



City of McMinnville

AIRPORT COMMISSION MEETING

KENT L. TAYLOR CIVIC HALL
200 NE Second Street

Tuesday, July 2, 2019
6:30 p.m.

Chair Bob Peacock

Commissioner Andy Benedict
Commissioner Mark Fowle
Vice-Chair John Lautenbach

Commissioner Jody Christensen
Commissioner Doug Hurl
City Councilor Adam Garvin

Welcome! All persons addressing the Airport Commission will please use the table at the front of the Board Room. If you desire to speak on any agenda item, please raise your hand to be recognized after the Chair calls the item. If you wish to address the Commission on any item not on the agenda, you may respond as the Chair calls for the *“Invitation to Citizens for Public Comment”* agenda item.

AGENDA

1. **CALL TO ORDER** (Chair Peacock)
2. **INVITATION TO CITIZENS FOR PUBLIC COMMENT**
 - *This section of the agenda allows for citizens to address the Airport Commission regarding any issue not on the agenda. The Chair will also invite airport users and business owners to report on current activities at the airport. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up at a future meeting.*
3. **CONSIDER MINUTES OF THE MARCH 5, 2019 COMMISSION MEETING**
 - Commission Action Required: **By MOTION and VOTE, the Commission shall approve the minutes from the March 5th meeting.**
4. **CONSIDER MINUTES OF THE MAY 7, 2019 COMMISSION MEETING**
 - Commission Action Required: **By MOTION and VOTE, the Commission shall approve the minutes from the May 7th meeting.**

The Kent L. Taylor Civic Hall building is accessible to handicapped individuals. Assistance with communications (visual, hearing) must be requested 24 hours in advance by contacting the City Recorder (503) 434-5702. For TTY services, please dial 711.

*Please note that these documents are also on the City's website, www.mcminnvilleoregon.gov. You may also request a copy from the Community Development Department.

5. **COMCAST OF OREGON II, INC. LEASE EXTENSION REQUEST** (Rich Spofford)

- Consideration of the proposed lease extension with Comcast for 0.95 acres of Airport property.
- Commission Action Required: **By MOTION and VOTE, the Commission shall make a recommendation to the City Council regarding the proposed lease extension.**

6. **ITEMS FROM STAFF**

- Airport Manager’s Report (Roy Armstrong, Potcake Aviation)
- Airport Construction Projects Update (Rich Spofford)

7. **ITEMS FROM COMMISSIONERS** (All)

8. **ADJOURNMENT**

NOTE: The next Airport Commission meeting will be on **Tuesday, September 3, 2019 @ 6:30pm** in the Kent L. Taylor Civic Hall Building, 200 NE Second Street.