benedict MOVED “To accept the Minimum Standards for Commercial Operations as they have been written and reviewed”. Grayson Barrows SECONDED. Motion PASSED unanimously.
  
  - No other items were addressed.
  
4. **ADJOURNMENT**

NOTE: The next regularly scheduled Airport Commission meeting will be on **Tuesday, September 6, 2022 @ 3:00 pm**. Information regarding the meeting will be posted on the City's website.